

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 737

Washington County Commissioners

Washington, PA, February 5, 2004

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, J. Bracken Burns, Sr. and Diana L. Irely. Also being present: Mary Helicke, Chief Clerk; J. Lynn DeHaven, Solicitor; Leo Trich, Director of Administration; Linda Belcher, Administrative Assistant; Joy Sprowls, Commissioner's Office; Melanie Finney, Planning Commission; Acting Sheriff John Rheel and Todd Hammond; Henry Billingsley, Zion Baptist Church and President of the Washington NAACP; Robert Branch, American Legion, Post 22; Pete Lorenzo and Becky Bailey, SEIU representatives; Bill and Betsy West, John Adams, Marcella Dalverny, Ron and Maya Patch, Ruthie Tattersall, Jerry Seaman, Carl Maggi, Rich Warco, Phil Ames, interested citizens; Jim Jefferson, WJPA; Linda Metz, Observer-Reporter; Casey Gilich, PA Focus, Chris Haines, Herald Standard and Ken McClain, CUTV.

Co-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Reverend Billingsley led with a prayer.

Mr. Branch led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 736 dated January 15, 2004.

Moved by Mr. Burns, seconded by Mrs. Irely, that Minute No. 736 be approved as written.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Marcella Delverny of Burgettstown commented on the issue of her property being certified as a "blighted area" by the Washington County Planning Commission. She stated she would like something in writing from the Washington County Redevelopment Authority stating her property is not going to be used for the apartment complex project and the "blighted area" certification removed from her property.

Co-Chairman Burns stated he would contact Mr. Wiencek, of the Redevelopment Authority, today regarding this issue.

John Adams of Avella commented on good government in Washington County. He expressed the importance of the Board of Commissioners putting his tax dollars to good use for the purpose of running the county.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the Disposable Lids for the Washington County Health Center to Aladdin Temp Rite, Hendersonville, TN. This award is based on the "per unit" cost for an estimated total of \$18,090.

This bid has been reviewed and recommended for award by Gerald Ingalsbe, Dietary Director and the Purchasing Department. The term of the contract is from February 5, 2004 through January 31, 2005 with the option to extend for one additional year.

Moved by Mr. Burns, seconded by Mrs. Irej, awarding the bid for the Disposable Lids for the Washington County Health Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval authorization to bid a Maintenance Contract for the Nurse Call Systems at the Health Center. This contract would be based on time & materials. The total cost for repairs for the previous year are approximately \$10,000.

Moved by Mr. Maggi, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to bid two used vans for the Juvenile Probation Leader Program. The total cost is estimated at approximately \$30,000 and 80% is reimbursable by Department of Public Welfare.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

(Co-Chairman Burns noted SPECIAL ORDER OF BUSINESS would be the next order of business.)

#### SPECIAL ORDER OF BUSINESS

Steve Wiencek of the Redevelopment Authority presented to the Board for their consideration and approval a Resolution granting preliminary approval to a proposed tax increment district in the City of Washington, designating a representative to meet with the Redevelopment Authority to discuss said tax increment district and taking related actions.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing Resolution for the City of Washington.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

#### NEW BUSINESS (Con't)

Chief Clerk presented to the Board for their consideration and approval a state contract purchase for the Domestic Relations Office for a movable shelf filing system for the Family Court Center. This purchase is conditioned upon final approval by the PA Bureau of Child Support Enforcement and also requesting the Commissioners endorse a letter to the state approving the expenditure of funds from the Title IV-D Account from Penn Records Systems, Inc., Pittsburgh, PA at a total cost of \$15,740.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing state contract purchase for Domestic Relations.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase for the Prothonotary's Office for two additional ranges for the office's current file system. This purchase is from Penn Records Systems, Inc, Pittsburgh PA at a total cost of \$10,562.32 to be paid from the Prothonotary's automation fund.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving foregoing state contract purchase for the Prothonotary's Office.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Elizabeth United Methodist, Elizabeth  
Lou Ann Le Van, Houston  
Stephanie Zullo, Washington  
Jamie Hudachek, Monongahela  
Cheryl Stimmell, Washington

Kim's Family Day Care, Washington  
Trudy T. Bristol, Charleroi  
Danielle Raineri, Canonsburg  
Audrey Deyell, Washington

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to extend the current leases for office space for the following offices at Millcraft Center through July 31, 2004 at the current monthly rates which are as follows:

Adult Probation - 4017 sq. ft. @ \$12.66/sq. Ft = \$4237.94/month  
Hearing Rooms - 2505 sq. ft. @ \$13.00/sq. ft. = \$2713.75/month  
Divorce Court - 4198 sq. ft. @ \$13.50/sq. ft = \$4722.75/month

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing lease extensions for offices in the Millcraft Center.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an extension to the current lease with Riclor Properties through February 29, 2004 for District Justice Ellis. The current lease was cancelled effective

January 31, 2004 and the new location is not ready for occupancy. This one month extension is at the same terms and conditions as the original lease.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the extension to the current lease with Riclor Properties for District Justice Ellis as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Professional Services Contract with Penguin Technologies, Inc., Pittsburgh, PA for the Recorder of Deeds. The purpose of the contract is for linking approximately 10,300 plans/subdivisions and 4,910 state highway maps that have been indexed by the Recorder of Deeds office to the Landex software. The total cost of this project is estimated at \$40,095 and will be funded through the Recorder of Deeds' Records Improvement Fund and the contract will be for a two year period.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving a Professional Services Contract with Penguin Technologies, Inc. for the Recorder of Deeds as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement for the Pitney Bowes Postage Meter for Central Services. The pricing is based on the current contract with the Commonwealth of Pennsylvania at the cost of \$82.45/month plus \$9.50 for meter resets.

Moved Mrs. Irej, seconded by Mr. Maggi, approving the agreement for the Pitney Bowes Postage Meter for Central Services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract allocation adjustment for the 2003-04 fiscal year beginning July 1, 2003 and ending June 30, 2004 for Pressley Ridge to provide Family Based Mental Health Services to an additional five families. The total amount will increase the annual contract amount from \$10,000 to \$20,000. This service is funded entirely with state allocated funds; therefore, no County dollars are required.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the contract allocation adjustment with Pressley Ridge as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment and reappointment of the following individuals to the Washington County Veterans Advisory Council for terms as listed:

Nick Antonelli      appointment - effective through December 31, 2004

William Caldwell  
 Thomas Panian  
 Charles K. Mellars  
 Tom Shade  
 Robert Johnson  
 Michael Povich

} reappointments – effective January 13, 2004 through December 31, 2006

Michael Kazimer } reappointment – effective through December 31, 2005  
 Greg Lonick }  
 Howard Stefan } reappointments – effective January 13, 2004 through December 31, 2004

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing individuals for reappointment to the Veterans Advisory Council.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of John Swiatek and William Sember to the Southwest Corner Workforce Investment Board for a term effective through August 31, 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing individuals for appointment to the Southwest Corner Workforce Investment Board.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Marjorie D'Antonio to the Washington County Library System Board for a term effective December 31, 2004.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the appointment of Marjorie D'Antonio to the Washington County Library System Board as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Chris Wheat and reappointment Bob Tracht to the Washington County Planning Commission Board for a term effective through December 31, 2007.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing individuals for appointment and reappointment to the Washington County Planning Commission.

Roll call vote taken:

Mrs. Irej voted "Yes" to the reappointment of Bob Tracht and "No" to the appointment of Chris Wheat because he will be replacing Milton Kubik and for the reason the Planning Commission has recommended Mr. Kubik's reappointment. She pointed out Mr. Kubik was going in as President this year of that board and it also leaves the Planning Commission Board without representation from the Mon Valley area.

Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Commissioner Diana Irej to the Pittsburgh Regional Alliance Board of Directors for a term effective through December 31, 2004.

Moved by Mr. Maggi, seconded by Mrs. Irey, approving the reappointment of Commissioner Irey to the Pittsburgh Regional Alliance Board of Directors as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Robert Lusk and the reappointment of William Slosky to the Washington County Conservation District Board for four-year terms effective through December 31, 2007.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing appointment and reappointment to the Washington County Conservation District Board.

Roll call vote taken:

Mrs. Irey voted "Yes" to the reappointment of William Slosky and "No" to the appointment of Robert Lusk stating she felt he would do a wonderful job but noted she received a letter from Gary Stockum, Director of the Conservation District Office, suggesting Craig Sweger be reappointed on this board.

Mr. Maggi - Yes.

Mr. Burns - Yes. He noted Mr. Stockum is a member of the staff in the Conservation District Office and it is not his prerogative to name individuals to the Board; that is the prerogative of the Board of Commissioners.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the renewal of a lease agreement with Jack Morton and Barbara Campbell for removal of hay in designated areas in Mingo Creek County Park. The County will receive one round bale of hay for each four bales produced. The terms of the lease shall be for three years, effective January 1, 2004 through December 31, 2007.

Moved by Mrs. Irey, seconded Mr. Maggi, approving the renewal of the lease agreement with Jack Morton and Barbara Campbell as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of an agreement with the Pennsylvania Trolley Museum to conduct courthouse tours at a cost of \$4,000 for the 2004 calendar year. The costs are to be paid through the Hotel Tax proceeds.

Moved by Mr. Maggi, seconded by Mrs. Irey, approving the renewal of an agreement with the Pennsylvania Trolley Museum as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a PEMA County Emergency Operations Planning and Training Grant Agreement in the amount of \$57,924.00 for the Public Safety Department. This is a pass through grant from PEMA that requires no county match. The grant will be used to enhance the County emergency

operations plans and communications with local municipalities.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the PEMA County Emergency Operations Planning and Training Grant Agreement as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the law firm of Campbell, Durrant and Beatty for the purpose of Michael Palombo (or associate) to serve as the chief labor attorney for Washington County. This agreement will be effective February 5, 2004 at the following rates:

Michael Palombo	\$160/hour
Associate	\$130/hour
Paralegal	\$ 85/hour
Miscellaneous reimbursements for reasonable costs incurred on behalf of the County	

Moved by Mr. Maggi, seconded by Mrs. Irey, approving the agreement with the law firm of Campbell, Durrant and Beatty for Human Resources as per above.

Roll call vote taken:

Mrs. Irey – No. Commissioner Irey noted she felt this should have been advertised and a request for proposals process should have taken place for this service.

Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

#### ANNOUNCEMENTS

An Executive Session was held on February 4, 2004 immediately following the Agenda Meeting to discuss personnel and litigation issues.

All County Offices will be closed on February 16, 2004 in observance of President's Day.

#### SOLICITOR:

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Maggi, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

1. Jeffrey M. Umbel 2003 County Tax  
 51 Colvin Road  
 Charleroi, PA 15022  
 District: Fallowfield Township  
 Parcel: 320-010-00-00-0059-03  
 Total: \$3,158.65
2. Adeline B. Jones Family Limited Partnership 2003 County Tax  
 114 Stratford Drive  
 McMurray, PA 15317  
 District: Canonsburg 3<sup>rd</sup> Ward  
 Parcel: 520-032-00-01-0003-00  
 Total: \$226.27
3. Mark R. Scalise / Scalise Industries 2003 County Tax  
 91 Valley Road  
 Lawrence, PA 15055  
 District: Cecil Township  
 Parcel: 140-012-00-00-0048-18  
 Total: \$275.05

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|---|-------------------------------|
| <p>4. William W. &amp; Christine M. Whiteko<br/>                 220 Vernon Avenue<br/>                 Belle Vernon, PA 15012<br/>                 District: Chartiers Township<br/>                 Parcel: 170-017-00-00-0022-09<br/>                 Total: \$445.85</p>                                    | <p>2003 County Tax</p>        |
| <p>5. Lincoln Equipment Co., Inc.<br/>                 20 Museum Road<br/>                 Washington, PA 15301<br/>                 District: Chartiers Township<br/>                 Parcel: 170-018-02-00-0005-04<br/>                 Total: \$411.37</p>   | <p>2003 County Tax</p>        |
| <p>6. Teodori Enterprises<br/>                 Box 616<br/>                 Lawrence, PA 15055<br/>                 District: Cecil Township<br/>                 Parcel: 140-012-12-00-0010-00<br/>                 Total: \$366.32</p>  | <p>2003 County Tax</p>        |
| <p>7. Angelo J. &amp; Irma C. Tatano<br/>                 111 Orchard Avenue<br/>                 Canonsburg, PA 15317<br/>                 District: Canonsburg 3<sup>rd</sup> Ward<br/>                 Parcel: 110-003-00-00-0002-00<br/>                 Total: \$501.65</p>                                | <p>2003 County Tax</p>        |
| <p>8. ECO Industries, Inc.<br/>                 1460 Greensburg Road<br/>                 New Kensington, PA 15068<br/>                 District: Chartiers Township<br/>                 Parcel: 170-017-00-00-0022-00<br/>                 Total: \$1,837.29</p>  | <p>2003 County Tax</p>        |
| <p>9. Christine M. Fleming<br/>                 228 Hooks Lane<br/>                 Canonsburg, PA 15317<br/>                 District: Canonsburg 1<sup>st</sup> Ward Annex<br/>                 Parcel: 110-001-10-00-0029-00<br/>                 Total: \$64.70</p>   | <p>2003 County Tax</p>        |
| <p>10. Charleroi Chamber of Commerce<br/>                 Laurel Development Co.<br/>                 Post Office Box 472<br/>                 Latrobe, PA 15650<br/>                 District: Charleroi Borough<br/>                 Parcel: 160-011-00-00-0006-00<br/>                 Total: \$2,266.17</p> | <p>2002 County Tax</p>        |
| <p>11. West McMurray Dev. Inc.<br/>                 Post Office Box 10360<br/>                 Pittsburgh, PA 15234<br/>                 District: North Strabane Township<br/>                 Parcel: 520-003-00-00-0061-00<br/>                 Total: \$77.18</p>   | <p>2003 County Tax</p>        |
| <p>12. A &amp; F Real Estate<br/>                 61 State Route 2040<br/>                 Bentleyville, PA 15314<br/>                 District: Bentleyville Borough<br/>                 Parcel: 040-052-00-04-0004-00<br/>                 Total: \$71.34</p>  | <p>1998 – 2003 County Tax</p> |
| <p>13. Keith &amp; Helen E. Baker<br/>                 4058 Equity Drive<br/>                 Washington, PA 15301<br/>                 District: South Franklin Township<br/>                 Parcel: 590-005-03-03-0018-00<br/>                 Total: \$33.94</p>  | <p>2003 County Tax</p>        |

14. John D. & Abigail R. Ploeger  
206 Bridle Trail  
Venetia, PA 15367  
District: Peters Township  
Parcel: 540-001-02-00-0012-00  
Total: \$83.63

2003 County Tax

15. Lereta Corp. for Robert A. Gamble  
Post Office Box 875  
Cresson Boulevard  
Oaks, PA 19456  
District: New Eagle Borough  
Parcel: 480-008-00-01-0009-00  
Total: \$231.12

2002 & 2003 County Tax

Roll call vote taken:

Mrs. Irely - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately

10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

Feb 12, \_\_\_\_\_, 2004

ATTEST: Mary E. Helicke  
CHIEF CLERK