

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 723

Washington County Commissioners

Washington, PA, July 3, 2003

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec and J. Bracken Burns, Sr. Absent being: Commissioner Diana L. Irey, due to her parents being admitted to the hospital and her mother's surgery. Also being present: Cathi Kresh, Administrator/Chief Clerk; Mary Friedline, Assistant Solicitor; Joyce Thornburg, Secretary; John Rheel and Todd Hammond, Sheriff's Office; Reverend C. D. Croscutt, Christian Missionary Alliance Church; Rich Warco, Washington County Veterans Advisory Council; Robert Umstead, Executive Director of the Redevelopment Authority; Telford Thomas, President and CEO of The Washington Hospital; Dennis Fazzolare, Air Charter Service, Inc.

Chairman Bevec called the meeting to order at approximately 10:05 a.m.

Reverend Croscutt led with a prayer.

Mr. Warco led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 722 dated June 19, 2003.

Moved by Mr. Burns, seconded by Mr. Bevec, that Minute No. 722 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Certificate of Congratulations for The Washington Hospital for receiving the 2003 Distinguished Hospital Award for Clinical Excellence. The Washington Hospital is recognized as the number one hospital in Pennsylvania for overall orthopedic services.

Mr. Telford Thomas, President and CEO of The Washington Hospital accepted the plaque and pointed out that this is a national award for the top 5% of the hospitals in the nation for clinical excellence.

Mr. Umstead of the Redevelopment Authority presented to the Board for their consideration and approval a Resolution approving the plan amendments to the Community Development Block Grant Program which is part of the County's Consolidated Action Plan.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

PUBLIC COMMENTS

None.

OLD BUSINESS

Assistant Solicitor Mary Friedline recommended the Board award the bid for law enforcement uniforms to M&M Uniforms, Inc., Bridgeville, PA. as follows:

Sheriff Department	\$39,105
Correctional Facility	\$47,135
Public Safety	\$21,957

The total award is \$108,197 (based on estimated quantities). This bid is effective August 1, 2003 through July 31, 2005 with the option to extend through July 31, 2006.

Moved by Mr. Burns, seconded by Mr. Bevec, awarding law enforcement uniforms be furnished by M&M Uniforms, Inc. of Bridgeville, PA.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Assistant Solicitor Mary Friedline recommended the Board award the bid for an inmate telephone system and enter into agreement with Inmate Telephone for the purpose of providing an inmate telephone system for the Correctional Facility. This will be at a commission rate of 40%. All hardware and software is provided free of charge. Two proposals were received and the other vendor was unable to meet the specifications as they could not interface their system with the DSI system.

Moved by Mr. Burns, seconded by Mr. Bevec, awarding inmate telephone system to Inmate Telephone.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval an expenditure for Probation Services of \$500.00 for reserving a room for the Juvenile Court Banquet at the Hilton at Southpointe scheduled for November 1, 2003.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the expenditure as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the annual application and proposal for the continued funding of the Washington Regional Highway Safety Program. Effective dates October 1, 2003 through September 30, 2004. The amount of the grant is approximately \$150,000.00.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the submission of the application and proposal as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a Safe Kids Grant for a free van and \$20,000.00 worth of tools and materials. All costs for maintaining the van would be paid by Highway Safety. No County dollars are required. The award is to be announced in August 2003.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the submission of the grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of an Oce OP33 Digital Copier at a cost of \$12,054 for the District Attorney's Office. There will be a monthly maintenance cost of \$190 which includes 10,000 copies per month and includes all labor, material and toner. Additional copies would be charged at the rate of 1.47 cents. This copier will be networked, therefore, can be used as an additional printer for that office. This purchase has been approved by the capital expenditure committee. At least \$3,000 will be obtained from the Crime Victim grants. This purchase is being made from the state contract and therefore does not require bidding.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the purchase of the copier as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to enter into agreement with Business Alternatives, Inc. for the purpose of providing a maintenance agreement for Savin/Gestetner 2712 copier located in Public Safety. The cost of this maintenance is 1.11 cents per copy effective July 3, 2003 through July 4, 2004.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the agreement with Business Alternatives, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the current agreement with Mailing Specialists, Inc., Pittsburgh, PA. This agreement is for picking up the County's presort mail. The charge will be .002 cents for each piece of mail. Also, there is a savings of 1.8 cents on regular mail and a savings of .064 cents on anything 3 ounces and over.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the continuation of the current agreement with Mailing Specialists, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for Requests for Information for the IP Telephony for the Courthouse Annex. The purpose of the RFI is to request information from different manufacturers to determine which system or systems will integrate most appropriately with the County's Avaya telephone switch.

Moved by Mr. Burns, seconded by Mr. Bevec, approving authorization to advertise for Requests for Information as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

Chief Clerk presented to the Board for their consideration and approval of the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the agreement notifies the other party in writing of their intent not to renew under the current terms:

Magic Years – Washington

Southvue

Children's Paradise

Catherine Bayus

Peg Burnfield Group Day Care

Central Storybook Village

Gina Stasiowski

Wee Care Day Care

Sandy Jones Daycare

Monongahela Child Care

Rainbow's End Learning Center

Ross Bender Jr.

Thelma Russell

Rosalie Trapuzzano McKean

Donald Richardson

Patricia Pryor

Colleen Huber

Emma Fraley

Joan Plants

Vanna Lytle

Tammy Quigley

Helen Pelzer

Monessen Child Care
 Mon Valley YMCA
 New Adventure - Monongahela
 Gwen's Montessori
 Hickory Dickory Day Care
 Magic Years - McMurray
 Sprowls Yours & Mine Child Care
 Over the Rainbow Day Care
 Donora Child Care
 Patricia Romano
 Just Us Kids - Sunset
 Kindercare - Bethel Park
 Kindercare - Bridgeville
 Sunshine Kids - McMurray
 New Adventure - California
 The Tot Stop
 McFaddin Group Day Care Home
 Springhouse Learning Station
 Lil Guys and Gals Day Care
 Alphabet Land
 Donna Lynn
 Lil Tots Daycare
 World of Wonders
 Highland School, Inc.
 Mother's Helper Child Care
 Saturday's Child
 Today's Tots
 Avella Day Care
 Teddy Bear Village, Inc.
 Precious Years, Inc.
 First Bethel United Methodist Church
 Chalsie Smith Family Daycare
 Donora School Age Program
 Betty Fehl
 Cecil Community Childcare
 Seighman Family Day Care
 Happy Face - McMurray
 Wade Academy I
 Happy Face - Washington
 Kids Unlimited
 Lorry Jankowski
 Candice Harvison Family Day Care
 Sunshine Kids - Eighty Four
 Pat McFaddin Day Care Center
 Kindercare - South Park
 Little Folks Childcare Center
 Kristy's Kiddie Care
 Toddlers' Patch Child Care Center
 Lori Gergely Family Daycare
 L. Turiczek Group Day Care
 Just Us Kids - E. Maiden
 Rose's Family Day Care Home
 Kids's Kingdom Child Care Center
 Kid's Kingdom - Trinity East
 Kid's Kingdom - Trinity North

Melinda Jo Haddix
 Lois Rock
 Sandra Fields
 Dawn Fields
 Karina King
 Marlene Haines
 Elsie Hoggans
 Angela Forsythe
 Tambra Rizor
 Noah Jackson
 Twila Fischer
 Jennifer Lenzi
 James Meeks
 Lola Bowers
 Roberta Stone
 Kimberly Kelley
 Dorothy Jenkins
 Peggy Banovich
 Donna Knox
 Jacqueline Kauffman
 Sharon Kerr
 Sande Lillard
 Eddie Moss
 Rosetta Wilson
 Kimberly Botsko
 Phillip Caldwell
 Marjorie Fronzaglio
 Laurisa Lechner
 Deborah Brooks
 Cynthia Adams
 Genevieve Sisk
 Donald Taylor
 Heather Sicchitano
 Kathleen Diamond
 Fred Oler
 Mary Wilson
 Darlene Ramey
 Evelyn Bails
 Harold McMillen Jr.
 Denise Cole
 Kathy Shupenko
 Barbara Edwards
 Grace Ellis
 Marie Wheeler
 Leann Sutterfield
 Sharon Keener
 Betty Hughes
 Carlotta Parker
 Tricia Church
 Carol Jackson
 Elizabeth Weaver
 Lisa Robl
 Angela Brownlee
 Judith Barber
 Ruth Sarasnick

Kid's Kingdom - Trinity West	Donna Hough
Wade Academy II	Caroline Mikec
Kid's World, Inc.	Barbara Shaffer
Little Darlings Group Daycare	Quessie Hickman
Kidzville Learning & Child Care Center	Allison Vanderlee
Smart Kids Child Care	Edwin Davis
ECHO Child Development Centers, Inc.	Helen Burgess
Just Us Kids - Oak Springs	Teri Daugherty
Kidz Playhouse	Donnise Hunsberger
Jaime's Child Care	Dorcas Biggs
Kostelansky Family Daycare	Edna Magon
Alphabet Express Learning Center	Kristin Crowell
Children's Paradise School Age Program	Hazel Elby
Tutor Time Child Care / Learning Center	Crystal Konter
Children's Adventure Learning Center	Elvy Hull
Once Upon A Time	William Johnson
Little Angels Child Development Center	Patti Lucas
Little Peoples Place of Avella	Christie Patterson
Extended Day Services - McMurray Elem.	Nicole Brautigam
Extended Day Services - Pleasant Valley Elem.	Donna Woods
Extended Day Services - Bower Hill Elem.	Catherine Cimino
Tyrees Toddlers Day Care	Martha Wise
Home Away From Home Daycare	Patricia Anders
Deanna Saut	Deanna Maslo
Bright Horizons Family Center at WPSBC	Bruce Smith
Bubbles, Bears to Books Day School	Harriet Jenkins
Crafton Children's Corner	Erica Rowe
Little Learning Land	Rosemary Finelli
Darleta Clayton's Family Daycare	Patricia Szalanski
Nanny's Creative Learning Center	Dave Mileto
Sheryl Eichenlaub	Dawn McCullough
The Pumpkin Patch Daycare Center	Carolyn Thomas
Carolyn Luff	Stella Lee Edwards
Linda Black	Rebecca Dicenzo
Deborah Ann Arbes	Cara Haggerty
Elizabeth Kokay	Catarina Delgiacco
Rebecca Livingood	Bobetta Dillard
Diane White	Mary Ann Ondrik
Shirley Long	Martin Kitchen'si
John Tender	Eve McKeon
Minnie Loughman	Avelina Saroca
Shirley Ann Moore	Barbara Franell
Mary Louise Nicholson	Kathleen Gilmore
Virginia Wallace	Monique Newstrom
Janet McKinney	Rosetta Burnett
Janice Jones	Ella Wright
Earl Cole	Katarina Byars
Betty McDaid	Stephanie Carrington
Anita Walden	Bonnie Oest
Linda Chase	Laurie Allard
Amy Gaal	Sheila Heirendt
Tara Welsh	Beulah Gibson
Linda Krutz	Lori Lawton
Elijah Williams	Howard Franell
Ethel Colbert	Nancy Dodson

Dorothy Summers
 Brenda Zangla
 Olive Boyd
 Sarah Warne
 John Berdine
 Freda Edmonds

Diane Thomas
 Phyllis Lint
 Tonie Prevost
 Jayne Brady
 Ashley Wilson

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Child Care Information Services agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following providers for the period July 1, 2003 through June 30, 2004 to provide mental health supportive housing services to Mental Health consumers. No County funds are required:

Try Again Homes, Inc. - \$35,000 SWPA American Red Cross - \$85,000

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Homeless Services Agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Washington County Agricultural Fair, Inc. for the period August 9, 2003 through August 16, 2003 for three booths for all Human Services Departments. In addition, to purchase passes for employees to man the booths. The total amount of the contract will be in the amount of \$1,085. No County funds are required.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing agreement with Washington County Agricultural Fair, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following list of service providers for Fiscal Year 2003 – 2004 for Children & Youth Services:

<u>Provider / Placement</u>	<u>Contract Maximum</u>
Agape	\$780,000.00
Allencrest	65,000.00
Auberle	123,000.00
Bradley Center	25,000.00
Cambria County Detention	37,500.00
Cambria County Shelter	37,500.00
Comm. Spec. Corp./Academy	35,000.00
Crittenton Services	40,000.00
Family Services of Western PA	30,000.00
Families United Network	160,000.00
George Junior Republic	330,000.00
Glade Run Lutheran	162,000.00
Glen Mills	210,000.00
Harborcreek	10,000.00
Holy Family	360,000.00

<u>Provider / Placement</u>	<u>Contract Maximum</u>
Mars Home For Youth	115,000.00
Professional Family Care	325,000.00
Try Again Homes Foster	300,000.00
White Deer Run d/b/a Cove Prep.	10,000.00
Service Providers	
Cry	\$20,000.00
Mon Valley YMCA	151,000.00
SPHS Care Center	115,000.00
SW PA Legal Services	60,000.00
TAH Consolidated	550,000.00
TAH Independent Living	133,000.00
James Marchewka*	36,050 for 1st year
*2-Year Agreement	37,131.50 for 2nd year

Moved by Mr. Burns, seconded by Mr. Bevec, approving the agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to grant attending staff privileges to Dr. Paul T. Cullen, MD permitting him to offer gerontology and long-term care experience to the residents in the Family Practice Residency Program as well as provide back-up coverage for his colleague, Dr. Maryann Weinstein, MD. No County funds are requested.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the attending staff privileges to Dr. Cullen and Dr. Weinstein as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a change order to the contract with Gregori Construction in the amount of \$23,024 for additional work items associated with the Ten Mile #61, Day Covered Bridge Project. The revised contract cost of \$290,362 will be paid 100% state Act 26 funds.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the change order with Gregori Construction as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a change order to the contract with Kimball Engineers for a Phase I Archaeological Study as requested by Pennsylvania Historical and Museum Commission. The additional costs not to exceed \$12,585.23 will increase the contract cost to \$241,304.77 and will be paid 80% state and 20% County liquid fuels.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the change order with Kimball Engineers as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of temporary license agreements with the following landowners adjacent to the Maple #3, Frye Lane Bridge to allow for reconstruction of said bridge. It is to be noted this involves no cost; only agreement of use.

Jaqueline B. Frye - Parcel 630 018 00 00 0007 01

Antionette and Lawrence Maraldo - Parcel 630 001 00 00 0006 01

Moved by Mr. Burns, seconded by Mr. Bevec, approving the temporary license agreements as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Howard Hanna Appraisal Services to appraise three properties to be affected by an avigation easement for the ILS at the Washington County Airport. The appraisal will determine "unaffected" value of the property as unencumbered by the required easement and an "affected" value considering the property with the easement across. The total cost of \$6,400 will be paid 50% capital grant, 50% County match.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing agreement with Howard Hanna Appraisal Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of an agreement with Safety National for the County's workers' compensation program. This is a large deductible plan with an annual premium of \$303,198 for the period August 1, 2003 through July 31, 2004.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the renewal of the agreement with Safety National as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a collateral agreement with Citizens Bank. This agreement will provide additional protection for County funds. It is to be noted the Budget Director is anticipating presenting similar agreements with all the banks the County does business with in the near future.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held July 2, 2003 immediately following the Agenda Meeting to discuss personnel, real estate and litigation issues.

County offices will be closed on Friday, July 4, 2003 in observance of Independence Day.

Assistant Solicitor Mary Friedline presented to the Board for their consideration and approval Amendment #1 to the Agreement of Sale dated October 16, 2002, between Washington County (Buyer) and the Commonwealth of Pennsylvania, Department of General Services (Seller) with respect to the Western Center property. This Amendment #1 deals with the changes that the purchase price of \$2,000,000.00 will be paid over a period of 10 years with an initial payment of \$200,000.00 at closing and the balance paid in equal yearly installments.

Moved by Mr. Burns, seconded by Mr. Bevec, approving Amendment #1 to the sale of Western Center to Washington County as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:25 a.m.

THE FOLLOWING MINUTES SUBMITTED FOR APPROVAL:

_____ July 11 _____, 2003

ATTEST: Catherine E. Kress
ADMINISTRATOR / CHIEF CLERK