

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 810

Washington County Commissioners

Washington, PA, March 1, 2007

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls and JoAnn Metz, Commissioners' Office; Tim Kimmel, Director of Human Services; Melanie Finney, Planning Commission; Harry Wilson, Veterans Director; Tim McCullough, Director of Human Resources; Pastor Joseph Schiren, First Church of the Nazarene; Dave Blose, Forty and Eight; Jean Byers, Business Professional Women; students from Peters Township and Trinity School Districts who participated in the MathCOUNTS competition; Beverly Weiner, Junior Achievement; Harlan Shobar, Carl Maggi, Harry Sabatasse, Tom Russell, Joe Manning; Joe Zupancic, interested citizens; Barbara Miller, Observer-Reporter; and Randy Gore, WJPA.

Co-Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Schiren led the meeting with a prayer.

Mr. Blose led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 809 dated February 15, 2007 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 809 as written.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Burns – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented certificates of recognition to students that participated in the MathCOUNTS competition held recently at Washington and Jefferson College.

Jean Byers, of the Business Professional Women, thanked the Board for their continued support and briefly commented on the history of this event and how the students prepare for the competition.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Tom Russell, a Houston business owner, addressed the Board regarding the flooding situation in the Chartiers Creek area. Mr. Russell stated his business has suffered on more than one occasion from flooding. He pointed out this issue is not only a County problem but is a local, state and federal government problem. He noted that when development is going to occur, someone needs to think about where the water is going when development takes place.

Co-Chairman Burns reported to Mr. Russell that a Flood Task Force was formed after Hurricane Ivan hit the area in 2004 and stated the Task Force has not had any quick fixes to the flooding problem. He regrettably informed him they were hoping for a PEMA grant but were told the cash would go New Orleans due to Hurricane Katrina. Commissioner Burns explained to Mr. Russell the steps that are required of developers to handle the runoff of water, i.e., retention pools.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Beverly Weimer, a representative of Junior Achievement, introduced herself to the Board and members of the audience. She briefly explained the many activities this organization is involved in and asked if anyone was interested in learning more about Junior Achievement, to contact her.

Harry Sabatasse, of Burgettstown, again questioned the Board as to when action would be taken to stop the elected officials' pay raises. Mr. Sabatasse also noted the Commissioners should be looking for ways to cut taxes and save money within the County budget.

OLD BUSINESS

Solicitor DeHaven recommended the Board approve an extension of the bid for gloves through April 30, 2008 to the following vendors:

Apex Pinnacle, Port Crane, NY

The Burrows Co., Wheeling IL

Medline Industries, Inc., Mundelein, IL

The extension has been agreed to by all parties and is in accordance with the terms and conditions of the original bid award. The total yearly cost of this contract is approximately \$12,000.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the extension to the bid for gloves as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve a month-to-month extension of the contract with Penn Telecom, of Cranberry Township, for the provision of T1 services for Information Technology to allow time to have a study done on current usage and future needs. It is expected that this extension will be no longer than six months. The monthly cost is \$579.80 for two T1s from Courthouse Square Office Building to the Health Center.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the month-to-month extension for the Information Technology Office as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve a month-to-month extension of the contract with A&A Communications, of Carnegie, for the provision of long distance and 800 telephone services to allow time to have a study done on current usage and future needs. It is to be noted the current bid contract allowed for a two year extension.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing extension with A&A Communications.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a reimbursement agreement with the Department of Transportation for the replacement of the Chartiers #63, Weirch Bridge in Canton Township. The total estimated cost of \$1,266,000 will be paid 80% State and 20% County Liquid Fuels.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the reimbursement agreement with the Department of Transportation as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Construction Agreement with Appalachian Industries, Inc. for the construction of Raccoon Creek Bridge No. 7 in the amount of \$993,516.55. This contract was prepared through the Department of Transportation on behalf of Washington County through the Department of ECMS System. The project will be paid 80% Federal, 15% State and 5% County funding.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Construction Agreement with Appalachian Industries, Inc. for Raccoon Creek Bridge No. 7.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the Victims of Crime Act (VOCA) with the Pennsylvania Commission on Crime and Delinquency. This federal grant in the amount of \$115,656 is for the period of July 1, 2007 through June 30, 2009 and includes a soft County match of 20 percent.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the continuation of the federal grant for the Victims of Crime Act as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following list of providers for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

Nettie C. Moore, Claysville
 Jessie J. Crawley, Canonsburg
 Beverly L. Wilkerson, Monongahela

Fanny A. Pyles, East Bethlehem
 Shannin D. Flowers, McDonald
 Ida Pearl Eicholtz, Charleroi

Moved by Mr. Burns seconded by Mrs. Irey, approving the list of providers for the Child Care Information Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with the Neighborhood Drug Awareness Corps (NDAC) to supplement continued operation of the Common Ground Teen Center in the amount of \$20,000. The funding is part of a \$65,000 HealthChoices Reinvestment initiative approved by the Commonwealth. The term of this contract is January 1, 2007 through June 30, 2007. No County funds are required.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mr. Burns, seconded by Mrs. Irej, approving the contract with the Neighborhood Drug and Awareness Corps as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service contract with Vision Quest for the period July 1, 2006 through June 30, 2007 for the Children and Youth Services Office. The total amount of this contract is \$545,000. No additional County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Purchase of Service contract with Vision Quest for Children and Youth Services Office as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of material and labor to install lighting in the 911 center from Schultheis Electric, Latrobe, PA. The total cost of this purchase is approximately \$10,800 and all work and material is in accordance with the current bid contract. This has been approved by the capital committee.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the purchase of materials and labor to install lighting for the 911 Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the purchase of Cisco hardware from E-Plus Technologies in the amount of \$170,692.42. This is to enable the blade servers and the work stations in the 9-1-1 center to communicate with each other. This purchase is being made through the PA COSTARS Program; therefore, it does not require bidding. The total cost is being paid through the Wireless 9-1-1 grant money and no County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving ratification of the purchase of Cisco hardware for the 911 Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of an X-Ray screening system from Control Screening, of Greensburg. This machine will be located at the entrance to the Family Court Center and the total cost of the equipment is approximately \$25,000 and the AOPC (Administrative Office of PA Courts) will reimburse the County up to \$25,000. Any amount over the \$25,000 will be at the expense of the County.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing purchase of an X-Ray screening system for the Family Court Center.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of three additional cell phones for three new employees in Children & Youth. The phones will be free with activation from Cingular/AT&T at the rate of \$8.50/month plus 11 cents per minute and unlimited mobile-to-mobile.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the purchase of additional cell phones for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a lease agreement with the Redevelopment Authority for office space in Courthouse Square. This lease is effective March 1, 2007 through February 28, 2008 at the rate of \$14.00/sq. ft plus 19 parking spaces at \$22/month. Total monthly rent is \$9,732.11.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the lease agreement with the Washington County Redevelopment Authority as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a sublease agreement with the Conservation District and a sublease agreement with the Co-operative Extension for office space in Courthouse Square for the sum of one dollar each. These subleases are effective March 1, 2007 through February 28, 2008 and will automatically renew on a year to year basis unless cancelled by either party by giving thirty (30) days written notice. These leases are being renewed due to the change in square footage.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the sublease agreement with the Conservation District and Co-Operative Extension Offices for office space as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Charles Rose to the Veterans Advisory Council to replace Larry Spahr. The term is effective through December 31, 2009.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing appointment of Charles Rose.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Rebecca Tomasiak to the Children and Youth Services Advisory Board for a two year term effective through August 31, 2008.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mrs. Irey, seconded by Mr. Burns, approving the reappointment of Rebecca Tomasiak to the Children and Youth Services Advisory Board as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of an HP ProLiant Server that is used for the Courts Informix. The cost of this purchase is \$24,927.01 and will be purchased through the PA COSTARS Program; therefore, it does not require bidding.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the purchase of an HP ProLiant Server for the Courts Informix as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of approximately \$500,000 in HP equipment. This hardware is the second purchase of computer hardware in the "Proof of Concept" phase of the E911 project and has been funded in total by the PEMA 9-1-1 Wireless grant.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the purchase for the HP equipment for the 9-1-1 Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on February 28, 2007, immediately following the Agenda Meeting as an information session related to personnel, real estate issues and litigation involving the Tax Assessment Office.

The monthly Salary Board Meeting will be held immediately following the Commissioners' Meeting.

A Retirement Board Meeting is scheduled on March 15, 2007 at 1:30 p.m.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Maggi, authorizing the Tax Assessment to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

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| <p>1. PHFA for Nicole Geisler
211 North front Street
Post Office Box 8029
Harrisburg, PA 17105
District: Peters Township
Parcel: 540-011-06-03-0024-00
Total: \$465.86</p> | <p>2007 County Tax</p> |
| <p>2. PHFA for David Lee Gallagher, Jr.
Post Office Box 15057
Harrisburg, PA 17105
District: Peters Township
Parcel: 540-003-06-01-0024-00
Total: \$202.43</p> | <p>2007 County Tax</p> |

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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| <p>3. Elliott Turbomachinery Co., Inc.
901 North 4th Street
Jeannette, PA 15644
District: Donora Borough
Parcel: 240-041-00-00-0008-00
Total: \$6,464.62</p> | <p>2006 County Tax</p> |
| <p>4. Ronald & Sandra Lusco
478 Lone Pine Road
Washington, PA 15301
District: Amwell Township
Parcel: 020-014-02-00-0015-00
Total: \$335.79</p> | <p>2006 County Tax</p> |
| <p>5. Ronald & Sandra Jane Lusco
478 Lone Pine Road
Washington, PA 15301
District: Amwell Township
Parcel: 020-014-02-00-0016-00
Total: \$18.82</p> | <p>2006 County Tax</p> |
| <p>6. Hawthorne Woods Assisted Living LTD
1625 Lowell Avenue
Erie, PA 16505
District: South Strabane
Parcel: 600-003-00-00-0036-00
Total: \$2,075.36</p> | <p>2006 County Tax</p> |
| <p>7. PHFA for Stephanie K. & Matthew Brockman
211 North Front Street
Harrisburg, PA 17101
District: West Brownsville Borough
Parcel: 670-007-00-01-0017-00
Total: \$110.91</p> | <p>2007 County Tax</p> |

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

March 13, 2007

ATTEST: Mary E Helucke
CHIEF CLERK