

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 780

Washington County Commissioners

Washington, PA, December 8, 2005

The Washington County Board of Commissioners met in a special session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Bracken Burns, Larry Maggi and Diana L. Irey. Also being present: Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Scott Fergus, Director of Administration; Joy Sprowls, Joann Metz and Sue Orrick, Commissioner's Office; Lisa Cessna, Joyce Dano, Chad Roule and Melanie Finney, Planning Commission; Todd Hammond, Sheriff's Office; Jeff Yates and Ron Sicchitano, Public Safety; William Sember, Washington County Authority; Rob Brennen, Southwestern Legal Aid Services; Susan Priest, Citizens Library; Reverend Kenneth Schott, First Lutheran Church; George Hutchko, Forty and Eight; Harry Wilson, Director of Veterans Affairs; Tim Kimmel, Director of Human Services; Rich Kane and Theresa Rossi, National Weather Service; Harry Sabatasse, John Adams and Jerry Seaman, interested citizens; Barbara Miller, Observer-Reporter and Jim Jefferson, WJPA.

Co-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Reverend Schott led the meeting with a prayer.

Mr. Hutchko led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 779 dated November 23, 2005.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving Minute No. 779 as written.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners presented a certificate of congratulations to Susan E. Priest on her recent retirement from Citizens Library.

Ms. Priest accepted the certificate and thanked the Board for this recognition. She commented on the many highlights of her long career at the library and stated she will miss everyone.

The Commissioners presented a certificate of congratulations to Joyce Dano on her retirement from the Washington County Planning Commission with twenty-nine years of service.

Mrs. Dano accepted the certificate and thanked the Board for the opportunity to work for Washington County. She noted it was a pleasure to meet and work with so many people over the years and that she will always remember her time with the county.

The Commissioners thanked Mrs. Dano for all her hard work and dedication involved with her position.

Rich Kane and Theresa Rossi, of the National Weather Service, presented to the Board of Commissioners and Jeff Yates, Director of Public Safety, the Pennsylvania Storm Ready Award.

Ms. Rossi explained that there was a rigorous set of criteria that had to be met in order to qualify for this award. She noted Washington County met all requirements set by the National Weather Service and the Department of Public Safety shows a true commitment to saving lives and property in times of weather disasters.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Harry Sabatasse, of Burgettstown, again addressed the Board regarding when the Board plans to take action to rescind the elected official pay raises. He pointed out the taxpayers of Washington County can not afford more taxes.

John Adams, of Avella, commented on the state legislators repealing their pay raises.

Susan Priest, of Citizens Library, reported to the Board on the first three quarters of this year of activity at Washington County Libraries.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the engineering, installation, servicing, repair, maintenance and removal of 9-1-1 countywide communication equipment to MRA, Washington, PA. This is a time and material contract effective January 1, 2006 through December 31, 2007 with the option to extend for two additional years.

The hourly rates are:

\$98/hour - business day  
 \$147/hour from 5:00 pm to 8:00 am Monday through Friday  
 \$196/hour - weekends.  
 \$175/hour - tower climber & crew

The yearly costs range from \$75,000 to \$125,000. Any project totaling over \$25,000 requires prevailing wages.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Drug Test Kits to the following vendors:

Redwood Biotech, Inc., Santa Rosa, CA  
 Noble Medical, Inc., Wauwatosa, WI  
 Scientific Testing Laboratories, Richmond, VA  
 Securetec, Inc., S. Williamsport, PA  
 Instant Technologies, Inc., Norfolk, VA  
 UCP Biosciences, Inc., San Jose, CA

The test kits are used by Adult Probation, Juvenile Probation, Children & Youth and the Correctional Facility for a total yearly cost of approximately \$20,000.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for Drug Test Kits as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

William Sember, of the Washington County Authority, addressed the Board regarding the adoption of a Resolution pertaining to the sale of Lot 10 located in the Southpointe II Development area between the Washington County Authority and Horizon Properties, Inc. Mr. Sember stated USG Insurance Services, Inc. of Green Tree plans to move into the building by October and serve as the anchor tenant.

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the Resolution between the Washington County Authority and Horizon Properties, Inc. for the sale of Lot 10 in the Southpointe II Development as per above.

Roll call vote taken:

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Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Rob Brenner of Southwestern Pennsylvania Legal Aid Services, presented information to the Board during a public hearing regarding the submission and filing of a proposal for funds with the Department of Community and Economic Development for Southwestern Pennsylvania Legal Services in the amount of \$150,000.00.

Mr. Brenner gave an explanation of how these funds would be utilized and noted this is the time and place for public comments and questions.

There were no comments made.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Grant Application for Southwestern Pennsylvania Legal Aid Services.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval two HAVA Grant Applications and Agreements for receipt of the federal financial assistance in the amount of \$1,150,246.48 and \$587,368.48 to accomplish activities that are required by Title II of HAVA.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the two HAVA Grant Applications as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Memorandum of Agreement with the Federal Aviation Administration consolidating the leases of navigation and weather equipment constructed, operated and maintained by the FAA. The term of the agreement is October 1, 2005 through September 30, 2025.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the Memorandum of Agreement with the FAA as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the agreement with the Washington Hospital Occupational Medicine Center for drug and alcohol testing for the year 2006. This agreement covers the following types of drug testing: pre-employment, post offer, random, reasonable belief and post accident. The cost of this agreement will remain the same as last year and will be effective January 1, 2006 through December 31, 2006.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing continuation of the agreement with the Washington Hospital Occupational Center for drug and alcohol testing for 2006.

Roll call vote taken:

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Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the County's Property and Casualty

Insurance renewal for 2006 at the following premiums:

	<u>2005</u>	<u>2006</u>	<u>Increase</u>
Commercial Package	405,916	385,848	-4.94%
Health Center	29,353	28,972	-1.30%
County Airport	7,500	7,875	5.00%
Public Officials	66,176	66,739	0.85%

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the County's Property and Casualty Insurance as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval provider service agreements with the following providers. These agreements will be automatically renewed until either party to the agreement notifies the other party in writing of their intent not to renew under the current terms.

Carol A. Depaoli, Washington,  
Deborah J. Sullivan, Eighty-Four  
Sandra L. Steele, Cecil

Kimberly V. Kendall, McDonald  
Twila A. Fischer, Washington

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a budget revision for Title IV-E Independent Living Budget representing an increase of \$7,557 in available grant funds for fiscal year 2005-2006 for a total amount of \$114,476 for Children and Youth Services. This revision will decrease County funds by \$1,511 previously certified.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing budget revision for Children and Youth Services.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service contract with the following provider for Children and Youth Services. The period is for July 1, 2005 through June 30, 2006. No additional County dollars are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Southwestern Pennsylvania Human Services, Inc.	\$ 50,000

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Moved by Mrs. Irej, seconded by Mr. Maggi, approving the Purchase of Service contract for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval renewal of the agreement for Application Development Consulting Services with SynergIT Inc. for the Treasurer's Office in the amount of \$1,000 per month effective January 1, 2006 through December 31, 2006. The contract is to handle support for the application as well as project development for the newly installed licensing software. The County reserves the right to cancel the agreement by providing thirty days written notice.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the contract renewal for Application Development Consulting Services with SynergIT, Inc. as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Pitney Bowes for the lease of eleven postage machines for the District Justices. This is a thirty-six month lease at \$31.00 per month per location (11 locations) and is in accordance with the Pennsylvania State Contract.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the agreement with Pitney Bowes for the District Justices as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Resolution approving an agreement of sale with Jay Dutton for the purchase of property located in South Franklin Township for amount of \$45,500 for the purpose of Airport improvements. A portion of this sale will be paid through a PennDOT Block Grant (Phase 2) and the balance will be paid through bond issue monies. This purchase is made in lieu of condemnation.

Moved by Mrs. Irej, seconded by Mr. Maggi, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual Employee Assistance Program (EAP) agreement with the Washington Hospital. The County will receive this service through the Southwestern Pennsylvania Labor Management Committee and is offered a 20% discount. The cost of the EAP assessment in 2006 with the discount is \$20.69 per employee per year and will be effective January 1, 2006 through December 31, 2006.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the annual Employee Assistance Program agreement as per above.

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Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a professional services contract with Attorney Carl Smith of the firm Weber, Gallagher, Simpson, Stapleton, Fires and Newby, LLP. The purpose of this contract is for the Occupational Safety and Health Department to utilize services on issues relating to previous workers compensation claims filed under Liberty Mutual. The contract will be in the amount of \$150.00 per hour for the period of January 1, 2006 through December 31, 2006. The total amount of the contract would not exceed \$1,500.00.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the professional services contract with Attorney Carl Smith as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session was held on December 7, 2005, immediately following the Agenda Meeting as an information session related to personnel, labor relations and real estate issues.

The quarterly Salary Board Meeting will be held immediately following today's Board Meeting.

#### SOLICITOR

None.

There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately 11:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 19, 2005

ATTEST: Mary E Helicke  
CHIEF CLERK