

Minute No. 729

Washington County Commissioners

Washington, PA, October 2, 2003

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irey and J. Bracken Burns, Sr. Also being present: Richard DiSalle, Solicitor; Linda Belcher, Administrative Assistant; Melanie Finney, Planning Commission; Sheriff Larry Maggi and Deputy John Altman; George Eckert, member of the Veterans Advisory Council; Reverend Steven Brotzman, First Baptist Church; Ron Sicchitano, Public Safety; Roger Young, Linda Pescho and Laura Rynaiwec, Washington County Firemen's Association; Shari Lammers and Michelle Ritter, Washington Women's Shelter; Ed Kovacik, Canonsburg Renaissance Group; Pete Lorenzo, SEIU; Marcella Dalverny, Richard Warco, Carl Maggi, Jerry Seaman and Phil Ames, interested citizens; Jim Jefferson, WJPA; Terri Johnson, Observer-Reporter and CalU TV.

Chairman Bevec called the meeting to order at approximately 10:05 a.m.

Reverend Brotzman led with a prayer.

Mr. Eckert led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 728 dated September 18, 2003.

Moved by Mr. Burns, seconded by Mrs. Irey, that Minute No. 728 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Commissioner Irey brought to the Board's attention correspondence she received from Michael Povich, of the Veterans Advisory Council, stating the Commissioners supported omitting "under God" from the Pledge of Allegiance. She pointed out the Commissioners do not support this action and requested Mr. Eckert inform the council of the Commissioners' position.

Mr. Eckert agreed to do so.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring October 5-11, 2003, as "National Fire Prevention Week".

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mr. Sicchitano accepted the Proclamation and introduced Roger Young, Chaplin for the Washington County Firemen's Association. Mr. Young made comments regarding the importance of fire prevention. Linda Pescho and Laura Rynaiwec, of the Firemen's Association thanked the Commissioners for the Proclamation.

The Commissioners read a Proclamation declaring the month of October, 2003, as "Domestic Violence Awareness Month".

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Ms. Robinson-Ritter accepted the Proclamation and thanked the Board for their continued support.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Marcella Dalverny, of Burgettstown, addressed the Board regarding the Washington County Redevelopment Authority acquiring her property to construct a new senior apartment complex in Burgettstown Borough. Ms. Dalverny noted that this action will adversely affect her life in more ways than one. She stated she was not properly informed of this action by the Washington County Redevelopment Authority but from a public notice in the newspaper. Ms. Dalverny noted there are other sites available in the area and questioned why these sites were not considered for the project.

Ms. Dalverny requested the Board of Commissioners submit the following information regarding this project to her attorney, Paul Walsh of Slovan by 10:00 a.m. October 7, 2003:

- | | |
|--|----------------------------------|
| Inception | Justification |
| Dates | Studies done |
| Reasons | Names involved |
| Reasoning | Real estate firm |
| Funding | Properties involved |
| Property owners consulted | Why empty land is not considered |
| Entire WCRA/Burgettstown Council project | |

The Commissioners stated they would refer this request to the Washington County Redevelopment Authority for response.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for the winter products for the Joint Municipal Purchasing for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals.

- American Rock Salt Co., LLC, Mt Morris NY 14510
- Culverts Inc., Coraopolis PA 15108
- Windward Petroleum, Youngwood PA 15697 (formerly Guttman Oil)

This bid has been awarded to the lowest bidder meeting specifications. This bid will be in effect from Date of Award to September 30, 2004. The total yearly cost is approximately \$30,000.00

Moved by Mr. Burns, seconded by Mrs. Irej, to award the Joint Municipal Purchasing bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for the Voter Removal Notices to Curtis 1000, Inc., Newington, CT. This bid is to be effective through September 30, 2006. The first year there is an estimate of 28,000 pieces that need to be printed and mailed at a total cost of approximately \$7352.80 or if possible to mail at the presort rate the estimated total would be \$6344.80. The total cost over the three year period would be over \$10,000.

The cost of printing will remain firm for the three year contract but the postage rates will fluctuate according to the U.S. Postal Rates.

Moved by Mr. Burns, seconded by Mrs. Irej, awarding the bid for Voter Removal Notices as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the submission of a grant request to the Pennsylvania Department of Conservation and Natural Resources for the engineering and design of 4.25 miles of the Panhandle Trail. The total cost of \$70,000 will be matched with a TEA-21 construction grant.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the submission of at grant request for the Panhandle Trail as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a TEA-21 grant request in the amount of \$322,000 for the construction of 4.25 miles of the Panhandle Trail.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the submission of a TEA-21 grant request for the Panhandle Trail as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Maher Duessel, Certified Public Accountants to complete an audit of the National Pike Trail Feasibility Grant obtained from the National Road Heritage Park. The cost of this service is \$1,000 and will be paid through the Parks budget.

Moved by Mr. Burns, seconded by Mrs. Irej, approving an agreement with Maher Duessel, Certified Public Accountants to perform an audit of the National Pike Trail Feasibility Grant as per above.

Washington County Airport as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a grant request to the Pennsylvania Department of Conservation and Natural Resources for the construction of a horse trail at Cross Creek Park. The project will serve a dual purpose to upgrade the emergency access road and correct drainage problems on this road as well. The \$70,000 project cost will require a \$35,000 match from the County which will include in-kind services with cash funds.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the submission of a grant request for the construction of a horse trail at Cross Creek Park as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Tender Care Learning Center, Clairton
Carissa Mallary, Washington
Barbara Newman, Bulger
Donna Krut, Claysville
Amy Ross, Strabane
Christina Daugherty, McDonald
Robin Anderson, Marianna

Jenna Bruce, Claysville
Heather Brooks, Washington
Helen Henderson, Washington
Marie Spiker, Canonsburg
Candi Lynn Hooder, New Eagle
Ashley Remaley, Washington

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Alex E. Paris Contracting Company, Inc. for the donated construction of 4.6 miles of the Panhandle Trail. The contractor will remove and crush stone from the trail, prepare the surface and finish a ten foot wide trail with the stone fines. The total contract time is not to exceed two years. The contractor is required to secure necessary approvals from AT&T for the fiber optic line and all necessary permits. Any stone not used in the construction of the trail becomes the property of Alex E. Paris Contracting Company, Inc.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing agreement with Alex E. Paris Contracting Company, Inc.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for a Cost Per Copy Program for county departments. The purpose of this bid is to be able to replace copiers that need to be replaced at a cost per copy which would include all maintenance and supplies. The bid will be for a five year period.

Moved by Mr. Burns, seconded by Mrs. Irey, approving authorization to advertise for bids for a Cost Per Copy Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the annual hardware maintenance, license and software support for the Ballot Tabulation and Voter Registration system with Election Systems and Software, Inc. of Omaha, Nebraska. The total cost is \$18,388 and will be effective November 1, 2003 through October 31, 2004.

Moved Mr. Burns, seconded by Mrs. Irej, approving the renewal of the annual hardware maintenance, license and software support for the Ballot Tabulation and Voter Registration system as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a lease agreement for the Record Storage facility with Aaron and Joyce Stimmel for approximately 14,000 square feet. This will be a five year lease with the option to renew for a second five year term at the rate of \$4.00 per square foot for the first term and \$4.12 for the second term. The lease would be effective January 1, 2004 through December 31, 2008 with the option to renew.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing lease agreement with Aaron and Joyce Stimmel for the Record Storage facility.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the accounting firm of Maher Duessel in the amount of \$25,000 to provide assistance needed to assure the County's compliance with Government Accounting Standards Board Statement #34.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreement with Maher Duessel as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the contract with Allegheny & Chesapeake Physical Therapists, Inc. for the Washington County Health Center to increase the amount paid to \$38.25 per hour of service per professional (includes physical therapists, physical therapy assistants, occupational therapists, certified occupational therapy assistants and speech language pathologists). This will be effective September 1, 2003 and on the first of July each year thereafter.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the addendum to the contract with Allegheny & Chesapeake Physical Therapists, Inc. for the Washington County Health Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following contract amendments with providers for Children and Youth Services for fiscal year 2002-2003:

	<u>FROM</u>	<u>TO</u>
Southwestern Behavioral Health Care- Host Homes	\$110,000	\$175,500
Pressley Ridge	\$ 76,000	\$111,000
Try Again Homes	\$300,000	\$335,000

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing contract amendments for Children and Youth Services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to he Board for their consideration and approval purchase of service agreements with the following providers for Children and Youth Services for fiscal year 2003-2004:

	<u>Contract Maximum</u>
Family Care for Children & Youth (Foster Care)	\$640,000
Emergency Youth Shelter	\$ 25,000
LEADER Program with JPO	\$335,650

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing purchase of service agreements for Children and Youth Services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for two staff members to attend a five day training session for Forensic Interview of Children in Huntsville, Alabama beginning November 3 – 7, 2003 sponsored by the National Children’s Advocacy Center. It is to be noted CARE Center will be paying for registration fees, however, the responsibility of lodging, meals and travel will be paid through CYS at an estimated cost of approximately \$1,500 for both staff members.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing travel request for staff members of Children and Youth Services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal agreement with Washington Hospital for case management services. Washington Hospital Occupational Medicine Center will provide Washington County with case management services at a cost of \$45.00 per hour and will be effective October 1, 2003 through September 30, 2004.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreement with Washington Hospital as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

OTHER BUSINESS

Commissioner Irej presented to the Board correspondence she received from District Attorney Pettit this morning regarding a PCCD Grant proposal that was discussed yesterday at the agenda meeting. Commissioner Irej

stated this grant would cost the county in the third year in excess of \$60,000. She pointed out she would like this letter to be part of the record reflecting Mr. Pettit would seek alternative ways to continue funding in the second and third years of this grant through the Pennsylvania Department of Aging, other PCCD grants and private and public support to pay the balance that would remain.

Moved by Mrs. Irej.

Commissioner Burns stated he needs some clarification as to what this actually means. He questioned what happens if Mr. Pettit is not able to acquire financial support as stated would the County be committed to this three year project. Commissioner Burns stated his concerns and noted his is not interested in entering into a three year agreement and find out funding is not available. He pointed out this is what the Board was trying to avoid.

Some discussion followed on this issue.

Commissioner Burns stated it might be more prudent for the Board to wait until April so Mr. Pettit could have time to secure funding for the second and third year and if he succeeds then the Board can approve the grant at that time.

Commissioner Irej noted Mr. Pettit informed her this item has urgency in getting approved at this meeting because of a deadline for the grant.

Commissioner Burns stated the budget director explained that if the deadline was missed the County would be able to apply again in April.

Seconded by Mr. Bevec, to approve a new PCCD grant application to the Pennsylvania Commission on Crime and Delinquency for the District Attorney's Office in the amount of \$38,167 with a starting date of January 1,2004 through 2007.

Roll call vote taken:

Mr. Burns - No; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried.

ANNOUNCEMENTS

An Executive Session was held on October 1, 2003 immediately following the Agenda Meeting to discuss personnel and litigation issues.

County Offices will be closed on Monday, October 13, 2003 in observance of Columbus Day holiday.

SOLICITOR:

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irej, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

- | | |
|----------------------------------|-----------------|
| 1. John M. & Linda L. Slusarczyk | 2003 County Tax |
| 10 Blaine Blvd. | |
| West Brownsville, PA 15417 | |
| District: West Brownsville Annex | |
| Parcel No. 675-017-00-03-0005-00 | |
| 670-004-00-01-0002-00 | |
| 670-004-00-02-0011-00 | |
| Total: \$91.21 | |

- | | |
|---|-----------------------------------|
| <p>2. Countrywide for Brian J. Kengor
 Post Office Box 10211 SV 24
 Van Nuys, CA 91410
 District: Canton Township
 Parcel No. 120-008-05-00-0002-00
 Total \$114.37</p> | <p>2002 & 2003 County Tax</p> |
| <p>3. Kenneth & Shelly Sala
 114 Sherborne Drive
 McMurray, PA 15317
 District: Peters Township
 Parcel No. 540-007-27-00-0018-00
 Total \$505.33</p> | <p>2003 County Tax</p> |
| <p>4. Thomas J. & Lisa M. Pollack
 104 Singletree Drive
 Venetia, PA 15367
 District: Peters Township
 Parcel No. 540-005-22-00-0009-00
 Total \$150.94</p> | <p>2003 County Tax</p> |
| <p>5. First Commonwealth Bank for
 Leonard A. & Deborah E. Takach
 653 Philadelphia Street
 Indiana, PA 15701
 District: North Strabane Township
 Parcel No. 520-011-06-00-0008-02
 Total \$30.52</p> | <p>2003 County Tax</p> |
| <p>6. Thomas J. Jr., & Amy J. Myslinski
 310 Snowberry Circle
 Venetia, PA 15367
 District: Peters Township
 Parcel No. 540-002-17-00-0002-00
 Total \$442.52</p> | <p>2003 County Tax</p> |
| <p>7. Martin P. Jr., & Cheryl A. Rubeo
 120 Lexington Drive
 McMurray, PA 15317
 District: Peters Township
 Parcel No. 540-006-07-00-0014-03
 Total \$473.21</p> | <p>2003 County Tax</p> |
| <p>8. Thomas A. & Mary Jo Pollack
 303 Abbey Brook Lane
 Venetia, PA 15367
 District: Peters Township
 Parcel No. 540-002-22-00-0009-00
 Total \$464.63</p> | <p>2003 County Tax</p> |
| <p>9. Karl & Lynett M. Subrick
 798 Thomas Eighty Four Road
 Eighty Four, PA 15330
 District: North Strabane Township
 Parcel No. 540-005-00-00-0014-00
 Total \$69.14</p> | <p>2003 County Tax</p> |
| <p>10. Daniel J. & Meagan C. Skaff
 119 Bremen Lane
 McMurray, PA 15317
 District: Peters Township
 Parcel No. 540-007-17-00-0032-00
 Total \$427.04</p> | <p>2003 County Tax</p> |
| <p>11. Michael & Kelley E. Frantz
 252 Hooks Lane
 Canonsburg, PA 15317
 District: Canonsburg 1st Ward Annex
 Parcel No. 540-001-11-00-0032-00
 Total \$58.84</p> | <p>2003 County Tax</p> |

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12. Michael P. & Terry G. McGonigal
292 Justabout Road
Venetia, PA 15367
District: Peters Township
Parcel No. 540-008-20-00-0011-00
Total \$836.71
2003 County Tax
13. Anthony P. & Kathleen M. McGrew
22 East McNutt Street
Houston, PA 15342
District: Houston Borough
Parcel No. 360-012-00-00-0004-00
Total \$127.19
2003 County Tax
14. James & Jan Pini
103 Crabtree Court
Venetia, PA 15367
District: Peters Township
Parcel No. 540-002-23-00-0018-00
Total \$453.33
2003 County Tax
15. Mary Sezawich
Post Office Box 456
Fayette City, PA 15438
District: Charleroi Borough
Parcel No. 160-031-00-01-0007-00
Total \$89.84
2003 County Tax
16. Steven R. & Marla V. Lacy
339 Snowberry Circle
Venetia, PA 15367
District: Peters Township
Parcel No. 540-002-17-00-0022-00
Total \$661.77
2003 County Tax
17. Daniel R. & Jeanne M. Ruffing
111 Linksvie Drive
McMurray, PA 15317
District: Peters Township
Parcel No. 540-003-00-11-0003-00
Total \$407.39
2003 County Tax
18. John J. Sr., & Susan M. Bertovich
231 Meadowcroft Road
Avella, PA 15312
District: Jefferson Township
Parcel No. 380-015-01-03-0001-00
Total \$20.95
2003 County Tax
19. Paul F. & Josephine H. Groff
125 Justabout Farms Road
Venetia, PA 15367
Peters Township
Parcel No. 540-008-00-00-0020-06
Total \$235.50
2003 County Tax
20. Paul F. & Josephine H. Groff
125 Justabout Farms Road
Venetia, PA 15367
District: Peters Township
Parcel No. 540-008-00-00-0020-07
Total \$717.80
2003 County Tax
21. Paul F. & Josephine M. Groff
125 Justabout Road
Venetia, PA 15367
District: Peters Township
Parcel No. 540-008-00-00-0020-05
Total \$1,932.40
2003 County Tax

22. David Paul Hapchuk 2003 County Tax
 226 Rankin Road
 Washington, PA 15301
 District: North Bethlehem Township
 Parcel No. 490-009-00-00-0009-00
 Total \$91.24

23. DC Wasik Corp 2003 County Tax
 606 Hemlock Drive
 Coraopolis, PA 15108
 District: Independence Township
 Parcel No. 370-005-07-00-0028-00
 Total \$13.09

24. Robert L. Black 2003 County Tax
 700 Wilmington Street
 Washington, PA 15301
 District: Canton Township
 Parcel No. 120-011-09-03-0009-00
 Total \$5.10

25. Diane L. Ashley 2003 County Tax
 1007 Royal Drive
 Canonsburg, PA 15317
 District: North Strabane Township
 Parcel No. 520-011-06-00-0006-01
 Total \$33.39

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval a Memorandum of Understanding between Washington County and North Branch Energy, Inc. and Champion Processing, Inc. for the purpose of assessing the viability of a bituminous coal waste fired power generator facility known as the Beech Hollow Power Generator Project in Robinson Township, Washington County.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Memorandum of Understanding.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval the ratification of Requests for Proposals for Title Search work in connection with the County's purchase of the Western Center property from the Commonwealth of Pennsylvania.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the ratification of Requests for Proposals as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately

10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

_____ *October 7* _____, 2003
 ATTEST: *Catherine E. Kresh*
 ADMINISTRATOR/CHIEF CLERK