

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 847

Washington County Commissioners

Washington, Pennsylvania, November 6, 2008

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Scott Fergus, Director of Administration; Joy Sprows, JoAnn Metz and Sue Orrick, Commissioners' Office; Tim Kimmel, Human Services; Pastor Paul Mitchell, River of Life Christian Fellowship; Harry Wilson, Veterans Office; Santo Chimento and family members; Melanie Thomas Finney, Planning Commission; Lori Harbert, Jay English and staff of Children and Youth Services; Lt. Sandra Leonowicz, Pennsylvania Department of Corrections, Warden Joe Pelzer, Deputy Wardens John Temas and Brian Hammett, Donnie Wall and Bob McConnell, Correctional Facility; Carl Maggi, Bob Romero, Joe Bianco and Art Beliou, interested citizen; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Mitchell led the meeting with a prayer.

Mr. Chimento led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 846 dated October 16, 2008 as written.

Moved by Ms. Irey, seconded by Mr. Maggi, approving Minute No. 846 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation adopting the month of November as "Adoption Month" in Washington County.

Moved by Mr. Burns, seconded by Ms. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Harbert, accepted the Proclamation and introduced Christy Stanek of CYS. Ms. Stanek thanked the Board for the proclamation and commented on the need for awareness of adoption and the many benefits to children and families who are involved with adoptions. She also recognized the staff of CYS and thanked them for their dedication and hard work in providing safe and permanent homes to children.

Lt. Sandra Leonowicz presented a plaque to Warden Pelzer and his staff recognizing them for earning the 2008 Certificate of Compliance for the Washington County Correctional Facility. She noted the facility has achieved 100% compliance with Title 37 Chapter 95. She congratulated Warden Pelzer and commended his staff for a job well done.

The Commissioners presented a plaque to Warden Pelzer for achieving 100% compliance according to the State Department of Corrections since 2002.

# M I N U T E   B O O K

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Warden Pelzer accepted the certificate and thanked the Board for the recognition. He also thanked his staff for all their efforts in operating the Correctional Facility.

The Commissioners read a proclamation recognizing Santo Chimento for his heroic involvement in the armed services.

Mr. Chimento thanked the Board and Mr. Wilson, of the Veterans Office, for the proclamation. He gave a brief summary of his time in the service.

At this time, Mr. Wilson presented Mr. Chimento with a French Liberation Medal.

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

Bob Romero, of East Washington, thanked the Board very much for all the changes that have been made at polling places to accommodate persons with disabilities. He pointed out that there are still some issues that need to be addressed, i.e., headsets and educating poll workers as to what to do when someone needs to use the sets and office door knobs should be change to door handles.

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for lumber to the following bidders:

Donora Lumber Company, Donora, PA  
West Elizabeth Lumber Co., Elizabeth, PA

All items are awarded to the lowest most responsive and responsible bidders meeting the specifications. This bid is effective November 6, 2008 through May 31, 2009 with the option to extend through November 30, 2009.

Moved by Ms. Irey, seconded by Mr. Burns, awarding the bid for lumber to the following vendors based on the per unit cost:

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the bid extension to the contracts listed below. All contract extensions are under the same terms and conditions as the original contract.

### Rehab Supplies and Medical Equipment

Direct Supply, Milwaukee, WI for the purchase of rehab supplies and medical equipment through December 31, 2010. The total year cost of this contract is approximately \$30,000.00.

Moved by Mr. Burns, seconded by Ms. Irey, approving the bid extension for rehab supplies and medical equipment as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

### Oxygen Concentrators

Respiratory Health Services, Towson, MD for the servicing of oxygen concentrators that are owned by the Health Center and for the rental of additional units. This contract would be extended through December 31, 2010 for a total year cost of approximately \$30,000.

Moved by Mr. Burns, seconded by Ms. Irey, approving the bid extension for oxygen concentrators as per above.

Roll call vote taken:

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Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Natural Gas

Ratify the approval to lock in the price for natural gas at the cost of \$8.79/DTH effective November 1, 2008 through October 31, 2009.

Moved by Mr. Burns, seconded by Ms. Irey, approving the bid extension for Natural Gas as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Cost Per Copy Program

Ikon Office Solutions of Pittsburgh through January 31, 2011 under the same terms and conditions as the current agreement. It is to be noted this is for all of the copiers located throughout the county.

Moved by Mr. Burns, seconded by Ms. Irey, approving the bid extension for copies as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Disposable Briefs and Underpads

McKesson Medical-Surgical for the furnishing and delivering of disposable briefs and underpads. This contract would be extended through December 31, 2009 at a total yearly cost of approximately \$130,000.

Moved by Mr. Burns, seconded by Ms. Irey, approving the bid extension for Disposable Briefs and Underpads as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the reappointment of Richard Mowl for a four-year term effective January 1, 2009 through December 31, 2012 and Commissioner Larry Maggi for a one-year term effective January 1 through December 31, 2009 to the Washington County Conservation District Board of Directors.

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing appointment of Duane Holma.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify an agreement with Richard C. Mudrick to perform Repository Title Search Reports effective October 1, 2008. The contract will not exceed \$10,000 per year.

Moved by Mr. Burns, seconded by Ms. Irey, approving the ratification of the agreement with Richard C. Mudrick as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a contract for legal services with Jeffrey Watson as the IV-D attorney at the rate of \$25,000. The contract is effective January 1, 2009 through December 31, 2009. This contract is 66% reimbursable from the PA Bureau of Child Support Enforcement.

Moved by Mr. Burns, seconded by Ms. Irej, approving the contract for legal services with Jeffrey Watson as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a five-year agreement with Verizon for supplying telecommunication services to the County. The total cost of the agreement is \$803,460 and is effective upon execution of the contract.

Moved by Ms. Irej, seconded by Mr. Burns, approving the agreement with Verizon for telecommunication services as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant offer in the amount of \$35,000 from the National Road Heritage Corridor as a match for the Preserve America Heritage Tourism Marketing Strategy. A Preserve America grant in the amount of \$124,000 was previously received for this project. The National Road Grant requires payment of a \$2,000 administrative fee and membership in the National Road Heritage Park as well as an audit at the end of the grant term.

Moved by Ms. Irej, seconded by Mr. Burns, approving the grant offer from the National Road Heritage Corridor as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a right-of-way agreement with Allegheny Power for the installation of new service on the north side of the airport to accommodate the new hangar development.

Moved by Ms. Irej, seconded by Mr. Burns, approving the foregoing right-of-way agreement with Allegheny Power.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a capacity agreement with Wayne Township Landfill (Clinton County) allowing an annual reserved capacity of 12,520 for solid waste generated in Washington County in the years 2009 through 2018.

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Moved by Mr. Burns, seconded by Ms. Irey, approving the capacity agreement with Wayne Township Landfill as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a supplemental reimbursement agreement with PADOT for the NBIS inspection program. This supplement removes references to withholding retainage; modifies the provision relating to submission of invoices for reimbursement and adds a provision requiring enrollment in the Automated Clearing House Network. All other terms of the original agreement remain valid.

Moved by Ms. Irey, seconded by Mr. Burns, approving the supplemental reimbursement agreement with PADOT for the NBIS inspection program as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract extension with Howard Edkin to complete surveys for the Farmland Preservation Program. The original contract terms of \$4,900 will remain in effect. This extension as provided in the initial contract will expire October 5, 2009.

Moved by Mr. Burns, seconded by Ms. Irey, approving the contract extension with Howard Edkin as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the 2008/2009 provider service agreements with the list of previously approved providers. The agreements will automatically renew until either party notifies the other party, in writing, of their intent not to renew under the current terms.

Colleen A. Huber, Coal Center, PA  
Catherine Weber, Bentleyville, PA  
Dale D. Philp, Washington, PA  
Marcy L. Paylor, Charleroi, PA  
Susanne Johnson, Donora, PA  
Tanya M. Davis, Washington, PA  
Freda M. Fortunato, Houston, PA  
Paula Miller, Washington, PA  
Mandy L. Jones, Donora, PA

Moved by Ms. Irey, seconded by Mr. Maggi, approving the foregoing Child Care Information Services provider agreements.

Roll call vote taken:

Ms. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following agreements for the Children and Youth Services for the period July 1, 2008 through June 30, 2009. No additional County funds are required.

Michael Crabree, Ph. D. -	\$ 26,500
SPHS C.A.R.E. Center -	\$100,000

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Washington Hospital Teen Outreach -	\$ 75,000
Community Resources for Youth -	<u>\$ 20,000</u>
TOTAL	\$221,500

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing agreements for Children and Youth Services.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an addendum to the following 2007/2008 Purchase of Service Contract for Children and Youth Services for the period July 1, 2008 through September 30, 2008. No additional County funds are required.

White Deer Run -	extended contract amount increases from \$506,000 to \$656,000.
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Moved by Ms. Irey, seconded by Mr. Burns, approving the addendum with White Deer Run for the Children and Youth Services as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Health Choices Behavioral Health for Mental Health/Mental Retardation for the period January 1, 2009 through December 31, 2012. The total amount of this agreement for 2009 is \$32,000,000 and no additional County funds are required.

Moved by Ms. Irey, seconded by Mr. Burns, approving the agreement with Health Choices Behavioral Health as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following agreements for Mental Health/Mental Retardation for the period July 1, 2008 through June 30, 2009. No additional County funds are required.

Allegheny Health Choices, Inc. -	\$150,000
Goodwill of Southwestern PA -	<u>\$ 20,000</u>
Total	\$170,000

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing agreements for Mental Health/Mental Retardation.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for the following:

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Case binders

Case binders for use by the Prothonotary, Clerk of Courts and Domestic Relations with an estimated cost of approximately \$14,000 per year.

Locksmith Services

Locksmith services for all county owned buildings. This contract is approximately \$10,000/year

Soundproofing Panels

Soundproofing panels for Judge Moschetta Bell's Chambers to eliminate the noise and echoing in her office. The cost is estimated at approximately \$15,000 and has been approved by the Capital Committee.

Demolition of trailers

Demolition and removal of all debris for trailers/mobile homes as identified and held by the Tax Claim Bureau as Trustee and by Order of Washington County Court of Common Pleas. Currently there are 16 mobile homes that need demolished. This will be an on-going project.

Moved by Ms. Irey, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to authorize the following purchases from the COSTARS or State Contracts. As these purchase are being made from the PA State Contract or COSTARS contracts they do not require bidding.

1. COSTARS 3 – IT Hardware – Exp. 8/30/2009

- Replace 15 computers that are out of warranty for Children & Youth. This purchase will be made from CDW-G at a total cost of \$14,198. The funding will be from Federal, State and a local share of approximately 18%.
- Server to retain all of the maps loaded in GIS and to be housed in the 911 center which will allow access to county agencies such as Tax Assessment, Planning, etc. This purchase will be made from HP at the cost of approximately \$26,308. The entire cost is covered through the wireless E-9-1-1 grant. No County dollars are required.
- Two (2) Sierra 881 Air Cards. These cards are for Mary Helicke, Chief Clerk and Nancy Bielawski, Director of Purchasing for their laptop computers for direct connection to their data base when not in the office. Cingular service is at the cost of \$48/month and the air card is free with activation.
- Approve a Blackberry for Christy Stanek, CYS Deputy Administrator, for communication with the Administrator and unit supervisors. The monthly service cost to Cingular is \$67.99.

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing state contract purchases.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of a 2008 Chrysler Town and Country Mini-Van for Children and Youth Services from Hondru Ford, Manheim PA at the cost of approximately \$24,931 under COSTARS Contract 13. The funding for this vehicle is comprised of Federal, state and local funds and is included within the CYS budget.

Moved by Ms. Irey, seconded by Mr. Burns, approving the purchase of a mini-van for Children and Youth Services as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information and Notification (SAVIN) Program. The program was provided to the Correctional Facility through PCCD (PA Commission on Crime and Delinquency) grant funds for the purposes of victim notification. PDAI will pay 75% of the maintenance and service fees for 2009. This agreement is effective January 1, 2009 through December 31, 2009 and it is anticipated that this contract will be renewed for 2010 and subsequent years.

Moved by Ms. Irely, seconded by Mr. Burns, approving the agreement with the Pennsylvania District Attorneys Institute as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Pennsylvania Game Commission for the Treasurer's Office to serve as an agent in the sale of hunting licenses. All funds collected will be automatically sent to the Game Commission and the Washington County Treasurer will receive a check for \$1.00 on each license sold. There is no cost to the County unless additional hardware or software is needed.

Moved by Ms. Irely, seconded by Mr. Burns, approving the agreement with the Pennsylvania Game Commission for the Treasurer's Office as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session was held on November 5, 2008 immediately following the Agenda Meeting as an information session related to personnel and litigation styled Washington School District vs. Washington County in the Court of Common Pleas at #2008-607 and the application filed by TRAIL with the PUC at docket A-110172.

The Salary Board Meeting will be held immediately following today's board meeting.

County Offices will be closed on Tuesday, November 11<sup>th</sup> in observance of Veterans Day.

#### SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

November 14, 2008  
 ATTEST: Mary E. Hebecke  
 CHIEF CLERK