

Minute No. 734

Washington County Commissioners

Washington, PA, January 15, 2004

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, J. Bracken Burns, Sr. and Diana L. Irey. Also being present: Mary Helicke, Chief Clerk; J. Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Leo Trich, Jr., Director of Administration; Joy Sprowls and Sue Orrick, Commissioner's Office; Vicki Bryan and Melanie Finney, Planning Commission; Acting Sheriff John Rheel and Todd Hammond; Roger Metcalfe, Budget Director; Ken Barna, Director of Tax Assessment; Barbara Gibbs, Clerk of Courts; Debbie Bardella, Recorder of Deeds; Richard Warco, Disabled Veterans; Sharon Brown, Principal Madonna Catholic School; Kathy Costantino, Madonna Regional Catholic School; students from Our Lady of Lourdes, Burgettstown; Ave Maria School, Bentleyville; Madonna Catholic, Monongahela; St. Patrick's School, Canonsburg; Immaculate Conception School, Washington; Robert Branch and David Blose, American Legion; Pete Lorenzo, Becky Bailey and Kevin Szauk, SEIU representatives; Bill and Betsy West, Harry Sabatasse, Marcella Dalverny, A. J. Sorenson, Ron and Maya Patch, Ken Cushey, Pete West, Jerry Seaman, Joe Zupancic, Charles Rockwell, Carl Maggi, Bob Kepics, Jeff Kotula, Barbara and Sam Cushey and Bob Griffin, interested citizens; Jim Jefferson, WJPA; Linda Ritzer, Observer-Reporter; Natalie Miller, PA Focus, Chris Haines, Herald Standard and Stacey Wolford, Valley Independent.

Co-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Ms. Brown led with a prayer.

Mr. Warco led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 734 dated December 18, 2003.

Moved by Mr. Burns, seconded by Mrs. Irey, that Minute No. 734 be approved as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Co-Chairman Burns entertained a motion to approve Minute No. 735 dated January 5, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving Minute No. 735 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a Proclamation to Kathy Costantino declaring January 25-31, 2004 as "Catholic Schools Week" in Washington County.

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Ms. Costantino thanked the Board for the honor of being present at the meeting to accept this very important

Proclamation. Ms. Costantino noted this Proclamation recognizes the celebration of catholic schools in Washington County and introduced the school groups that were present at the meeting.

Ms. Brown, of Madonna Catholic Regional School, also made comments regarding the importance of Catholic Schools Week and stated it was a pleasure to be a guest at the Board's meeting.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Bill West of South Franklin Township commented on the proposed tax increase that in his opinion will be regressive to county growth. He pointed out there are three commissioners and not two commissioners and a director of administration running the county. He requested the Board table action on the proposed budget in order to look at other ways to balance the budget that will benefit all citizens of Washington County.

Marcella Delverny of Burgettstown addressed the Board regarding the ongoing project in Burgettstown that will require her property and questioned if a progress report has been issued to the public regarding this project.

Co-Chairman Burns told Ms. Delverny he asked Mr. Umstead of the Redevelopment Authority regarding the report and he believes at this point in time the Redevelopment Authority is going back to Burgettstown Council because there are some new proposals on the table they may want to consider.

Bob Kepics, Councilman of Monongahela, questioned the Board regarding the status of the Pigeon Creek Bridge Project in the City of Monongahela and noted there are concerns with the bridge being inaccessible to the residents of that area.

Co-Chairman Burns directed Mr. Kepics to contact Vince Ley, of the Planning Commission, with his questions and concerns.

Maya Patch of Carroll Township noted she agreed with Mr. West's comments made regarding the county budget. She also brought to the Board's attention the matter of a "reverse tax" for property owners that do not take care of their properties. She stated when a home owner makes improvements to their property, you are taxed, and therefore, when someone does not take care of their property, they should be taxed.

Harry Sabatasse, of Burgettstown, commented on the tax increase for Washington County. He stated the County needs to work within its budget and that cuts need to be made in the spending of county monies. He also stated the new policy for public comment is ridiculous.

John Adams of Avella stated that raising taxes is not good government. He pointed out that the Commissioners should not be receiving a raise when they are raising county taxes.

Commissioner Irej pointed out she would like to request a public meeting in the near future to discuss the elimination of the scheduled raises for elected officials .

A. L. Sorensen of Peters Township, stated citizens need to be informed of what their local government is doing and that ignorance and apathy controls government. He noted the people need to take their government back.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the Flags and Markers to the following vendors based on the per unit cost:

Veterans Flags – Flagzone, LLC, Pottstown, PA	\$21,873
Flags for Central Services, Liberty Flagpole Co., Greensburg, PA	\$ 3,862.00 (award in total)
Markers for Veterans Graves, Davis Products, Co, Centerville, PA	\$14,712.50

All items have been awarded to the lowest bidder meeting specifications.

Moved by Mr. Burns, seconded by Mrs. Irej, awarding the bid for Flags and Markers as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Health Center Renovation to the following

vendors:

General Contract – Waller Corporation, Washington, PA	\$696,700
Plumbing: Newman Plumbing, Inc., Zelienople, PA	\$124,600
HVAC : Controlled Climate Systems, Canonsburg, PA	\$82,500
Electrical: A-1 Electric, Inc., Venetia, PA	\$130,900

These bids have been reviewed and recommended for award by the architect IKM, Inc. All bids have been awarded to the lowest bidders. All alternates have been added to the General Contract. We may be taking deductions on the HVAC and electrical at a later date.

Commissioner Irej noted she would abstain on the portion of the bid award to Waller Corporation because Mr. Lou Waller, owner of the corporation, is the chairman of her political campaign.

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for Health Center Renovations as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Election Supplies to the following vendors based

on the per unit cost:

Cane Print Solutions & Graphics, Atlasburg, PA
Serafin Printing, Carnegie, PA
William Penn Printing, Pittsburgh, PA

Moved by Mrs. Irej, seconded by Mr. Maggi, to award the bid for the Election Supplies as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Replacement of the Chartiers Creek Bridge to Carmen Paliotta Contracting, Inc., South Park, PA in the amount of \$489,679.60. This bid has been reviewed and recommended for award by the Planning Commission.

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for the Chartiers Creek Bridge Project as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the resinous flooring in the kitchen of the Correctional Facility to Stonhard, Maple Shade, New Jersey in the amount of \$30,920.00

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for the resinous flooring at the Correctional Facility as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for "Cost per Copy Program" to Ikon, Pittsburgh, PA as follows:

Group 1 – Cost per copy networked	\$.0164/copy
Group 1 - Cost per copy not networked	\$.0145/copy
Group 2 – Cost per copy networked	\$.0125/copy
Group 3 – Cost per copy networked	\$.0116/copy
Group 4 – Cost per copy networked	\$.0083/copy
Group 5 – Cost per copy networked	\$.0072/copy
Group 6 – Color copier networked	\$.0878/copy

Maintenance Only on machines not being replaced immediately \$.011/copy

As an incentive, Ikon will provide free service and supplies for the first 90 days of the contract. This would represent a 90 day savings of approximately \$3927.00. There will be 21 copiers replaced in '2004 for a total monthly cost of approximately \$1600. This is based on the average monthly usage of the current copiers in these locations. This contract will offer Washington County a large savings on copiers for Washington County. Additional copiers will be replaced during the contract period which is for 60 months.

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for the "Cost per Copy Program" as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval adopt a Public Comment Policy in order to foster the objectives of the Sunshine Act and to maximize the opportunity for citizens to address their elected officials. This will be effective January 15, 2004.

Moved by Mr. Maggi, seconded by Mr. Burns, adopting the foregoing Public Comment Policy.

Roll call vote taken:

Mrs. Irej - No; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Commissioner Irej stated the time limit on the comments should be five minutes not three; that the group should decide who will be the spokesperson on a particular matter, not the Co-Chairman of the Board; and when the Co-Chairman rules a speaker out of order because he feels the subject matter is not relevant that action violates the speaker's right to freedom of speech.

Chief Clerk presented to the Board for their consideration and approval of the third and final year of the Juvenile Justice Technology Grant with the Pennsylvania Commission on Crime and Delinquency for Court Automation. This Federal Grant is in the amount of \$11,743 with the County share of \$35,228. The grant period is May 1, 2004 through April 30, 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the PCCD Grant for Juvenile Probation as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Diamond Pharmacy Services, who will provide drugs for the Correctional Facility 15% below the average wholesale price for brand name and 40% below the average wholesale price for prescription drugs. This will be effective February 1, 2004 through January 31, 2005 with an option to renew on a year to year basis through January 31, 2009.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the agreement with Diamond Pharmacy Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Professional Service Agreement with FICOMP, Pittsburgh, PA as a Systems Integration Partner to assist in the planning, design and implementation phases related to the installation and turn on of IP Telephony services. The cost of this service is \$22,200. There will be a separate bid for the hardware which will be approximately \$180,000. (\$200,000 has been set aside from the Bond Issue for this expenditure)

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing agreement with FICOMP of Pittsburgh, PA for the IP Telephony services.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Virginia Chase, Washington
 Mary Jane Robl, McDonald
 Diana Garner, Washington
 Jamie L. Baburich, Washington
 Amber Smith, California
 Kelly Willard, Washington

Denise Kelley, Canonsburg
 Cheryl Groves, Charleroi
 Deanna Shaffer, Charleroi
 Gina Latona, Venetia
 Leona Montgomery, Washington
 Amethyst Jones, Washington

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorize the bidding of the "Pickup and Disposal of Medical Waste" from the Health Center and Correctional Facility due to projected increased costs for removal of waste to exceed \$10,000.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving authorization to advertise for bids for the pickup and disposal of medical waste from the Health Center.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for project proposals for the 2004 Emergency Shelter Grant Program. Human Services receives \$194,383 from the U.S. Department of Housing and Urban Development as an entitlement through the Redevelopment Authority for use to provide assistance to prevent homelessness and enable homeless individuals and families to move toward independent living.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving advertising for project proposals for the 2004 Emergency Shelter Grant Program for Human Services as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal and payment of the Annual Software Support and Maintenance for Court Automation with Tiburon Justice Systems, Inc., in the amount of \$24,866 for FACS5. This renewal will reflect an increase of \$1180 from last year. This renewal is effective January 1, 2004 through December 31, 2004.

Moved Mrs. Irely, seconded by Mr. Maggi, approving the renewal and payment of the annual software support and maintenance for Court Automation with Tiburon Justice Systems, Inc. as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract addendum with IMR for the purpose of changing the total "not to exceed" from \$7,000 to \$12,000. The cost per image of \$0.04 will remain the same and all other terms and conditions of the original contract and the addendum to the contract will remain the same. This contract was approved at the Commissioner's December meeting but was not signed by the previous board thus approval from the new board is requested.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the contract addendum with IMR for the purpose of changing the total "not to exceed" as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a month to month extension on the current lease agreement with Scott Day for office space for the Highway Safety Office. The month to month extension will be at the rate of \$800 per month and will continue until the office is moved to Courthouse Square. This agreement was approved at the Commissioners' December meeting but was not signed by the previous board thus approval from the new board is requested.

Moved by Mrs. Irely, seconded by Mr. Maggi, approving the month to month extension on the current lease

agreement for Highway Safety as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the certification of County Funds for the 2004 Farmland Preservation Program in the amount of \$19,374.70. This amount represents the total Clean & Green roll back taxes collected and reserved in a restricted account per Act 156 of 1998.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the certification of County funds for the 2004 Farmland Preservation Program as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the Family Service System Reform Grant Application to the Pennsylvania Department of Public Welfare, Office of Children, Youth and Families for the period of January 1 through June 30 for fiscal year 2003/2004 in the amount of \$25,640.00 and July 1 through June 30 for fiscal year 2004/2005 in the amount of \$72,180.00. The required cash match will be provided by Southwestern Pennsylvania Human Services, Connect and the Washington School District.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing submission of the Family Service System Reform Grant Application.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following budget items for special expenditures for calendar year 2004 in the amount of \$42,600.00 for Children and Youth Services.

TOTAL ANNUAL BUDGET

Training	\$3,000
Daycare	\$8,000
Recruitment	\$3,000
Labor and Industry	\$2,000
Foster Care Recognition Events	\$3,000
Miscellaneous Expenses	\$9,500
Depositions, Transcripts, Witnesses	\$1,500
Advisory Board Training/Meeting	\$1,000
Meals	\$1,600
Child Specific	\$10,000

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing budget items for special expenditures for Children and Youth Services.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommend the Board appoint Donn Henderson to the Washington County Tourism Promotion Agency Board for a term effective January 15, 2004 through June 1, 2006 and re-appoint David Scofield for a three year

term effective June 2, 2003 through June 1, 2006.

Moved by Mrs. Irey, seconded by Mr. Maggi, appointing Donn Henderson and re-appointing David Scofield to the Washington County Tourism Promotion Agency Board for their respective terms.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommend the Board appoint Dennis Dutton to the Washington County Authority Board for a term effective January 15, 2004 through December 31, 2008 and re-appoint Lawrence Miller for a five year term effective January 1, 2004 through December 31, 2008.

Moved by Mr. Maggi, seconded by Mr. Burns, appointing Dennis Dutton and re-appointing Lawrence Miller to the Washington County Authority Board for their respective terms.

Roll call vote taken:

Commissioner Irey stated she would "abstain" on the appointment of Dennis Dutton because she does not know this individual and has not had an opportunity to speak with him and "Yes" to the appointment of Lawrence Miller.

Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Chief Clerk recommended the Board appoint Larry Maggi as Commissioner Director to the Washington County Conservation Board for a term effective January 5, 2004 through December 31, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, appointing Commissioner Larry Maggi as the Commissioner Director to the Washington County Conservation Board as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommends the Board appoint Ron Hart to the Washington County Farmland Preservation Board for a term effective January 15, 2004 through December 31, 2006 and re-appoint Mac Carter for a three-year term effective January 1, 2004 through December 31, 2006.

Moved by Mrs. Irey, seconded by Mr. Maggi, appointing Ron Hart and re-appointing Mac Carter to the Washington County Farmland Preservation Board for their respective terms.

Roll call vote taken:

Commissioner Irey stated she would "abstain" on the appointment of Ron Hart because she does not know this individual and has not had an opportunity to speak with him and "Yes" to the reappointment of Mac Carter.

Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Chief Clerk recommends the Board appoint Dennis Stitch to the Washington County Housing Authority Board for a term effective January 15, 2004 through December 31, 2007.

Moved by Mrs. Irey, seconded by Mr. Maggi, appointing Dennis Stitch to the Washington County Housing Authority Board as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommended the Board re-appoint Roger L. Grandy and John L. West to the Washington County MH/MR Advisory Board for a three year term effective January 1, 2004 through December 31, 2006 and re-appoint Nelson Solow to a one year term effective January 1, 2004 through December 31, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, re-appointing Roger L. Grandy and John L. West and re-appoint Nelson Solow to the Washington County MH/MR Advisory Board.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk recommended the Board re-appoint Bracken Burns, Larry Maggi and Michael Silvestri to the SW PA Commission for a three year term effective January 1, 2004 through December 31, 2006, appoint Norma Wintermeyer for a term effective January 15, 2004 through December 31, 2006 and L. Anthony Spossey for a term effective January 15, 2004 through December 31, 2005.

Moved by Mr. Maggi, seconded by Mrs. Irey, approving the foregoing re-appointments and appointments as per above.

Roll call vote taken:

Commissioner Irey stated she would vote "Yes" on the reappointments of Commissioners Burns and Maggi and Michael Silverstri, abstain on the appointment of Norma Wintermeyer and "No" to the appointment of L. Anthony Spossey. She said she believes Mr. Spossey would represent Washington County well but felt this appointment should go to the Mayor of Washington, that being the county seat, should be the individual to represent Southwestern Pennsylvania Commission.

Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Chief Clerk recommended the Board appoint Todd Ashmore to the Washington County Industrial Development Authority Board for a term effective January 15, 2004 through December 31, 2006.

Moved by Mr. Maggi, seconded by Mrs. Irey, appointing Todd Ashmore to the Washington County Industrial Development Authority Board as per above.

Roll call vote taken:

Commissioner Irey stated she would abstain on the appointment of Todd Ashmore because she does not know this individual and has not had an opportunity to speak with Mr. Ashmore.

Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Chief Clerk recommended the Board appoint Robert Branch, Lew Irwin, Sally Stephenson and Manuel Yocolano to the Washington County Veterans Advisory Council for a term effective January 13, 2004 through December 31, 2006 and Herman Bigi and Gerry Ward for a term beginning January 1, 2004 through December 31, 2005.

Moved by Mr. Maggi, seconded by Mrs. Irey, approving the foregoing appointments to the Veterans Advisory Council.

Roll call vote taken:

Commissioner Irey stated the Board received a letter on October 21, 2003 from the VFW District 24 recommending Joe Abate, Ed Snarey and Lew Irwin to the Advisory Board. She pointed out Mr. Irwin is on the list of appointments but not Mr. Abate or Mr. Snarey. She questioned if these individuals have decided not to serve or will they be included in the list of appointments to serve on the board.

Co-Chairman Burns noted these names have been presented to the Board by the Director of Veterans Affairs.

Commissioner Irey stated she would vote "Yes" for the individuals whose names that have been presented today for appointment but will note for the record that she would like Mr. Abate and Mr. Snarey have the opportunity to serve and continue to serve if they wish to do so.

Some discussion was held on the terms of the appointments of Mr. Abate and Mr. Snarey.

Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of the 2004 County budget which includes a tax levy and appropriation resolution fixing the tax rate for the year 2004 at 19.1 mills for general purposes and 2.3 mills for debt purposes and appropriate specific sums estimated to be required for specific purposes of County government for the year 2004.

Moved by Mr. Maggi, seconded by Mr. Burns, adopting the tax levy and appropriation resolution for 2004 as per above.

Roll call vote taken:

Mrs. Irey – No.

Co-Chairman Maggi stated this is his first meeting and he is proud and serious about his position on the Board. He stated he is not happy about the position he is in to pass a budget that requires a tax increase. He noted the previous board failed to do their duties and adopt the budget. He pointed out he will be doing a bottom up review of the budget for the next year and keep these taxes in line.

Mr. Maggi – Yes; Mr. Burns – Yes.

Motion carried.

ANNOUNCEMENTS

An Executive Session was held on January 14, 2004 immediately following the Agenda Meeting to discuss personnel and real estate issues.

All County Offices will be closed on January 19, 2004 in observance of the Martin Luther King holiday.

A Sinking Fund Meeting will be held today immediately following the Board meeting.

SOLICITOR:

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Maggi, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

- | | |
|--|------------------------|
| <p>1. Raymond W. & Pamela J. Cessna
57 Hothouse Lane
Washington, PA 15301
District: North Strabane Township
Parcel: 520-008-00-0010-04
Total: \$302.09</p> | <p>2003 County Tax</p> |
| <p>2. Demothenes Agoris
153 West Pike Street
Houston, PA 15342
District: Houston Borough
Parcel: 360-006-00-03-0006-00
Total: \$294.54</p> | <p>2003 County Tax</p> |

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

3. Steve & Mary Stanish 2003 County Tax
494 Joffre Cherry Valley Road
Burgettstown, PA 15021
District: Smith Township
Parcel: 570-026-01-02-0011-00
Total: \$6.81
4. Jack E. Morris 2002 County Tax
82 High Street
Washington, PA 15301
District: South Strabane Township
Parcel: 600-006-05-02-0013-00
Total: \$106.81
5. Richard S. & Colleen Yakupkovic 2003 County Tax
239 Hooks Lane
Canonsburg, PA 15317
District: Canonsburg 1st Ward Annex
Parcel: 095-001-10-00-0016-00
Total: \$68.83
6. Countrywide for Donald A. & Lori L. Gennuso 2003 County Tax
Post Office Box 10211 SV 24
Van Nuys, CA 91410
District: Cecil Township
Parcel: 140-009-00-00-0018-07
Total: \$4.82
7. Leonard Kemp 2003 County Tax
100 Karen Drive
McDonald, PA 15057
District: Cecil Township
Parcel: 140-001-00-00-0022-02
Total: \$199.28
8. Roman Catholic Parish of St. Hilary 2003 County Tax
320 Henderson Avenue
Washington, PA 15301
District: Washington 7th Ward
Parcel: 770-044-00-01-0014-00
Total: \$45.66
9. Robert P. Van Voorhis Jr. 2003 County Tax
3523 Washington Avenue
Finleyville, PA 15332
District: Finleyville Borough
Parcel: 330-002-00-03-0007-00
330-002-00-03-0007-01
Total: \$116.91
10. Brain T. Lonergan 2003 County Tax
137 Perkins Lane
Burgettstown, PA 15021
District: Hanover Township
Parcel No. 340-012-00-00-0005-01
Total amount: \$313.14

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately

11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

January 23, 2004
ATTEST: Mary E. Helicke
CHIEF CLERK