

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 777

Washington County Commissioners

Washington, PA, October 27, 2005

The Washington County Board of Commissioners met in a special session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Bracken Burns, Larry Maggi and Diana L. Irey. Also being present: Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Joy Sprowls, Commissioners' Office; Scott Fergus, Director of Administration; Melanie Finney, Planning Commission; Reverend Karen Stevenson, Trinity Episcopal Church; Sally Stephenson, W.A.V.E.S.; Harry Wilson, Director of Veterans Affairs; Tim Kimmel, Director of Human Services; President Judge Debbie O'Dell Seneca; Lisa Sutherland, Adult Probation; Jay English, Kris McDowell, Bobbie Bane, Kayla Chablin, Mary Heaton, Jennifer Hopes, Cathy Fritch, David Cincinnati, Michelle Lober, Maureen Griffin, Jonette Gallo, Ed Johnston, Dianne Eland and Mary Borish, Children and Youth Services staff; Jackie Gailey, March of Dimes; Michelle Miller Kotula and Aggie Scraton, Human Resources; Harry Sabatasse, John Adams, Phil Ames, Jerry Seaman, Marcella Delverny, interested citizens; Barbara Miller, Observer-Reporter.

Co-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Reverend Stevenson led the meeting with a prayer.

Mrs. Stephenson led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 776 dated October 13, 2005.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving Minute No. 776 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners and President Judge O'Dell Seneca presented a certificate of congratulations to Lisa Sutherland for selecting the winning name, W.E.L.L. (Washington Employees Living Longer) for the Washington County Wellness Program.

Judge O'Dell congratulated Ms. Sutherland and thanked her for taking time from her busy schedule to participate in the naming of the Wellness Program.

The Commissioners read a Proclamation declaring November 15, 2005 and the month of November as "Prematurity Awareness" in Washington County.

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Ms. Gailey accepted the Proclamation and gave some interesting statistics regarding premature births in the state of Pennsylvania. She also stated during the month of November landmark buildings in Pittsburgh will be displaying pink and blue lights and that if anyone is interested in doing this, should contact the March of Dimes in Pittsburgh.

Ms. Gailey encouraged everyone to wear pink and blue during the month of November to show support for this worthwhile cause.

The Commissioners read a Proclamation declaring the month of November as "National Adoption Month".

Moved by Mrs. Irej, seconded by Mr. Maggi, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Mr. English accepted the Proclamation and thanked the Board for their support. He also thanked the staff of Children and Youth involved with the adoption process through their office.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

John Adams of Avella commented on current TIF issues and development around the City of Washington.

Harry Sabatasse of Burgettstown again questioned the Board as to when they plan on stopping, or possibly forgoing, the elected officials pay raises.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the Kitchen Ware and Equipment for Washington County Correctional Facility and Health Center to the following vendors based on their per unit cost as submitted in their bid proposals.

Calico Industries, Inc., Annapolis Junction MD
 Curran Taylor Inc., Canonsburg PA
 Magna Industries, Lakewood NJ
 Memco, Inc., Independence MO
 Paper Products Co., Inc., Pittsburgh PA
 Sam Tell & Sons Inc., Maspeth NY

This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications. The bid will be in effect from November 1, 2005 thru October 21, 2006 with a total yearly cost of approximately \$75,000.

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the foregoing bid.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of the Restrictive Intermediate Punishment Day Treatment Program grant with the Pennsylvania Commission on Crime and Delinquency. This State grant in the amount of \$277,125 is for the period of October 1, 2005 through June 30, 2006 and does not require any county funding.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the Restrictive Intermediate Punishment Day Treatment Program grant as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Chief Clerk presented to the Board for their consideration and approval of a three month extension to the Elderly Abuse Grant. This would extend the original grant until March 31, 2006.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the three month extension to the Elderly Abuse Grant as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the 2005-2006 Juvenile Probation Grant-in-Aid application to the Juvenile Court Judges' Commission. The anticipated grant amount for the fiscal year is \$265,127.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the foregoing submission of the 2005-2006 Juvenile Probation Grant-in-Aid application.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the an agreement prepared by PennDOT electronic access to PennDOT systems for electronic invoicing of expenditures associated with the Pigeon # 2, Stockdaletown bridge replacement in Monongahela.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the agreement with PennDOT for electronic access as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a lease renewal with the Pennsylvania Trolley Museum for three separate tracts owned by Washington County and utilized by the Trolley Museum. The term is for ten years commencing on November 1, 2005 and ending October 31, 2005 with the right to renew for an additional ten years upon mutual consent of both parties.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the lease renewal with the Pennsylvania Trolley Museum as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Commercial FBO Agreement with Air Charter Service, Inc. effective January 1, 2006. Air Charter will pay Washington County a fee of \$7,728 per year paid in monthly installments of \$664 based on a 4,000 square foot of office space and 18,400 square foot of hangar space at the Washington County Airport. Beginning January 1, 2010 and each four year period therefore, fees may increase contingent upon specific factors outlined in the agreement.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the Commercial FBO Agreement with Air Charter, Inc. as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for rental equipment for the Washington County Health Center. This equipment consists of pumps, suction machine, wide wheelchair, wound vacuum machine, trach air compressor and others.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for repairs to kitchen and laundry equipment at the Washington County Health Center and Correctional Facility on a time and material basis.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the following Change Order to the Renovation of the Health Center:

A-I Electric- Electrical Contractor - Change # 2

Additional work orders for relocation of electrical work due to new structural steel, provide two additional fixtures in nurses' station and other additional work due to unforeseen conditions for a total change order of \$43,099.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the ratification of the foregoing Change Order with A-1 Electric.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase twelve Nextel phones for Building Maintenance. The cost for this service is \$278.80/month which is approximately \$120 cheaper than our current service with a much better coverage area. The phones are \$19.99 each.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to purchase twelve Nextel phones for Building Maintenance as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Chief Clerk presented to the Board for their consideration and approval the purchase of a 2006 Ford F250 Long Bed Pickup Truck for the Parks Department from Northeast Auto Outlet at the cost of \$18,475. This is in accordance with the PA State Contract, therefore, it does not require bidding. The Capital Expenditure Committee has approved the purchase.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the purchase of a truck for the Parks Department as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval software support and maintenance with Informix Software for the following amounts:

\$6,088.60 to RBA for the renewal of the 2005 yearly software maintenance effective June 27, 2005 through December 31, 2005 for Pentamation and RBA Software

\$11,910 to RBA for the period January 1, 2006 through December 31, 2006 for Pentamation and RBA Software

Approximately \$11,627.65 to IBM for the period January 1, 2006 through December 31, 2006 for Court Automation with FACS5.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the software support and maintenance with Informix Software as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval provider service agreements with the following providers. These agreements will be automatically renewed until either party to the agreement notifies the other party in writing of their intent not to renew under the current terms.

Timothy A. Adams, Canonsburg
Crystal Bentley, Donora
Christopher Patterson, Houston
Tanika S. Satterfield, Washington
Bernadine R. Ryan, Washington
Madelyn Hurd, Washington

Mauri J. Smith, Washington
Justin Fee, Canonsburg
Danyel M. Lowe, Eighty-Four
Beth A. Hein, Cokeburg
Pandora Pruse, Carmichaels

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Purchase of Service contracts with the following providers for Children and Youth Services. The period is for July 1, 2005 through June 30, 2006. No additional County dollars are required.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

<u>PROVIDER</u>	<u>AMOUNT</u>
Family Care for Children and Youth	\$ 408,000
Gateway Rehabilitation Center	\$ <u>200,000</u>
TOTAL	\$ 608,000

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing Purchase of Service contracts for Children and Youth Services.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval addenda to the following provider contracts to increase the original contract amount for the period July 1, 2004 through June 30, 2005 for Children and Youth Services. No additional County dollars are required.

	<u>INCREASE AMOUNT</u>	<u>TOTAL AMOUNT</u>
Vision Quest	\$ 7,500	\$737,500
Northwestern Human Services	\$20,000	\$130,000
Pyramid Health Care	\$ 5,000	\$105,000
Outside In School	\$25,000	\$165,000
Summit Academy	\$12,000	\$257,000
Glade Run Lutheran Services	\$47,000	\$212,000
TOTAL	\$ 116,500	\$ 1,606,500

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the provider contracts for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum with Washington Hospital Teen Outreach Purchase of Service Contract. The payment provision is amended as follows:

Payment for services shall be made monthly on a program funded basis based on the approved budget of \$27,500. Monthly reimbursements are \$2,293.00 for the months of July through October 2004 and \$2,291.00 for the months of November 2004 through June 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the addendum with Washington Hospital Teen Outreach as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval revisions to the Washington County Children and Youth Advisory Committee By-Laws date October 14, 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the amendment to the Washington County Children and Youth Advisory Committee By-Laws.

Roll call vote taken:

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Mrs. Ireby - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval supplemental contract allocation adjustments for Mental Health/Mental Retardation with the following provider agencies. The period is July 1, 2004 through June 30, 2005 in the total amount of \$1,072,087.00, comprised of additional funding made available by the State. No additional County dollars are required.

Allegheny Valley
Alternative Residential Services
AMI, Inc.
ARC Human Services
Centerville Clinic
Crossroads S & H
TEC
Washington Communities

Diversified Human Services
Fayette Resources
Greene ARC
McGuire Memorial
Northwestern Human Services
Spectrum
UCP of SW of Pennsylvania

Moved by Mrs. Ireby, seconded by Mr. Maggi, approving the foregoing Mental Health/Mental Retardation allocation adjustments.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to grant attending staff privileges to Sean M. Porbin, MD. No County dollars are required.

Moved by Mrs. Ireby, seconded by Mr. Maggi, approving attending staff privileges to Dr. Sean M. Porbin as per above.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a partnership grant agreement with the SWPA Area Agency on Aging to develop research to assist with the diagnosis of Alzheimer's disease along with possible treatments. This grant is effective June 1, 2005 through May 31, 2009 in the amount of \$20,000 annually. No County funds are required.

Moved by Mrs. Ireby, seconded by Mr. Maggi, approving the partnership grant agreement with the SWPA Area Agency on Aging as per above.

Roll call vote taken:

Mrs. Ireby - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of the following individuals to the Canvass Board for the General Election to be held on November 8, 2005:

Paulie Chappel
 Mary Lou Stanko
 Luella Hart
 Fred Owens
 Patricia Korintus
 Beryl Jones
 Millicent Powell
 Elizabeth Gillingham

Manuel Yocolano
 Mary Lou DiTullio
 Patricia Hagedorn
 Edward Senko
 Marie Trozzo
 Linda Seaman
 Dorothy Wilhide

Moved by Mrs. Irej, seconded by Mr. Maggi, appointing the foregoing individuals to the Canvass Board.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Eric Crunick to the Washington County Hospital Authority, effective December 31, 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing appointment of Eric Crunick.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the revisions to the By-Laws of the Washington County Veterans Advisory Council dated October 14, 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing revisions to the By-Laws of the

Washington County Veterans Advisory Council.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the Hazardous Materials Emergency Preparedness Program (HMEP) for fiscal year 2005-2006 in the amount of \$9,750. A County soft match of \$1,950 is required. This grant will be used for Haz-Mat training classes and hazardous material planning projects.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the submission of the HMEP grant for the Public Safety Department.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Tony Menendez to the Washington County Housing Authority effective March 7, 2005 through March 7, 2009.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the reappointment of Tony Menendez as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Chief Clerk presented to the Board for their consideration and approval the modifications to the Washington Federal Savings Bank note to the Washington County Agricultural Fair dated August 26, 2006 in the amount of \$600,000. The changes will reduce the payment amount beginning September 1, 2006 to eleven payments of \$45,782.73 and the principal payment of \$53,708.78 due September 1, 2005 will be waived. The maturity date of the loan will change from September 1, 2017 to September 1, 2016.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing modifications to the Washington Federal Savings Bank note for the Washington County Agricultural Fair.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on October 26, 2005, immediately following the Agenda Meeting as an information session related to personnel, labor relations and real estate issues.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irej, seconded by Mr. Maggi, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Michael C. Wyvratt
19 West Euclid Avenue
Monongahela, PA 15063
District: Carroll Township
Parcel: 130-013-05-02-0003-00
Total: \$22.54
2005 County Tax
2. Charles R. & Joann B. Cunningham
54 Harmon Creek Road
Burgettstown, PA 15021
District: Smith Township
Parcel: 570-013-01-04-0007-00
Total: \$391.92
2004 & 2005 County Tax
3. Carroll W. Jr. & Brenda Frazee
31 Morgan Avenue
Washington, PA 15301
District: East Washington Borough
Parcel: 290-008-00-02-0009-00
Total: \$25.00
2005 County Tax
4. Gary R. & Mindy S. Travis
469 West Finley Road
West Finley, PA 15377
District: West Finley Township
Parcel: 680-018-01-00-0023-00
Total: \$82.21
2005 County Tax
5. Albert M. & Marlene A. Baumgard
376 California Drive
Coal Center, PA 15423
District: West Pike Run Township
Parcel: 700-002-00-00-0002-21
Total: \$319.58
2005 County Tax
6. Ross & Rose Ferrieri
111 Belin Drive
McMurray, PA 15317
District: Houston Borough
Parcel: 360-013-00-02-0005-00
Total: \$88.19
2005 County Tax

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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|---|-----------------|
| 7. Michael A. Kancel
261 Cooke Road
Avella, PA 15312
District: Cross Creek Township
Parcel: 210-012-00-00-0011-00
Total: \$115.42 | 2005 County Tax |
| 8. CitiMortgage
Post Office Box 9444
Gaithersburg, MD 20898-9989
District: Jefferson Township
Parcel: 380-008-00-00-0001-00
Total: \$49.05 | 2005 County Tax |
| 9. Beulah Mae Davis
130 Raspberry Road
Claysville, PA 15323
District: Donegal Township
Parcel: 270-011-00-00-0033-00
Total: \$64.67 | 2005 County Tax |
| 10. John B. Hudak
20 Fishpot Road
Vestaburg, PA 15368
District: Centerville 5 th Ward
Parcel: 155-05/-01-01-0012-00
Total: \$3.52 | 2005 County Tax |
| 11. Susanne Dorsey
130 Oak Spring Road
West Finley, PA 15377
District: East Finley Township
Parcel: 270-026-00-00-0001-04
Total: \$60.51 | 2005 County Tax |
| 12. Robert & Roberta Opfermann
5465 Championship Cup Lane
Springhill, FL 34609
District: Somerset Township
Parcel: 580-006-00-00-0037-00
Total: \$5.24 | 2005 County Tax |
| 13. Jeffrey A. & Jane E. Turner
441 Malone Ridge Road
Washington, PA 15301
District: Canton Township
Parcel: 120-008-00-00-0003-10
Total: \$17.82 | 2005 County Tax |
| 14. William Robert Leckie
415 Murray Avenue
Donora, PA 15033
District: Donora Borough
Parcel: 240-024-00-03-0007-00
Total: \$109.84 | 2005 County Tax |
| 15. Richard Y & Jane Baker
124 Baker Station Road
Washington, PA 15301
District: Amwell Township
Parcel No. 020-016-00-00-0001-00
Total amount: 4.71 | 2005 County Tax |

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately

10:45 a.m.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

November 2, 2005

ATTEST:

Mary E. Helicke
CHIEF CLERK