

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 849

Washington County Commissioners

Washington, Pennsylvania, December 4, 2008

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Scott Fergus, Director of Administration; Joy Sprowls, JoAnn Metz and Sue Orrick, Commissioners' Office; Tim Kimmel, Human Services; Pastor Les Hutchins, Speers United Methodist Church; Harry Wilson, Veterans Office; Charles Nicholls, Director of Human Resources (pledge); Melanie Finney Thomas, Planning Commission; Dr. Tori Haring-Smith, President, W&J College, Angela Burrows, California University of Pennsylvania; Carl Maggi, Mayor Frank Pattera, interested citizen; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Hutchins led the meeting with a prayer.

Mr. Nichols led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 848 dated November 20, 2008 as written.

Moved by Ms. Irey, seconded by Mr. Maggi, approving Minute No. 848 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring December 5, 2008 as "Wear Black and Red" to honor California University and Washington and Jefferson Colleges for their recent athletic accomplishments.

Dr. Haring-Smith and Ms. Burrows from each school accepted the Proclamation on behalf of each school and thanked the Board for the recognition. Each made comments with reference to their schools' achievements and the schedule of the upcoming games.

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

None

## OLD BUSINESS

Solicitor DeHaven recommended the Board reject all bids for the meat items. Most of these items are now available on the COSTARS contract from vendors currently used for canned and frozen foods. This makes ordering easier for the Correctional Facility and the Health Center.

Moved by Ms. Irey, seconded by Mr. Burns, to reject all bids for meat items as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

# M I N U T E   B O O K

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Solicitor DeHaven recommended the Board award the bid for milk for the Correctional Facility and Health Center to Schneider's Dairy, Washington PA for the "per unit" costs submitted in their bid. All pricing is in accordance with the minimum prices established by the Milk Marketing Board and are subject to change. This contract is effective January 1, 2009 through December 31, 2011 at a total yearly cost of approximately \$75,000.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for milk for the Correctional Facility and Health Center as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the laundry supplies for the Correctional Facility and Health Center to the following vendors for the "per unit" costs submitted in their bid.

Gurtler Industries, South Holland, IL  
Ecolab Inc., St. Paul, MN  
Jack Frye Sales & Service, Clairton PA

This contract is effective January 1, 2009 through December 31, 2009 with the option to extend through December 31, 2011 at a total yearly cost of approximately \$30,000.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for laundry supplies as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the linen supplies for the Correctional Facility and Health Center to the following vendors for the "per unit" costs submitted in their bid.

ATD American, Wyncote PA  
Chima, Wyomissing PA  
Harbor Linen, Cherry Hill NJ  
Standard Textile, Cincinnati, OH

This contract is effective January 1, 2009 through December 31, 2009 with the option to extend through December 31, 2010 at a total yearly cost of approximately \$95,000.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for laundry supplies as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the rental of floor mats and uniforms to Cintas Corporation, Bridgeville PA for the "per unit" costs submitted in their bid. The floor mats are for various County buildings and uniforms are for building maintenance and garage staff. This contract is effective January 1, 2009 through December 31, 2011 at a total yearly cost of approximately \$13,000.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for the rental of floor mats and uniforms as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Solicitor DeHaven recommended the Board award the contract for the design and replication of Liberty and Justice to Crabtree, Rohrbaugh and Associates Architects, Mechanicsburg PA. The Scope of Work includes evaluating the structural integrity of the location where Liberty and Justice will be placed; reviewing all historical documents to replicate Liberty & Justice; recommending a material for the replication and preparing the bid specs for the artist/contractor. Seven proposals were received and reviewed by the Committee. These services are at the cost of \$10,000 plus expenses which will be paid through grant money received. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the contract for the design and replication of Liberty and Justice as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the proposal for a professional services contract with HMT and Associates, Inc., Canonsburg, PA. This would be for engineering services for certain projects listed in the RFP such as the concrete repairs, cooling towers, boilers, fire alarm system, fire pump controller and emergency gas shutoff. These are the most critical projects. HMT will develop a schedule and budget for these items and they will provide us a cost for their services for each project based on the hourly rates submitted in their proposal.

Moved by Mr. Burns, seconded by Ms. Irey, approving the professional services contract with HMT and Associates as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board authorize the extension of the bid contract for flags and markers through December 31, 2009 to Metro Flag Co, Dover, NJ, Online Stores, Inc., New Stanton, PA and Davis Products, Guy Mills PA. Total yearly cost is approximately \$30,000. All contract extensions are under the same terms and conditions as the original contract.

Moved by Mr. Burns, seconded by Ms. Irey, authorizing the extension of the bid contract for flags and markers as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject all bids for the produce and authorize rebidding.

Moved by Mr. Burns, seconded by Ms. Irey, to reject all bids for the produce and authorize rebidding.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the reappointment of Olive Krimm to the Washington County Housing Authority Board of Directors effective January 1, 2009 through December 31, 2012.

Moved by Ms. Irey, seconded by Mr. Burns, approving the reappointment of Olive Krimm to the Washington County Housing Authority Board of Directors.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a deed of easement with Beverly M. and James N. Gillis for temporary construction access and permanent right of way associated with the replacement of the Two Mile Run Bridge in Centerville Borough. The County will obtain a survey of the Gillis property as payment for this easement.

Moved by Mr. Burns, seconded by Ms. Irey, approving the deed of easement with Beverly M. and James N. Gillis as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract with SAI Consulting Engineers not to exceed \$81,408.76 for construction inspection of the Cross Creek #20, Brownlee Bridge in Cross Creek Township. Costs will be paid 100% Act 26 funds.

Moved by Mr. Burns, seconded by Ms. Irey, approving the contract with SAI Consulting Engineers as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract with SAI Consulting Engineers not to exceed \$90,053.23 for construction inspection of the Chartiers #63, Weirich Bridge in Canton Township. The costs will be paid 100% Act 26 funds.

Moved by Mr. Burns, seconded by Ms. Irey, approving the contract with SAI Consulting Engineers as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with The EADS Group in the amount of \$62,071.52 for design of the final surfacing of various sections of the Panhandle Trail and a specific rate for construction consultation in the amount of \$4,509.37. Design costs will be paid with DCNR funds to be matched with TEA-21 construction funding.

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing agreement with The EADS Group for the Panhandle Trail.

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Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current professional services contract with Attorney Michael Palombo for legal services pertaining to labor relations and employment law.

The rates will increase as follows and will be effective January 1, 2009 through December 31, 2009:

Attorney - \$180/hour  
 Senior Associate Attorney - \$155/hour  
 Associate Attorney - \$145/hour  
 Paralegal and Law Clerk - \$105/hour

Moved by Mr. Burns, seconded by Ms. Irey, approving the renewal of the professional services contract with Attorney Michael Palombo for legal services as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of a professional services contract with Attorney Carl Smith for issues relating to workers compensation claims. The contract is in the amount of \$150/hour for the period of January 1, 2009 through December 31, 2009 and the total contract amount will not exceed \$1,500.00.

Moved by Mr. Burns, seconded by Ms. Irey, approving the renewal of the professional services contract with Attorney Carl Smith as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current Drug Consortium Agreement with the Washington Hospital Occupational Medicine. The agreement provides drug and alcohol testing services for all County employees. The rates will increase from \$10.30 to \$11.30 per specimen and the contract will be effective January 1, 2009 through December 31, 2009.

Moved by Mr. Burns, seconded by Ms. Irey, approving the renewal of the current Drug Consortium Agreement as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the following rates effective January 1, 2009 through December 31, 2009:

Life Insurance	to remain the same as 2008
Long-term Disability	to remain the same as 2008
Opt-Out	to remain the same as 2008 at the monthly amount of \$170
Colonia Supplemental	to remain the same as 2008
Flexible Spending Acct.	to remain the same as 2008

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing renewal of the insurance rates.

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Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following increased monthly premium rates for United Concordia effective January 1, 2009 through December 31, 2009:

Individual	\$13.60
Individual and One	\$25.71
Family	\$39.83

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing monthly rates for 2009.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following increased monthly premium rates for Highmark Blue Cross Blue Shield effective January 1, 2009 through December 31, 2009:

<u>Salaried – PDDA – Sheriff – Jail</u>		<u>Active, COBRA &amp; Under 65 Retiree Probation Officers</u>	
Individual	\$355.50	Individual	\$355.81
Husband & wife	\$958.29	Husband & wife	\$959.18
Parent & Child(ren)	\$856.81	Parent & Child(ren)	\$857.59
Family	\$1,099.26	Family	\$1,100.27

  

<u>Active, COBRA, &amp; Under 65 Retiree SEIU &amp; PSSU</u>	
Individual	\$375.49
Husband & wife	\$1,012.20
Parent & Child(ren)	\$ 904.94
Family	\$1,161.16

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing monthly rates for 2009.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following increased monthly premium rates for Advantra and total Retirement Solutions effective January 1, 2009 through December 31, 2009:

Advantra	\$178.00
Total Retirement Solutions	\$268.36
Additional Prescription Cost	\$115.00

Moved by Mr. Burns, seconded by Ms. Irey, approving the foregoing increase monthly premium rates.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the County's Property and Casualty insurance renewal for 2009 at the following premiums:

	<u>2008</u>	<u>2009</u>	<u>% increase</u>
Commercial Package	\$353,091	\$360,312	2.05%
Health Center	28,075	28,352	0.99%
County Airport	6,156	5,540	-10.01%
Public Officials	56,500	47,201	-16.46%

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Moved by Ms. Irej, seconded by Mr. Burns, approving the County's Property and Casualty insurance renewal as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to renew an agreement with Safety National for the County's workers' compensation program. This is a large deductible plan with a premium of \$308,309 for the period January 1, 2009 through December 31, 2009. This represents a .6% decrease over the current year's premium and will once again include the services of a full-time loss prevention person who will be employed by Campbell Insurance.

Moved by Mr. Burns, seconded by Ms. Irej, approving the foregoing renewal to the agreement with Safety National as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a three-year renewal with Inservco Insurance Services to provide claims management services. The amounts are as follows:

January 1, 2009 thru December 31, 2009	\$27,810*
January 1, 2010 thru December 31, 2010	\$28,644*
January 1, 2011 thru December 31, 2011	\$29,503*
*prices do not include repricing fees	

Moved by Mr. Burns, seconded by Ms. Irej, approving the foregoing renewal with Inservco Insurance Services.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the 2008/2009 provider service agreements with the list of previously approved providers. The agreements will automatically renew until either party notifies the other party, in writing, of their intent not to renew under the current terms.

- Betty J. Brooks, McDonald, PA
- Kimberly Dunn, Eighty Four, PA
- Andrea Callahan, Burgettstown, PA
- Crystal L. Holmes, Washington, PA
- Judy A. Wheeler, Washington, PA
- Mark F. Kirby, Washington, PA
- Shirley Snavelly, Washington, PA
- Mary Groomes, Monessen, PA
- Andrea Jones, Beallsville, PA
- Tracy L. Lennox, Washington, PA
- Mark Zanol, Washington, PA
- Christopher King, McKees Rocks, PA
- Dorothy Kennedy, Houston, PA
- Pandora Pruse, Carmichaels, PA
- Maxine L. Comedy, Washington, PA
- Barbara Cianelli, Marianna, PA
- Jennifer D. Mickle, Claysville, PA
- Sharleen Mihalina, Cokeburg, PA
- Julianna Baumgardner, Canonsburg, PA
- Barbara A. Zappa, Canonsburg, PA
- Patricia A. Jaki, Finleyville, PA

- Nakia L. Carter, Bentleyville, PA
- Francis R. Stein, Elco, PA
- Willie Mae Long, Finleyville, PA
- Lynn Grabiak, Avella, PA
- Mary Everly, Charleroi, PA
- Lois Nelson, Donora, PA
- Kenneth L. Wilkins, Washington, PA
- Donna L. Sheppard, Washington, PA
- Nancy Monk, Marianna, PA
- Mary Lou Collins, Daisytown, PA
- Evelyn W. Gostic, Strabane, PA
- Susan L. Miller, Muse, PA
- Angel M. Kniha, Washington, PA
- Mary Hicks, Washington, PA
- Lois Rock, Stockdale, PA
- Lorraine J. Bell, California, PA
- Kathy McFall, Washington, PA
- Sharie M. Smith, Charleroi, PA
- Deborah J. Spangler, Washington, PA
- Tammy S. Cox, Washington, PA
- Betty J. Saieva, Houston, PA

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Patty Beatty, Washington, PA  
 Edwin J. Love, Donora, PA  
 Faye E. Reese, Washington, PA  
 Barbara I. Murphy, Washington, PA  
 Nancy E. Basile, Charleroi, PA  
 Christina M. Murdy, Canonsburg, PA  
 Lauren L. Morgan, Washington, PA  
 Edna M. Magon, Claysville, PA  
 Katara H. Brown, Washington, PA  
 Lora Lee Mueller, Finleyville, PA  
 Mindy L. Dearing, Washington, PA  
 Patricia L. Dawson, Beallsville, PA  
 Cynthia Dobrovich, Pittsburgh, PA  
 Christina Helmick, Washington, PA  
 Tacha Malley, Oakdale, PA  
 Danell L. Clover, Carnegie, PA  
 Saundra Mellinger, Finleyville, PA  
 Sande Lillard, Burgettstown, PA  
 Carol L. Lawrence, Washington, PA  
 Tobi J. Grooms, West Brownsville, PA  
 Kellie J. Lucy, Washington, PA  
 Mary K. Tobak, West Brownsville, PA  
 Elizabeth A. Dallas, Monongahela, PA  
 Tanis R. Nakutis, Daisytown, PA  
 Dave Mileto, Washington, PA  
 Amanda Turner, Washington, PA  
 Earl Cole, Charleroi, PA  
 Delbert Hans, McDonald, PA  
 Patricia E. Crow, Bulger, PA  
 Rose Conte, Canonsburg, PA

Donna Russell, Slovan, PA  
 Larry J. Comito, Eighty Four, PA  
 Tina Larue, Washington, PA  
 Joyce E. Arnold, Canonsburg, PA  
 Barbara J. Johnson, Ellsworth, PA  
 Tracy Polovina, Charleroi, PA  
 Elissa K. Joseph, Canonsburg, PA  
 Pamela L. Kelley, Washington, PA  
 Melinda Marshall, Washington, PA  
 Ronald Bredl, Pittsburgh, PA  
 Anita L. Walden, Washington, PA  
 Marilyn Kalbaugh, Charleroi, PA  
 Lori A. Willis, Fredericktown, PA  
 Colleen E. Drinkwater, Monongahela, PA  
 Mark Robison, West Alexander, PA  
 Amy Gaal, Washington, PA  
 Jamie S. Gongaware, Washington, PA  
 Dolores Speer, Burgettstown, PA  
 Christina Jankowski, Donora, PA  
 Stephanie Carrington, Canonsburg, PA  
 Mary J. Lessman, Charleroi, PA  
 Sheryl A. Clawson, Houston, PA  
 Debra A. Parker, Houston, PA  
 Diana L. Gilmer, Donora, PA  
 Thea Bolin, Allenport, PA  
 Sandy Roberts, Prosperity, PA  
 Lisa M. Bistle, Washington, PA  
 Wanda L. Cole, Sycamore, PA  
 Betty McCombs, Washington, PA  
 Linda Z. Pitner, Washington, PA

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing Child Care Information provider agreements.

Roll call vote taken:  
 Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.  
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider contract for Children and Youth Services for the period July 1, 2008 through June 30, 2009. No additional County funds are required.

Catholic Charities of the Diocese of Pittsburgh, Inc.	\$110,400
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Moved by Mr. Burns, seconded by Ms. Irely, approving the provider contract for Children and Youth Services as per above.

Roll call vote taken:  
 Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.  
 Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for a washer for the Health Center at the estimated cost of approximately \$19,000. This is to replace a washer that is wearing out and has had several repairs.

Moved by Mr. Burns, seconded by Ms. Irely, approving authorization to advertise for bids as per above.  
 Roll call vote taken:  
 Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.  
 Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the ratification of the purchase of service for a Blackberry from Cingular for Charles Nicholls, Director of Human Resources, at the cost of \$73/month which includes unlimited data and 450 anytime voice minutes.

Moved by Mr. Burns, seconded by Ms. Irej, approving the purchase of service for a Blackberry from Cingular for Mr. Nicholls as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Pitney Bowes for the lease of eleven postage machines for the District Justices. This is a sixty month lease at \$34.46 a month per location and is in accordance with the Pennsylvania State Contract. The lease on the current machines expires on December 31, 2008.

Moved by Ms. Irej, seconded by Mr. Burns, approving the agreement with Pitney Bowes for the lease of eleven postage machines as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to purchase of additional Orion Software for the purpose of monitoring physical and network properties of the 911 infrastructure located in Public Safety and the fourth floor data center. The cost of this software is approximately \$20,000 with 65% of the cost being paid through PEMA grant money and the remainder being charged to the Information Technology operating budget.

Moved by Mr. Burns, seconded by Ms. Irej, approving the purchase of additional Orion Software for the 9-1-1 Center as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a Microsoft Enterprise Agreement. This is a thirty-six month agreement at the cost of \$93,725.27 each year. The County's cost is approximately \$61,000 and the remaining \$32,725.27 will be paid from other funds including the Health Center, CYS, Domestic Relations, MH/MH, APO, CCIS, Public Safety, Liquid Fuels, Drug Task Force.

Moved by Mr. Burns, seconded by Ms. Irej, approving the foregoing agreement.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the plan revision and amendments to the Community Development Block Grant and Emergency Shelter Programs which are part of the County's Consolidated Action Plan.

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Moved by Mr. Burns, seconded by Ms. Irey, adopting the foregoing resolution.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

### ANNOUNCEMENTS

An Executive Session was held on November 19, 2008 immediately following the Agenda Meeting as an information session related to personnel, real estate, pending litigation and litigation styled Gerald Allen Gregg v. John C. Pettit, et al, in the District Court for the Western District of PA at Civil Action No. 07-1544.

The monthly meeting of the Salary Board will be held immediately following today's board meeting.

### SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:35 a.m.

### THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 11, 2008

ATTEST:

Mary E Helucko  
CHIEF CLERK