

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 811

Washington County Commissioners

Washington, PA, March 15, 2007

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls and JoAnn Metz, Commissioners' Office; Tim Kimmel, Director of Human Services; Melanie Finney, Planning Commission; Harry Wilson, Veterans Director; Tim McCullough, Director of Human Resources; Jeff Felton, Director of Children and Youth Services; Father Tom O'Neil, St. Hilary Church; Charles Mowl, American Legion; Children and Youth Services staff members; Sandy Wilson, Andrea Kelvington and Nathan Voytek, Leadership Washington County; John Adams, Carl Maggi, Harry Sabatasse, Steve Fischer; Tom Russell, Joe Manning; Joe Zupancic, interested citizens; Barbara Miller, Observer-Reporter; and Randy Gore, WJPA.

Co-Chairman Maggi called the meeting to order at approximately 10:05 a.m.

Father O'Neil led the meeting with a prayer.

Mr. Mowl led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 810 dated March 1, 2007 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 810 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring March as "Fair Housing Month".

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

John Adams, of Avella, commented on the issue of politicians increasing taxes for residents and noted the hardship this causes for individuals on fixed incomes.

Lynda Moffio, a caseworker from Children and Youth Services, addressed the Board regarding the language in the recent contract for caseworkers in the CYS Department pertaining to the 3% raise and when it is granted. She noted that the caseworkers just want this matter to be cleared up and to honor the contract as it was negotiated and agreed upon.

Harry Sabatasse, of Burgettstown, again questioned the Board as to when action would be taken to rescind the elected official's pay raises. He stated he is not happy with the way government is conducted in Washington County and pointed out this is one of the many reasons he is running for the office of county commissioner.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the Morgue Refrigerator to Salam International, Inc., Laguna Niguel, California in the amount of \$15,381.50. This is the lowest most responsive and responsible bid received.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid for the morgue refrigeration for the Coroner's Office as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the rental, inspection and repair of Oxygen Concentrators for the Health Center to Respirator Health Services, Towson, Maryland. The award is as follows:

Monthly Service Rate	\$12/unit - Estimated yearly cost \$5760
Rental of additional units	\$45/day for 5 liter and \$150/day for 10 liter
Repairs	\$41/hour plus parts at 10% off list

It is to be noted the rental and repairs are done on an "as needed" basis.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid for the rental, inspection and repair of oxygen concentrators for the Health Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for Medical Supplies for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals.

All Medical Resources Inc., Leechburg PA 15656
 Ameriderm Laboratories LTD, Paterson NJ
 The Burrows Company, Wheeling IL
 Coloplast Corporation, Minneapolis MN
 Dentserve Inc., New City NY
 Diamond Medical Supply, Indiana PA
 First Due Emergency Supply Co., Sewell NJ
 Gaymar Industries, Inc. Orchard Park NY
 Harvey Instruments, inc. Buffalo NY
 The Jones Zylon Co., West Lafayette OH
 Medicare Equipment Company, Greensburg PA
 Medline Industries, Mundelein IL
 Moore Medical LLC, New Britain CT
 MPM Medical Inc, Irving TX
 Paper Products Company Inc., Pittsburgh PA 15219
 Respiratory Health Services Tonson MD
 Tri-State Hospital Supply Corp, Jeanette PA

This bid has been awarded to the lowest most responsive and responsible bidders meeting specifications. The term of this contract is April 1, 2007 to March 31, 2008 with a total yearly cost of approximately \$350,000.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid for the medical supplies as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Solicitor DeHaven recommended the Board award the bid for Meat for Washington County Health Center and Correctional Facility to the following vendors based on the per unit cost as submitted in their bid proposals.

Green Valley Packing Co, Claysville PA
 Sysco Foods of PA, Harmony PA
 US FoodService, Washington PA

This bid has been awarded to the lowest most responsive and responsible bidders meeting specifications. The term of this contract is April 1, 2007 to July, 31, 2007 with a total monthly cost of approximately \$33,000.

Moved by Mrs. Irely, seconded by Mr. Burns, awarding the bid for meat for Washington County Health and Correctional Facility as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to bid for Industrial Commodities to W.W. Grainger Inc., Pittsburgh, PA through May 31, 2008. The extension has been agreed to by all parties and is in accordance with the terms and conditions of the original bid award. The total yearly cost of this contract is approximately \$75,000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the bid extension for industrial commodities as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension of the current contract with Jeffrey's Drug Store, Inc, Canonsburg, PA for the provision of pharmacy services for the Correctional Facility. The extension has been agreed to by all parties and is in accordance with the terms and conditions of the original bid award. The total yearly cost of this contract is approximately \$150,000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing extension for pharmacy services with Jeffrey's Drug Store, Inc.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval contracts increasing the amount per case for Child Conference Officers R. Maureen Myers, Dawn Haber and William Congelio from \$125.00 to \$200.00 effective March 15, 2007. This will result in an estimated increase of \$8,500 per year.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing contract increases for the Child Conference Officers.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the contract with Sherry Patterson, an independent contractor employed by the Adult Probation Office. The contract changes the pay schedule from monthly to bi-weekly and also corrects the per hour rate to \$23.90 per hour not to exceed \$43,500. The original contract rate indicated \$21.00 per hour not to exceed \$43,500. No additional County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the amendment to the contract with Sherry Patterson as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval travel request for Sherry Patterson in the amount of \$580.47 and Jon Ridge/Tom Bowman in the amount of \$359.84 to attend the National Drug Court Institute Conference to be held in Annapolis, Maryland on March 21-23, 2007. No County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the travel request for the Washington Treatment Court Team as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the authorization of a three month extension to the Oil and Gas Lease with Great Lakes Energy Partners, LLC allowing the first well to be commenced by June 10, 2007.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the ratification of authorization of a three month extension as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an affidavit certifying that Washington County is not receiving payment for delay rents or royalties from any prior leases on the Cross Creek acreage and that no active wells are located in Cross Creek Park.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the affidavit certifying that Washington County is not receiving payments for delay rents or royalties as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a resolution closing out the Community Conservation Partnerships Grant Project BRC-TAG-11-238 to complete a Greenways and Open Space Plan for Washington County.

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Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant agreement with the Pennsylvania Department of Environmental Protection in the amount of \$15,000 to complete a Phase I Stormwater Management Plan for Washington County. The term of the agreement is July 1, 2007 to June 30, 2008.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the grant agreement with the Pennsylvania Department of Environment Protection as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a final change order with Lone Pine Construction in the amount of \$42,550.60 for the reconstruction of the Mid Wheeling #1, Erskine and Mid Wheeling #4, Mays Covered Bridges. The final contract amount is \$1,179,515.95 paid 100% State Act 26 funds.

Moved by Mr. Burns, seconded by Mrs. Irey- approving the final change order with Lone Pine Construction for the Mid Wheeling #1 Erskine and Mid Wheeling #4, Mays Covered Bridge as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following list of providers for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

Amy C. Shaner, Washington
Margaret A. Rhoads, Muse
Jatyson, LLC, Venetia

Valerie J. Cassidy, New Eagle
L.S. Johnson Enterprises, Inc., Atlasburg

Moved by Mr. Burns seconded by Mrs. Irey, approving the list of providers for the Child Care Information Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval supplemental final contract allocation adjustments for Fiscal Year 2005-2006 for Mental Health/Mental Retardation provider agencies. The total amount of adjustments is \$886,252 comprised of additional funding made available by the state. No additional County funds are required.

Moved y Mr. Burns, seconded by Mrs. Irey, approving the supplemental final contract allocation adjustments as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval supplemental contract allocation adjustments for fiscal year 2006-2007 for the Mental Health/Mental Retardation provider agencies. The total amount of adjustments is \$410,532. No additional County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the supplemental final contract allocation adjustment as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval addenda to the following purchase of service contracts for the period July 1, 2006 through June 30, 2007. No additional County funds are required.

Try-Again Homes, Inc.-Transitional Living – Individual child rate: \$80.00/day; Mother/child rate: \$110.00/day. Contract authorization amount is \$875,000.

Mon Valley YMCA – Contract unit cost increases to \$37.00 per child/per day effective February 1, 2007

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing addenda for the Children and Youth Services Offices.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service Contract with Diakon Lutheran Social Ministries, d/b/a Diakon Youth Services for the period July 1, 2006 through June 30, 2007 for the Children and Youth Services Office. The total amount of this contract is \$65,000. No additional County funds are required.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to bid a new HVAC unit for the Department of Public Safety EOC room. The cost is estimated at approximately \$25,000.

Moved by Mrs. Irey, seconded by Mr. Burns, approving authorization to advertise for bids for a new HVAC unit as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of ArcGIS Server Enterprise application, associated licenses, software extensions, training and installation. This project consists of deploying an enterprise Geographical Information System that will be designed to tie all county mapping efforts into one system from

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various departments (911, Planning, Tax Ass). The total cost of this purchase is \$119,450 and all items will be purchased with the Act 56 Wireless Enhanced 9-1-1 funds. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the purchase of ArcGIS Server Enterprise applications for various departments as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of four switches for the installation of the Children & Youth IP phones. These switches will replace current switches that do not support the VoIP phones. The purchase will be made to E-Plus Technologies in the amount of approximately \$21,000. This purchase is being made through the PA COSTARS program; therefore, it does not require bidding.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the purchase of four switches for the installation of IP phones for the Children and Youth Services Office.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of Geomedia mapping software from ASAP Software in the amount of \$21,069.38. The Geomedia software will expedite technician workflow in inserting geographical information maps into the CAD system. The total cost of the software will be paid by the Act 56 Wireless Enhanced 9-1-1 funds and no County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing purchase of Geomedia mapping software for the Public Safety Department.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for the purchase of three additional cell phones for Adult Probation with Nextel or Cingular, whichever plan is the more cost effective.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the purchase of additional cell phones for the Adult Probation Office as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of a Cingular Wireless Aircard to allow probation officers to access the Pennsylvania Juvenile Case Management System (JCMS) from a laptop outside the main office, after normal work hours. The monthly cost for unlimited data will be \$48.00.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the purchase of a Cingular Wireless Aircard as per above.

Roll call vote taken:

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Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Exhibit A of the current contract with Shipley Energy, York PA. Exhibit A provides for the extension of our current contract from April 1, 2007 through June 30, 2007 at the fixed rate of \$8.69 per DTH.

Moved by Mrs. Irej, seconded by Mr. Burns, approving Exhibit A of the current contract with Shipley Energy as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the plan amendments to the Community Development Block Grant Program which is part of the County's Consolidated Action Plan.

Moved by Mr. Burns, seconded by Mrs. Irej, adopting the foregoing resolution.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the agreement with the Commonwealth of Pennsylvania, Department of State for HAVA financial assistance. The amendment extends the grant period to June 30, 2009 in order to allow Counties to adequately carry out required activities under HAVA. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the amendment to the agreement with the Commonwealth of Pennsylvania, Department of State as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on March 14, 2007, immediately following the Agenda Meeting as an information session related to labor relations.

A Retirement Board Meeting will be held immediately following the Commissioners' Meeting.

SOLICITOR

None

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

March 26, 2007

ATTEST: Mary E Helicke
CHIEF CLERK