

Minute No. 752

Washington County Commissioners

Washington, PA, September 16, 2004

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, J. Bracken Burns, Sr. and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Scott Fergus, Director of Administration; Joann Metz and Joy Sprows, Commissioner's Office; Captains Todd Hammond and Bill Bryker; Michael Povich, Disabled American Veterans, Reverend Duane Thompson, First United Methodist; Eric Large, Planning Commission; Tim Kimmell, Director of Human Services; William Cook and Kathy Costantino, SWPA AAA, Bill McGowen, Executive Director of the Redevelopment Authority; Heather hart, SPHS-AAA; Gregg Loffert, X Mark Industries; Nan Sninsky, Career Link; Marcella Delverny, A.J. Sorenson, Phil Ames, Harry Sabatasse, Diane Bova, Carl Maggi, John Adams, BC Coleman, Dave Blose and Ed Kovacik, interested citizens; Jim Jefferson, WJPA; Linda Metz, Observer-Reporter; Casey Gelden, PA Focus, Ken Bonnell, Weekly Recorder and Cal U TV.

Co-Chairman Maggi called the meeting to order at approximately 10:00a.m.

Reverend Thompson led the meeting with a prayer.

Mr. Povich led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 750 dated August 19, 2004.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 750 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi- Yes.

Motion carried unanimously.

Co-Chairman Maggi entertained a motion to approve Minute No. 751 dated September 2, 2004.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 751 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPEICAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring the week of September 19-25, 2004 as "Employ the Older Worker Week".

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mr. Cook of Southwestern Pennsylvania Area Agency on Aging accepted the Proclamation and thanked the Board for their continued support. He also introduced members of his staff and personnel he works with in placing older workers with jobs.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Phil Ames of Scenery Hill expressed his concerns with satellites near his property. He also commented on the recent raise elected officials in Harrisburg are going to receive.

Diane Bova, an employee of the county, addressed the Board with her concerns regarding problems in the Tax Revenue Office. Ms. Bova stated she was promised by the prior administrator that an investigation would be done to look into this matter and that she would not be affected by the recent restructuring that has taken place in the Tax Revenue Office. She noted she has worked in the Tax Revenue Office for a number of years and was bumped to housekeeping.

Co-Chairman Maggi told Ms. Bova he would be available to meet with her after the meeting to discuss this matter.

Harry Sabatasse of Burgettstown made comments regarding the County's need to address veterans with disabilities. He said the Commissioners are paid to do a job and that is what they should do.

REDEVELOPMENT RESOLUTION

William McGowen of the Redevelopment presented to the Board for their consideration and approval a Resolution approving the proposal for the development of Disposition Parcel Nos. 1, 2, and 3 in the Maiden Business Park Project to Mark Pacilla of Washington, Pa., and approving the redevelopment contract for sale of land with said developer.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

The Board recognized Mr. McGowen and the Washington County Redevelopment Authority for recently being selected to receive a Certificate of Achievement Award from the Pennsylvania Association of Housing and Redevelopment Agencies for the Head Start Center (leasing the building to Community Action Southwest) at Maple Terrace in Washington.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the elevator renovation for the Health Center to Marshall Elevator Co., Pittsburgh, PA as follows:

New Door Operators at \$8556 each x 5 doors (4 elevators -one elev. Has 2 doors)	\$42,780
Interior Renovations at \$7,931 each x 4	<u>\$31,723</u>
TOTAL AWARD	\$74,503

The work is to be completed over several years.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bid for the elevator renovation as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the bid for Food and Staples to the following vendors:

Gordon Food Service, Grand Rapids, MI
 OHI Ice Cream, Washington, PA
 Paper Products Co., Inc., Pittsburgh, PA
 U.S. Foodservice, Altoona, PA
 J.D. Marra, Washington, PA
 Stroehman Bakeries, Leetsdale, PA
 Sysco, Harmony, PA
 W. S. Lee Food Service, Duncansville, PA

Section I Group A – Frozen Juices - Awarded in total to W.S. Lee, the lowest bidder providing all items, at an approximate total of \$20,589.

Section I Group B – Frozen Pies - - Awarded in total to Gordon Food Service, the lowest bidder providing most items, at an approximate total of \$18,950.

Section II – Bread - Awarded in total to Stroehmann Bakeries, the lowest bidder meeting specifications, an approximate total of \$43,000.

Section III – Ice Cream - Awarded in total to OHI Ice Cream, the lowest bidder, at an approximate total of \$7,000.

Section IV – Liquid Coffee - Awarded in total to J.D. Marra, the lowest bidder, at an approximate total of \$5,000.

Section VII – Bag-n-Box Juice - Awarded in total to W.S. Lee, the lowest bidder providing all items, at an approximate total of \$10,000.

All other items were awarded to the lowest bidder meeting specifications at the per unit cost. This bid will be in effect October 1, 2004 through September 30, 2005 at a total yearly cost of approximately \$500,000.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the foregoing Food and Staples bid.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Sharon Lightfoot-Dyson, Washington	Judith G. Evans, Monongahela
Holly Jo Ohler, Washington	Tammy M. Melvin, South Park
Crystal M. Norris, Washington	Brandy Konwalski-Ealy, Washington
Dayna Brown, Washington	April D. Bauer, Monongahela

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Burns – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for Disbursement Request No. 2 in the amount of \$28,818.39 from CCAP under the terms of the County’s Allocation Agreement No. 30 in Round V of the CCAP-PACC Program. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Disbursement Request No. 2 as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service Contract with SPHS C.A.R.E. Center for purchased services in the amount of \$120,000 for Children and Youth Services for the period of

July 1, 2004 through June 30, 2005. No additional County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Purchase of Service Contract with SPHS C.A.R.E.

Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following grant requests for 2005

funding for the Planning Commission:

Mingo and Cross Creek Playground Improvements (\$41,700)

\$20,800 DCNR

\$15,900 County cash

\$5,000 cash

Cross Creek Horse Trail (\$70,300)

\$53,390 DCNR

\$16,910 County in kind

Cross Creek Patrol Boat (\$22,682)

\$22,682 DCED

\$0 County

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Grant requests for 2005 as per above for the Planning Commission.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a contract with Gannett Fleming to conduct annual inspections of ten flood control dams owned by Washington County. The contract would provide for \$5,000 for 2004, \$8,000 for 2005 and \$5,000 for 2006.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing contract with Gannett Fleming for the annual inspections.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a hangar lease with Don Petersavage and Rich Stenzel in the amount of \$180.20 per month to rent hangar C-2 at the Washington County Airport.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing grant application for the Washington County Regional Highway Safety Program with the corrected amount.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Curtis Pharmacy, Washington, PA for the purpose of providing pharmacy services to the Washington County Health Center. This contract will be effective November 1, 2004 through October 31, 2007 with the option to renew on a year to year basis

unless otherwise terminated pursuant to the terms of the Agreement. The following is the prescription filling charges.

Consulting services is \$1,800 per month

Prescription filling charges are as follows:

No Fee per prescription – OTC (AWP – 25% + no fee)

\$4.00 per prescription – DESI (AWP-10% + \$4.00 fee)

\$4.00 per prescription (Legend (AWP-10% + \$4.00 fee)

Non-Resident Services

Prescription Cost – AWP-10% + \$4.00 fee

Supplies & related materials – AWP – 25% + no fee

Monthly fee paid to Health Center for rental of the on-site pharmacy space is \$1,800 per month

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for Pharmacy Services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of the annual software agreement for Computata at a yearly cost of \$14,907.17. The effective date is January 1, 2005 through December 31, 2005.

This is for the software used by the Health Center for billing and MDS submissions to the state.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the payment of the annual software agreement as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization for the renewal of the annual hardware maintenance, license and software support for the Ballot Tabulation and Voter Registration system to Election Systems & Software, Inc., Omaha, NE. The total cost is \$17,018.70. The Voter Registration Software is being provided by the State.

Moved Mrs. Irej, seconded by Mr. Burns, approving authorization for the renewal of the annual hardware maintenance, license and software support for the Election Office as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase carpet for the remaining offices in Courthouse Square on state contract. The estimated cost is approximately \$16,406. There will be some additional charges for labor but the total should not exceed \$19,000.

Moved by Mrs. Irej, seconded by Mr. Burns, approving authorization to purchase carpeting from state contract as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval two petty cash accounts for the Adult Probation Office in the amount of \$100.00 and Domestic Relations Section in the amount of \$200.00.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the creation of petty cash accounts for Adult Probation and Domestic Relations Offices as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval expenses in the total amount of \$4,295.72 related to the Juvenile Court Day Program that will be held on October 15, 2004 at the Holiday Inn, Meadowlands. It is to be noted the monies are in the departmental budget for this event and the costs cover a training and luncheon program.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing expenses related to the Juvenile Court Day Program.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval COPCVO as an approved professional organization for the Crime Victim/Witness Assistance Program to apply for membership. The cost of an individual membership is \$15.00 or \$50.00 for an agency up to five individuals.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing organization for the Crime Victim/Witness Assistance Program.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to Ordinance No. 4 of 1994 which was previously amended by Ordinance No. 1 of 2003, for the Recertification of Tax Parcel I.D. numbers. This amendment adds the Recorder of Deeds office to the bar-coding parcel identification number requirements in the Recorder of Deeds Office. The ordinance will now refer both the Recorder of Deeds Office and Tax Revenue Office.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing amendment for the Recorder of Deeds Office.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

None

ANNOUNCEMENTS

An executive session was held September 15, 2004 immediately following the Agenda Meeting as an information session related to personnel and labor relations issues, litigation styled *Mindek v. Washington County and the United States of America*, filed in the in the United States District Court for the Western Division of Pennsylvania at No. 04-1245 and potential litigation involving Columbia Gas.

The Washington County Salary Board will meet today immediately following the Board of Commissioner's Meeting.

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately

10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

September 28, 2004

ATTEST: Mary E Helicke
CHIEF CLERK