

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 868

Washington County Commissioners

Washington, Pennsylvania, October 15, 2009

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irely. Also being present: Scott Fergus, Director of Administration; Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Sue Orrick, Joy Sprowls and Jo Ann Metz, Commissioners' Office; Tim Kimmel, Human Services; Harry Wilson, Director of Veterans Affairs; Manuel Yocolano, Mon Valley Leathernecks; Michelle Lipchik; Amy Ross Manko, Washington County Literacy Council; Mary Boroch and staff from the Children and Youth Services Office; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:05 a.m.

Commissioner Irely led the meeting with a prayer.

Mr. Yocolano led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 867 dated October 1, 2009 as written.

Moved by Ms. Irely, seconded by Mr. Burns, approving Minute No. 867 as written.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring October 29, 2009 as "World Psoriasis Day".

Moved by Ms. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Lipchik accepted the Proclamation and thanked the Board for adopting Washington County's first proclamation recognizing World Psoriasis Day. She briefly outlined the symptoms' of psoriasis and mentioned some activities that will be taking place to bring awareness to this disease.

The Commissioners read a proclamation declaring the week of October 18, 2009 as "Adult Education and Family Literacy Week" in Washington County.

Moved by Ms. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Ross Manko accepted the Proclamation and gave the Board thanks for the supporting the Adult Education and Family Literacy Week.

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The Commissioners presented a certificate of congratulations to Mary Borch for her retirement and recognized her for her dedication and hard work serving the children of Washington County.

Mrs. Borch accepted the certificate and commented on her many experiences over the year working in the Children and Youth Services Office. She noted that she will miss all her co-workers and the clients that she had contact with over the years.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

None

OLD BUSINESS

Solicitor Drewitz recommended the Board award the bid for law enforcement uniforms for the Correctional Facility to North Eastern Uniforms & Equipment, Inc., Pittsburgh PA. This contract is effective from October 15, 2009 through July 31, 2011 with the option to extend for one additional year. The total cost of this contract is estimated at approximately \$49,000. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for law enforcement uniforms as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Solicitor Drewitz recommended the Board award the bid for the joint municipal winter products to the following vendors:

1. Cargill, Inc., North Olmstad, OH
2. Chemung Supply, Elmira NY
3. Judson Wiley & Sons, Inc., Washington PA
4. Del-Sir Supply, Inc., Meadowlands, PA
5. Hei-Way, LLC, Sarver, PA
6. Windward Petroleum, Youngwood, PA
7. Zappi Oil, Washington PA

This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Ms. Irey, seconded by Mr. Burns awarding the bid for the joint municipal purchasing winter products as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor Drewitz recommended the Board award the bid for window washing for the Health Center, Courthouse and Courthouse Square to Ideal Property Maintenance, LLC, Edinburg, PA. This contract is effective October 15, 2009 through September 30, 2012. Total cost for each year is approximately \$11,000. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Ms. Irey, seconded by Mr. Burns, awarding the bid for the window washing to Ideal Property Maintenance, LLC as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Solicitor Drewitz recommended the Board authorize the extension of the following bid contracts:

Auto Parts

Extend the bid contract for auto parts to Smith's Auto Supply, Washington PA through January 2, 2011. The total yearly cost of this contract is approximately \$35,000. This extension is in accordance with the original bid contract and has been agreed to by the vendor.

Moved by Mr. Burns, seconded by Ms. Irey, authorizing the bid extension as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Alcohol Monitoring Program

Extend the contract for the alcohol monitoring program to Advanced Alcohol Monitoring Programs, LLC, Moon Township PA through December 31, 2010. There are approximately 15-25 individuals on the program at any one time at no cost to the County. All costs are paid by the defendants. This extension is in accordance with the original bid contract and has been agreed to by the vendor.

Moved by Ms. Irey, seconded by Mr. Burns, to authorize the extension to the bid for the Alcohol Monitoring Program as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Electrical Service

Extend the bid contract for electrical service to Schultheis Electric, Latrobe PA through December 31, 2010. This extension is in accordance with the original bid contract and has been agreed to by the vendor.

Moved by Ms. Irey, seconded by Mr. Burns, to authorize the extension to the bid for electrical services as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Natural Gas

Extend the bid contract for natural gas through April 30, 2010 at the Basis rate plus the Last Day Settle (LDS). Beginning Nov 1, 2009 the Basis (transportation adder to the Commodity) is \$1.14/DTH. Currently November is at \$4.85/DTH for total of \$5.99/DTH as of October 9, 2009. These figures will fluctuate monthly. The Last Day Settle is three business days prior to the end of the prior month (November will settle on Oct 28th because it is future pricing).

Moved by Ms. Irey, seconded by Mr. Burns, authorizing the bid extension for natural gas as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a contract with the Washington County Redevelopment Authority to administer the \$1.9 million Energy Efficiency Block Grant. The contract is in the amount of \$45,000 and no County funds are required.

Moved by Mr. Burns, seconded by Ms. Irej, approving the foregoing contract with the Washington County Redevelopment Authority.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Act 165 Hazardous Material Response Fund Grant Agreement for the period July 1, 2009 to June 30, 2010. No County funds are required.

Moved by Ms. Irej, seconded by Mr. Burns, approving the Act 165 Hazardous Material Response Fund Grant.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2009-2010 provider service agreements and revised provider agreements for the Child Care Information Services Office with the list of previously approved providers and revised provider. The agreements will automatically renew until either party notifies the other party, in writing, of their intent not to renew under the current terms.

Tiffany Anderson, Washington, PA
James Cowden, Bulger, PA
Lora Lee Mueller, Finleyville, PA (revised)
Katrina Byers, Canonsburg, PA (revised)

Moved by Mr. Burns, seconded by Mr. Maggi, approving the foregoing Child Care Information Services provider agreements.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Department of Community and Economic Development (DCED) to provide Homeless Prevention Rapid Re-Housing (HPRP) services for the period of September 17, 2009 through August 12, 2012 in the amount of \$212,136.00. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irej, approving the agreement with the Department of Community and Economic Development to provide homeless services as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of an agreement with Community Action Southwest regarding access and use of the Homeless Management Information System (HMIS). No County funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the agreement with Community Action Southwest for the Human Services Office as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with Washington City Mission regarding access and use of the Homeless Management Information System (HMIS). No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with Washington City Mission as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreement for Children and Youth Services for the period of July 1, 2008 through June 30, 2009. No additional County funds are required.

| <u>PROVIDER</u> | <u>AMOUNT</u> |
|--|---------------|
| Children's Home Aid Program of Somerset County | \$2,000 |
| TOTAL | \$2,000 |

Moved by Ms. Irey, seconded by Mr. Burns, approving the provider agreement for Children and Youth Services as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for Joyce Hatfield-Wise to attend the ChildFirst Training at the National Child Protection Training Center, Winona State University, in Minnesota from November 15- 20, 2009. The costs are approximately \$600.

Moved by Mr. Burns, seconded by Ms. Irey, approving the travel request for Joyce Hatfield-Wise.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreement for the Mental Health/Mental Retardation Office for the period of July 1, 2009 through June 30, 2010. No additional County funds are required.

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| <u>PROVIDER</u> | <u>AMOUNT</u> |
|--------------------------------------|--------------------|
| Mercy Life Center Corporation (MLCC) | \$26,731.80 |
| TOTAL | \$26,731.80 |

Moved by Mr. Burns, seconded by Ms. Irey, approving the provider agreement with Mercy Life Center

Corporation as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise bids for plumbing supplies and emergency maintenance supply items. The total yearly cost of these items is over \$10,000.

Moved by Mr. Burns, seconded by Ms. Irey, approving authorization to advertise for bids as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to amend the addendum for the lease agreement with Auberle, McKeesport PA to reflect the termination date of September 30, 2009 instead of October 31, 2009. This lease is for the property located at 50 Old Hickory Ridge Road, Washington PA. All other terms and conditions of the current lease will remain in effect.

Moved by Mr. Burns, seconded by Ms. Irey, approving the amendment to the addendum for the lease agreement with Auberle as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a new agreement with ITI Internet Services, Inc., Tacoma, WA for the Pay By check feature for the Tax Revenue Department. This allows county residents to pay their delinquent taxes by check over the internet. A new agreement is needed as the fees have increased. The yearly cost for this service is approximately \$600.

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing new agreement with ITI Internet Services, Inc. for the Tax Revenue Office.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the upgrading of the cell phone for Brent Holbert to an iPhone which increases the monthly cost from \$49.99 to \$86. This will provide him with better access to his email.

Moved by Mr. Burns, seconded by Ms. Irey, approving the upgrading of a cell phone as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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IMR LIMITED E007183271.D

Chief Clerk presented to the Board for their consideration and approval the purchase of SAN (storage area networks) from HP for an approximate amount of \$158,558. This is to provide backup and disaster recover for the County's Information Technology Department. This will also enable the County to use existing hardware and software capacities more efficiently and provide the Health Center with processing resources and backups. As this purchase is being made from the COSTARS contract, it does not require bidding. The total cost of this purchase will be charged to capital.

Moved by Ms. Irej, seconded by Mr. Burns, approving the purchase of storage area networks as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

None

SOLICITOR

Solicitor Drewtiz presented to the Board for their consideration and approval the following tax refunds.

Moved by Ms. Irej, seconded by Mr. Burns, authorizing the Tax Assessment Office to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

COX JEFFREY L
343 WINNERS CIR
CANONSBURG, PA 15317
DISTRICT: NORTH STRABANE
PARCEL: 520-008-01-02-0014-04
\$125.81

COX JEFFREY L
343 WINNERS CIR
CANONSBURG, PA 15317
DISTRICT: NORTH STRABANE
PARCEL: 520-008-01-02-0014-04
\$125.81

PATSCH BROS INC
DELETE FOR 2009
259 E PIKE ST
HOUSTON, PA 15342
DISTRICT: CHARTIERS
PARCEL: 170-016-00-00-0043-00
\$61.07

MCAFEE WILLIAM B
102 CAMBRIDGE TRAIL APT J 225
SUN CITY CENTER, FL 33573
DISTRICT: AMWELL
PARCEL: 020-005-00-00-0005-00
\$33.14

NOWAK MARK L & COLLEEN M
41 N CALIFORNIA DR
COAL CENTER, PA 15423
DISTRICT: CALIFORNIA
PARCEL: 080-030-00-00-0002-00
\$328.12

HOLY ROSARY PARISH
CHARITABLE TR
ROMAN CATHOLIC DIOCESE,
PGH.
111 BOULEVARD OF THE ALLIES
PITTSBURGH, PA 15222-
DISTRICT: CECIL
PARCEL: 140-009-02-05-0002-00
\$124.88

FRANKS ABRAM S SR & MARIE A
PO BOX 284
DENBO, PA 15429
DISTRICT: CENTERVILLE 3RD W
PARCEL: 153-032-01-01-0028-00
\$62.96

FRANKS ABRAM S SR & MARIE A
PO BOX 284
DENBO, PA 15429
DISTRICT: CENTERVILLE 3RD W
PARCEL: 153-032-01-01-0029-00
\$65.36

FISFIS NICHOLAS H & HELEN K
105 FAIRWAY RD
MCMURRAY, PA 15317
DISTRICT: CHARTIERS
PARCEL: 170-018-00-00-0033-00
\$19.63

PATSCH BROS INC
DELETE FOR 2009
259 E PIKE ST
HOUSTON, PA 15342
DISTRICT: CHARTIERS
PARCEL: 170-016-00-00-0043-00
\$61.07

GRAFF ANTHONY J & KATHLEEN
A
FIRST AMERICAN RE TAX
SERVICES
486 THOMAS JONES WAY STE 150
EXTON PA 19341
DISTRICT: CROSS CREEK
PARCEL: 210-005-00-00-0011-00
\$130.86

BECKINGER ROBERT & CRAIG
61 SECOND ST EXT
DONORA, PA 15033
DISTRICT: DONORA
PARCEL: 240-023-00-02-0009-00
\$122.33

FOREST CITY DILLON
FOREST CITY RESIDENT MNGT
INC
50 PUBLIC SQUARE STE 1200
CLEVELAND, OH 44113
DISTRICT: DONORA
PARCEL: 240-013-00-07-0005-01
\$6,971.90

TROPECK JUNE
7008 SUNRISE LN
MCDONALD, PA 15057
DISTRICT: MT PLEASANT
PARCEL: 460-015-03-00-0007-00
\$90.84

BARBER DONALD F & STACY A
1275 OLD PARK AVE
WASHINGTON, PA 15301
DISTRICT: NORTH FRANKLIN
PARCEL: 510-002-07-00-0090-00
\$31.83

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TRUBY CATHY LEE
122 ALTAMONT ST
WASHINGTON, PA 15301
DISTRICT: NORTH FRANKLIN
PARCEL: 510-002-02-05-0005-00
\$47.89

COX JEFFREY L
343 WINNERS CIR
CANONSBURG, PA 15317
DISTRICT: NORTH STRABANE
PARCEL: 520-008-01-02-0014-04
\$128.38

112 MCDOWELL LN LLC
105 CEDARBROOK DR
MC MURRAY, PA 15317
DISTRICT: PETERS TOWNSHIP
PARCEL: 540-011-00-00-0018-00
\$84.33

HAUGHT THOMAS M & STACEY L
131 SCENIC RIDGE DR
VENETIA, PA 15367
DISTRICT: PETERS TOWNSHIP
PARCEL: 540-005-28-00-0002-00
\$60.8

FREUND DONALD JR
920 KING RD
BULGER, PA 15019
DISTRICT: ROBINSON
PARCEL: 550-008-00-00-0006-00
\$74.43

ENGEL JOHN R JR
64 MCCHAIN RD
FINLEYVILLE, PA 15332
DISTRICT: UNION
PARCEL: 640-004-00-00-0017-01
\$138.18

MOUNT ZION BAPTIST CH
106 CIRCLE RD
DAISYTOWN, PA 15427
DISTRICT: WEST PIKE RUN
PARCEL: 700-012-03-04-0011-00
\$31.47

FIRST AMERICAN RE TAX
SERVICES
486 THOMAS JONES WAY STE 150
EXTON PA 19341
DISTRICT: CARROLL
PARCEL: 130-013-04-03-0013-00
\$25.17

EVERGREEN VILLAGE CO LLC
1168 WASHINGTON PIKE
BRIDGEVILLE, PA 15017
DISTRICT: PETERS TOWNSHIP
PARCEL: 540-011-04-01-0002-00
\$48.27

EVERGREEN VILLAGE CO LLC
1168 WASHINGTON PIKE
BRIDGEVILLE, PA 15017
DISTRICT: PETERS TOWNSHIP
PARCEL: 540-011-04-01-0002-00
\$49.02

EVERGREEN VILLAGE CO LLC
1168 WASHINGTON PIKE
BRIDGEVILLE, PA 15017
DISTRICT: PETERS TOWNSHIP
PARCEL: 540-011-04-01-0002-00
\$59.02

EVERGREEN VILLAGE CO LLC
1168 WASHINGTON PIKE
BRIDGEVILLE, PA 15017
DISTRICT: PETERS TOWNSHIP
PARCEL: 540-011-04-01-0002-00
\$59.02

LEMMI GEORGE & BETTY JEAN
1044 STEUBENVILLE PIKE
BURGETTSTOWN, PA 15021
DISTRICT: HANOVER
PARCEL: 340-010-00-00-0009-01
\$13.52

LEMMI GEORGE & BETTY JEAN
1044 STEUBENVILLE PIKE
BURGETTSTOWN, PA 15021
DISTRICT: HANOVER
PARCEL: 340-010-00-00-0009-01
\$16.54

LEMMI GEORGE & BETTY JEAN
1044 STEUBENVILLE PIKE
BURGETTSTOWN, PA 15021
DISTRICT: HANOVER
PARCEL: 340-010-00-00-0009-01
\$16.54

LEMMI GEORGE & BETTY JEAN
1044 STEUBENVILLE PIKE
BURGETTSTOWN, PA 15021
DISTRICT: HANOVER
PARCEL: 340-010-00-00-0009-01
\$16.54

LEMMI GEORGE & BETTY JEAN
1044 STEUBENVILLE PIKE
BURGETTSTOWN, PA 15021
DISTRICT: HANOVER
PARCEL: 340-010-00-00-0009-01
\$14.74

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

November 4, 2009

ATTEST:

Mary E Delucke
CHIEF CLERK