

Minute No. 821

Washington County Commissioners

Washington, PA September 20, 2007

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; JoAnn Metz and Joy Sprows, Commissioners' Office; Tim Kimmel, Linda Cairns and Jennifer Johnson, Human Services; Melanie Thomas, Planning Commission; Harry Wilson, Director of Veterans Affairs; Reverend Mark Wright, St. David's Episcopal Church; Robert Sepesy, Marine Corps League; Debbie Thomas, Washington Hunger and Homeless Association; Tim Tessone, American Red Cross; May Brock and Mary Lupickey, Gold Star Mothers; John Adams, Dave Blose, Carl Maggi, interested citizens; Barbara Miller, Observer-Reporter; Jim Jefferson, WJPA; and Stacey Wolford, Valley Independent.

Co-Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Reverend Wright led the meeting with a prayer.

Mr. Sepesy led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 820 dated September 6, 2007 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 820 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioner read a Proclamation declaring Skip a Lunch Day for the Hunger and Homeless Awareness Committee.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Thomas accepted the Proclamation and thanked the Board for their support. She explained how the Skip a Lunch campaign assists the senior citizens in the area and asked for everyone's participation in this worthy cause.

The Commissioners read a Proclamation declaring September as Preparedness Month sponsored by the American Red Cross.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Tim Tessone of the American Red Cross accepted the Proclamation and made comments regarding this important program to prepare citizens for community emergencies. He briefly outlined the four necessary steps in preparing for emergencies.

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Moved by Mrs. Irely, seconded by Mr. Burns, awarding the bid for the art glass repair and replacement as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject all bids for the trash liners as the specifications need to be revised.

Moved by Mrs. Irely, seconded by Mr. Burns, to reject all bids for the trash liners as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject the bid received for the satellite TV service for the Health Center. After careful review it was determined that the cost of the satellite will be more than the current cable service.

Moved by Mrs. Irely, seconded by Mr. Burns, to reject all bids for the satellite TV service for the Health Center as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension for two additional one year periods to the current contract for plumbing services to McVehil Plumbing, Heating & Supply Co., Inc., Washington, PA . All work is performed "as needed" based on time & material. The yearly costs average approximately \$40,000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the extension to the plumbing services contract as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve "Exhibit A" of the current contract with Shipley Energy of McConnellsburg, PA. Exhibit A provides for the extension of the current contract from October 1, 2007 through December 31, 2007 at the fixed rate of \$8.89 per DTH (currently paying \$8.57/DTH). The current contract allows for a renewal every three months at the then current rates.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing extension to the Natural Gas agreement with Shipley Energy.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to ratify the grant application to Pittsburgh 250 Community Connections dated September 14, 2007 in the amount of \$50,000 for replacement of the angel sculptures Liberty and Justice. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the grant application to Pittsburgh 250 Community Connections as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify expenses for meals in the amount of \$500 associated with the Steel Hammer Terrorism Regional Exercise held on Friday, September 14-16, 2007. All costs will be reimbursed to Washington County by the Allegheny County Region 13 Taskforce.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the expenses for associated costs for the Steel Hammer Terrorism Regional Exercise Program as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the Drug Abuse Resistance Education grant with the Pennsylvania Commission on Crime and Delinquency. The amount of the grant will increase from \$10,642 to \$11,910 and will include one additional county school district. The grant period of August 1, 2007 through June 30, 2008 will remain the same.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the addendum for the Drug Abuse Resistance Education grant as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an affidavit to release funds from the Arden Landfill Trust Account for use on Growing Greener projects as authorized by The Environmental Stewardship and Watershed Protection Act, commonly referred to as Act 68.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the affidavit to release funds from the Arden Landfill Trust Account as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a reimbursement agreement with PA Department of Transportation to complete NBIS inspections in 2007, 2009 and 2011. PennDOT will reimburse Washington County a total of \$523,752.90 (80% of \$654,691.12) over the period of the agreement for expenses incurred

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through contracted services as well as expenses incurred through in-house inspections.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the reimbursement agreement with Pennsylvania Department of Transportation as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

Diane C. Perkins, Canonsburg, PA
 Delbert Hans, McDonald, PA
 Megan Sneith, California, PA
 Twila Prinkey, N. Charleroi, PA
 Christine Patterson, Monongahela, PA
 MaryAnn Shinshasky, Canonsburg, PA
 Joseph Monroe, Washington, PA
 Ethel Shriver, Claysville, PA
 Sharon Powers, Canonsburg, PA

Moved by Mrs. Irely, seconded by Mr. Burns, approving the list of providers for the Child Care Information Services as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with the Greater Washington Food Bank to extend the term of the agreement for an additional nine (9) months from October 1, 2007 through June 30, 2008. No County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the addendum to the agreement with the Greater Washington Food Bank as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the Washington County Redevelopment Authority in the amount of \$20,000 for the Prescription Assistance Program. The term of this agreement is October 1, 2007 through September 30, 2008 and no County funds are required. Also, requesting approval to enter into an agreement with the Caring Network for the administration and distribution of these funds. This agreement will be in the amount of \$20,000 for the time period October 1, 2007 through September 30, 2008 and no County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing agreement with the Washington County Redevelopment Authority for the Prescription Assistance Program and the Caring Network.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the following purchase of service contract for the period July 1, 2006 through June 30, 2007. No additional County funds are required.

	<u>FROM</u>	<u>INCREASE TO</u>
Family Care for Children and Youth	\$ 270,000	\$ 275,000

Moved by Mrs. Irey, seconded by Mr. Burns, approving the addendum to the purchase of services contract for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following purchase of service providers for Children and Youth Services for the period July 1, 2007 through June 30, 2008. No additional County funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Community Resources for Youth of Washington County, Inc.	\$ 20,000
Southwestern Pennsylvania Legal Services, Inc.	60,000
Family Care for Children and Youth	<u>275,000</u>
TOTAL	\$355,000

Moved by Mrs. Irey, seconded by Mr. Burns, approving the purchase of service provider agreements as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase two new rugged PC notebooks to be used by the undercover warrant squad for the Sheriff's Department. These will be used by the undercover warrant squad to give easy access to J-Net, checking warrants, driver license photos, reports, etc. This purchase is approximately \$14,360 from the PA COSTARS 3 hardware contract, therefore, it does not require bidding. The state has given the Sheriff's department a grant in the amount of \$25,000, therefore no County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the purchase of two new PC notebooks for the Sheriff's Department as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Diebold Election Systems, Allen, TX for election support. The contract requires Diebold to provide the following:

- Unlimited help desk technical supervision and advice to Washington County Elections for the Primary and General elections during the set-up, conduct, and tabulation processes.
- Onsite technical personnel will be provided the Monday prior to Election Day, Election Day, and day after election. (Up to three days per election) plus travel expenses to be billed upon completion of the services.

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The cost for this service is \$22,800 plus travel expenses which are estimated at \$2,400 for a total of \$25,200.

Additional Services to be provided "as needed" based at the hourly rates quoted:

• Create the audio capacity for the ballots in a controlled studio	Total est. cost	\$13,000
• Onsite technical support	Total est. cost	7,800
• Travel expenses	Total est. cost	2,400
• Repair/Maintenance	Total est. cost	2,700
• Remote Technical Support	Total est. cost	<u>1,450</u>
Estimated total of extras		\$27,350

The total cost of these services is not expected to exceed \$52,550. The cost for support in 2007 was \$110,550.

There is a savings of approximately \$58,000.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Diebold Election Systems for election support as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to solicit requests for proposals for a flood warning system for the Public Safety Department. The total cost of the system is estimated at approximately \$200,000. The cost includes all hardware, software and training.

Moved by Mrs. Irej, seconded by Mr. Burns, approving authorization to request for proposals as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on September 19, 2007 immediately following the Agenda Meeting as an information session related to real estate and labor relations.

SOLICITOR

None

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

September 28, 2007

ATTEST: Mary E Helucke
CHIEF CLERK