

Minute No. 826

Washington County Commissioners

Washington, PA December 6, 2007

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls, and Sue Orrick, Commissioners' Office; Tim Kimmel, Director of Human Services; Melanie Thomas, Planning Commission; Pastor Lois Swestyn, Liberty United Methodist Church; Harry Wilson, Director of Veterans' Affairs; Tim McCullough, Director of Human Resources; Becky Hunter, Jay English and Mike McClure, Children and Youth Services; Francis King, Treasurer; Michael Namie, Controller; Coach Steve Evans and team members of the Peters Township School Soccer Team; John Adams, Harry Sabatasse, Carl Maggi, Joe Manning, Steve Toprani, Steve Fisher, interested citizens; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Co-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Pastor Swestyn led the meeting with a prayer.

Mr. Wilson led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 825 dated November 15, 2007 as written.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 825 as written.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented certificates of recognition to coaches and members of the Peters Township School Soccer Team for capturing the PIAA AAA State Championship.

Coach Steve Evans acknowledged the team's hard work and determination in capturing this title. He noted that he is very proud of his team and noted that the young men will do very well in the future.

Tim Kimmel, Director of Human Services, introduced Becky Hunter, of Children and Youth Services, and told the audience about the church project and the many tasks involved with this project. He also commended her group for volunteering their own time to help someone less fortunate.

The Commissioners presented certificates of appreciation to Becky Hunter, Mike McClure and Jay English of Children and Youth Services for their tireless efforts in organizing a group of church members and staff to assist a client in repairing their home.

Ms. Hunter thanked the Board for the certificate and briefly explained the house repair project. She also thanked everyone that was involved including her husband and co-workers.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

William Reihner, of Washington, addressed the Board regarding the John Pettit case against the County. He suggested the Board continue to fight in the District Attorney suit.

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Harry Sabatase, of Burgettstown, commended the staff of Children and Youth who volunteered their time to assist a family in need. He also made reference to an article that appeared in the O-R (Associated Press) pertaining to GPS tracking in government vehicles. Mr. Sabatase questioned whether the Board would consider using this practice in County vehicles. He noted this would save taxpayers money in keeping costs down.

John Adams, of Avella, made comments regarding retirees and the benefits they receive from the County.

Joe Manning, platoon captain of the Washington Firefighters, requested the Board look into the matter regarding numerical addresses on public housing units so that emergency personnel are able to pinpoint locations more quickly. Mr. Manning said his department has experienced problems when responding to emergency calls. He stated addresses on buildings are small and dimly lit. Mr. Manning suggested larger numbers be placed near the top of each building; this would include all public housing units in the County.

Co-Chairman Burns directed Chief Clerk Helicke to draft a letter to Washington County Housing Authority and the Redevelopment Authority about Mr. Manning's concerns.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid briefs and underpads to the following vendors:

Druzak Medical, Inc., Aliquippa PA
McKesson Medical - Surgical, Golden Valley MN

All items are being awarded at the "per unit cost" to the lowest most responsive and responsible bidders meeting the specifications. This bid is effective January 1, 2008 through December 31, 2008 with an option to extend for an additional year with a total yearly cost of approximately \$175,000.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for briefs and underpads as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the flags and markers to the following vendors:

Davis Products, Guys Mills, PA
Flagzone, Galbertsville, PA
Metro Flag Co., Dover NJ
Online Stores Inc., New Stanton, PA

All items are being awarded at the "per unit cost" to the lowest most responsive and responsible bidders meeting the specifications. This bid is effective January 1, 2008 through December 31, 2008 with an option to extend for an additional year with a total yearly cost of approximately \$30,000.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for the flags and markers as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board ratify the award for the building of the UPS Room to T.S.B., Inc., Latrobe PA in the amount of \$31,265 and reject the HVAC portion of this bid and authorize the Purchasing Office to rebid and award the bid to the lowest most responsive and responsible bidder after opening and reviewing the bids during the week of December 10, 2007.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving ratification and rejecting the foregoing bids.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the extension of the current bid contract for Linen Supplies with the following vendors:

Harbor Linen, Cherry Hill NJ
Standard Textile Co., Inc., Cincinnati OH

This contract will be extended through December 31, 2008 at a total yearly cost of approximately \$80,000. This extension is in accordance with the original bid specifications.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the extension to the contract for linen supplies as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve the extension to the current bid contract for rental of wound vacs with the following vendor:

KCI USA, Inc., San Antonio TX

This contract will be extended through December 31, 2008 at a total yearly cost that exceeds \$10,000. This extension is in accordance with the original bid specifications. Other items on the Medical Equipment Rental Contract will be rebid.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing extension for the rental of wound vacs.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the adoption of a Resolution for the issuance by the Washington County Industrial Development Authority of its note in an amount not to exceed \$990,000 to MCC Holdings Company, LLC, d/b/a Miller Centrifugal Casting Company. The purpose of the bond is to assist in the financing of costs of the acquisition and installation of a You Ji Vertical Boring Mill to be located in Cecil Township, Washington County, Pennsylvania.

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant application to the Pennsylvania Historical and Museum Society in the amount of \$5,000 for the Clerk of Courts Office. This grant is to continue microfilming to preserve criminal and roads records. No County funds are required.

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Moved by Mrs. Irey, seconded by Mr. Maggi, approving the grant application to the Pennsylvania Historical and Museum Society as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Washington County's Property and Casualty insurance renewal for 2008 at the following premiums:

	<u>2007</u>	<u>2008</u>	<u>% Increase</u>
Commercial Package	347,527	353,091	1.60%
Health Center	30,256	28,075	-7.21%
County Airport	6,156	6,156	0.00%
Public Officials	<u>57,008</u>	<u>56,500</u>	-0.89%
	440,947	443,822	

Moved by Mrs. Irey, seconded Mr. Maggi, approving the County's Property and Casualty insurance as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval awarding an open-end contract with SAI Engineering for construction inspection services on bridge projects and parks/recreation projects. Costs will be negotiated per task order for each project.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the foregoing open-end contract with SAI Engineering for construction inspection services.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a revised fee schedule for subdivision review fees as authorized by the Pennsylvania Municipal Planning Code as follows:

Property line shift	\$20
1 - 2 lots or units	\$25
3 - 10 lots or units	\$30 + \$5 for each lot over 3
11+ lots or units	\$75 + \$5 for each lot over 11

Non-residential land developments \$40 + \$5 for each 1,000 gross feet of the site not to exceed \$2,000.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the revised fee schedule for subdivision reviews as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to bid for construction of the Panhandle Trail (Burgettstown Section) from Station 421+50 to Station 765+20 for approximately 2.6 miles and some additional drainage work in Midway Borough.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the authorization to bid construction of the Panhandle

Trail as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreements for Child Care Information Services. The agreements will automatically renew until either party notifies the other party in writing of their intent not to renew under the current terms.

Dana Vann, Donora, PA
 Amanda Coleman, Burgettstown, PA
 Tina LaRue, Washington, PA
 Charyl A. Brady, Hiller, PA
 Debra A. Parker, Houston, PA
 Andrea Callahan, Burgettstown, PA
 Tyesha Morris, Washington, PA
 Ashley L. Burnsworth, Amity, PA
 Kathy Massey, Donora, PA
 Kathy S. Schiren, Washington, PA
 Tiffany Sloneker, Washington, PA
 Timothy C. Sullivan, Claysville, PA
 Holly Parrish, Elizabeth, PA
 Carl Brown, Washington, PA
 Elizabeth Lorenzo, Webster, PA
 Donna Godfrey, Belle Vernon, PA
 Amanda Turner, Washington, PA
 Christina's Bubbles, Bears To Books, Inc., Canonsburg, PA

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Child Care Information provider agreements.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the following purchase of service contract for Children and Youth Services for the period July 1, 2007 through June 30, 2008. No additional County funds are required.

	<u>FROM</u>	<u>TO</u>
Western PA Child Care (Mid-Atlantic Youth Services)	\$65,000	\$500,000

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the addendum to the purchase of service contract as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the following purchase of service provider for Children and Youth Services for the period of August 28, 2007 through June 30, 2008. No additional County funds are required.

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PROVIDERAMOUNT

Intermediate Unit 1

\$ 18,240

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the agreement with the foregoing provider for Children and Youth Services.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a professional services agreement with Albert Gallatin Home Care and Hospice Services, LLC, to provide terminally ill Health Center residents and their families routine hospice home care services. The term of this agreement will be from December 6, 2007 through December 6, 2012. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the professional services agreement with Albert Gallatin Home Care and Hospice Services, LLC as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agency allocation increases for the Mental Health/Mental Retardation Department for the period July 1, 2006 through June 30, 2007. No additional County funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Achieva/Compro	\$ 25,000	\$ 30,459
AMI, Inc.	230,000	237,314
ARC Human Services	4,745,000	4,757,542
Alternative Residential Services	3,174,000	3,393,916
Allegheny Valley School	321,000	333,222
Centerville Clinics	582,000	646,235
Greene ARC	552,560	554,331
Just Life	90,000	96,869
Keystone Community	143,418	147,690
Lifesteps	2,112,000	2,324,619
Residential Recovery	439,000	453,195
Transitional Employment	195,000	202,455
Try Again Homes	40,000	56,803
United Cerebral Palsy	3,386,145	3,566,913
Washington Communities	1,547,284	1,744,098
Washington Rides	75,000	76,754
TOTAL	\$17,657,407	\$18,622,415

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the provider agency allocation increases as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with the Pennsylvania Health Law Project to provide external advocate services for the remaining Washington County Discharges of Mayview State Hospital. The term of this agreement will be from December 15, 2007 through June 30, 2008 for the amount of

\$8,482.72. No additional county funds are required.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the contract with the Pennsylvania Health Law Project for the Mental Health/Mental Retardation Office as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for the purchase of a 2000 amp, 480V replacement power breaker (main breaker) for the Health Center. This breaker will be purchased and kept in stock until needed. At that time the current electrical contractor will install the breaker based on the "time and material" contract. The cost of the breaker is estimated at approximately \$11,500.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase eight additional OnBase licenses. The total cost of the licenses and integration is \$12,832 and will be paid from the Records Improvement Funds. No County funds are required. This purchase is being made from the COSTARS 6 – IT Software contract.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to purchase eight additional OnBase licenses as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Washington Physician Hospital Organization, Inc. for the provision of healthcare services for the Correctional Facility. This is a renewal of the current contract with a net increase of 7 1/2% for the year. In addition to the increase in cost, the language was added to the contract which clarifies how the treatment of inmates from other counties being held at the Washington County Correctional Facility will be handled. This agreement provides medical examinations and services to inmates of the WCCF and any hospital visits other than organ transplant, burn care, severe trauma, long-term nursing care or inpatient rehabilitation. The monthly cost for January through December 2008 is \$16,859.25.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the agreement with Washington Physician Hospital Organization, Inc. as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a two- year renewal with IPcelerate, Inc., Carrollton, TX in the amount of \$10,188.30. IPcelerate is offering the third year free if the Washington County agrees to a two-year renewal. Therefore, the County will receive three years of support at the cost of \$10,188.30 instead of \$14,942.

It is to be noted this software controls all panic and wireless remote sensors in the County and it also provides paging groups and additional services for the IP phones.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the two-year renewal with IPcelerate, Inc. as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a one-year extension to the current lease agreement with the City of Washington for the purpose of providing office space for the County Drug Task Force. This lease extension will be effective October 1, 2007 through September 30, 2008 at the current monthly rate of \$753.54.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the one-year lease extension to the agreement with the City of Washington for the Drug Task Force as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to authorize MRA Inc., Washington, PA to replace the current microwave radio infrastructure. Phase I of this project is for twenty-four sites at a total cost of approximately \$658,000. This work will be provided in accordance with the time and material contract with MRA, Inc. once everything has been reviewed and approved by the Solicitor. The cost of this project is to be covered under the recent bond issue.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving to authorize MRA, Inc. to replace the current microwave radio infrastructure for the 9-1-1 Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for the adoption of a Resolution approving the Plan Revisions and Amendments to the Home Investment Partnerships Programs which are part of the County's Consolidated Action Plan.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi- Yes; Mr. Burns - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on December 5, 2007 immediately following the Agenda Meeting as an information session related to personnel and litigation styled John Pettit vs. Michael Namie.

A Salary Board Meeting will be held immediately following today's Board Meeting.

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SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irej, seconded by Mr. Maggi, authorizing the Tax Assessment Office to prepare the following tax refunds due to either duplication or overpayment of real estate of personal property tax:

1. Comprehensive Comm. Serv. Inc. 2007 County Tax
 300 Chamber Plaza
 Charleroi, PA 15022
 District: Charleroi Borough
 Parcel: 160-011-00-00-0006-00B
 Total: \$1,830.31

2. 701 Technology Drive Partners LP 2005 and 2006 County Tax
 701 Technology Drive, Suite 210
 Canonsburg, PA 15317
 District: Cecil Township
 Parcel: 140-010-00-00-0008-08
 Total: \$33,972.20

3. Rostraver Aviation Inc. 2007 County Tax
 P.O. Box 535
 Belle Vernon, PA 15012
 District: North Strabane Township
 Parcel: 520-011-00-00-0008-02
 Total: \$1,917.16

4. William T. Denny 2007 County Tax
 708 Washington Street
 Bentleyville, PA 15314
 District: Bentleyville Borough
 Parcel: 040-054-00-01-0012-00
 Total: \$13.13

5. June Tropeck 2000 County Tax
 472 Meadow Road
 Burgettstown, PA 15021
 District: Hanover Township
 Parcel: 340-022-00-00-0001-00
 Total: \$55.32

6. Desmond B. Catharine L. Odonahoe 2007 County Tax
 516 Waynesburg Road
 Washington, PA 15301
 District: Amwell Township
 Parcel: 020-005-00-00-0005-05
 Total: \$3.20

7. First American for Scott Hatfield 2007 County Tax
 486 Thomas Jones Way, Suite 150
 Exton, PA 19341
 District: Amwell Township
 Parcel: 020-008-00-00-0004-01
 Total: \$236.50

8. Dale Hensley 2007 County Tax
 1 Rolling Hills Trail
 Marianna, PA 15345
 District: West Bethlehem Township
 Parcel: 660-019-00-00-0005-03
 Total: \$289.10

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately

11:05 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 17, 2007

ATTEST: Mary E Delucke
CHIEF CLERK