

Minute No. 755

Washington County Commissioners

Washington, PA, November 4, 2004

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, J. Bracken Burns, Sr. and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Scott Fergus, Director of Administration; Linda Belcher, Administrative Assistant; Joy Sprowls, Commissioner's Office; Captains Todd Hammond and Bill Bryker; Rich Warco, Disabled American Veteran; Pastor Dave Hilty, Calvary Baptist Church; Melanie Thomas, Planning Commission; Deb Thomas, Connect, Inc., Nellie Chester, Washington County Food Bank; Rich Futtrell, Washington City Mission; Susan Donnan, Interfaith Hospitality Network; Tom Linton, Washington County Habitat for Humanity; Rebecca McKibben and Sherry Franks, Hospice Care; Phil Ames, Harry Sabatasse, John Adams, Marcella Delverny and A.J. Sorenson, interested citizens; Jim Jefferson, WJPA; Linda Metz, Observer-Reporter; Casey Gelden, PA Focus; Chris Haines, Herald-Standard and Cal U TV.

Co-Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Hilty led the meeting with a prayer.

Mr. Warco led the Pledge of Allegiance.

Co-Chairman Maggi entertained a motion to approve Minute No. 754 dated October 21, 2004.

Moved by Mrs. Irey, seconded by Mr. Burns, approving Minute No. 754 as written.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi- Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring November 14-20, 2004 as "Hunger and Homeless Awareness" Week.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Thomas accepted the Proclamation with honor and thanked the Board for their support. She also introduced members and staff of organizations involved with the Hunger and Homeless Awareness Week activities. They made comments regarding their agencies and what activities will take place during the week to educate the public about hunger and homeless in Washington County.

The Commissioners read a Proclamation declaring November as National Hospice Month.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. McKibben accepted the Proclamation and thanked the Board for their continued support.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Phil Ames, of Scenery Hill, commented on satellites located near his property.

Harry Sabatasse, of Smith Township, addressed the Board with reference to the elected officials pay raises. He mentioned that Commissioner Maggi stated, at one point, he would second the motion if it were made.

Co-Chairman Maggi stated he did not make that statement.

Mr. Sabatasse stated that in order to balance a budget, elected officials should not receive a pay raise.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the Joint Municipal Purchasing winter products for Washington County to the following vendors based on the per unit cost as submitted in their bid proposals.

Chemung Supply Corp., Elmire, NY

Zappi Oil & Gas Co, Inc.

This bid has been awarded to the lowest bidder meeting specifications. This bid will be in effect from date of award to October 20, 2005. The total yearly cost is approximately \$30,000.00.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the Joint Municipal Purchasing bid as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the rebid portion of the printing services to Office Max Document Services, Shaker Heights, OH. The services are for the printing of NCR forms at the "per unit" cost. The total cost of this contract is approximately \$20,000 per year.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the rebid portion of the printing services to Office Max as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Access Control Management System to CTR Time and Attendance, Inc. in the amount of \$13,995.

Moved by Mrs. Irey, seconded by Mr. Burns, awarding the bid for the Access Control Management System as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Since no bids were received, Solicitor DeHaven recommended the Board authorize the rebidding for the ADL Support System for the Washington County Health Center which is scheduled to be opened on November 15, 2004.

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the rebidding of the ADL Support System.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board authorize the extension of the bid for the Air Fluidized beds for the Health Center as follows:

Hill-Rom Company, Inc., Batesville, Indiana

Flat Air Beds \$65/day Total cost approximately \$32,000
Lift Up Air Beds \$90/day Total cost approximately \$45,000

Gaymar Industries, Inc., Orchard Park, NY

Flat Water Beds \$40/day Total cost approximately \$20,000

This is in accordance with the original bid and both vendors have agreed to the extension.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the bid extension for Air Fluidized beds as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve authorization to advertise for bids for the lease/purchase of five vehicles for Children & Youth Services. This would be for two station wagons, two minivans and one all-wheel drive vehicle. The funding will be as follows: approximately 18-20% county; federal funding small percentage; state Act 148 picking up 80% of remainder.

Moved by Mrs. Irey, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the purchase of a new server for the Pentamation Fund Accounting Software. The cost of this server is \$24,894 and will be purchased from the State contract, therefore, does not require bidding.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the purchase of a new server for the Pentamation Fund Accounting System as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of 590 Norton Antivirus licenses for workstations. This would be a two-year license at a cost of \$17.11 each and one Media Kit for Information Technology at a cost of \$17.37 for a total purchase cost of \$10,047.37. This is required with the new HIPPA regulations. This will be purchased from Zones, Inc, Auburn, WA from State contract, therefore, does not require bidding.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing purchase of 590 Norton Antivirus license as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal agreement with BI, Inc. for the extended warranty and support Services for the Electronic Field Monitoring Devices for Adult Probation. The cost of this service is \$10,046.83 annually and will be effective November 1, 2004 through October 31, 2005.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the renewal agreement with BI, Inc. as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the current contract with IMR for the back scanning and indexing of documents for the Recorder of Deeds. This is for additional mortgage and deed books for approximately 907,000 images to be converted at the contract rate of \$0.068 per image. This would be an additional cost of approximately \$61,676 which is being paid by the Recorder of Deeds Record Improvement funds. This addendum would also include extending the term of agreement through December 31, 2005.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the addendum to the contract with IMR for the Recorder of Deeds as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Victoria Ann Brock, Canonsburg
Mary E. Smith, Westland
Katherine Crothers, Strabane
Charlotte M. Morgan, Claysville

Glenda Chappell, McDonald
Rose M. Kelley, Houston
Chrystal M. Leech, Monongahela
Barbara A. Richardson, Donora

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Greater Washington County Food Bank for the administration and distribution of the TEFAP Program for the period of October 1, 2004 through September 30, 2005 with the funding amount to be announced pending the passage of the Federal Budget. No County funds are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the agreement with the Greater Washington County Food Bank as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Washington County

Children and Youth Social Services to provide the implementation of family group decision making for the period of January 1, 2004 through June 30, 2005 in the amount of \$30,222.00. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Washington County Children and Youth Social Services as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Amendment No. 2 to the 2004-2006 agreement with the Department of Public Welfare for Mental Health/Mental Retardation. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving Amendment No. 2 for Mental Health/Mental Retardation as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Amendment No. 2 to the 2004-2006 agreement with Value Behavioral Health of Pennsylvania to comply with provisions of the afore requested Amendment #2 between the County and the Department of Public Welfare for Mental Health/Mental Retardation. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Amendment #2 for Mental Health/Mental Retardation.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Southwestern Behavioral Health Management, Inc. in the amount of \$259,968 to provide administrative oversight of the County Department of Public Welfare agreement and the County Value Behavioral Health of Pennsylvania agreements for Mental Health/Mental Retardation. This is a one year agreement effective January 1, 2005. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Southwestern Behavioral Health Management, Inc. as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Robert Brady, Esquire to provide services as the Mental Health Review Officer to the Washington County Court of Common Pleas for Mental Health/Mental Retardation. The annual amount of this contract is \$25,000 payable in equal monthly payments for the

period July 1, 2004 through June 30, 2005. This contract includes \$2,500 of County matching funds, therefore, no increase in County matching funds are required for this agreement.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Robert Brady, Esquire as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following appointments and reappointments to the Veterans Advisory Council:

Reappoint

| | | |
|----------------------|-----------------|---|
| Sally Stephenson | One year term | January 1, 2005 – December 31, 2005 |
| Dennis Koman | One year term | January 1, 2005 – December 31, 2005 (Member at Large) |
| George L. Eckert Jr. | Three year term | January 1, 2005 - December 31, 2007 |

Appoint:

| | | |
|---------------|-----------------|-------------------------------------|
| James Rohaley | Three year term | January 1, 2005 – December 31, 2007 |
| Harry Wilson | Three year term | January 1, 2005 – December 31, 2007 |

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing reappointment and appointments to the Veterans Advisory Council.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for equipment only to replace the rotating beacon with a photovoltaic beacon. The electrical work will be completed separately and the costs will be paid through an aviation development grant and a grant offer pending from Allegheny Power to cover the County match.

Moved by Mrs. Irely, seconded by Mr. Burns, approving authorization to bid for equipment for a photovoltaic beacon at the Washington County Airport.

Roll call vote taken:

Mrs. Irely – Yes; Mr. Burns – Yes; Mr. Maggi – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a deed of easement with the Lorraine Erikson Estate at a cost of \$500 for a temporary construction easement and a permanent easement associated with the replacement of Cross Creek #20, Brownlee Bridge in Cross Creek Township. The costs will be paid 80% State, 20% County Liquid Fuels.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the deed of easement for the Cross Creek #20 Bridge Project as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of official adoption of commonly

practiced consultant selection procedures for bridge projects. This action will allow the County to move forward with inspection contracts on federally funded bridges utilizing the recent advertisement for inspections.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the consultant selection procedure for bridge inspections as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Request for Qualifications for a Washington County Area Strategic Planning Study and for an Airport Master Plan. The proposed length of the study is seven months.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Request for Qualifications.

Roll call vote taken:

Mrs. Irely - No; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval a Resolution approving the Plan Revisions to the Community Development Block Grant Program which are part of the County's Consolidated Action Plan.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held November 3, 2004 immediately following the Agenda Meeting as an information session related to personnel and labor relations issues.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irely, seconded by Mr. Maggi, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

- | | |
|---|-------------------------------|
| <p>1. Dynamet, Inc. 195 Museum Road Washington, PA 15301 District: Chartiers Township & South Strabane Township Parcel: 170-018-02-00-0005-00 170-018-02-00-0005-05 170-018-02-00-0005-09 170-018-02-00-0006-00 600-004-00-00-0012-01 Total: \$18,846.96</p> | <p>2001 - 2004 County Tax</p> |
| <p>2. Rostraver Aviation, Inc. Post Office Box 535 Belle Vernon, PA 15012 District: North Strabane Township Parcel: 520-011-00-00-0008-02 Total: \$424.34</p> | <p>2004 County Tax</p> |

3. Annette M. Buffer & S. Antonucci 2004 County Tax
14 Abraham Drive
Daisytown, PA 15427
District: West Pike Run Township
Parcel: 700-005-00-00-0021-00
Total: \$177.21
4. Land America c/o National City Mortgage 2002 County Tax
4910 River Grade Road, Suite 301
Irwindale, CA 91706
District: Cecil Township
Parcel: 140-010-03-00-0016-00
Total: \$833.92
5. First American for Donna & Mark Alan DeFabbo 2004 County Tax
486 Thomas Jones Way, Suite 150
Exton, PA 19341
District: Centerville 1st Ward
Parcel: 151-016-00-00-0051-02
Total: \$77.18
6. Richard J. Blank & Susan Foster 2004 County Tax
1008 Daniels Run Road
Scenery Hill, PA 15360
District: North Bethlehem Township
Parcel: 490-017-00-00-0001-00
Total: \$28.84

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Maggi declared the meeting adjourned at approximately 10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

November 12, 2004
ATTEST: Mary E. Helicke
CHIEF CLERK