

Minute No. 727

Washington County Commissioners

Washington, PA, September 4, 2003

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irely and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Administrator/Chief Clerk; Richard DiSalle, Solicitor; Linda Belcher, Administrative Assistant; Richard Warco, Disabled Veterans; Gary Mucho, Director of Veterans Affairs; Melanie Finney, Planning Commission; Sheriff Larry Maggi and Todd Hammond, Sheriff's Office; Reverend Paul Harrington, Abundant Life Baptist Church; Kathy Sabol and Michelle Dawson, Washington County Bar Association; Needles the Bear; William Cook, Heather Hart and Kathy Costantino, Southwestern PA AAA Agency, Inc.; Ed Kovacik, Canonsburg Renaissance Group; Joan Jessen, Chartiers Creek Watershed; George Eckert, Harry Sabatasse and John Adams, interested citizens; Stacey Wolford, Valley Independent; Jim Jefferson, WJPA; Natalie Miller, PA Focus and Linda Metz, Observer-Reporter.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Reverend Harrington led with a prayer.

Mr. Warco led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 726 dated August 21, 2003.

Moved by Mr. Burns, seconded by Mrs. Irely, that Minute No. 726 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Kathy Sabol and Michelle Dawson, of the Washington County Bar Association, officially challenged the Washington County Employees to a Replenishment Blood Drive for Adam Boyd to be held September 12, 2003, in the Public Meeting Room, Courthouse Square.

The Board of Commissioners accepted this challenge.

Chairman Bevec took a moment to thank Linda Belcher for all her hard work the past years in coordinating successful county blood drives.

The Commissioners read a Proclamation declaring September 21- 27, 2003 as "Employ the Older Worker Week".

Moved by Mr. Burns, seconded by Mrs. Irely, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

William Cook, of SW PA AAA Agency, Inc., accepted the Proclamation and thanked the Board for their many years of support to seniors in the workforce. Mr. Cook pointed out the positive aspects of employing older workers.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Joan Jessen, of the Chartiers Creek Watershed Association, requested the Commissioner's assistance with the upcoming Catfish Creek Cleanup which will be held on September 20, 2003 from 9 a.m. – 3 p.m. Ms. Jessen gave details of what the cleanup would entail and noted her group is looking for volunteers and donated materials to conduct the cleanup.

Commissioner Irey stated the Board could contact PennDOT to inquire if they would be willing to donate some garbage bags and gloves for the cleanup.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Produce for Washington County Health Center and Correctional Facility to Jebbia's Market, Wheeling WV. Award is based on their per unit cost of \$.60 above the daily Pittsburgh Wholesale Fruit & Vegetable Report as submitted in their bid proposals.

This bid has been awarded to the lowest bidder meeting specifications. This bid will be in effect October 1, 2003 through September 30, 2006 at a total yearly cost of approximately \$30,000.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bid for Produce for the Health Center and Correctional Facility as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Small Equipment Maintenance for Washington County to West Point Products/Computer Printer Repair, Pittsburgh PA for the per hour rate of \$60.00 for Monochrome copiers and printers and \$85.00 for Color LaserJet printers and copiers.

This bid has been awarded to the only responsive bid received. This bid will be in effect from October 1, 2003 thru September 30, 2005 at a total yearly cost of approximately \$10,000.00 to \$15,000.00.

Moved by Mr. Burns, seconded by Mrs. Irey, awarding the bid for Small Equipment Maintenance as per above. .

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Kitchen & Housekeeping Supplies for Washington County to the following vendors:

Section IV – Kitchen Solid Supplies will be awarded in total to Allegheny Supply, Duncansville PA

The remaining items have been awarded to the following vendors based on the per unit cost:

Gem Edwards Inc., Hudson OH
Janitorial Supply Co., Smock PA
Steratore Sanitary Inc., Eighty Four PA

All items have been awarded to the lowest bidder meeting specifications. Certain items have not been awarded to the lowest bidder as they did not meet specifications. This bid will be in effect through July 31, 2004 at a total yearly cost of approximately \$31,000.

Moved by Mr. Burns, seconded by Mrs. Irej, awarding the bid for Kitchen and Housekeeping Supplies as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for proposals for the back scanning and indexing of documents for the Recorder of Deeds Office for the period of January, 1952 up to and including September 29, 1994. This project is to be completed by December 31, 2004 at a cost of approximately \$100,000 and will be paid totally from the Recorder of Deeds Records Improvement Fund.

Also, authorization to advertise for proposals for office space for District Justice Mark located in Canonsburg due to the redistricting in 2004 and District Justice Ellis as the current space is no longer sufficient for the District Justice.

Moved by Mr. Burns, seconded by Mrs. Irej, approving authorization to advertise for RFP's for the Recorder of Deeds Office and office space for Magisterial District 27-2-1 as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase for a Xerox Work Centre Pro-35 Digital Copier System at a total cost of approximately \$13,555 based on receiving documentation on state contract pricing. This will be paid with funds from the Recorder of Deeds Improvement Funds.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the state contract purchase for a Xerox Work Centre Pro-35 Digital Copier System for the Recorder of Deeds as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a ten year lease agreement with Mary Bash for property in Amwell Township for the Mt. Wheeler 911 tower site. This will be effective April 1, 2003 through March 31, 2013 at the annual cost of \$3,000. The lease will have a provision that should Washington County come to an agreement on the purchase of the property within the first year of the lease the rent for the year would go towards the purchase price. Also, the lease would contain a "Right of First Refusal" should Mrs. Bash desire to sell the property in the future Washington County would be given the first option.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing lease agreement with Mary Bash.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Greater Washington County Food Bank for administering and distribution of the TEFAP Program for the period of October 1, 2003 through September 30, 2004 with the funding amount to be announced pending the passage of the Federal Budget. No County funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with the Greater Washington County Food Bank as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Maria Garcia, Houston	Lawrence Feather, Washington
Jamie Evans, Burgettstown	Joan Terrell, McDonald
Albert Lytle, Jr., Donora	Tamika Peterson, Washington
Christine Benning, Monongahela	Holly Hamilton, Finleyville
Adina Alderson, Washington	Melody Kasmarik, Donora

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a decrease to the previously approved 2003-2004 rates for the Families United Network, Inc. to the 2002-2003 rates.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing decrease to the previously approved 2003-2004 rates for the Families United Network, Inc.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Purchase of Service Agreements with providers for fiscal year 2003-2004 for Children and Youth Services.

Cornell Abrazas	\$800,000
NHS Youth Services	150,000
Northwestern Human Services-PA, Inc.	50,000

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Purchase of Service Agreements for Children and Youth Services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement between Washington County and Southwestern Pennsylvania Corporation for the 2003-2004 Unified Planning Work Program. This represents a renewal of an annual agreement with SPC that reimburses the County \$7,600 for the Planning Commission participation in the Long Range Transportation Plan Update. The total costs assessed to the County are \$9,500 whereby the County provides a 20% match of \$1,900 and the SPC reimbursement is paid through federal highway funds.

Moved Mr. Burns, seconded by Mrs. Irej, approving the agreement between Washington County and Southwestern Pennsylvania Corporation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an aircraft hangar lease with Gary Bradshaw at the Washington County Airport at the monthly rate of \$180.20 for hangar A-3.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing aircraft hangar lease with Gary Bradshaw as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on August 20, 2003 immediately following the Agenda Meeting to discuss personnel, real estate and litigation issues.

SOLICITOR:

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irej, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

- | | |
|---|------------------------------------|
| <p>1. Maronda Homes Inc.
11 Timberglen Road
Imperial, PA 15126
District: Cecil Township
Parcel No. 140-012-19-00-0003-00
Total: \$431.43</p> | <p>2002 County Tax</p> |
| <p>2. Maronda Homes Inc.
11 Timberglen Road
Imperial, PA 15126
District: Cecil Township
Parcel No. 140-012-18-00-0008-00
Total: \$85.75</p> | <p>2002 County Tax</p> |
| <p>3. Maronda Homes Inc.
11 Timberglen Road
Imperial, PA 15126
District: Cecil Township
Parcel No. 140-012-15-00-0002-00
Total: \$437.91</p> | <p>2002 County Tax</p> |
| <p>4. Carlo Borriello
1623 Rostraver Road
Belle Vernon, PA 15012
District: North Charleroi Borough
Parcel No. 500-010-00-00-0003-01
Total: \$1,356.90</p> | <p>2001, 2002, 2003 County Tax</p> |

- | | |
|--|------------------------------|
| <p>15. John C. & Jacalyn E. Hansell
 210 Deer Drive
 Washington, PA 15301
 District: South Strabane Township
 Parcel No. 600-007-06-00-0060-00
 Total: \$243.14</p> | <p>2003 County Tax</p> |
| <p>16. Robert N. & Nancy L. McCurdy
 234 Hooks Lane
 Canonsburg, PA 15317
 District: Canonsburg 1st Ward Annex
 Parcel No. 095-001-10-00-0026-00
 Total: \$111.05</p> | <p>2002, 2003 County Tax</p> |
| <p>17. James J. & Christine M. McVeigh
 236 Hooks Lane
 Canonsburg, PA 15317
 District: Canonsburg 1st Ward Annex
 Parcel No. 095-001-10-00-0025-00
 Total: \$65.27</p> | <p>2003 County Tax</p> |
| <p>18. Donna M. Bryner
 371 Beacon Avenue
 Washington, PA 15301
 District: Canton Township
 Parcel No. 120-010-09-99-0371-01T
 Total: \$28.68</p> | <p>2003 County Tax</p> |

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately

10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

September 10, 2003

ATTEST: *Carmine E. Kresh*
 ADMINISTRATOR/CHIEF CLERK