

Minute No. 734

Washington County Commissioners

Washington, PA, December 18, 2003

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irely and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Administrator/Chief Clerk; Richard DiSalle, Solicitor; Linda Belcher, Administrative Assistant; Vicki Bryan and Melanie Finney, Planning Commission; Sheriff Larry Maggi and Todd Hammond; Gary Mucho and Deanna DeRosa, Veterans Affairs; Max Morgan, Washington County Economic Development; Roger Metcalfe, Budget Director; Robert Umstead, Executive Director of the Redevelopment Authority; Mark Tallarico, Tourism Promotion Agency; Pete Lorenzo, SEIU representatives; Harry Sabatasse, Marcella Dalverny, A. J. Sorenson, Ron and Maya Patch, Sam Cushey, Pete West, Rich Warco, Jerry Seaman, Joe Abate, Dave Posner, Joe Zupancic and Bill Sember, interested citizens; Jim Jefferson, WJPA; Linda Ritzer, Observer-Reporter; and Ken McClain, CalU TV.

Chairman Bevec called the meeting to order at approximately 10:00.m.

Mrs. Irely led with a prayer.

Ms. DeRosa led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 733 dated December 4, 2003.

Moved by Mr. Burns, seconded by Mrs. Irely, that Minute No. 733 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a plaque to Robert M. Umstead recognizing and congratulating him for his many years of service to the community and the Washington County Redevelopment Authority.

Mr. Umstead thanked the Board for the plaque and stated it has been rewarding experience to be a part of development in Washington County. He stated he appreciated the close relationship and cooperation of the Board of Commissioners through the many years of working as the director of the Redevelopment Authority.

Malcolm Morgan of the Washington County Economic Development, presented to the Board for their consideration and approval a Resolution regarding the LERTA Program providing for property tax exemption for improvements to certain deteriorated industrial, commercial or other business property, setting a maximum exception amount and an exemption schedule and providing a procedure for securing an exemption for the Starpointe Industrial Project in Hanover Township.

Moved by Mr. Burns, seconded by Mrs. Irely, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mark Tallarico of the Tourism Promotion Agency presented a gift basket to William Caldwell, who was selected from a group of citizens who participated in the comprehensive plan survey that was conducted the past several

months through the Washington County Planning Commission.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Harry Sabatasse of Burgettstown expressed his concerns regarding the possibility of a county tax increase. He stated the citizens of Washington County can not afford this tax increase.

Marcella Delverny of Burgettstown stated everyone should do their best to good for others and respect each others property. She noted she would like to receive these standards from the Board.

Maya Patch of Carroll Township noted she was very honored to have been asked to participate in meetings with Commissioner Irely to try to balance the County budget.

Peter West of Washington commented on the issue of eminent domain and the seizing of his property in the City of Washington by Millcraft. He reiterated that he will not leave his property.

Commissioner Irely, as a taxpayer, commented on the County's budget and noted the economy is at its worst and the County needs to tighten their belts. She pointed out as a taxpayer she does not want to see a tax increase.

Commissioner Irely noted it is her job as a Commissioner to balance a budget and thanked everyone who took time to meet with her regarding County budget issue. She apologized for not having a consensus on the budget and stated she would continue to work with the Board to balance the budget.

A. J. Sorsenson questioned the Board why everyone is taxing more each year with no end in sight.

Joe Abate of Burgettstown stated it is a shame with all the taxes a property owner has to pay in his life that in Pennsylvania you never really own your home.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for the Briefs & Underpads to the following vendors based on the "per unit" cost:

Burrows, Wheeling Illinois
Druzak Medical, Ambridge, PA

All items have been awarded to the lowest bidder meeting specifications. This bid is effective January 1, 2004 through December 31, 2004 with the option to extend through December 31, 2005. The approximate yearly total is \$166,000.

Moved by Mr. Burns, seconded by Mrs. Irely, awarding the bid for briefs and underpads as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for the Linen to the following vendors based on the "per unit" cost:

ATD American Co., Wyncote, PA
Charm-Tex, Brooklyn, NY
Encompass Textiles, St. Paul, MN
Harbor Linen Co., Cherry Hill, NJ
Standard Textile Col, Inc., Cincinnati, OH

All items have been awarded to the lowest bidder meeting specifications. This bid is effective January 1, 2004 through December 31, 2004 with the option to extend through December 31, 2005. The approximate yearly total is \$78,000.

Moved by Mr. Burns, seconded by Mrs. Irej, awarding the bid for Linen as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommend the Board award the bid for the Web-Email Filtering Software to PC Connection, Pittsburgh PA in the amount of \$19,112. This includes the software, installation, training and annual maintenance.

Moved by Mrs. Irej, seconded by Mr. Burns, to award the bid for the Web-Email Filtering Software as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for the Automated License Software for the Treasurer's Office to PC Connection, Pittsburgh PA in the amount of \$38,000. This includes the developing of the software, installation and training. This amount is to be paid one half by the Records Improvement Fund and one half by Capital funds.

Moved by Mr. Burns, seconded by Mrs. Irej, awarding the bid for Automated License Software for the Treasurer's Office as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a contract supplement with HRG, Inc. for engineering of Pigeon #2, Stockdaletown Bridge in Monongahela. The increase of \$51,541.14 is for revisions to avoid section 4-f protected properties and to address additional analysis required by PennDOT with regard to the relocation of SR 481 and the design exception of the bridge structure to accommodate the protected property. The total contract cost of \$370,229.31 will be paid 80% state, 20% county liquid fuels.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the contract supplement with HRG, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract supplement with Monaloh Basin Engineers in the amount of \$2,497.19 to revise the rates for construction inspection in 2004. The total contract amount of \$218,372.76 will be paid 80% state and 20% county liquid fuels.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing contract supplement with Monaloh Basin Engineers for construction inspections in 2004.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to bid a T1 service between the Courthouse Square and the Washington County Health Center. The cost is estimated between \$350-\$500 per month depending on the term of the contract. This amount will be paid by the Health Center.

Moved by Mr. Burns, seconded by Mrs. Irej, approving authorization to bid for a T1 service between the Courthouse Square and Health Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase of eighteen personal computers as part of the county's computer replacement program. The total cost of this purchase is approximately \$25,000 and will be paid out of the Capital Expenditure fund and funds have been allocated towards the replacement program.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the state contract purchase of eighteen personal computers as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

| | |
|---|--------------------------------|
| Little Angels Child Development Center, Atlasburg | Theresa M. Conklin, Washington |
| Stacey Tarpley, Donora | Jeffrey Johnson, Monessen |
| Jessica Spangler, Washington | Florence M. Greco, Washington |
| Glenna Burnsworth, Finleyville | Freda Edmonds, Washington |

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes;

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a month to month extension on the current lease agreement with Scott Day for the Highway Safety Office. The month to month extension will be at the rate of \$800 per month and will continue until the office is moved to Courthouse Square.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the month to month extension for Highway Safety as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract addendum with IMR for the purpose of changing the total "not to exceed" from \$7,000 to \$12,000. The cost per image of \$0.04 will remain the same and all other terms and conditions of the original contract and the addendum to the contract will remain the same.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the contract addendum with IMR for the Recorder of Deeds.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal agreement with Washington Physician Hospital Organization, Inc. for the provision of healthcare services for the Correctional Facility. This renewal will reflect a 5% increase for the year. The monthly cost for January through December, 2004 is \$12,936.

Moved Mr. Burns, seconded by Mrs. Irej, approving the renewal agreement with Washington Physician Hospital Organization, Inc. for the provision of health care services for the Correctional Facility.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a payment of \$10,626 to RBA Professional Data Systems, Inc. of State College for the renewal of the yearly software maintenance for Informix. The effective date is June 27, 2003 through June 28, 2004 with no price increase.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the payment to RBA Professional Data Systems, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of the annual software agreement for RBA Professional Data Systems, Inc. at a yearly cost of \$24,966 for Tax Assessment, Tax Claim Bureau and the Treasurer's Offices. The effective date is January 1, 2004 through December 31, 2004 with no price increase.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the payment to the annual software agreement with RBA Professional Data Systems, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of the annual software agreement for Computata at a yearly cost of \$14,063.40. The effective date is January 1, 2004 through December 31, 2004. This software will be used by the Health Center for billing and MDS submissions to the state.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the payment of the annual software agreement for

Computata as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a three year contract with Value Behavioral Health of PA to serve as the designated behavioral health managed care organization for Medicaid eligible members of Washington County for the Mental Health/Mental Retardation Program. The term is January 1, 2004 through December 31, 2006 (with an option to extend the contract for two additional years. No County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the three year contract with Value Behavioral Health of PA for the Mental Health/Mental Retardation Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the 2004-2006 agreement with Value Behavioral Health of PA to extend the financial provisions of the original 1999-2003 agreement until such time that the HealthChoices Southwest capitation rates are accepted and made effective for 2004. No County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the amendment to the 2004-2006 agreement with Value Behavioral Health of PA for Mental Health/Mental Retardation Program.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreement with Southwest Behavioral Health Management, Inc. in the amount of \$249,460 for the period of January 1, 2004 through December 31, 2004 to provide administrative oversight of the County DPW agreement and the County VBH-PA agreements, effective January 1, 2004. No County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing agreement with Southwest Behavioral Health Management, Inc. for Mental Health/Mental Retardation Program.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of contract allocation adjustment agreements with the following Mental Health/Mental Retardation providers for fiscal year 2002-2003:

| <u>PROVIDER</u> | <u>ORIGINAL ALLOCATION</u> | <u>REVISED ALLOCATION</u> |
|------------------------------|----------------------------|---------------------------|
| Alternative Residential Svs. | \$3,177,111 | \$3,256,195 |
| Centerville Clinics | 468,000 | 540,732 |
| Greene ARC | 450,000 | 460,470 |
| Keystone | 99,823 | 105,913 |

| | | |
|-------------------------|-----------|-----------|
| REM Pennsylvania | 1,967,618 | 54,018 |
| Spectrum Family Network | 82,000 | 125,516 |
| UCP of SW of PA | 2,338,533 | 2,350,780 |
| Washington Communities | 1,493,588 | 1,527,097 |

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing contract allocation adjustment agreements for Mental Health/Mental Retardation Program.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Southwood Psychiatric Hospital in the amount of \$141,107 to provide Family Based Mental Health Services and to develop a Residential Treatment Facility in Monongahela. The term of the agreement is July 1, 2003 through June 30, 2004. No County funds are required.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the contract with Southwood Psychiatric Hospital for the Mental Health/Mental Retardation Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a two year contract with Tiburon of Clearwater, Florida to provide modifications to the FACTS 5 System for the remainder of this year, 2004 and 2005. The total contract is \$155,000 with approximately \$45,000 to be expected this year, \$45,000 in 2004 and \$65,000 in 2005. This will be paid from the Court Automation Capital budget.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the two year contract with Tiburon for the FACTS 5 System as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a \$2,000,000 Tax Anticipation Note with Boenning and Scottergood.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Tax Anticipation Note.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual supplemental budget appropriations for 2003.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the annual supplemental appropriation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the County's Property and

Casualty insurance for 2004 at the following premiums:

| | |
|--------------------|-----------|
| Commercial Package | \$407,619 |
| Health Center | 272,157 |
| County Airport | 7,500 |
| Public Officials | 121,696 |

Moved by Mr. Burns, seconded by Mrs. Irey, approving the renewal of the Property and Casualty insurance for 2004 as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the Retiree Health Insurance Policy effective January 1, 2004. This policy defines health insurance coverage for eligible retirees under the terms and conditions as outlined in the policy.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Retirees Health Insurance Policy as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chairman Bevec stated it was a pleasure and honor to serve the residents of Washington County the past four years and noted he had a great time meeting people from all parts of the County and thanked his colleagues and the dedicated staff and agencies of the County that he has worked with during his tenure as a Commissioner.

ANNOUNCEMENTS

An Executive Session was held on December 4, 2003 immediately following the Agenda Meeting to discuss personnel and real estate issues.

All County Offices will be closed on December 25, 2003 and January 1, 2004 in observance of the holidays.

The Reorganization/Salary Board Meetings for 2004 will be held January 5, 2004 at 2:00 p.m. in the Public Meeting Room.

The next regularly scheduled meeting of the Board of Commissioners will be held on January 15, 2004 at 10:00 a.m. in the Public Meeting Room.

The fourth quarter Salary Board Meeting will be held today immediately following the Board meeting.

SOLICITOR:

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irey, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

- | | |
|-----------------------------------|-----------------|
| 1. Thomas G. & Tina A. Boby | 2003 County Tax |
| 540 Alamae lakes Road | |
| Washington, PA 15301 | |
| District: South Franklin Township | |
| Parcel: 590-001-08-99-0002-13 | |
| Total: \$10.29 | |

2. Edward A. & Eileen L. McCloskey 2003 County Tax
 321 Ryan Lane
 Post Office Box 797
 Meadowlands, PA 15347
 District: Chartiers Township
 Parcel: 170-017-00-00-0014-02
 Total: \$769.67

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval the Western Center Agreement and Resolution between Washington County and the Washington County Authority for the acquisition of approximately 221.76 acres more or less of land, buildings and improvements known as the former Western Center property situated in Cecil Township, Washington County, Pennsylvania.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Western Center Agreement and Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

At this time the Board of Commissioners thanked Solicitor DiSalle for his legal services the past four years and wished him the best in the future.

Judge DiSalle stated it was an honor and privilege to work with this Board of Commissioners and he noted the professionalism of the department heads and staff of various offices he has worked with in the past.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 23, 2003
 ATTEST: Catherine E. Kresh
 ADMINISTRATOR/CHIEF CLERK