

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F00718327LD

Minute No. 871

Washington County Commissioners

Washington, Pennsylvania, December 3, 2009

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Charles Nicholls, Director of Human Resources; Joy Sprowls, Commissioners' Office; Tim Kimmel, Human Services; Harry Wilson, Director of Veterans' Affairs; Pastor Gary Schneider, North Ten Mile Baptist Church; Manny Yocolano, Mon Valley Leathernecks; Carl Maggi, interested citizen; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Schneider led the meeting with a prayer.

Mr. Yocolano led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 870 dated November 19, 2009 as written.

Moved by Ms. Irey, seconded by Mr. Burns, approving Minute No. 870 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

None

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

Manuel Yocolano, a member of the Mon Valley Leathernecks, addressed the Board about a very sensitive matter regarding a picture that appeared in a recent issue of the Valley Independent newspaper. He stated that there were American flags thrown on the ground that had been removed from Veterans' graves at the Monongahela Cemetery. Mr. Yocolano expressed how upset he was because of the disrespect of the American flag. He noted that if the flags are to be disposed of, it should be done the proper way. He asked the Commissioners if they would look into this matter and make sure this does not happen again.

The Commissioners told Mr. Yocolano they have Mr. Wilson, Veterans' Director, already looking into this matter and assured him it would be taken care of and not happen again.

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the following bids:

### Promotional Items

To Adwear Specialty of Texas, Inc. at the across the board discount of 30% from the Media File and Gold Bond Catalogs. This contract is effective December 16, 2009 through December 15, 2012 with the option to extend for two additional years. The total cost of this contract is estimated at approximately \$10,000 annually.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for promotional items as per above.

Roll call vote taken:

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Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Plumbing Supplies

McKean Plumbing, Washington, PA at an in-store and catalog discount of 20%  
Colt Plumbing, Mechanicsburg, PA at the catalog discount of 25%

This contract is effective December 3, 2009 through December 31, 2010 with the option to extend for two  
Additional one-year periods.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the foregoing bid.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject the bid received for emergency maintenance supplies as the  
vendor was unable to meet the specifications.

Moved by Ms. Irey, seconded by Mr. Burns, to reject the bid for emergency maintenance supplies as per above.  
Equipment as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a fee of \$20 for the Coroner's Office to  
duplicate autopsy slides when requested. No County funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing request from the Coroner's Office.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a grant application to  
the United States Department of Energy for funding through the energy Efficiency and Conservation Block Grant  
Program (Retrofit Ramp Up) in conjunction with Allegheny County, Westmoreland County, the City of Pittsburgh and  
Penn Hills Township. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the grant application as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Jan Marchezak-  
Tomsic to the Conservation District Board for a three-year term, effective January 1, 2010 through December 31, 2012 and  
the reappointment of Commissioner Larry Maggi to the Conservation District Board for a one-year term, effective  
January 1 through December 31, 2010.

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Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing reappointments to the Conservation District Board.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the transfer of properties originally deeded in the name of Washington County to the Washington County Tax Claim Bureau to make the properties available at an upcoming sale.

Moved by Mr. Burns, seconded by Ms. Irey, approving the transfer of properties as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with SAI Consulting Engineers in the amount not to exceed \$86,501.73 for construction inspection of Chartiers #40, Paxton Bridge in Chartiers Township. Costs will be paid 100% Act 26 funds.

Moved by Ms. Irey, seconded by Mr. Burns, approving construction inspection as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current professional services contract with Attorney Michael Palombo of the law firm Campbell, Durrant, Beatty, Palombo & Miller, P.C. to provide legal services to the County pertaining to labor relations and employment law. The rates will remain the same as 2009 and will be effective January 1, 2010 through December 31, 2010:

Attorney - \$180.00/hour  
Senior Associate Attorney - \$155.00/hour  
Associate Attorney - \$145.00/hour  
Paralegal & Law Clerk - \$105.00/hour

Moved by Ms. Irey, seconded by Mr. Burns, approving the renewal of the professional services contract for the Human Resources Office as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval renewal of a professional services contract with Attorney Carl Smith of the law firm Weber Gallagher Simpson Stapleton Fires & Newby LLP. The purpose of this contract is for the Occupational Safety & Health Department to utilize the services of Attorney Smith on issues relating to workers compensation claims. This contract would be in the amount of \$150.00 per hour for the period of January 1, 2010 through December 31, 2010. The total contract amount would not exceed \$1,500.00 (This is the same amount that was allotted for the past six years). There are sufficient funds in the 2010 Occupational Safety & Health budget to cover this expense.

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Moved by Ms. Irey, seconded by Mr. Burns, approving the contract renewal with Attorney Carl Smith as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the following insurance rates effective January 1, 2010 through December 31, 2010:

Life Insurance

Basic Term Life - \$0.13/\$1,000 of benefit

Accidental Death & Dismemberment - to remain the same as 2009

Long-term Disability - to remain the same as 2009

Opt-Out - to remain the same as 2009 at a monthly amount of \$170.00

Colonial Supplemental Insurances - to remain the same as 2009

Flexible Spending Account - TASC - to remain the same as 2009

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing insurance rates.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for a walk-in cooler/freezer for the Washington County Health Center. The estimated cost is approximately \$68,000.00.

Moved by Ms. Irey, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following increased monthly premium rates for United Concordia effective January 1, 2010 through December 31, 2010:

Individual	\$14.42
Individual and One	\$27.25
Family	\$42.22

Moved by Ms. Irey, seconded by Mr. Burns, approving the increased monthly premium rates as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval membership to The Society of County Human Resource Professionals of Pennsylvania at a rate of \$715.00 and be added to the County's list of approved associations.

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing membership for the Human Resources Office.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval 2009-2010 provider service agreements for the Child Care Information Services Office with the list of previously approved providers and revised provider agreements. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Stephanie Kokoska, Monessen, PA  
Up With Kids, LLC., Canonsburg, PA

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Department of Public Welfare for the Homeless Assistance Program for the period of July 1, 2009 through June 30, 2010. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the agreement with the Department of Public Welfare for The Homeless Assistance Program as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Children and Youth Services Office for the period of July 1, 2009 through June 30, 2010. No additional County funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Youth Services Agency of PA	\$75,000
Vision Quest National, Ltd.	65,000
TOTAL	\$140,000

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing provider agreements for Children and Youth Services Office.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following addenda to purchase of service agreements for Children and Youth Services Office for the period of July 1, 2008 through June 30, 2009. These addenda will extend the 2008/2009 agreements through December 31, 2009 at the adjusted allocation amounts. No additional County funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Christian Home of Johnstown	\$125,000	\$190,000
George Junior Republic in Pennsylvania	155,000	310,000
TOTAL	\$280,000	\$500,000

Moved by Mr. Burns, seconded by Ms. Irey, approving the addenda to the purchase of service agreements as per

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above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to become a dues paying member of the Pennsylvania Chapter of the Children's Advocacy Centers and Multidisciplinary Teams in order to support and enhance the efforts of the Washington County Child Advocacy Center. The annual dues are \$100 and no County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing amendment to the agreement with Southwestern PA Area Agency on Aging, Inc.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the agreement with Cold Cypress, Bridgeville PA. The scope of work for this contract has been amended to include the following: custom application and web development and support; design, configuration and troubleshooting for Microsoft Windows and change; SharePoint; analysis and implementation of further virtual server needs. All work is done on an "as needed" basis for the hourly rates of \$95 to \$125 based on the project and type of work requested. This contract is effective December 3, 2009 through December 2, 2010 and shall continue on a year-to-year basis unless cancelled by either party by giving thirty (30) days written notice. The total cost of this contract is not to exceed \$25,000 annually.

Moved by Ms. Irey, seconded by Mr. Burns, approving the renewal agreement with Cold Cypress as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

Solicitor DeHaven recommended the Board approve the following tax refunds.

Moved by Ms. Irey, seconded by Mr. Burns, authorizing the Tax Assessment Office to prepare the tax refunds due to either duplication or overpayment of real estate or personal property tax.

FERRO COLOR & GLASS CORP  
241 W WYLIE AVE PO BOX 519  
WASHINGTON PA 15301  
DISTRICT: CANTON  
PARCEL: 120-011-00-00-0013-00  
\$4,983.79

TERRILL DAWN M  
15 LYNN ST  
WEST ALEXANDER PA 15376  
DISTRICT: DONEGAL  
PARCEL: 230-025-09-99-0006-00  
\$18.88

JARVIS JAMES R  
PO BOX 123  
BENTLEYVILLE PA 15314  
DISTRICT: ELLSWORTH  
PARCEL: 310-001-09-99-0018-00T  
\$20.32

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HABEL NANCY A  
101 BAYBERRY CT  
MCMURRAY PA 15317  
DISTRICT: PETERS TOWNSHIP  
PARCEL: 540-007-13-02-0012-00B  
\$187.07

MARSHALL KAREN A  
NATIONAL CITY MORGAGE  
8241 DOW CIRCLE  
WSTRONGSVILLE OH 44136  
DISTRICT: PETERS TWP.  
PARCEL: 540-007-13-02-0012-00A  
\$310.08

CARNEVALI RAYMOND J JR & LINDA  
4002 LAKEVIEW LN  
MCDONALD PA 15057  
DISTRICT: MT PLEASANT  
PARCEL: 460-015-02-00-0059-00  
\$138.41

CARNEVALI RAYMOND J JR & LINDA  
4002 LAKEVIEW LN  
MCDONALD PA 15057  
DISTRICT: MT PLEASANT  
PARCEL: 460-015-02-00-0059-00  
\$138.41

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held immediately following the Agenda Meeting on December 2, 2009 as an information session regarding personnel.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 15, 2009

ATTEST: Mary E. Hellick  
CHIEF CLERK