

Minute No. 692

Washington County Commissioners

Washington, PA, March 21, 2002

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irey and J. Bracken Burns, Sr. Also being present: Catherine E. Kresh, Administrator/Chief Clerk; Richard DiSalle, Solicitor; Angela Lemmon, Secretary; JoAnn Metz, Commissioner's Office; Lisa Cessna and Melanie Finney, Planning Commission; Mike Namie, Controller; James Altman, Sheriff's Office; Ken Krupa, Airport; Bob Harms, MH/MR; George Krcelich, Human Services; Steve Wiencek, Redevelopment; Jack Welty, Veterans Affairs; Pete Lorenzo, Maintenance; Sally Stephenson, Women's Navy Organization; Bob Irey, Harry Sabatasse; Ken Stephenson; Charlie Keenan; Marry Jo Keenan; Bonnie Gilbert; Dennis Fazzolare; Dave Baretour; Rubard Warco; interested citizens; Stacy Wolford, Valley Independent; Chris Haines, Herald Standard; Linda Metz, Observer-Reporter; Jim Jefferson, WJPA; and Gary Smith, Cal U TV.

Chairman Bevec called the meeting to order at approximately 10:05 a.m.

Ms. Finney led the meeting with a prayer.

Mrs. Stephenson led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 691 dated March 7, 2002.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 691 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPEICAL ORDER OF BUSINESS

The Commissioners read a Resolution supporting alternative funding sources to replace the revenue provided by the existing property tax system.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Harry Sabatasse thanked the Board for showing their support in this matter by adopting the Resolution.

Steve Wiencek of the Redevelopment Authority presented to the Board for their consideration and approval a Resolution for Modification One for the Highland-Ridge Redevelopment Project in the City of Washington.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mr. Wiencek presented to the Board for their consideration and approval a Resolution for the sale of Disposition Parcel No. 16 in the California Technology Park.

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Moved by Mrs. Irej, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Charlie Keenan, of Blaine Township, commented on the land swap deal in the McGuffey School District. Mr. Kennan gave a number of statistics relating to Blaine Township residents. He pointed out it is very important to work together regarding the land swap deal to benefit all residents of the area and to look at the best interests of everyone involved.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Security Services to Bedway Security Agency, Carnegie, PA for the amounts set forth in their bid.

The effective date of this bid is April 1, 2002 through March 31, 2003 with the option to extend for two additional years through March 31, 2005.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for security services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board table the bid for the Medical Supplies to allow time for further review.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for Medical Supplies as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board extend the contracts for Elevator Maintenance through February 14, 2007. This is in accordance with the initial bid award.

Moved by Mrs. Irej, seconded by Mr. Burns, to extend the Elevator Maintenance as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a request for the advancement of \$100.00 from the Controller's Office to open an additional cashier's drawer within Tax Claim Bureau Office.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the request for the advancement of \$100.00 for the Tax Claim Bureau.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the District Attorney's Office to approve the High Technology Crime Investigation Association to the list of approved associations for Washington County. The cost is \$40.00 annually per member.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the High Technology Crime Investigation Association as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval expenses related to the Peer Jury Annual Recognition luncheon to be held at Washington Park on May 9, 2002 in the amount of \$1,347.50. It is to be noted this expenditure has been approved in the program annual budget.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the expenses related to the Peer Jury Annual Recognition luncheon for the Juvenile Probation Office as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Dr. Randall Rodriguez of Monongahela to provide dental services on an "as needed" basis at the Health Center. This service will be for patients who are unable to be transported to an outside facility for services. This contract will be effective April 1, 2002 through March 31, 2003 and the charge will be a maximum of \$600.00 per month when services are rendered.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Dr. Randall Rodriguez as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a one year agreement with the Washington Physician Hospital Organization Inc., for the provision of healthcare services for the Correctional Facility. This is a renewal of the current contract with a net increase of 3.5% for the year. The monthly cost for January through March, 2002 is \$11,444.00 and the monthly cost from April through December, 2002 is \$11,980.00.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the one year agreement with the Washington Physician Hospital Organization, Inc., as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a Memorandum of Understanding with Mailing Specialists, Inc. of Pittsburgh for picking up the county's presort mail. There is a charge of .002 cent for each piece. It is to be noted there will be a savings of 1.8 cents on regular 34 cent mail and a savings of .064 cents on anything three ounces and over.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Memorandum of Understanding with Mailing Specialists, Inc.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for 2001-2002. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Alphabet Express, Moon Township	Merle Huff, Prosperity
Alphabet Express, Pittsburgh	Jennifer Russell, Donora
Pandacare, Inc., Group Daycare, Uniontown	Gloria Thompson-Adams, Washington
Charles Haddix, Washington	Christopher Makokele, Washington
Jason Minnie, Monessen	Norma Jean Jones, Strabane
JoAnn Bracken, Burgettstown	

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a resolution to sell used county law library books with a value of less than \$1,000.00 on an as needed basis. It is to be noted these books are very dated or have been entirely replaced with newer editions.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the resolution to sell used library books as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a resolution to sell approximately forty one steel sinks and two steel visiting cages from the old jail.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for two employees of Child Care Information Services to attend the National Association for Child Care Resource and Referral Agency Conference to be held in Cherry Hill, NJ on April 14th through April 17th, 2002. The total cost of this conference will be \$956.04 and is mandated and reimbursed by the state. No county funds are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the travel request as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the contract with the Pennsylvania Department of Health Bureau of Drug and Alcohol for the period of July 1, 2000 through June 30, 2005. The amendment will contain language that will allow the Single County Authorities (SCA) to receive funding for prevention, intervention and treatment services related to the September 11, 2001 terrorist attacks and any subsequent disaster relief efforts. No additional county funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the amendment to the contract with the Pennsylvania Department of Health Bureau of Drug and Alcohol as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an increase to the contract amount with Greenbriar Treatment Center Inpatient Services for an additional \$150,000.00 which will bring the contract amount to \$500,000.00, effective July 1, 2001 through June 30, 2002 based on year to date projections. No county funds are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving an increase to the contract amount with Greenbriar Treatment Center Inpatient Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the following mini grant recipients in the amount of \$2,000.00 each for the period of March 1, 2002 through June 30, 2002. No county funds are required.

Bethlehem Center Elementary
Catholic Charities
Club Serenity
Connect, Inc.
McGuffey School District
Neighborhood Drug Awareness Corp.
Ringgold School District

St. Patrick's School
Try Again Homes
Washington Hospital Teen Outreach
Washington County Women's Shelter
Washington School District
Wesley Academy, Inc.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing mini grant agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a six month contract for the period of January 1, 2002 through June 30, 2002 with Southwest Behavioral Care, Inc. for Mental Health/Mental Retardation Office in the amount of \$415,228.00 to provide health services. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the six month contract ion with Southwest Behavioral Care, Inc. as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Michael Smull, to provide staff training for direct service workers of mental retardation consumers. The contract period will be from March 1, 2002 through June 30, 2002 in the amount of \$3,100.00 and is made available through a special CCAP grant intended specifically for this purpose. No county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the contract with Michael Smull as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a supplement to the contract with L. Robert Kimball Engineers in the amount of \$10,079.59 itemized as follows for the Airport:

- \$2,055.40 for pen and ink change to glide slope foundation per FAA field view
- \$6,024.19 for alignment of elements by Dr. McFarland and \$2,000.00 for GPS mapping of obstructions (trees) in 34:1 approach surface per FAA inspection

The costs will be paid 50% State Capital Budget and 50% County funds.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the supplement to the contract with L. Robert Kimball Engineers.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a lease with Michael K. Pulaski in the amount of \$190.80 per month for rental of Hangar C-6.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Hangar Lease with Michael K. Pulaski.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval six easements with the Midway Sewerage Authority for various crossings across the Panhandle

Trail as follows:

- 40' temporary construction easement and 20' sanitary sewer easement near John's Avenue in Cecil Township
- 40' temporary construction easement and 20' sanitary sewer easement near John's Avenue in Cecil Township
- 40' temporary construction easement and 20' sanitary sewer easement near SR 980 in Cecil Township
- 40' temporary construction easement and 20' sanitary sewer easement near Washington Avenue in Robinson Township
- 40' temporary construction easement and 20' sanitary sewer easement near Stevenson Street and Railroad Street in Robinson Township
- 40' temporary construction easement and 20' sanitary sewer easement near Taylor Road in Robinson Township

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing easements with the Midway Sewerage Authority.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Washington County Fair Board for the construction of two new exhibition halls at the Washington County Fairgrounds. The agreement stipulates that Washington County will make available \$1,000,000.00 from 2002 bond issue proceeds and guarantee the Fair Board's obligation under an anticipated bank loan in the amount of \$600,000.00. The \$1,000,000.00 will be repaid through an annual allocation of \$75,000.00 from Hotel Tax proceeds. The \$600,000.00 will be paid through monies to be placed by the Fair Board into an escrow account solely for debt service payment. It is to be noted all monies will be made available to Washington County for payments associated with the construction project.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with the Washington County Fair Board as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Alice Lohr to provide counseling to victims of violent crimes. The amount of the contract will be \$60.00 per hour and will be paid from the Victim of Crime Act Grant (VOCA) which was previously approved March 7, 2002 by the Board. The contract will be effective July 1, 2002 through June 30, 2003 and will not require any county dollars. The contract will not exceed \$7,800.00.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Alice Lohr as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to solicit proposals from qualified engineering firms for services regarding the Panhandle Trail for drainage, slope and construction specifications.

Moved by Mrs. Irely, seconded by Mr. Burns, authorizing the solicitation of proposals as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a supplement to the contract with Widmer Engineers in the amount of \$26,821.97 for construction services on Pike #18, Walker in West Pike Run Township. The total contract amount will be \$216,232.93. The costs will be paid 80% State and 20% County Liquid Fuels.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the supplement to the contract with Widmer Engineers as per above.

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Roll call vote taken:**Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.****Motion carried unanimously.****ANNOUNCEMENTS****An Executive Session was held on March 20, 2002 immediately following the Agenda Meeting to discuss litigation and personnel issues.****County Offices will be closed on Friday, March 29, 2002 in observance of Good Friday.****SOLICITOR****Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds that have been approved by the Treasurer, Tax Assessment and Solicitor for the Tax Claim Bureau.****Moved by Mrs. Irely, seconded by Mr. Burns, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:**

1. Slovenian S & L for (2002 County Tax)
Robert M. & Mildred B. Koceski
214 Latimer Avenue
Strabane, PA 15363
District: Canonsburg 3rd Ward
Parcel No. 110-032-00-02-0006-04
Total amount: \$165.02
2. Slovenian S & L for (2002 County Tax)
Marcy Pankas and Jeffrey Cadez
214 Latimer Avenue
Strabane, PA 15363
District: Canonsburg 1st Ward
Parcel No. 095-001-04-03-0010-00
Total amount: \$42.44
3. Slovenian S & L for (2002 County Tax)
Marcy Pankas and Jeffrey Cadez
214 Latimer Avenue
Strabane, PA 15363
District: Canonsburg 1st Ward
Parcel No. 095-001-04-03-0011-00
Total amount: \$419.01
4. Slovenian S & L for (2002 County Tax)
Bernard A. Jr. & Dana Coleman
214 Latimer Avenue
Strabane, PA 15363
District: Canonsburg 2nd Ward
Parcel No. 100-002-00-01-0016-00
Total amount: \$156.39
5. Slovenian S & L for (2002 County Tax)
Martik Brothers, Inc.
214 Latimer Avenue
Strabane, PA 15363
District: Canton Township
Parcel No. 120-008-03-02-0003-01
Total amount: \$39.00
6. Bessie Hazelbaker (2002 County Tax)
533 S. California Drive
Coal Center, PA 15423
District: West Pike Run Township
Parcel No. 700-002-00-00-0010-02
Total amount: \$18.97

7. **Walter J. Hann** (2002 County Tax)
 1618 Route 2023
 Monongahela, PA 15063
 District: Carroll Township
 Parcel No. 130-003-00-00-0031-00
 Total amount: \$7.13
8. **Slovenian S & L for** (2002 County Tax)
Michael J. & Phillip L. Pirnik
 214 Latimer Avenue
 Strabane, PA 15363
 District: Canonsburg 1st Ward
 Parcel No. 095-001-02-01-0001-00
 Total amount: \$127.75
9. **William J. & Christine Bozovich** (2002 County Tax)
 178 Buckingham Road Extension
 Scenery Hill, PA 15360
 District: Somerset Township
 Parcel No. 580-013-00-00-0025-03
 Total amount: \$13.38
10. **Graham & Sherry Taylor** (2002 County Tax)
 695 Broad Street
 Washington, PA 15301
 District: Washington 8th Ward
 Parcel No. 780-011-00-02-0001-00
 Total amount: \$98.78
11. **Mark R. Winnett** (2002 County Tax)
 888 Aunt Clara Road
 Burgettstown, PA 15021
 District: Hanover Township
 Parcel No. 340-022-00-00-0003-01
 Total amount: \$5.50
12. **Clifford & Frankie Sue Newell** (2002 County Tax)
 101 Cynthia Drive
 Canonsburg, PA 15317
 District: Chartiers Township
 Parcel No. 170-005-04-00-0001-00
 Total amount: \$43.91

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval a Settlement Agreement between the Department of Public Welfare and Mental Health/Mental Retardation through a contract with Greene County ARC. Solicitor DiSalle noted this settlement would call for the maximum exposure of Washington County to the Department of Public Welfare in the amount of \$37,500.00.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Settlement Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

BID OPENINGS

Controller Namie opened and read the following bids.

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GLOVES (No Bid Bond required)

1. Acmo Sales Co.
809 Main Street
Wallsville, OH 43960

Total amount of bid: \$30,576.00
2. Apex Pinnacle Corp.
16 Canal Street
Port Crane, NY 13833

Total amount of bid: \$26,709.50
3. Druzak Medical, Inc.
200 First Street
Ambridge, PA 15003

Total amount of bid: \$19,565.98
4. The Allegheny Group
208 Woodland Road
Pittsburgh, PA 15238

Total amount of bid: \$20,130.40
5. Chagrin Safety Supply, Inc.
P.O. Box 23157
Chagrin Falls, OH 44023

Total amount of bid: \$30,940.88
6. The Glove Store
1250 E. Hallandale Beach, Boulevard 809
Hallandale, FL 33009

Total amount of bid: \$23,274.62
7. Thomas M. Howell
436 W. Gay Street
West Chester, PA 19382

Total amount of bid: \$16,199.00
8. Impact Absorbent Technologies
P.O. Box 1131
Atascadero, CA 93423

Total amount of bid: \$49,495.51
9. Interboro Packaging Corp.
114 Bracken Road
Montgomery, NY 12549

Total amount of bid: \$20,995.06
10. Minnesota Supply, Inc.
8121 10th Avenue North
Golden Valley, MN 55427

Total amount of bid: \$16,537.20
11. Moore Medical Corp.
389 John Downay Drive
New Britain, CT 06050

Total amount of bid: \$20,320.40

12. National Environmental, Inc.
1951 LaSalle Way
Marietta, GA 30062

Total amount of bid: \$30,031.05

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

DUPLICATING PAPER

1. Unisource
55 38th Street
Pittsburgh, PA 15201

Total amount of bid: \$39,040.00

2. Liberty Distributors
Route 40 East
Triadelphia, WV

Total amount of bid: \$3,360.00

3. Van Dyk Business Systems
800 Trumbull Drive
Pittsburgh, PA 15205

Total amount of bid: \$34,784.00

4. Savin Corporation
1531 Boettler Road
Uniontown, OH 44685

Total amount of bid: \$35,616.00

5. Bulldog Office Products
500 Glass Road
Pittsburgh, PA 15205

Total amount of bid: \$34,400.00

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____ *April 1* _____, 2002

ATTEST: *Catherine E. Kresh*
ADMINISTRATOR/CHIEF CLERK