

Minute No. 713

Washington County Commissioners

Washington, PA, February 6, 2003

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irely and J. Bracken Burns, Sr. Also being present: Catherine Kresh, Administrator/Chief Clerk; Richard DiSalle, Solicitor; Linda Belcher, Administrative Assistant; Lisa Cessna, Vicki Bryan and Melanie Finney, Planning Commission; Sheriff Larry Maggi and Todd Hammond, Sheriff's Office; George Krcelich, Director of Human Services; Pastor George Van Riper, The Lighthouse; Greg Lonick, member of the Washington County Veterans Council; Wayne Fleming, Washington County Authority; Steve Dugas, Veterans Benefits Coordinator; Charlie and Mary Jo Keenan, John Adams, Jerry Seaman, Bonnie Gilbert, Don Fazzolare, Richard Wargo, and Dave Metz, interested citizens; Stacey Wolford, Valley Independent; Chris Haines, Herald-Standard; Jim Jefferson, WJPA; Linda Metz, Observer-Reporter; Josh Frisbink, CaU TV.

Chairman Bevec called the meeting to order at approximately 10:05 a.m.

Pastor Van Riper led with a prayer.

Mr. Lonick led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 712 dated January 16, 2003.

Moved by Mrs. Irely, seconded by Mr. Bevec, that Minute No. 712 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

SPECIAL ORDER OF BUSINESS

Wayne Fleming, of the Washington County Authority, presented to the Board for their consideration and approval a Sub-Loan Pool Resolution and General Obligation Note for Houston Borough in the amount of \$133,000.

Mr. Fleming explained the loan will be used for building additions and renovation, equipment purchases and debt reduction for the borough.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Resolution and General Obligation Note.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

PUBLIC COMMENTS

John Adams, from the Avella area, presented the Board with a petition from residents of Avella who would like to have public water brought to their homes. He also commented on the STOP referendum that addresses tax reform in the state of Pennsylvania.

Charlie Keenan, of Blaine Township, made reference to a "declaration of taking" that was filed in the Prothonotary's Office regarding preliminary objections by the Washington County Council on Economic Development. Mr. Keenan stated the township and school district will have to raise taxes because of this "land swap deal".

Steve Dugas, temporary Veterans Benefit Coordinator, stated he will be delivering Valentines and small flags to area veterans at the VA Hospital in Pittsburgh, the Health Center and other local facilities to show appreciation to the veterans. Mr. Dugas noted if anyone is interested in sending a valentine, they can bring them to his office before Valentine's Day for delivery.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Varied Types of Lumber for various departments to the following vendors based on their per unit cost as submitted in their bid proposal.

Donora Lumber Co., Donora, PA
Mid Western Norwalk OH
West Elizabeth Lumber, Elizabeth PA

All items have been awarded to the lowest bidder meeting specifications. This bid is effective March 1, 2003 through August 31, 2003 with option to extend to February 28, 2004. The total yearly cost is approximately \$25,000.00.

Moved by Mr. Burns, seconded by Mrs. Irej, to award the bid for Lumber as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for "Election Supplies" to the following vendors based on the per unit cost submitted in their bid proposal.

Badzik Printing Service, Inc., Donora PA
Cane Print Solutions & Graphics, Burgettstown PA
William Penn Printing, Pittsburgh PA 15233

The Election Supplies Bid has been awarded to the lowest bidder meeting specifications. This bid is effective February 6, 2003 thru December 31, 2003. The total yearly cost is approximately \$53,000.00.

Moved by Mrs. Irej, seconded by Mr. Burns, to award the bid Election Supplies as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board reject all bids for two used seven passenger vans as the prices were too high.

Moved by Mrs. Irej, seconded by Mr. Burns, to reject all bids for the two used seven passenger vans as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board authorize the extension of the contract for Telecommunication Services with A&A Communications, Carnegie, PA. This is for long distance and 800 services. This extension is in accordance with the current contract and has been agreed to by the vendor. The contract will be extended through March 31, 2004 and all terms and conditions of the current contract will remain the same.

Moved by Mrs. Irej, seconded by Mr. Burns, to authorize the foregoing bid extension for telecommunication services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk recommended to the Board the appointment of Dennis Dutton to the Washington County Transportation Board, replacing Vance Dorsey who has resigned, effective February 6, 2003 through December 31, 2007.

Moved Mr. Burns, seconded by Mrs. Ireby, appointing Dennis Dutton to the Washington County Transportation Board.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with the accounting firm of Maher Duessel for the purpose of performing additional audit requirements for all transportation programs operated by the County. This addendum will increase the audit fee by \$7,500 for fiscal year 2002 and by \$6,000 per year for the remaining two years of the agreement. It is to be noted the additional cost will be paid from the Shared-Ride portion of the Human Services Fund.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the foregoing addendum to the agreement with the accounting firm of Maher Duessel.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval luncheon expenses related to hosting several training sessions relating to PEMA's new municipal planning requirements. The approximate cost will be \$3,500 depending on the number of participants for seven sessions. It is to be noted the PEMA grant will cover all costs, therefore, no County funds are required.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the training session expenses for Public Safety as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Greater Washington County Food Bank for the administration and distribution of the TEFAP program for the period October 1, 2002 through September 30, 2003 with the funding amount to be announced pending the passage of the Federal Budget. No County funds are required.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the agreement with the Greater Washington County Food Bank as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej – Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Greater Washington Food Bank to provide recruitment and training to food bank volunteers for the period of July 1, 2002 through June 30, 2003 in the amount of \$10,000. Funding is provided through Human Services Development Fund, therefore, no County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with the Greater Washington Food Bank as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej – Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

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|--|-----------------------------|
| Country Lane LTD Day Care Center, Pittsburgh | Caroline Mikec, Strabane |
| Carol Hairston, Washington | Stacey Moore, Canonsburg |
| Robert Woods, Washington | George Roberts III, Donora |
| Melinda Jackson, Washington | Darrell Coleman, Washington |
| Donna Hough, McDonald | Barbara Shaffer, Donora |
| Robbin Stevens, Burgettstown | Christina Ward, Marianna |
| Quessie Hickman, Slovan | Rhee Ellis, Washington |

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej – Yes; Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Southwestern Pennsylvania Area Agency on Aging. This agreement will permit the Health Center to operate as an Institutional Care Provider in the bridge program administered by Area Agency on Aging. This agreement will be effective February 6, 2003 until cancelled by either party. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Southwestern Pennsylvania Area Agency on Aging as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej – Yes; Mr. Bevec – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract addendum with Northwestern Youth Services to reflect their official name change to Northwestern Human Services, Inc. (NHS, Inc.)

Moved by Mrs. Irej, seconded by Mr. Burns, approving the contract addendum with Northwestern Youth Services, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with the Washington County Transportation Authority to provide individual door-to-door transportation services for persons in the mental retardation program who do not have other means of travel between home and designated training programs. The term of the contract is July 1, 2002 through June 30, 2003. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing contract with the Washington County Transportation Authority.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following agreements with Washington County pharmacies for the payment of prescription medications authorized by the MH/MR Program for eligible clients. The term of the agreement is February 1, 2003 through June 30, 2003. The total pharmacy payments will not exceed \$240,000. No County funds are required.

Annex Pharmacy	Centerville Clinics Pharmacy	Curtis Pharmacy
Curtis Pharmaceutical Srvs.	CVS Corporation	Diekren's Pharmacy
Donora Union Pharmacy	Eckerd Corporation	Eighty Four Pharmacy
Famcare Pharmacy	Family Pharmacy	Gabler's Drug Store #2916
Giant Eagle Pharmacy	Health Center Pharmacy	Jeffrey's Drug Store
Kmart Pharmacy #4770	Kuzy's Drug Store	Library Pharmacy
McCracken Pharmacy	McDonald Pharmacy	Medicine Shoppe - Mon.
Medicine Shoppe - Wash.	Medved's Pharmacy	Rite Aid Corporation
Sam's Club Pharmacy	Sollon Pharmacy	Span & Taylor Drug Comp.
Target Pharmacy	Union Prescription Center	Wal Mart - Washington
Wal Mart - Belle Vernon	Washington Pharmacy	

Moved by Mrs. Irej, seconded by Mr. Burns, approving agreements with the list of Washington County pharmacies as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a temporary construction license with Trinity School District for the replacement of the Chartiers #59, West Maiden Street Bridge and a temporary construction license with Alice M. & John W. Chapman for the same project.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing temporary construction license with Trinity School District and Alice M. & John W. Chapman.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Pennsylvania Trolley Museum to conduct courthouse tours at a cost of \$4,000 for the 2003 calendar year. The costs will be paid through the hotel tax proceeds.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with the Pennsylvania Trolley Museum as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the emergency services contract with the EADS Group not to exceed \$30,000 at the previously submitted rate schedule for structural engineering requirements within County-owned buildings in calendar year 2003.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the renewal of the emergency services contract with the EADS Group as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract extension addendum with Lou Waller, Sr., Olga Woodward and Kenneth Laird, members the Tax Assessment Appeals Board, extending the current contract to December 31, 2003. The annual cost is \$38,000.

Moved by Mrs. Irej, seconded by Mr. Bevec, approving the contract extension addendum with Lou Waller, Sr., Olga Woodward and Kenneth Laird as per above.

REMARKS:

Commissioner Burns stated he would like a comment from his colleagues regarding the fairness of this action. He pointed out there are, by design, three representatives, one to represent each commissioner on the Tax Appeal Board. He noted it is a matter of record that for the past three years Commissioner Bevec has had two representatives, Commissioner Irej has had one and he has had none. Commissioner Burns stated that before his colleagues vote on this matter, he would like some clarification as to the fairness of this action as far as his representing the citizens who have elected him into office.

Commissioner Bevec stated no comment.

Commissioner Irej stated no comment.

Roll call vote taken:

Mr. Burns - No; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval a contract with Business Alternatives, Inc. of Murrysville, PA for the maintenance of the eleven copiers purchased for District Justice offices. This is a one year contract at the cost of \$.0089 per copy which includes toner.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the contract with Business Alternatives, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase of an HP server in the amount of \$37,530 to replace the current FACS5 server which is used by the criminal and civil courts and the Register of Wills departments. It is to be noted this purchase has been budgeted by Court Automation and approved by the Capital Expenditure committee.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the state contract purchase of an HP server as per above. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of Crystal Enterprise software for use by the Courts in the amount of \$23,760. The purchase amount is in the Court Automation Capital Plan and has been approved by the Capital Expenditure Committee.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing software purchase for the Courts.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to utilize a design exception for wooden guide rail in the reconstruction of the Brownlee Covered Bridge in Blaine Township. This confirms with past covered bridge projects and indemnifies the Commonwealth for use of such guide rail on the structure.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the design exception for the Brownlee Covered Bridge as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the acceptance of a block grant offer from the Bureau of Aviation in the amount of \$57,000 for Phase I of the acquisition of the Miller Farm at a total project cost of \$60,000. Acceptance of this grant also requires adoption of a resolution that Washington County has appropriated the match amount of \$3,000 to be used for appraisals, negotiations and legal work associated with the acquisition.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the acceptance of a block grant offer for acquisition of the Miller Farm as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Memorandum of Understanding and Agreement between the Burgettstown School District and Washington County for the operation of the LEADER Program in said school district. This agreement states Burgettstown School District will supply the location for the LEADER Program at the monthly rate of \$800.00. Effective date November 18, 2002 through June 30, 2003. It is to be noted rent payments will begin on February 1, 2003.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Memorandum of Understanding and Agreement between Burgettstown School District and Washington County.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for office space for District Justice Pelkey.

Moved by Mrs. Irely, seconded by Mr. Burns, approving authorization to advertise for office space for District Justice Pelkey.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on February 5, 2003 immediately following the Agenda Meeting to discuss personnel issues.

The County Offices will be closed on Monday, February 17th in observance of President's Day.

SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irely, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Frank & Carla Sanpietro (2003 County tax)
 17 Elm Street
 Canonsburg, PA 15317
 District: Canonsburg 3rd Ward
 Parcel No. 110-017-00-01-0009-00
 Total Amount: \$445.79

2. Brian M. Connolly & Tammy S. Airesman (2002 County Tax)
 1148 Scenic Drive
 Avella, PA 15312
 District: Independence Township
 Parcel No. 370-005-00-00-0004-03
 Total Amount: \$49.62

3. Robert & Margaret Wagner (2002 County Tax)
 515 Pie Ridge Road
 Prosperity, PA 15329
 District: Morris Township
 Parcel No. 450-003-00-00-0013-06
 Total Amount: \$27.04

4. Clint Shawley (2002 County Tax)
68 Allen Avenue
Donora, PA 15033
District: Donora Borough
Parcel No. 240-032-00-01-0007-00A
Total Amount: \$10.08
5. Washington Mutual for Patrick M. & Rosario C. McMullen (2002 County Tax)
2210 Enterprise Drive
Florence, SC 29501
District: Union Township
Parcel No. 640-007-02-01-0002-00
Total Amount: \$20.00
6. Donald J. & Janice Parker (2002 County Tax)
641 Valleyview Road
Eighty Four, PA 15330
District: Nottingham Township
Parcel No. 530-003-00-00-0049-00
Total Amount: \$95.46
7. Transamerica (2002 County Tax)
1201 Elm Street, 3rd Floor Recovery
Dallas, TX 75270
District: Donora
Parcel No. 240-045-05-02-0028-00
Total Amount: \$103.61
8. John & Lori Fazio (2002 County Tax)
278 Hooks Lane
Canonsburg, PA 15317
District: Canonsburg 1st Ward Annex
Parcel No. 095-001-11-00-0019-00
Total Amount: \$64.93
9. Harry Grubich (2003 County Tax)
196 Valley Road
Eighty Four, PA 15330
District: Nottingham Township
Parcel No. 530-001-00-00-0033-00
Total Amount: \$60.80
10. Ronald R. & Paula J. Sanders (2001-2002 County Tax)
228 East Finley Drive
West Finley, PA 15377
District: East Finley Township
Parcel No. 270-02/-00-00-0002-00
Total Amount: \$29.36
11. Jeannene A. & Rosalie Affinito (2002 County Tax)
1310 Corrin Avenue
Monongahela, PA 15063
District: Monongahela 3rd Ward
Parcel No. 430-028-00-00-0021-00
Total Amount: \$289.85
12. Joseph & D. Louise Schwerha (2002 County Tax)
560 Sugar Camp Road
Venetia, PA 15367
District: Union Township
Parcel No. 640-003-02-01-0017-00
Total Amount: \$29.15
13. Raymond B. & Virginia Stringer (2001 County Tax)
Post Office Box 537
409 Latta
Roscoe, PA 15477
District: Roscoe Borough
Parcel No. 560-008-00-01-0011-00
Total Amount: \$87.88

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BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

14. David & Nancy Rubis (1999 County Tax)
111 Ross Creek Lane
Venetia, PA 15367
District: Peters Township
Parcel No. 540-004-05-01-0005-01
Total Amount: \$427.91

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:35a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 11, 2003

ATTEST: Carmine E. Mesh
ADMINISTRATOR/CHIEF CLERK