

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 829

Washington County Commissioners

Washington, PA January 10, 2008

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls, JoAnn Metz and Sue Orrick, Commissioners' Office; Tim Kimmel, Director Human Services; Debbie Bardella, Recorder of Deeds; Melanie Thomas, Planning Commission; Reverend Dave Turner, The Church of the Covenant; Harry Wilson, Director of Veterans' Affairs; Terry Murphy, Columbia Gas of PA and Maryland for Pittsburgh 250; Barbara Murphy and John Swallow, Washington County United Way; Rich Warco, Carl Maggi, Mark Segedi, Frank Byrd, Lauren Spagne, Jet Miskis, Michelle Pozonsky, John Adams, Paul Battista, Flo Moffit and Ron Crouse, interested citizens; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Reverend Turner led the meeting with a prayer.

Mr. Blose led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 827 dated December 20, 2007 and Minute No. 828 dated January 7, 2008 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute Nos. 827 and 828 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation recognizing events and activities that will take place in 2008 commemorating Pittsburgh's anniversary.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mr. Murphy accepted the Proclamation and thanked the Board for their cooperation in acknowledging this special year-long event. He noted this will be a very exciting year and with the involvement of surrounding areas, everyone will be able to take part in the many activities celebrating this historic milestone.

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

Mark Segedi, of Ellsworth, addressed the Board regarding slots revenues. Mr. Segedi commented on his concerns of how the meetings are being held to discuss the projects that will be awarded monies. He also stated it is his hope that the Commissioners do not forget the small communities that could use these monies for community projects.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

~~Chairman Maggi informed Mr. Segedi that the Board wants the meetings to be as open as possible and is checking with the Department of Community and Economic Development to see what process they use.~~

Frank Byrd, of Canton Township, stated it is time to consider combining school districts for the benefit of taxpayers.

Lauren Spagne, of McMurray, a volunteer at the Washington Area Humane Society, informed the Board of an on-going campaign to help the Humane Society win a million dollar makeover. She encouraged everyone to get involved by logging on to the website to be awarded points for the cause.

Jet Miskis, of Venetia, also commented on the importance of the Commissioners and the community getting involved in assisting the Humane Society. She noted they are a no-kill facility for dogs and cats and are solely operated on fundraising efforts. Ms. Miskis stressed that everyone's support is greatly needed and appreciated.

John Adams, of Avella, told the Board that property taxes need to be abolished.

Paul Battista, Chairman of Mount Pleasant Municipal Authority, stated his board went to the supervisors regarding application for slots revenues and was told it is too complicated and not to bother applying for the money. He also asked for public meetings on slot revenue applications and stated his concerns regarding the application process. Mr. Battista noted that by using these available monies wisely, the Board of Commissioners can make a difference in a positive way for Washington County.

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the provision of auto parts to Smith's Auto Supply, Washington, PA. All parts are purchased "as needed" at a discount of 45%-65% from the list price. The discount that is applied depends on the manufacturer and the part. The contract is effective from date of award through January 3, 2009 with the option to extend for two additional one year periods. The total yearly cost is approximately \$50,000.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the award of auto parts to Smith's Auto Supply as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the contracts for the provision of HVAC Maintenance to Fits Optimized Solutions, Pittsburgh PA as follows:

### Correctional Facility – Preventative Maintenance - \$9,099

Mechanical - All time & material to be done on an "as needed" basis at the rate of \$75/hr reg. and \$105/hr overtime – material is vendor's cost plus 35%.

Barber-Colman Network 8000 will be at the rate of \$87.50/hr reg. and \$131.25/hr overtime – material is 33% off list for new parts and prices vary on remanufactured parts.

### Courthouse Sq, Courthouse, Family Court Center & Public Safety Towers

Preventative Maintenance - \$3,400

All time & material to be done on an "as needed" basis at the rate of \$75/hr reg. and \$105/hr overtime – material is vendor's cost plus 35%

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E00718327LD

---



---

**Health Center - Preventative Maintenance - \$7,500**

---



---

All time & material to be done on an "as needed" basis at the rate of \$75/hr reg. and \$105/hr overtime - material is vendor's cost plus 35%.

This contract will be effective from date of award through December 31, 2008 with the option to renew for two additional one-year periods unless terminated sooner by providing thirty (30) days written notice.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the contract awards for the HVAC Maintenance as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the rental of medical equipment to Freedom Medical, Exton, PA. This contract is effective from date of award through December 31, 2008 at an average monthly cost of \$1700-\$2400.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the foregoing bid for medical equipment to Freedom Medical.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the following gasoline contracts through February 28, 2009.

Bid Contract #031704-2GAS - Delivered Gas from Zappi Oil & Gas, Inc. Washington PA

Bid Contract#021804-3GAS - Pumped Gas from Guttman Oil Co., Belle Vernon, PA

This extension is in accordance with the original bid and has been agreed to by all parties. The total yearly cost is approximately \$150,000. The gasoline prices are based off of the OPIS Daily Oilgram. The pricing is determined from the current publication and will be based on the Pittsburgh City average, plus a firm differential (profit and transportation) for each product bid exclusive of all applicable taxes. The firm differential does not change throughout the life of the contract.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the extension to the gasoline contracts as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the contract for the provision, installation and repair of radio equipment and other equipment for law enforcement vehicles through March 15, 2009. This is a "time and material" contract with Staley Communication, Inc., Wheeling WV and all work is performed on an "as needed" basis. This extension is in accordance with the original bid and has been agreed to by all parties. The total yearly cost is approximately \$28,000.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the extension to the contract for the radio equipment as per above.

# M I N U T E   B O O K

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

**Roll call vote taken:**

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

**NEW BUSINESS**

Chief Clerk presented to the Board for their consideration and approval a travel request for two staff members and the Information Technology director to attend training at Zetron in Richmond, Washington from January 13-18, 2008 at an approximate total cost of \$4,000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the travel request for the Public Safety Department as per above.

**Roll call vote taken:**

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a Resolution for the transfer and dedication to Hanover Township all of the roads, sidewalks, curbs, street lights, storm water management system and fire hydrant system servicing Starpointe Phase One.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Resolution.

**Roll call vote taken:**

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an antenna site agreement with SBA Towers II, LLC for the site located at 307 Munntown Road, Venetia, PA including an easement for unrestricted rights of access.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing agreement for the Public Safety Department.

**Roll call vote taken:**

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the agreement with the law firm Goldfarb, Posner, Beck, DeHaven and Drewitz. The amendment provides for the annual salary to conform to the 2008 County budget at a rate of \$106,090.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the amendment to the agreement with Goldfarb, Posner, Beck DeHaven and Drewitz as per above.

**Roll call vote taken:**

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Gerald Gavazzi, George Ross and Carl Maggi and the reappointment of Herman Bigi, Dominick Antonelli, Thomas Shade, Howard Steffen, George Eckert, Jr. and Richard Warco to the Washington County Veterans Advisory Council.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing appointments and reappointments to the

Washington County Veterans Advisory Council.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval contracts with the following individuals for the Tax Appeal Board: Bill West and Bob Lusk at the rate of \$1,000 per month and Abe Nasim at the rate of \$900 per month. The chairman of the board will receive an additional \$670 per year. It is to be noted the contracts are effective January 7, 2008 through December 31, 2011.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing contracts for the Tax Appeal Board.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Washington Hospital for annual health screenings for County employees and their spouses. The screenings are \$25.00 for second and third year participants and \$50.00 for full screenings. Costs are included in the 2008 Wellness Budget.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with the Washington Hospital for County employee health screenings as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the contract with Kymberly Secret for animal control services in the County Parks at an annual fee of \$3,600 paid \$300 per month. The term of the contract is January 1, 2008 to December 31, 2008.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the renewal of the contract with Kymberly Secret for the County Parks as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the contract with the Pennsylvania Trolley Museum to conduct educational tours of the Washington County Courthouse at an annual cost of \$4,000 paid \$2,000 upon contract execution and \$2,000 at completion of contract. Term of the agreement is January 1, 2008 to December 31, 2008.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the renewal of the contract with the Pennsylvania Trolley Museum as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

- Central Assembly of God, Houston, PA
- Michelle A. McMillan, Washington, PA
- Bobbi J. Joseph, Washington, A
- Patricia A. Huffman, Marianna, PA
- Lisa A. Coltogirone, Monongahela, PA
- Frances B. Gardner, Washington, PA
- April J. Crouse, Claysville, PA
- Harry J. Wischmann, Bulger, PA
- Mary S. Walden, Washington, PA

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing Child Care Information provider agreements.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the following purchase of service contract for the period July 1, 2007 through June 30, 2008. This addendum will also include a per diem rate of \$152.24. No additional county funds are required.

	<u>FROM</u>	<u>TO</u>
Gateway Rehabilitation Center	\$ 55,000	\$ 115,000

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing addendum to the purchase of service contract for Children and Youth Services.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Children and Youth Services budget for special expenditures for calendar year 2008 in the amount of \$42,600. These costs have already been included in the annual Children and Youth Services operational budget and no additional county funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Children and Youth Services budget as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following purchases on the COSTARS 3 – Information Technology Hardware contract:

- The purchase of thirty (30) HP - PC's for the 9-1-1 Call Center. Each position needs two backups at a total cost of \$39,500
- The purchase of a backup device to provide the means to backup all data to tape for the 9-1-1 call center at an estimated cost of approximately \$300,000.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

The funds are being covered under the ACT 56 Wireless Grant Money. No County funds are required. These purchases are being made from the PA COSTARS Contract therefore it does not require bidding.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing purchases on the COSTARS 3 for the Public Safety Department.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of two Blackberry instruments for the District Attorney's Office from Cingular at the cost of \$199.99 each. The cost of the service is \$39.99 per month each for voice which includes 450 anytime minutes and 5,000 nights and weekend minutes and \$44.99 each for unlimited data. It is to be noted this purchase is being made through the PA State Contract.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the purchase of Blackberry instruments for the District Attorney's Office as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the agreement for Support Services with SynergIT Inc. for the Treasurer's Office. The contract is in the amount of \$1,000 per month effective January 2, 2008 through December 31, 2008. The renewal will handle support for the application of the licensing software and will be paid out of the Treasurer's operating budget. This amount is for online or telephone support. All on-site support will be billed at their standard hourly rate (\$125 in 2007) in addition to the monthly agreement fee. The County reserves the right to cancel the agreement by providing thirty (30) days written notice.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the renewal of the agreement for Support Services with SynergIT, Inc. for the Treasurer's Office as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Credit Management Company, Pittsburgh, PA for the purpose of collecting on delinquent accounts for the Clerk of Courts Office. Pursuant to Act 104 of 1996, the amount of the collection shall not exceed 25% of the amount collected for the Clerk of Courts.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Credit Management Company for the Clerk of Courts as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval a Building/Storage General Space Agreement with the Washington Agricultural Fair Board, Inc. for the purpose of renting space for Public Safety to hold an open house displaying the department's equipment. This space is being provided free of charge.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Lease Agreement with the Washington County Agricultural for the Public Safety Department.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the installation of Comcast high speed internet service at a cost of \$64.00 per month for a twelve-month period. This service is needed to move forward with the video arraignment project.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the installation of Comcast for Magisterial District Judge Ellis as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## ANNOUNCEMENTS

An Executive Session was held on January 9, 2008 immediately following the Agenda Meeting as an information session related to personnel.

County Offices will be closed on January 21, 2008 in observance of the Martin Luther King holiday.

## SOLICITOR

None

There being no further business, Chairman Maggi, declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

\_\_\_\_\_  
January 22, 2008  
ATTEST: Mary E. Bellicke  
CHIEF CLERK