

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 832

Washington County Commissioners

Washington, Pennsylvania, March 6, 2008

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners

Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls, JoAnn Metz and Sue Orrick, Commissioners' Office; Roger Metcalfe, Finance Director; Tim Kimmel, Director Human Services; Melanie Thomas, Planning Commission; Steve Toprani and Steve Fischer, District Attorney's Office; President Judge Debbie O'Dell Seneca; Bishop John Mack, Holy Trinity National Catholic; Vicky Bryan and Caroline Sinchar, Planning Commission; John King, American Legion; Jeff Kotula, Chamber of Commerce; Jean Byers, Business Professional Women; students who participated in the MathCOUNTS competition; Bill Worthington, Ernest Campbell, John Petro and Terry Seddon, members of the Center-West Joint Sewer Authority; Flo Moffit, Harry Sabatasse and John Adams, interested citizens; Barbara Miller, Observer-Reporter. Absent being: Commissioner Larry Maggi.

Vice-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Bishop Mack led the meeting with a prayer.

Mr. King led the Pledge of Allegiance.

Vice-Chairman Burns entertained a motion to approve Minute No. 832 dated February 20, 2008 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 832 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented certificates of congratulations to a group of students that participated in the 2008 MathCounts competition that was recently held at W&J College.

Jean Byers, of the Business Professional Women, commented on the involvement of the students in this competition and the importance of preparing for a career in math and engineering. She thanked the Board for its continued support and for recognizing these young adults for their accomplishment.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

William Worthington, a member of the Center-West Joint Sewer Authority, addressed the Board regarding the authority's request for assistance in locating grant funding for their sanitary sewer project that would serve approximately 1,200 customers in Centerville and West Brownsville Boroughs. He described the Authority's difficulty in obtaining the necessary funds to complete this major project. He also pointed out the Authority was disappointed they did not receive any of the local sharing funds from the slots revenues as their project was contingent upon the receipt of some revenue to show the County's support of the project. Mr. Worthington stated if the County would be willing to assist with some funding, they still may be able to receive support from multiple grant sources to complete the first phase of their project.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Charlie Fife, of Houston, made comments with reference to the manner in which the slots revenue monies were distributed. Mr. Fife stated he would like to see half used for economic development projects and the other half to be allocated to Washington County municipalities based on their population. He stated he would like to submit a proposal for change for the Board's consideration on how these funds are distributed.

Vice-Chairman Burns pointed out to Mr. Fife that although this may sound like a good idea it would be against the law to distribute the monies in this fashion. Commissioner Burns noted the County is complying with the law as it is written by state legislators today.

Harry Sabatasse of Burgettstown, brought to the Board's attention a matter he questioned a few months ago regarding GPS devices for county-owned vehicles. He again questioned the Board as to whether or not they would consider this idea to save taxpayers money.

Commissioner Irey noted she would consider this idea.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for portable poll access items for Elections Office. The award will be based on the "per unit cost" and will be awarded to the lowest most responsible and responsive bidders meeting the specifications. This bid is opening on Friday, March 7, 2008. It is necessary to award the bid on March 7, 2008 as some of the items on this bid require a three to four week delivery time and we need time to receive and deliver before the Primary Election on April 22, 2008. This contract will be effective from date of award through March 31, 2009.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the foregoing bid for the Elections Office for portable poll access items.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the HVAC units and fire suppression system and related construction for the Washington County 911 Center and Fourth Floor Data Center to the vendors listed below:

1. Contract I - General Construction - Waller Corporation, Washington PA	\$ 68,888
2. Contract II- HVAC - Lugaila Mechanical, Pittsburgh, PA-	\$848,000
3. Contract III-Plumbing/Fire Suppression Fire Fighter Sales and Service, Pittsburgh, PA	\$ 24,248
Total cost of project	\$941,136

All contracts have been awarded to the lowest most responsive and responsible bidders meeting the specifications. The total cost of this project will be paid from the recent bond issue.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid for the HVAC units and fire suppression system and related construction for the 911 Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Panhandle Trail, Phase II to W. G. Land Company in the amount of \$598,775.30. The bid is being awarded to the second low bidder as the lowest bid submitted

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

by East Coast Paving & Seal coating, Inc. is not pre-qualified for 50% of the contract work. The second low bidder is 8% under the Engineer's estimate. This bid has been reviewed and recommended for award by The EADS Group and the Commonwealth of Pennsylvania Department of Transportation. Construction will be paid 100% from federal enhancement funds administered through PADOT.

Moved by Mrs. Irely, seconded by Mr. Burns, awarding the bid for the Panhandle Trail, Phase II to W. G. Land Company as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to ratify contracts for Ryan Frazee and Andrew Egut who provides Geographical Information System Mapping services for the Public Safety Department at a rate of \$13.00 per hour. Both contracts are effective through June 30, 2008. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the ratification of the foregoing contracts for the Public Safety Department.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval expenses for the Washington County Criminal Justice Advisory Board to hold a training program and luncheon at the Holiday Inn at a cost of \$1,058.75. All expenses are covered by a PCCD Grant; therefore, no County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the expenses for the Washington County Criminal Justice Advisory Board training program as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Temple University for consultant services to conduct a process and outcome evaluation for the Court of Common Pleas Treatment Court Program. The contract amount will not exceed \$11,332 and is effective through November 1, 2008.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Temple University as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with SAI Consulting Engineers in the amount not to exceed \$49,254.98 for construction inspection of the Panhandle Trail Phase II. Costs will be paid 100% Tea-21 funds.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the contract with SAI Consulting Engineers for the

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Panhandle Trail Phase II as per above.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a supplemental reimbursement agreement with PADOT in the amount of \$665,000 for construction and inspection of the Panhandle Trail Phase II.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the supplemental reimbursement agreement with PADOT for the Panhandle Trail Phase II as per above.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract supplement in the amount of \$45,621.30 with SAI Consulting Engineers for design of the Chartiers #63, Weirich Bridge in Canton Township. The total cost of this contract will be \$189,881.09. Design costs will be paid 80% state and 20% County Liquid Fuels.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing contract supplemental with SAI Consulting Engineers for the Weirich Bridge in Canton Township.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a change order with Cast and Baker Corporation for additional electrical work and other quantity adjustments resulting in a net zero adjustment to the contract amount originally awarded at \$2,020,779.75.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the change order with Cast and Baker Corporation as per above.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

Jacqueline J. Summers, Monongahela, PA
 Mary Lee Hartman, Washington, PA
 Julitta A. Brooks, Monongahela, PA
 Melissa A. Haught, Washington, PA
 Shelly Pettis, Washington, PA
 Susan Pallett/Jessica A. Chatman, Washington, PA

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing Child Care Information provider agreements.

Roll call vote taken:

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to become a member of the Alliance of Information and Referral Systems (AIRS) for Child Care Information Services. The annual cost of this membership is \$50.00.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the membership for Child Care Information Services as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for Jeffery F. Minter, M.D. to have attending physician privileges in order to provide palliative consults at the facility. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving Jeffery F. Minter, M.D. to having attending physician privileges as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the following purchase of service contracts for Children and Youth Services for the period July 1, 2007 through June 30, 2008. No additional County funds are required.

	<u>FROM</u>	<u>TO</u>
Christian Home of Johnstown, Inc.	\$ 75,000	\$ 130,000
Hermitage House Youth Services, Inc.	85,000	170,000
TOTAL	\$ 160,000	\$ 300,000

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing addendum to the purchase of service contracts for Children and Youth Services.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families in the amount of \$802,837. The time periods for these 12-month agreements range from May 1, 2008 through November 30, 2009. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreements with the Department of Housing and Urban Development for supportive housing.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for the

following:

Handicap accessible van for Aging Services. The Commissioners approved the purchase of the van in September, 2007. The County was unable to procure a van from the PA. State Contract that meets the specifications. The estimated cost is approximately \$40,000 with \$20,000 covered by a grant and the additional cost will be charged to the Capital Expenditure Fund.

Rental of two Spot Coolers for the Department of Public Safety. The cost is expected to be approximately \$1300/month each. The current cooling system is not sufficient for the new equipment. This equipment will be rented until the new HVAC equipment is installed. Estimated time is six months. All costs to be charged to the recent bond issue.

Moved by Mrs. Irej, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of agreements with the

following vendors:

Cold Cypress, Bridgeville, PA - \$110/hr

Presidio (formerly FIComp, Inc), Pittsburgh, PA

Monday through Friday - 8:00 am - 5:00 pm

\$100/hr telephone support - \$150/hr on site support

The agreement provides consulting services for work on the county-wide Cisco network infrastructure. The consulting work involves design and configuration of IP telephony switching and Vlans as well as troubleshooting and repair of existing IP telephony hardware and operating systems. The renewal is effective February 15, 2008 through February 14, 2009 and each contract not to exceed \$10,000 per year.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the renewal of the foregoing agreements for the Cisco network infrastructure.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Tiburon, Pleasanton, CA to provide an enhancement to the current FACTS program for the Register of Wills Office. This enhancement will add a new field to create a State Inheritance Tax Identification Number for the Register of Wills. The cost of this enhancement is \$8,440 with an \$800 annual maintenance cost. The total cost of the enhancement will be paid from an automation fund that the Register of Wills has developed from filing fees.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Tiburon to provide an enhancement to the current FACTS program for the Register of Wills Office as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval a contract with Darla Pepper Miller, Washington, PA at the rate of \$26/hour for Aging Services Alzheimer's Research. The contracted services will not exceed 800 hours annually and is effective April 1, 2008 through May 31, 2009. It is to be noted this project will be completed in May, 2009.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the contract with Darla Pepper Miller for the Aging Services Office as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the installation of DSL Service for one district justice office as follows:

- D.J. Kanalis, West Brownsville - Atlantic Broadband at \$219.45/month. This is a "sole source" contract as this is currently the only provider in the West Brownsville area that can provide speeds fast enough for the video conferencing uploads. The installation with Windstream Communications was cancelled at \$119.99/month as the speed was not fast enough.

These service areas were bid along with the communications bid and calls were made to local telephone companies and to other internet providers to locate providers of DSL service in these areas.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the installation of DSL Service for District Justice Kanalis as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on March 5, 2008 immediately following the Agenda Meeting as an information session related to personnel.

There being no further business, Vice-Chairman Burns declared the meeting adjourned at approximately 10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

March 13, 2008

ATTEST: Mary E Helicke
CHIEF CLERK