

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 758

Washington County Commissioners

Washington, PA, December 16, 2004

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, J. Bracken Burns, Sr. and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Scott Fergus, Director of Administration; Linda Belcher, Administrative Assistant; Joy Sprowls and Joann Metz, Commissioner's Office; Sheriff John Rheel and Captain Todd Hammond, Sheriff's Office; Roger Metcalfe, Budget Director; Bill McGowen, Redevelopment Authority; Jeff Felton, CYS Director; Tim Kimmell, Director of Human Services; Melanie Finney, Planning Commission; Dr. Ronald Moore, South Hills Bible Church; Harry Wilson, Director of Veteran's Affairs; Attorney Jonathan Higie; Harlan Shober; Chartiers Township; David Blose, American Legion; Bill Northrop, Peters Township; Ed Kovacik, Canonsburg Renaissance; Phil Ames, Harry Sabatasse, Marcella Dalverny, Carl Maggi, interested citizens; Jim Jefferson, WJPA; Barbara Miller, Observer-Reporter; Emily Ebelin, PA Focus.

Co-Chairman Burns called the meeting to order at approximately 10:00 a.m.

Dr. Moore led the meeting with a prayer.

Mr. Wilson led the Pledge of Allegiance.

Co-Chairman Burns entertained a motion to approve Minute No. 757 dated December 2, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving Minute No. 757 as written.

Roll call vote taken:

Mrs. Irey – Yes; Mr. Maggi – Yes; Mr. Burns- Yes.

Motion carried unanimously.

SPEICAL ORDER OF BUSINESS

Co-Chairman Burns presented a TEFRA public hearing concerning the proposed issuance of a Note by Washington County Hospital Authority, in a maximum aggregate face amount not to exceed seven million dollars to finance the costs of a project for Mon Valley Hospital consisting of (i) refinancing of obligations issued in connection with the AllHealth Pooled Financing Program for various capital improvements at the Hospital, (ii) financing additional capital expenditures at the Hospital; and (iii) paying certain costs and expenses relating to the financing which project facilities will be located at the Hospital, 1163 County Club Road, Monongahela, Pennsylvania 15063. Monongahela Valley Hospital will be the initial owner, operator and manager of the Project.

It was noted the public hearing is being held by the Board of County Commissioners of Washington County, the elected governmental officials who must approve the Project and the issuance of such note in accordance with requirements of Section 147 (f) of the Internal Revenue Code of 1986, as amended.

Attorney Jonathan Higie, attorney for Monongahela Valley Hospital, gave a more detailed description of the nature of the project and the proposed plan of financing. The public was invited to make comments in regard to this project. No comments were made.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Resolution per Section 147 (f) of the Internal Revenue Code of 1986, as amended, approving the issuance by the Washington County Hospital

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Authority to Monongahela Valley Hospital of its note in the aggregate principal amount of \$7,000,000 for the purpose of financing a project and payment of all or a portion of the financing costs.

Moved by Mrs. Irej, seconded by Mr. Maggi, adopting the foregoing Resolution for the Monongahela Valley Hospital.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Co-Chairman Maggi presented a certificate of recognition to David Blose, who was present to accept the certificates, and John King of the American Legion for their involvement in organizing the annual Veteran's Parade that was held on November 13, 2004.

Mr. Blose thanked the Board for the certificate and all those who assisted him in planning for this event.

Co-Chairman Burns presented a Certificate of Compliance from the Department of Corrections to Warden Pelzer for operating a facility that seeks and meets the challenge of standard compliance set by the state.

Warden Pelzer accepted the certificate and thanked the Board for their support.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Harry Sabatase of Burgettstown, questioned the Board when will they vote to stop the pay increases elected officials receive automatically.

He also mentioned there are ways the County could cut expenses in their budget but some members of the Board do not want to look at these suggestions.

Co-Chairman Burns reminded Mr. Sabatase his three minutes were expired.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the bid for the Flags and Markers for the "per unit" cost submitted in their bid proposal to the following vendors:

CVS Systems, Inc., Marion, IN - Flags for Central Services - Approx. total \$928

Flagzone, LLC., Pottstown, PA & Metro Flag Co., Dover, NJ
- Flags for Veterans Graves Approx. total \$14,400

Davis Products, Inc., Centerville, PA - Markers - Approx. \$13,356

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for Flags and Markers as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for Clinical Laboratory Services and enter into agreement with Washington Hospital for Clinical Laboratory Services for the residents of the Health Center. The Hospital will invoice private pay patients, Medicaid, and any other third party payors in accordance with the specific needs of the Health Center. This agreement is effective January 1, 2005 through December 31, 2008 with the option to extend for an additional three year period by mutual consent of both parties.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the bid award and agreement with Clinical Laboratory

Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for window shades to Caldwell's Windoware, Inc., Pittsburgh, PA in the amount of \$11,511.06. This is to cover all of the windows at the Family Court Center and this amount will be paid from the Bond Issue.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for window shades for the Family Court Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the fire alarm maintenance to the following vendors:

Intertech Security, LLC - \$13,716 per year for the Health Center, Courthouse Square, Courthouse and Family Court Center.

Hourly Rate for Repairs - \$75-regular and \$112.50- overtime

Simplex-Grinnell - \$2500 per year for the Correctional Facility – For testing and repairing the fire alarm system at the Correctional Facility requires a Simplex Grinnell factory trained technician to access the sole source software.

These contracts are for a three year period effective December 16, 2004 through December 15, 2007 with the option to extend for an additional three year period through December 15, 2010.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for fire alarm maintenance as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Drug Tests Kits to the following vendors:

Section I – Redwood Biotech, Inc., Santa Rosa, CA – approximate total \$11,300

Section II – Awarded to the following vendors based on the “per unit” cost:

Redwood Biotech, Inc. Santa Rosa, CA
 Noble Medical, Inc., Wauwatosa, WI
 Securetec, Inc., S. Williamsport, PA

Total of Section II is approximately \$17,000.

This bid is effective December 16, 2004 through December 31, 2005.

Moved by Mrs. Irey, seconded by Mr. Maggi, awarding the bid for Drug Test Kits as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the Linen Supplies to the following vendors:

Tabb Textile Co., Inc., Opelika, AL
 Harbor Linen, Cherry Hill, NJ
 Encompass Textiles, St. Paul, MN
 Standard Textile Co., Inc., Cincinnati, OH
 Medline Industries, Inc., Mundelein, IL

This contract is effective January 1, 2005 through December 31, 2005 with the option to extend through December 31, 2006 at an approximate yearly cost of \$85,000.

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for Linen Supplies as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Regarding the Laundry Supplies bid, Solicitor DeHaven recommended the Board extend the date for the award of this bid for an additional thirty days. All vendors who submitted bids have agreed to this extension.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the thirty day extension for awarding the Laundry Supplies bid as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for promotional items to Authentic Promotions, of Carmichaels, PA at a 25%-35% discount from the Media File and Gold Bond catalogs and no charge for set up. This contract is effective December 16, 2004 through December 15, 2007 with the option to extend for two additional years.

Moved by Mrs. Irej, seconded by Mr. Maggi, awarding the bid for promotional items as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve authorization to advertise for bids for appliances and furniture for the Human Services Department.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the adoption of the Designation of Agent Resolution designating Roger Metcalfe, Finance Director, as an agent authorized to execute for Washington County for all FEMA/PEMA claims.

Moved by Mrs. Irej, seconded by Mr. Maggi, approving the adoption of the Designation of Agent Resolution as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval contract extensions with James Crites and D.J. Johnson, West Nile Technicians, from October 31, 2004 to November 30, 2004 due to a clerical error. The funds required for these contracts are included in the West Nile Virus Control Funding Grant Agreement.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing contract extensions for the West Nile Virus Control Program.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Dress Code Policy in an effort to ensure that employees dress in a manner considered appropriate for a business atmosphere.

Moved by Mrs. Irey, seconded by Mr. Maggi, adopting the Dress Code for county employees as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the purchase of service contract for Juvenile Probation with White Deer Run, Cove Rep for the period of July 1, 2004 through June 30, 2005 to increase the amount from \$75,000 to \$510,000.00. No County dollars are required.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing addendum to the contract with White Deer Run, Cove Rep for Juvenile Probation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Paula J. Sebert, Claysville
 Beth A. Dillard, Muse
 Julia L. Peterson, Canonsburg
 Theresa A. Chipps, New Eagle
 Amber D. Cox, Washington

Janice L. Lauderbaugh, McDonald
 William L. Jemison, Westland
 Robyn L. Cooper, Midway
 Tammy M. Brezinski, Charleroi

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Purchase of Service contract with Glade Run Lutheran Services for Children and Youth Services for the period of July 1, 2004 through June 30, 2005 in the amount of \$165,000.00. No County dollars are required.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the Purchase of Service contract with Glade Run Lutheran Services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a No-Cost Land Lease of the ILS site to the Federal Aviation Administration and approval of a transfer agreement between Washington County and the Federal Aviation Administration to allow the FAA to assume full responsibility for ownership, operation and maintenance of the ILS system and NDB at the Washington County Airport.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the No-Cost Land Lease with the Federal Aviation Administration as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following fire companies to conduct inspections at County facilities and provide fire protection services for County lands and buildings within their jurisdiction. The County will pay each fire company \$1,000 annually for the term of this agreement which shall expire December 31, 2005.

Mount Pleasant Township Company
Valley Inn Fire Company
Avella Fire Company

Finleyville Fire Company
East Bethlehem Fire Company

Additionally, the agreement with the West Middletown Fire Company is recommended for approval contingent upon receipt of the executed agreement from the fire company by December 31, 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing agreements with fire companies to conduct fire inspections of County facilities.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a \$2,000,000 Tax Anticipation Note with Washington Federal Bank.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing Tax Anticipation Note.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual supplemental budget appropriations for 2004.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the annual supplemental appropriations for 2004.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the County's Property and

Casualty insurance for 2005 at the following premiums:

Commercial Package	\$405,916
Health Center	140,772
County Airport	7,500
Public Officials	66,178

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the renewal of the Property and Casualty insurance for 2005 as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Leo Trich to the North Franklin Recreation Authority Board for a five-year term, effective January 1, 2005 through December 31, 2009.

Moved by Mr. Maggi, seconded by Mr. Burns, appointing Mr. Trich to the North Franklin Recreation Authority Board as per above.

Roll call vote taken:

Mrs. Irey - No. She explained this item was not discussed at the agenda meeting yesterday and was not aware of this appointment until ten minutes before the meeting today.

Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval the purchase of two police vehicles for the Sheriff's Office from state contract at the cost of \$17,148.80 each which includes the cage. It is to be noted this purchase has been approved by the capital expenditure committee.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing state contract purchase for the Sheriff's Office.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with RBA Professional Data Systems to provide programming services for software enhancements for the Tax Assessment Office relative to Act 72 requirements. These software enhancements are at the "not to exceed" cost of \$10,500. This expenditure will be reimbursed 100% by the state.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the addendum to the agreement with RBA Professional Data Systems for the Tax Assessment Office.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Washington Physician Hospital Organization, Inc. for the provision of healthcare services for the Correctional Facility. The monthly cost for

January through December, 2005 is \$13,842.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the agreement with Washington Physician Hospital Organizational, Inc. for the Correctional Facility as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual Employee Assistance Program (EAP) agreement with the Washington Hospital. This contract provides services to full time and part time salaried employees and their eligible family members. The cost of the EAP assessment in 2005 with a 20% discount (through SPALMC) is \$20.69 per employee per year and will be valid January 1, 2005 through December 31, 2005.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the annual Employee Assistance Program Agreement with the Washington Hospital as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of a drug and alcohol testing agreement with the Washington Hospital Occupational Medicine Center. This agreement covers pre-employment post offer, random, reasonable belief and post accident drug testing to employees in CDL positions and will be effective January 1, 2005 through December 31, 2005.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the continuation of the drug and alcohol testing agreement with the Washington Hospital Occupational Medicine Center as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the professional services contract with Attorney Carl Smith for the purpose of the Loss Prevention Department to utilize his services on issues relating to previous workers compensation claims filed under PMA and Liberty Mutual. This contract will be in the amount of \$150.00 per hour for the period of January 1, 2005 through December 31, 2005 and would not exceed the total amount of \$1,500.00.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing professional services contract with Attorney Carl Smith for the Loss Prevention Department.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal agreement with Washington Hospital for case management services at a cost of \$48.00 per hour. This agreement will be effective January 1, 2005 through December 31, 2005.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the renewal agreement with Washington Hospital for case management services as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement to participate in the Washington Hospital Occupational Medicine Center consortium for drug and alcohol testing for the year 2005. The annual fee for participating in the program has increase from \$75.00 to \$100.00. It is to be noted this agreement is necessary for compliance with the Federal Highway Administration regulations for drug and alcohol testing and the collective bargaining agreements.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the agreement to participate in the Washington Hospital Occupational Medicine Center for drug and alcohol testing as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following benefit plan rates for 2005:

- Dental – MetLife 18% decrease from 2004 rates with a two-year rate guarantee
- Life Insurance and AD & D – MetLife three year rate guarantee according to schedule
- Retiree health insurance – Advantra Retiree Health Insurance - \$176.00 per person per month
- Retiree out of area health coverage – Total Retiree Solutions – Retiree Health Insurance – \$392.20 per person per month
- Retiree out of area health insurance – Carelink Advantra Retiree Health Insurance – \$240.00 per person per month
- Active employee’s health insurance – Health Assurance coverage according to submitted rates under appropriate plans.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the foregoing benefit plan rates for 2005.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Mary Alice Luskoski to the Washington County Transportation Authority Board for a term commencing on January 1, 2005 through June 30, 2009.

Moved by Mrs. Irey, seconded by Mr. Maggi, approving the appointment of Mary Alice Luskoski as per above.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a tax levy and appropriation resolution fixing the tax rate for the year 2005 at 19.05 mills for general purposes and 2.35 mills for debt purposes and appropriate

specific sums estimated to be required for specific purposes of County government for the year 2005.

Moved by Mr. Maggi, seconded by Mr. Burns, approving the 2005 County budget as per above.

Roll call vote taken:

Mrs. Irey - No; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried.

ANNOUNCEMENTS

An executive session was held on December 15, 2004 following the Agenda Meeting as an information session related to personnel, real estate, labor relations issues and the claim of Paulette D. Bernard v. County of Washington, et al filed with the Pennsylvania Human Relations Commission - Case No. 17FA360997.

The County Offices will be closed on December 24 and December 31 in observance of the Christmas and New Years holidays.

The quarterly Salary Board Meeting will be held immediately following today's meeting.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mrs. Irey, seconded by Mr. Maggi, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

- | | |
|--|------------------------|
| <p>1. Clark G. & Chanin Munger
26 Coleman Road
McDonald, PA 15057
District: Cecil Township
Parcel No. 140-003-00-00-0008-00
Total amount: \$300.74</p> | <p>2004 County Tax</p> |
| <p>2. Diann L. Taylor
3449 Fawn Valley Lane
Finleyville, PA 15332
District: Union Township
Parcel No. 640-010-05-02-0030-00
Total amount: \$26.55</p> | <p>2004 County Tax</p> |

Roll call vote taken:

Mrs. Irey - Yes; Mr. Maggi - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Co-Chairman Burns declared the meeting adjourned at approximately 10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 28, 2004
ATTEST: Mary E Helicke
CHIEF CLERK