

Minute No. 739

Washington County Commissioners

Washington, PA, March 4, 2004

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi and Diana L. Irey. Absent being: Commissioner J. Bracken Burns, Sr. who was attending the SWPC Conference. Also being present: Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Leo Trich, Director of Administration; Linda Belcher, Administrative Assistant; Joy Sprowls, Joann Metz and Sue Orrick, Commissioner's Office; Acting Sheriff John Rheel, Captain Bill Bryker and Captain Todd Hammond; Debbie Bardella, Recorder of Deeds; Bob Irey, Bill West, Marcella Dalverny, Ron and Maya Patch, Phil Ames, A. J. Sorsenson, Pete West, Mary Jeanne Maggi, Paulie Chappel, Carl Maggi, Ray Kelley, Harry and Eva Jean Sabatasse, Bob Lusk and Paul Powers, interested citizens; Tony DePalmo, WJPA; Linda Metz, Observer-Reporter; Ken Bonnell, Weekly Recorder; Casey Gelchler, PA Focus and CalTV.

Co-Chairman Maggi called the meeting to order at approximately 10:05a.m.

Mr. Bryker led the meeting with a prayer.

Mr. Johnson led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 738 dated February 19, 2004.

Moved by Mr. Maggi, seconded by Mrs. Irey, approving Minute No. 738 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### PUBLIC COMMENTS

Harry Sabatasse, of Burgettstown, commented on the list of four questions that were previously presented to the Board at last week's meeting. Mr. Sabatasse asked Commissioner Maggi if he would be publicly answering the questions today.

Co-Chairman Maggi responded he would be happy to answer and discuss the list of questions after the meeting.

Mr. Sabatasse also commented on his concerns with the possibility of the county loaning money to fund the Wild Things, referring to an article that was in the Observer-Reporter today and questioned if the county has implemented its retiree health insurance policy.

Commissioner Irey noted the retiree health insurance policy has not been implemented at this point in time.

Phillip Ames, of Scenery Hill, stated his concerns regarding satellites in the area where he lives.

Leo Trich, Director of Administration, addressed Mr. Sabatasse's remarks concerning the article in the newspaper and the possible loan to the Wild Things. Mr. Trich explained BSI, Inc. is a non-profit organization and the question is whether or not they are taxable. Mr. Trich stated if the organization was found to be taxable then taxes would be owed and if that occurs the tenant, in this case the Wild Things, would be responsible for that payment of taxes as per the lease BSI, Inc. has with them.

Mr. Trich pointed out even though BSI, Inc. is tax exempt, which is based on federal law, it has decided to voluntarily make a contribution payment in lieu of taxes to North Franklin Township in the last two years in the amount

of almost \$90,000. Mr. Trich noted the newspaper indicated BSI, Inc. had not yet paid that, which is incorrect because BSI, Inc. made that payment in December, 2003.

Regarding payment from BSI, Inc to Mr. Trich, he explained BSI, Inc. is a non-profit corporation with board members who are all volunteers including himself. He stated he has resigned from that board last December, which the solicitor and the attorney for BSI, Inc. have on file. He noted this was done so there would not be any conflict of interest in the event Washington County would go forward in negotiating a bond issue. Mr. Trich also stated he is not a part of Wild Things now nor in the past.

Commissioner Irey commented Mr. Trich, since his employment with the county, has never brought anything to her regarding the Wild Things, BSI, Inc., or the Frontier League. She stated he did, however, answer for the media that he is being paid as a part time development director for the Frontier League. Commissioner Irey stated if he were to be involved in the bond issuance that is being considered, she would see this as a conflict of interest. At this point, she has not talked to the solicitor regarding this matter. Commissioner Irey also stated for the record she would not speak to Mr. Trich regarding this matter, if it were to come up, because of the past relationship and the relationship with the Frontier League.

#### OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the gasoline for various departments to Guttman Oil Company, Belle Vernon, PA based on the "per unit" cost submitted in their bid proposal. This is for the "pump priced gasoline & diesel fuel". All prices are based on the OPIS' Daily Oilgram Price plus the "Firm Differential Price Per Gallon". This bid is effective March 1, 2004 through February 28, 2007 with option to extend on a year to year basis through February 28, 2009 upon mutual agreement between Washington County and the bidder.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for gasoline as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for two used vans for the Juvenile Probation Leader Program Tomsic Motor Company, Washington, PA as follows:

2003 Dodge Grand Caravan Sport - \$14,995 plus \$77.50 for Notary & Title Fees  
Mileage 25,026

2003 Dodge Grand Caravan Sport - \$14,995 plus \$77.50 for Notary & Title Fees  
Mileage 19,274

Both vehicles include: Balance of factory warranty 3 yrs/36,000 miles and power train warranty for syears/70,000 miles. The expected delivery of the vans is March 5, 2004. This award is based on final inspection of the vehicles by our garage personnel.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for the two used vans for the Juvenile Probation Leader Program as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Commissioner Irey noted this bid was opened yesterday morning by the Purchasing Department and the name of the vendor was provided to the Commissioners yesterday afternoon.

Solicitor DeHaven recommended the Board award the contract for the management software package for the Sheriff's Department to Softcode, Inc., Sudbury, MA in the amount of \$33,150. This price includes installation, training and the annual maintenance fee. There will also be a charge of approximately \$4,000 for a server bringing the total amount to approximately \$37,000. The Records Improvement Fund has agreed to pay one-half of the cost and the remaining \$18,000 would be paid by the capital fund. This expenditure has been approved by the Capital Committee. The cost for travel will be \$3,300 and that will be charged to the Sheriff's budget.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the contract for the management software package for the Sheriff's Office as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for IP Telephony for the Family Court Center to Verizon Enterprise Solutions, Pittsburgh, PA based on the "per unit" cost for a total of \$185,938.32 based on estimated quantities. The county reserves the right to change the quantity of any item and may choose not to purchase an item. This purchase will be paid from the bond issue.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for the IP Telephony for the Family Court Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject the bids received for the TI Service. There were two areas of concern in the specifications that need to be clarified. Both Information Technology and the Purchasing Department feel that this may have a material effect on the bids received and it would be in the best interest of the county to rebid.

Moved by Mrs. Irey, seconded by Mr. Maggi, to reject the bid for the TI Service as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the Enhanced 911 Service Agreement Resolution with Level 3 Communications, LLC and US LEC providing for the participation in the E-911 service available from Level 3 Communications, LLC, for the use by the Washington County Emergency Services Center.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Enhanced 911 Service Agreement Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution for Housing of Last Resort which authorizes the Pennsylvania Department of Transportation to provide relocation assistance and housing to all persons displaced by acquisition of right of way for various projects located in the County.

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of the following items for Court Automation and Information Technology:

Five Servers: (1) Track-it, Treasurer, Sheriff (2) RBA & Pentamation (3) Web Inspector (4) Utility Replacement (5) Kronos (6) Family Court Center (7) Court Printing & Utility

Twelve Switches - Nine replacement switches for the Courthouse and three replacement switches for Courthouse Square

UPS - for back scanning (Recorder of Deeds will be paying \$3,000 towards this)

Rack - for existing switch at courthouse.

Tape Drive - For Court Automation

The Capital Expenditure Committee approved these purchases which will total approximately \$100,000. It is to be noted the prices are estimates.

Moved Mrs. Irey, seconded by Mr. Maggi, approving the foregoing state contract purchase for Court Automation and Information Technology.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Addendum #2 to the License Agreement for parking spaces at Millcraft Center. This addendum is to increase the number of parking spaces from twenty-one spaces to twenty-four spaces. These spaces are used and paid for by Children & Youth as their union contract requires the county to provide parking. This is a month to month agreement for \$600/month (24spaces x \$25/each space).

Moved by Mrs. Irey, seconded by Mr. Maggi, approving Addendum #2 to the License Agreement for parking spaces for Children and Youth employees at Millcraft Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution to sell one vehicle and some miscellaneous computer equipment classified as surplus personal property. As the "Sole Value" is estimated at less than \$1,000 these items will be advertised for sale on the bulletin boards within each building and on our website.

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the foregoing Resolution to sell one vehicle and some miscellaneous computer equipment.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Grandma Mary's Daycare Center, Inc., Burgettstown	Amy Lenzi, Courtney
Leona Carey, Coal Center	Dawn Braden, Washington
Christal Cunningham, Washington	Linda Adams, Canonsburg

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to approve an updated application for new designees in the Federal Surplus Property Program. This program allows the county to purchase new or used surplus federal property. This list was last updated in 1999 and there have been many changes in personnel during the last five years.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the updated application for new designees in the Federal Surplus Property Program.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following providers for the Human Services Development Fund in the amount of \$562,000 for the Human Services Development Fund for the period of July 1, 2003 through June 30, 2004. No County funds are required.

Aging	\$145,000
Children & Youth	200,000
Mental Retardation	65,000
SW Human Services (Homemaker)	7,000
SW Human Services (Adult Day Care)	5,000
CARE (Counseling)	30,000
Washington Co. Trans. Auth. (Low Income & Vets Trans.)	21,500
Catholic Charities (Adult Services – Counseling)	15,300
Health Center (Adult Day Care)	52,200
Community Action SW (Homeless Assist. Case Mgmt)	10,000
Greater Wash. Co. Food Bank (Volunteer Recruit & Training)	10,000
Community Action SW (Affordable Housing Study & workshop)	1,000

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing agreements with providers for the Human Services Development Fund.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Commonwealth of Pennsylvania Department of Public Welfare, Office of Children, Youth and Family Services to administer the Child Care

Information Services Program for Washington County in the amount of \$5,244,082 for the period of July 1, 2004 through June 30, 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing agreement with Southwestern Pennsylvania Human Services, Inc.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with Preventative Aftercare for Children and Youth Services for the payment of services monthly on a program funded basis, based on the approved budget of \$87,600. Requests for reimbursement shall be based on \$24.00 per day, with monthly reimbursement as follows: \$7,440 for the months of January, March, May, July, August, October and December; \$7,200 for the months of April, June, September and November; and \$6,720 for the month of February.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the addendum to the agreement with Preventative Aftercare for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with Pressley Ridge as the contract authorization amount increases from \$75,000 to \$400,000. This contract is for placement services. The Pressley Ridge Family Preservation method of payment has changed from a Fee for Service rate to a per diem rate of \$40.00 per day.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the foregoing addendums to the purchase of service Contracts for Children and Youth Services Office.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request that the rent for the County Office Building remain the established rate of \$13.50 per square foot for the period of March 1, 2004 through February 28, 2005.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the request for the rent for the County Office Building to remain the same as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the acceptance of the Land Use Planning and Technical Assistance Grant in the amount of \$89,700 for Phase II of the Comprehensive Plan for Washington County. The acceptance of this grant also certifies the local match of \$37,671 cash and \$53,425 in-kind services is

available.

Moved by Mrs. Irey, seconded Mr. Maggi, approving the acceptance of the Land Use Planning and Technical Assistance Grant as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the 2004 fire inspection agreement with the South Franklin Township Fire Company in the amount of \$1,000 for the Washington County Airport. The term of the agreement is January 1, 2004 through December 31, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing agreement with South Franklin Township Fire Company.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the acceptance of a grant agreement in the amount of \$4,400 under the Hazardous Materials Emergency Preparedness (HMEP) program for Washington County. The grant will be used to conduct hazardous materials training within the county.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the ratification of the acceptance of the grant agreement for Public Safety Department as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Community Emergency Response Team (CERT) Training Grant in the amount of \$5,440 for the Public Safety Department. The grant period is from August 25, 2003 to August 25, 2004. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the CERT Training Grant for the Public Safety Department as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Although it was not added to the agenda, as she requested this morning, Commissioner Irey noted for the record she would like to place on the next agenda the name of Bill West to the Tax Assessment Appeal Board at the contract amount of \$200/day. She pointed out Mr. West is in the real estate business.

Co-Chairman Maggi stated Mr. West would be a good appointment but noted this was not mentioned at the agenda meeting yesterday.



# MINUTE BOOK

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BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately

10:30 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

March 11, \_\_\_\_\_, 2004

ATTEST: Mary E. Delucke  
CHIEF CLERK