

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 831

Washington County Commissioners

Washington, Pennsylvania February 7, 2008

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls, JoAnn Metz and Sue Orrick, Commissioners' Office; Tim Kimmel, Director Human Services; Melanie Thomas, Planning Commission; Reverend Karen Stephenson, Trinity Episcopal Church; Harry Wilson, Director of Veterans' Affairs; Carl Maggi, American Legion; Tim McCullough, Director of Human Resources; Flo Moffit and John Adams, interested citizens; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Reverend Stevenson led the meeting with a prayer.

Mr. Maggi led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 830 dated January 24, 2008 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 830 as written.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Burns – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

John Adams of Avella commented on the matter of insurance rates.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for vehicle repair and maintenance to the following vendors:

Aamco Transmissions, Washington, PA – Transmission Repairs -\$80/hr

Edward Nowak, Amity, PA – Air Conditioning Repair - \$45/hr with 10% discount from list price for parts and Body Repairs at \$38/hr and 10% discount from list price on parts

Pancake Towing, Washington PA- Towing \$50 light duty vehicle & \$60 heavy duty vehicle plus \$2/mile and winching fee at \$50

Pioneer Motors Inc, Washington. PA – Emissions \$30 each

Whitey's Towing, Inc., General Mechanical Repairs - \$40/hr with 10% discount from list price on parts.

All items are being awarded to the lowest most responsive and responsible bidders on a time and material basis. These contracts are effective from date of award through February 28, 2009 with the option to extend for two additional one-year periods.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid for vehicle repair as per above.

Roll call vote taken:

M I N U T E B O O K

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Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the current agreement with Victory Security Agency for security services at the Health Center through March 31, 2009. This extension is in accordance with the bid contract and has been agreed to by the vendor. It is to be noted Victory Security has requested a 30 cent per hour increase which will increase the hourly rate from \$10.00 to \$10.30 per hour effective April 1, 2008 through March 31, 2009. This increase is in accordance with the bid contract and the agreement with Victory Security Agency. The contract allows for a 30 cents per hour increase if a 25 cents per hour increase is requested by the officers for year two, three and four of the contract. This increase is for year four.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing bid extension with Victory Security Agency for the Washington County Health Center.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject all bids for the disposable lids for bowls and mugs. It was noted the items will be purchased from the COSTARS contract at a lower cost.

Moved by Mrs. Irely, seconded by Mr. Burns, to reject all the bids for disposable lids for bowls and mugs as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a grant agreement with the Department of Community and Economic Development in the amount of \$20,000. The grant is for costs associated with the replacement of the angel sculptures Liberty and Justice. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the grant agreement with the Department of Community and Economic Development as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the resubmission of the HAVA grant to re-appropriate funds to equipment purchases as cited on Diebold's 2006 equipment invoice and amend the County Plan. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the ratification of the resubmission of the HAVA grant as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an expenditure in the amount of \$1,200 for J. Michael Aaron from the District Attorney's Office who attended a 24-hour Emergency Vehicle Operators Course at Indiana University of Pennsylvania on January 3-6, 2008. This expense will be charged to the District Attorney's budget.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the expenditures for the District Attorney's Office for a training session as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval amendments to the contracts with the following individuals to serve as criminal conflict attorneys, Gary Graminski, Erin Dickerson and Jeffrey Watson. The addendum reflects an increase in salaries to \$25,000 per year. This expenditure is covered in the Court's budget.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing contracts for criminal conflict attorneys.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the certification of County funds for the 2008 Farmland Preservation Program in the amount of \$11,414.50. This amount represents the Clean and Green roll back taxes collected and reserved in a restricted account per Act 156 of 1998.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the certification of the County funds for the 2008 Farmland Preservation Program as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

Margaret Gatts, Charleroi, PA
 Christopher King, McKees Rocks, PA
 Johnnie M. Kelley, Washington, PA
 Stephanie Carrington, Canonsburg, PA
 Shining Stars Christian Child Care and Learning Center, LLC
 Paula Miller, Washington, PA

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information provider agreements.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for the following:

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Replacement of the fire alarm system for the Courthouse Square Office Building

The current system is original to the building and repair parts are becoming very difficult to locate. The cost of the system is estimated at approximately \$115,000 and the funding has been allocated in the recent bond issue.

Moved by Mrs. Irely, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Change Order to the contract with R. G.

Friday for the following:

Change Order #4 - Total \$3,505.62

To increase the amount of money for inspection of scaffolding over the winter from bi-weekly to weekly. The inspection of the temporary scaffolding is required to help ensure the safety of the scaffolding and the building. Initially Florida Consulting and the contractor agreed to bi-weekly inspections. R.G. Friday has since stated and Florida Consulting agrees that weekly inspections are required for safety reasons.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing change order with R.G. Friday for the Dome Restoration Project.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase air service for five (5) Sierra 875 Air Cards for the County Tax Assessors. The cost for Cingular service is \$49.99/month and the air cards are free with activation.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the authorization to purchase air service for the Tax Revenue Office for the assessors.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of a 2008 Ford Taurus AWD for Children and Youth Services from Plaza Ford/Motors Fleet, Ocean NJ at the cost of \$19,213. The vehicle is being purchased from the PA State Contract, therefore, does not require bidding.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the purchase of a vehicle for the Children and Youth Services Office as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the payment of \$22,256 to IMR of Camp Hill for the professional service license and maintenance renewal of the OnBase Software. The total cost is to be charged to the Records Improvement fund therefore there are no County funds involved. This license renewal and maintenance covers the scanning and module licenses in place within the following departments: Register of Wills, Clerk of Courts, Adult Probation, Domestic Relations and Recorder of Deeds/Tax Assessment and Claims. It also covers the thirty-seven (37) concurrent user retrieval licenses which are currently in use within the Register of Wills, Clerk of Courts, Adult Probation, Juvenile Probation, Domestic Relations, Recorder of Deeds/Tax Assessment and Claims, County Sheriff, County Jail, Public Defender, Children & Youth Services, District Attorney and all Judges' Offices within the Courthouse. This renewal will cover a new upgrade and any professional services required during the year.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the payment to IMR for the professional service license and maintenance renewal for the OnBase Software as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a five-year extended warranty with Sound Communications, Inc., Grove City, OH for the 9-1-1 digital recording system. The extended warranty is at the cost of \$18,711.50 per year for a total cost of \$93,557.50 and is covered under the ACT 56 Wireless Grant Money. No County funds required. This contract would be effective January 20, 2008 through January 20, 2013.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the five-year extended warranty with Sound Communications, Inc. for the 9-1-1 digital recording system as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving the plan revisions and amendments to the Community Development Block Grant Program which is part of the Washington County's Consolidated Action Plan.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with M.R.A., Inc. for costs associated with the replacement of the microwave system for the 9-1-1 Center. The contract amount is approximately \$271,000.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing contract with M.R.A., Inc. for the 9-1-1 Center.

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Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on February 6, 2008 immediately following the Agenda Meeting as an information session related to litigation styled Estate of John David Ostovic, et al vs. Washington County Authority, et al at 2006-7723 and Washington School District and McGuffey School District vs. Washington County at 2008-607 in the Court of Common Pleas of Washington County.

County Offices will be closed Monday, February 18, 2008 in observance of President's Day.

The next Board of Commissioners' Meeting scheduled for Thursday, February 21st has been rescheduled to Wednesday, February 20, 2008 at 2:00 p.m.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irey, authorizing the Tax Assessment Office to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

- | | |
|---|------------------------|
| <p>1. MIDA Spartech Polycom
470 Johnson Road
Washington, PA 15301
District: Donora Borough
Parcel: 240-041-00-00-0001-16
Total: \$6,015.84</p> | <p>2007 County Tax</p> |
| <p>2. MIDA Spartech Polycom
470 Johnson Road
Washington, PA 15301
District: Donora Borough
Parcel: 240-041-00-00-0007-01
Total: \$4,837.27</p> | <p>2007 County Tax</p> |
| <p>3. Thomas A. Colella
214 Bella Vista Lane
Venetia, PA 15367
District: Peters Township
Parcel: 540-002-06-03-0006-00
Total: \$7.06</p> | <p>2007 County Tax</p> |
| <p>4. Gary M. & Sandra Helbing
103 Abbey Court
Venetia, PA 15367
District: Peters Township
Parcel: 540-002-22-00-0005-00
Total: \$147.14</p> | <p>2007 County Tax</p> |
| <p>5. Concord Green Phase One East
571 West McMurray Road
McMurray, PA 15317
District: North Strabane Township
Parcel: 520-001-23-00-0011-00
Total: \$8.03</p> | <p>2007 County Tax</p> |
| <p>6. Concord Green Phase One East
571 West McMurray Road
McMurray, PA 15317
District: North Strabane Township
Parcel: 520-001-23-00-0013-00
Total: \$15.90</p> | <p>2007 County Tax</p> |
| <p>7. Jeffrey & Danelle Moeslein
1520 Beltran Avenue
Pittsburgh, PA 15226
District: Peters Township
Parcel: 540-02-06-03-0002-00
Total: \$210.29</p> | <p>2007 County Tax</p> |

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8. First American for Stanley Esno
8435 Stemmons Freeway
Dallas, Texas 75247-3907
District: Burgettstown Borough
Parcel: 070-004-00-01-0003-00
Total: \$17.58
2007 County Tax
9. Kimberly Sheets
3734 Driftwood
Toledo, Ohio 43614
District: Chartiers Township
Parcel: 170-014-00-02-0004-00
Total: \$10.33
2008 County Tax

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi, declared the meeting adjourned at approximately

10:17 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

February 14, 2008

ATTEST: Mary E. Nelusko
CHIEF CLERK