

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 834

Washington County Commissioners

Washington, Pennsylvania, March 20, 2008

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls and JoAnn Metz, Commissioners' Office; Roger Metcalfe, Finance Director; Tim Kimmel, Director Human Services; Melanie Thomas, Planning Commission; Harry Wilson, Veterans Director; Jeff Felton, Director of Children and Youth Services; Tim McCullough, Janice Urban, April Secrist and Pat Maxon, Human Resources; a group of county employees from various offices; Debbie Bardella, Phyllis Ranko Matheny, Larry Spahr, Elections Office; Reverend Drew Harvey, First United Methodist Church; George Ross, American Legion; Cindy Patterson, Amy R. Manko, Brian Wozniak, Starla Sirakos, Leadership Washington County; Debbie Towcimak, Department of Housing; Flo Moffit, John Adams, Carl Maggi, interested citizens; Barbara Miller, Observer-Reporter.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Reverend Harvey led the meeting with a prayer.

Mr. Ross led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 833 dated March 6, 2008 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 833 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring April as Fair Housing Month and celebrating the 40th anniversary of the Federal Fair Housing Act of 1968 and recommended the adoption of said Proclamation.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Towcimak accepted the Proclamation and thanked the Board for recognizing this important celebration. She noted events that will take place during the month of April and encouraged everyone to participate.

Mr. McCullough, Director of Human Resources, commented on the presentation of perfect attendance certificates to County employees. He stated it is a pleasure to work with such wonderful employees who are very committed to their jobs and commended them for this accomplishment.

The Commissioners presented certificates to county employees who had perfect attendance in 2007.

The Board acknowledged the loyal and dedicated employees and thanked them for their public service.

(RECESS FOR PHOTOS)

M I N U T E B O O K

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PUBLIC COMMENTS

John Adams, of Avella, addressed the Board regarding the matter of the John Pettit case and the taxpayers having to pay for this settlement. He also commented on the slots revenues and the manner in which these funds were distributed.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid and ratify the bid for portable poll access items for Elections. The award was based on the "per unit cost" to following vendors:

Independent Tabulation, Inc., Mebane NC
Inclusion Solutions, Chicago IL

All items have been awarded to lowest most responsible and responsive bidders meeting the specifications. This contract is effective March 11, 2008 through March 31, 2009 at a cost of approximately \$10,000.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding and ratifying the bid for the portable poll access items as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for medical supplies for Washington County to the following vendors based on their per unit cost:

The Burrows Company, Wheeling IL
Coloplast Corporation, Minneapolis MN
Dermarite, Paterson, NJ
Diamond Medical Supply, Indiana PA
Ever Ready First Aid, Brooklyn, NY
4MD Medical Solutions, Lakewood NJ
Gaymar Industries, Inc. Orchard Park NY
Tri-State Hospital Supply Corp, Jeanette PA
Medline Industries, Mundelein IL
Mercy Surgical Dressing Group, Inc., Pittsburgh PA
Moore Medical LLC, New Britain CT
Paper Products Company Inc., Pittsburgh PA
SIZEWise Rentals, LLC, Kansas City MO

All items have been awarded to the lowest most responsive and responsible bidders meeting the specifications. The term of this contract is April 1, 2008 to March 31, 2009 with a total yearly cost of approximately \$350,000.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for medical supplies as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for meat items for the Health Center and Correctional Facility to the following vendors based on the per unit cost:

Gordon Food Service, Grand Rapids MI
Green Valley Packing, Claysville PA
US Food Service, Washington PA

All items have been awarded to the lowest most responsive and responsible bidders meeting the specifications. This contract is in effect through July, 2008 at a total monthly cost of approximately \$33,000.

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Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for the meat items for the Health Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for two five-ton temporary cooling systems to the lowest most responsive and responsible bidder/bidders meeting the specifications. This bid is opening on March 19, 2008 and we need to award this bid as the units are needed for cooling in the 9-1-1 Data Center.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for the temporary cooling system for the 9-1-1 Data Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the renewal of the following bid contracts under the same terms and conditions as the current contracts:

1. Pharmacy Services – Correctional Facility
Jeffreys Drug Store, Inc Canonsburg, PA extend through April 30, 2009 at a total yearly cost of approximately \$100,000
2. HVAC Maintenance for Family Court Center
Extend through April 14, 2009 at a total yearly cost of approximately \$7,000. This includes Preventative Maintenance and all other work at time and material.
3. Shipley Natural Gas Agreement
Extend current contract from April 1, 2008 through June 30, 2008 at the fixed rate of \$10.39 per DTH (currently paying \$9.15/DTH). The current contract allows for a renewal every three months at the then current rates. This rate is based on Nymex $\$9.45 + \$0.94 = \$10.39$ per DTH.

These extensions are in accordance with the terms and conditions of the original contract and have been approved by the vendors and the departments.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing contract renewals as listed.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a grant agreement with the Department of Community and Economic Development in the amount of \$10,000. This grant will be used towards the purchase of a van for the disabled veterans. The agreement is effective July 1, 2007 through June 30, 2010.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the grant agreement with the Department of Community and Economic Development as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval costs associated with the Peer Jury Annual Recognition to be held at the Washington Park on May 13, 2008. The total costs are estimated to be \$1,650.00 and are included in the Juvenile Probation annual budget.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the payment of costs associated for the Peer Jury Annual Recognition as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant application to the Department of Conservation and Natural Resources in the amount of \$125,000 under the Growing Greener II Program to complete the paved walking bike path in Mingo Park from the Hemlock Trail to Henry Covered Bridge. The County match includes \$69,400 cash and \$55,000 in-kind (design and construction of two bridges).

Moved by Mrs. Irej, seconded by Mr. Burns, approving the grant application to the Department of Conservation and Natural Resources as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the acceptance of a Community Revitalization Assistance Program grant in the amount of \$50,000 for replacement of the Two Mile #4 Bridge in Centerville Borough. Design and construction will be completed through the Washington County Bridge Department.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the acceptance of a Community Revitalization Assistance Program as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval two reimbursement agreements with PADOT for the Chartiers #40 Paxton Bridge in Chartiers Township as follows:

| | |
|--|---|
| Preliminary design: | \$152,000 – total project cost to be paid \$121,600 (80%) State |
| | \$ 30,400 (20%) County Liquid Fuels |
| Final design, utilities and right of way | \$240,000 total project cost to be paid 100% Act 26 Funds. |

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing two reimbursement agreements with PADOT for the Chartiers #40 Paxton Bridge.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with PADOT to authorize electronic access to PADOT systems for airport grants. The agreement also requires resolutions stipulating authorized officials for approving grants, requesting reimbursements and approving payments.

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Moved by Mrs. Irey, seconded by Mr. Burns, approving the agreement with PADOT to authorize electronic access for airport grants as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

- Melissa R. Melton, Donora, PA
- Kimberly J. Sterling, Washington, PA
- Loverta Miller, Donora, PA
- Robin A. Wheeler, Washington, PA
- Matthew J. Comer, Washington, PA
- T and Company, Inc., McMurray, PA
- Tacha Malley, Oakdale, PA

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information provider agreements.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to submit the 2008-2009 Grant Agreement to the Department of Public Welfare for the provision of subsidized child care services to eligible Washington County residents. The total amount of this Agreement is \$7,462,456 for the time period July 1, 2008 through June 30, 2009. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the 2008-09 Grant Agreement to the Department of Public Welfare as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agency allocation adjustments for the Mental Health/Mental Retardation Office for the period July 1, 2007 through June 30, 2008. No additional County funds are required.

| <u>PROVIDER</u> | <u>FROM</u> | <u>TO</u> |
|---------------------------------|----------------------|----------------------|
| Achieva/Compro | \$ 48,317 | \$ 52,184 |
| AMI, Inc. | 280,000 | 288,400 |
| ARC Human Services | 4,873,886 | 5,001,858 |
| Allegheny Valley School | 309,605 | 332,561 |
| Centerville Clinics | 532,000 | 499,550 |
| Community Transition Connection | 288,660 | 390,300 |
| Greene ARC | 525,002 | 560,140 |
| Just Life | 117,787 | 131,015 |
| Mental Health Association | 1,484,420 | 1,346,873 |
| Residential Recovery | 481,000 | 495,430 |
| Southwest Behavioral Care | 991,800 | 907,909 |
| Transitional Employment | 200,556 | 206,256 |
| United Cerebral Palsy | 3,566,661 | 3,374,599 |
| Washington Communities | <u>1,624,500</u> | <u>1,631,620</u> |
| TOTAL | \$ 15,324,194 | \$ 15,218,695 |

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following purchases:

1. District Attorney's Office - four blackberry devices with the Nextel direct connect at the cost of \$74.92/monthly each (\$299.68 monthly total) and the devices are \$149.99 each. These are for use by the detectives; and five blackberry devices from Cingular with voice and data at \$79.99/month each (\$399.95 monthly total) and \$149.99 each for the device for use by the attorney's.
2. Ratify the purchase of a Blackberry for the Health Center Administrator. The device was \$99 and the monthly service is \$79.99 from Cingular which includes voice, data and tethering.

All services and devices have been purchase from the PA State Contract therefore do not require bidding.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing purchases for the District Attorney's Office and the Health Center.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase fifty additional IP telephones for the Health Center at a total cost of \$11,450. These phones will be placed in the resident rooms on 2 East. This purchase is being made from CDW-G, Vernon Hills IL from the PA COSTARS contract and does not require bidding.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the purchase of fifty additional IP telephones for the Health Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a Resolution and Approval of Applicable Elected Representative approving issuance by the Washington County Industrial Development Authority of its note for Trigon Incorporated, d/b/a FPD Company, in the aggregate principal amount not to exceed \$9,000,000 for the purpose of financing the project and payment of all or a portion of the financing costs.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds

Moved by Mrs. Irej, seconded by Mr. Burns, authorizing the Tax Assessment Office to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

1. Jason John & Jessica Platt
PHFA
211 North front Street
Post Office Box15057
Harrisburg, PA 17105
District: North Strabane Township

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-
- Parcel: 520-015-02-05-0011-00
Total: \$181.15
2. Jeremy & Stephanie Dagger 2008 County Tax
211 North front Street
Post Office Box15057
Harrisburg, PA 17105
District: North Charleroi
Parcel: 500-002-00-02-0004-00
Total: \$138.75
3. Gilda & Joseph Tatar 2008 County Tax
211 North front Street
Post Office Box15057
Harrisburg, PA 17105
District: New Eagle
Parcel: 480-008-00-05-0017-00
Total: \$222.98
4. Kristopher S. Dugan 2008 County Tax
211 North Front Street
Post Office Box15057
Harrisburg, PA 17105
District: Charleroi Borough
Parcel: 160-013-00-04-0012-00
Total: \$182.16
5. Joseph W. Billante Jr. 2008 County Tax
211 North Front Street
Post Office Box15057
Harrisburg, PA 17105
District: Peters Township
Parcel: 540-011-09-06-0001-02
Total: \$241.68
6. Keith A. Keder 2008 County Tax
211 North Front Street
Post Office Box15057
Harrisburg, PA 17105
District: California Boro
Parcel: 080-047-00-00-0025-00
Total: \$93.43
7. Michael O'Brien 2008 County Tax
A B N Amro Mtg. Group
15 Linmore Drive
Irwin, PA 15642
District: Donora Boro
Parcel: 240-023-00-02-0013-00
Total: \$103.85
8. Maronda Homes 2008 County Tax
202 Park West Drive
Pittsburgh, PA 15275
District: Canonsburg Ward 1
Parcel: 095-001-14-00-0021-00
Total: \$52.83
9. Starvaggi Ind. Inc. 2008 County Tax
401 Pennsylvania Avenue
Weirton, WV 26062
District: Jefferson Township
Parcel: 380-008-00-00-0007-00
Total: \$89.18
10. Robert & Jill M. Stafford 2005 County Tax
425 Mary Lane
Canonsburg, PA 15317
District: North Strabane
Parcel: 520-013-19-00-0020-00
Total: \$833.34
11. Heng Jee Tong and Tan Yeok Hwa 2008 County Tax
58 Boundary Road

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- Singapore 549978
 Republic of Singapore
 District: Donora Boro
 Parcel: 240-034-00-06-0026-00
 Total: \$42.76
12. Griffith Clarke
 620 Best Avenue
 Washington, PA 15301
 District: Canton Township
 Parcel: 120-010-09-99-0620-00T
 Total: \$16.35
13. Edward Morascyzk
 211 Lakeview Drive
 Washington, PA 15301
 District: Canonsburg 1st Ward
 Parcel No. 095-001-09-99-0002-00
 Total amount: \$17.11
 2008 County Tax
14. Walter R. Weld
 999 Green Street
 California, PA 15419
 District: California Boro
 Parcel: 080-016-00-01-0026-00
 Total: \$54.87
 2008 County Tax
15. Maple Leaf Homes Inc.
 300 Weyman Road
 Pittsburgh, PA 15236
 District: Cecil Township
 Parcel: 140-014-00-00-0019-00
 Total: \$254.37
 2008 County tax
16. Christiana Chiesa
 Christian Church, North America WA PA
 605 Shirls Avenue
 Washington, PA 15301
 District: Canton Township
 Parcel: 1201-011-00-00-0026-00
 Total: \$55.57
 2008 County Tax
17. Alice L. McAnulty
 Box 222
 Denbo, PA 15429
 District: Centerville Boro Ward 3
 Parcel: 153-031-00-00-0002-00
 Total: \$12.08
 2008 County Tax
18. Ernest & Sophia Brozier
 2255 Whispering Meadows
 Warren, Ohio 44483
 District: Cross Creek
 Parcel: 210-011-00-00-0006-00
 Total: \$1.26
 2008 County Tax
19. Bernard R. Bandini
 Post Office Box 595
 Dunlevy, PA 15432
 District: Charleroi Boro
 Parcel: 160-005-00-02-0066-00
 Total: \$71.53
 2008 County Tax
20. Todd Bakos
 430 Murray Avenue
 Donora, PA 15033
 District: Donora Boro
 Parcel: 240-025-00-01-0019-00
 Total: \$25.50
 2008 County Tax
21. Todd Bakos
 430 Murray Avenue
 Donora, PA 15033
 District: Donora Boro
 2008 County Tax

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- Parcel: 240-025-00-01-0018-00
Total: \$36.63
22. Philip and Teryl Clutter 2008 County Tax
46 Newland School Road
West Finley, PA 15377
District: East Finley Township
Parcel: 270-034-00-00-0006-01
Total: \$1.29
23. J. Benjamin Clutter. 2008 County Tax
545 Enon Church Road
West Finley, PA 15377
District: East Finley
Parcel: 270-034-00-00-0006-00
Total: \$7.44
24. Charles D. & Sue Neely 2008 County Tax
149 Clyde Road
Burgettstown, PA 15021
District: Hanover
Parcel: 340-015-00-00-0005-00
Total: \$16.06
25. Joseph M. Smiechowski 2008 County Tax
50 Lenape Lane
Canonsburg, PA 15317
District: Mt. Pleasant
Parcel: 460-012-00-00-0018-00
Total: \$13.26
26. Richard E. Caswell 2008 County Tax
46 Meadowbrook Road
Eighty Four, PA 15330
District: Nottingham
Parcel: 530-009-00-00-0020-00
Total: \$61.43
27. Jeanne Lee Johnson 2008 County Tax
1445 Highland Avenue
Chester, PA 19013
District: Robinson
Parcel: 550-013-01-00-0009-00
Total: \$24.05
28. Andrew Kortyna 2008 County Tax
447 Joffre Cherry Valley Road
Burgettstown, PA 15021
District: Smith Township
Parcel: 550-013-01-00-0009-00
Total: \$12.36
29. James & Sandra Bongiorno 2008 County Tax
24 Highland Avenue, Box 333
Burgettstown, PA 15021
District: Smith Township
Parcel: 570-021-00-00-0003-02
Total: \$10.23
30. Emil & Dorothy Skorich 2008 County Tax
131 Knob Road
West Brownsville, PA 15417
District: West Brownsville Boro
Parcel: 670-005-00-02-0013-00
Total: \$32.91
31. Harry & Joanne Brock 2008 County Tax
197 Lusk Road
Bentleyville, PA 15314
District: Somerset
Parcel: 580-009-00-00-0016-02
Total: \$5.54
32. Eva Yokimus 2008 County Tax

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33 Hilltop Drive
 Finleyville, PA 15332
 District: Union
 Parcel: 640-002-09-99-0309-01T
 Total: 143.89

33. Jessica Offenberger
 First Federal of Greene County
 25 East High Street
 Post Office Box 190
 Waynesburg, PA 15370
 District: South Franklin
 Parcel: 590-013-01-02-0001-00
 Total: \$38.16

2008 County Tax

34. Countrywide Home Loans
 Attn: Cash management
 1757 Tapo Canyon Road
 MS: SVW24, Suite 300
 Simi Valley, CA 93063
 District: See below
 Total: \$4,549.94

2008 County Tax

Countrywide Home Loans
 ATTN: Cash Management
 1757 Tapo Canyon Road
 MS:SVW24, Suite 300
 Simi Valley, CA 93063
 For:

2008 County Tax

| | | |
|---------------------|-----------------------|---------|
| Joseph Zellie | 260-001-04-09-0003-00 | \$74.91 |
| Alan Jutca | 290-014-00-00-0003-00 | 650.70 |
| Thomas Marchick | 320-012-00-00-0024-00 | 113.77 |
| James Heinlein | 370-024-00-00-0001-02 | 401.54 |
| Richard G. Brown | 410-006-00-01-0001-00 | 193.38 |
| Mark D. Shields | 520-001-20-00-0025-00 | 707.08 |
| Leonard Winkleblech | 580-009-00-00-0016-01 | 454.50 |
| Maronda Homes | 600-001-06-00-0015-00 | 88.02 |
| Donald Bick | 640-009-01-03-0003-00 | 312.56 |
| David W. Belski | 700-005-00-00-0003-00 | 415.18 |
| Nicholas Dubina | 750-016-00-00-0024-00 | 186.11 |
| Siobhan Towers | 770-016-00-01-0004-00 | 194.27 |
| Christopher Slesh | 510-005-01-02-0005-00 | 12.54 |
| Robert Domhoff | 160-012-00-05-0033-00 | 65.56 |
| Robert Domhoff | 160-003-00-00-0024-00 | 69.66 |
| Angela Colbert | 095-001-14-00-0035-00 | 20.57 |
| Dennis Lemley | 110-027-00-00-0029-00 | 132.25 |
| Frank Nahar | 130-006-04-04-0008-00 | 197.17 |
| Alfred Adams | 140-011-01-04-0009-00 | 155.13 |
| Bryan Neason | 040-052-00-05-0010-00 | 105.04 |

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on March 19, 2008 immediately following the Agenda Meeting as an information session related to personnel.

County Offices will be closed on March 21, 2008 in observance of Good Friday.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately

10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

March 31, 2008

ATTEST: Mary E Helicke
 CHIEF CLERK