

Minute No. 825

Washington County Commissioners

Washington, PA November 15, 2007

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; JoAnn Metz and Joy Sprowls, and Sue Orrick, Commissioners' Office; Tim Kimmel, Director Human Services; Melanie Thomas, Planning Commission; Father George Livanos, All Saints Greek Orthodox Church; Manuel Yocolano, Mon Valley Leathernecks; Mary Lynn Spilak and Debbie DeStefano, Aging Services; Harry Wilson, Veterans Office; Larry Spahr, Director of Elections; Deborah Thomas, Connect, Inc.; Phyllis Mrosco and Betty Kailesk, Home Instead Senior Care; Tim McCullough, Director of Human Resources; Debbie Bardella, Gary Riley, Tax Revenue Office; Al Allison, Director of the Washington County Health Center; John Adams, Harry Sabatasse, Carl Maggi, Frank Ludwin, and Polly Chapel, interested citizens; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Co-Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Father Livanos led the meeting with a prayer.

Mr. Yocolano led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 824 dated November 1, 2007 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 824 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring November 15<sup>th</sup> as National Philanthropy Day in Washington County.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

The Commissioners read a Proclamation declaring November 11-17, 2007 as "Hunger and Homeless Awareness Week".

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Thomas, of Connect, Inc., thanked the Board for their continued support. She also recognized her staff for all their hard work and dedication during their fundraising campaigns.

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The Commissioners presented a certificate to Phyllis Mrosco in appreciation of her group's involvement in the "Be a Santa to a Senior" Program.

Ms. Mrosco explained that this program reaches out to seniors that do not have family members to celebrate the holidays and present them with gifts.

The Commissioners presented a certificate of recognition to Alvin Allison, the Director of the Washington County Health Center, for his years of service to Washington County.

Mr. Allison thanked the Board for the certificate and commented that working at the Health Center for the past seven years has been very enjoyable and rewarding. He noted he could not have done his job without the help of his dedicated staff and the support of the Board of Commissioners.

The Board stated they were sad to see him go and wished him the best of luck in his new career opportunity.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Frank Ludwin, of Cecil Township, expressed his concerns regarding the election process as he was an independent candidate for township supervisor and lost in his bid for this position. He explained in the voting process voters were confused by first seeing his name among the straight-party choices and then seeing his name appear with a red block surrounding an "X" if they looked at a later screen. Mr. Ludwin noted he is considering filing a challenge to the outcome of the election. Mr. Ludwin requested the Board look into this matter.

The Commissioners agreed that there is a certain level of logic to what Mr. Ludwin was trying to explain.

Larry Spahr, Director of Elections, was on hand to report that the Elections Office did not receive any calls from the precinct concerning problems of this nature.

Harry Sabatasse, of Burgettstown, congratulated the Board for winning the recent election and wished them the best in the upcoming term. He pointed out he would continue to monitor the actions of the Board to look for ways to save taxpayers money.

John Adams, of Avella, addressed the Board about taxes being too high for residents who are on fixed incomes and cannot afford more taxes and increases.

Carl Maggi, of Claysville, congratulated the Board of Commissioners on their recent election and stated he knows the Board will work for the best interests of the county residents. Mr. Maggi also commended Harry Wilson, Director of Veterans Affairs, for his dedication and support in doing a great job in assisting the veterans of Washington County. He extended his appreciation to the Board in supporting the local American Legion in their fundraising efforts and youth programs.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for meat items for Washington County Health Center and Correctional Facility to the following vendors based on their per unit cost as submitted in their bid proposals.

Gordon Food Service, Grand Rapids MI  
Green Valley Packing, Claysville PA  
US Food Service, Washington PA

This bid has been awarded to the lowest most responsive and responsible bidders meeting the specifications.

This contract is in effect through March 31, 2008 at a total monthly cost of approximately \$33,000.

Moved by Mrs. Irely, seconded by Mr. Burns, awarding the foregoing bid for meat items.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the North Airport Access Road Phase I to Cast and Baker Corp., Canonsburg, PA in the amount of \$67,295. This award is based on review and approval by the Federal Bureau of Aviation. The bids were reviewed and recommended for award by Michael Baker Corp.

Moved by Mrs. Irely, seconded by Mr. Burns, awarding the bid for the North Airport Access Road Phase I to Case and Baker Corporation as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the contract for the Alcohol Monitoring Program to Advanced Alcohol Monitoring Programs, LLC for the "per unit" cost submitted in their proposal. This is a remote alcohol monitoring system for Adult Probation Department. The extension is effective January 1, 2008 through December 31, 2008 with the option to extend for three (3) additional one-year periods.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing extension to the contract with Advanced Alcohol Monitoring Programs, LLC.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a deed of easement with the Borough of California (Parcel No. 080-037-00-02-0036-00) for the purpose of the construction of a sanitary sewerage system and in accordance with the conditions of the deed of easement.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the deed of easement with the Borough of California as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify a food allocation in the amount of \$600 for a training program sponsored by the Crime victim/Witness Assistance Program on December 4, 2007.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the food allocation for the Crime Victim/Witness Assistance Program as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of a change order with Atlas Services for 9,100 cubic yards of additional earthwork on the north side ramp project at the Washington County Airport in the amount of \$31,759.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the change order with Atlas Services for the Washington County Airport project as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Meterlogix for weather equipment at the Washington County Airport at a cost of \$179 per month. This company has assumed ownership of the previous company providing this service.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing agreement with Meterlogix.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current professional services contract with Attorney Michael Palombo of the law firm Campbell, Durrant and Beatty LLC. This contract will provide legal services to the County pertaining to labor relations and employment law. There will be no change in the hourly rate and the contract will be effective January 1, 2007 through December 31, 2008.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the professional services contract with Attorney Michael Palombo as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current professional services contract with Attorney Carl Smith of the law firm Weber Gallaher Simpson Stapleton Fires and Newby LLP. The contract will provide legal advice to the County pertaining to its Workers Compensation program. The total contract amount will not exceed \$1,500 and the will be effective January 1, 2008 through December 31, 2008.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the professional services contract Attorney Carl Smith as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current Employee Assistance Program (EAP) agreement with the Washington Hospital. The agreement provides EAP services to all full-time salaried and bargaining unit employees and eligible family members. The County contracts these services through

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the Southwestern Pennsylvania Area Labor Management Committee (SPALMC) at a 20% discount. The contract will be effective January 1, 2008 through December 31, 2008.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the renewal of the current Employee Assistance Program agreement as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Advantra Out-of-Area renewal rates for 2008. The Advantra Program currently insures County retirees over the age of 65 at a premium of \$314.32 per month. These rates will increase to \$332.32 (5.7%) per month for eleven insureds, effective January 1, 2008.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Advantra Out-of-Area Agreement as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current Drug Consortium Agreement with Washington Hospital Occupational Medicine. This agreement provides drug and alcohol testing services for all County employees in job categories subject to PADOT regulations. Random pool drawings will increase from \$6 to \$7 and MRO reviews will increase from \$9 to \$10 per review. The contract will be effective January 1, 2008 through December 31, 2008.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Drug Consortium Agreement with Washington Hospital Occupational Medicine as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a change of Flexible Spending Account vendors from Creative Benefits to TASC. There will be a savings of \$2.50 per person, per month administrative savings realized with this change. This will be effective January 1, 2008.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the change of Flexible Spending Account as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

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- Rhonda Thomas, California, PA
- Lisa Marie Kenny, Bethel Park, PA
- Catherine Barker, Washington, PA
- Elizabeth Francia, Belle Vernon, PA
- Michelle Conte, Canonsburg, PA
- Brittannee Rubin, Fredericktown, PA
- Saundra Mellinger, Finleyville, PA
- Ashley Carlile, Washington, PA
- Ciara Anderson, Washington, PA

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information provider agreements.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with Adelphoi Village for Children and Youth Services for the period of July 1, 2007 through June 30, 2008. This addendum is needed to include Fayette County Day Treatment services at \$113.30 per day. No additional County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the addendum to the agreement with Adelphoi Village as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the following purchase of service provider Children and Youth Services for the period of July 1, 2007 through June 30, 2008. No additional County funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Monessen Family Center	\$ 40,000

Moved by Mrs. Irey, seconded by Mr. Burns, approving the agreement with Monessen Family Center for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a professional services agreement with Management and Network Services (MNS), part of the Humana provider network, to enroll the Health Center as a provider of Skilled Nursing services for beneficiaries of seven (7) insurance products offered by MNS in the area. The term of this agreement will be from January 1, 2008 through December 31, 2008. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the professional services agreement with Management and Network Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an amendment to the contract with Value Behavioral Health of Pennsylvania, Inc. for Mental Health/Mental Retardation Program for the period July 1, 2007 through June 30, 2008. This amendment is needed to transfer funds in the amount of \$150,000 from the County Clinical to the Medical Services Account. No additional County funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the amendment to the contract with Value Behavioral Health of Pennsylvania as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for Fire Suppressant Systems for the six Senior Citizens listed below:

Bentleyville	Canonsburg
Claysville	Cross Creek
Washington	Beth Center

The current systems are outdated and need replaced to meet current fire safety standards. The total cost is estimated between \$ 12,000- \$15,000 and will be charged to the Aging Services' budget.

Moved by Mrs. Irely, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to authorize the purchase of air service for one additional (1) Sierra 875 Air Card which will bring their total to three for the Sheriff's Office. This card will be used for a third computer that was received from a grant for the undercover warrant squad to give them access to J-Net, checking warrants, driver license photos, reports, etc. Cingular service is at the cost of \$47.99/month and the air cards are free with activation.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the authorization to purchase one additional Sierra Air Card for the Sheriff's Office as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to authorize the purchase of additional hardware for the IP Telephony phone system for the upgrade to the 9-1-1 Center. The additional hardware is to be kept in inventory for repairs or replacements. The total cost of the additional equipment is estimated at approximately \$40,000 and is covered under the ACT 56 Wireless Grant Money. No County dollars required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the purchase of additional hardware for the IP Telephony system as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the plan revisions and amendments to the Community Development Block Grant and Home Investment Partnerships Programs which are part of the County's Consolidated Action Plan.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a Resolution authorizing the execution of an amended and restated agreement regarding valuation, assessment and project completion among Beau Street Associates, L.P., Millcraft Investments, the City of Washington, Washington County, the Washington School District and the Redevelopment Authority whereby the parties memorialize their understanding of the obligations, covenants and conditions in carrying out the TIF Project with regard to assessments on related developments as set forth in the TIF Project dated July, 2004.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session was held on November 14, 2007 immediately following the Agenda Meeting as an information session related to personnel.

A Retirement Board Meeting will be held immediately following today's Board Meeting.

County Offices will be closed on November 22<sup>nd</sup> and 23<sup>rd</sup>, 2007 in observance of the Thanksgiving Day holiday.

#### SOLICITOR

None

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

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*November 28*, 2007  
 ATTEST: *Mary E Helicke*  
 CHIEF CLERK