

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 693

Washington County Commissioners

Washington, PA, April 4, 2002

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irey and J. Bracken Burns, Sr. Also being present: Catherine E. Kresh, Administrator/Chief Clerk; Richard DiSalle, Solicitor; Linda Belcher, Administrative Assistant; Sue Orrick, Commissioner's Office; Lisa Cessna and Melanie Finney, Planning Commission; Mike Namie, Controller; Todd Hammond, Sheriff's Office; George Krcelich, Human Services; Jack Welty, Veterans Affairs; Toni Sabo, Director of CCIS; Pastor Paul Blackford, First Church of Nazarene; Michael Povich, member of Washington County Veteran's Council; Natalie Hritsko, Meredith Hanson, Jackson Wollenburg, Daniel Mraz, Christina Fattman, Ariana Jaquay, David Sidick, Amber Seykoski, Amber Kirschner, art contest winners; Charlie and Mary Jo Keenan, Richard Warco, Paula Hritsko, Heather Hanson, Michelle Wollenburg, Kelly Keegan, Teresa Russell, Melinda Kolaczynski, Toni Sidick, Janet Eicholtz, Robin King, interested citizens; Stacy Wolford, Valley Independent; Chris Haines, Herald Standard; Linda Metz, Observer-Reporter; Jim Jefferson, WJPA; and Gary Smith, Cal U TV.

Chairman Bevec called the meeting to order at approximately 10:05 a.m.

Pastor Blackford led the meeting with a prayer.

Mr. Povich led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 692 dated March 21, 2002.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 692 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring April 7-13, 2002 as "Week of the Young Child".

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Toni Sabo, Director of Child Care Information Services thanked the Commissioners for the Proclamation and their continued support. Ms. Sabo noted an Art Contest involving young children was held in honor of the Week of the Young Child. Ms. Sabo introduced the winners of the contest and presented them with ribbons for placing first, second and third in three different age groups.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Charlie Keenan, of Blaine Township, commented on the land swap deal in the McGuffey School District. Mr. Kennan read a letter he received from the law firm Bassi, McCune and Veerland outlining the land swap deal.

Mr. Keenan stated he did not clearly understand the letter and wanted to know if the Board could explain the letter to him. He expressed his desire to come up with a type of resolution that would be beneficial to everyone involved in the land swap deal.

Richard Warco, of West Finely Township, requested the Board keep residents of the McGuffey area informed of any updates regarding the land swap deal.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Medical Supplies to the following vendors for the Correctional Facility and Health Center based on the "per unit" cost submitted in their bid proposals:

CR Bard, Inc. Murray Hill NJ	Coloplast Corporation, Marietta GA
Druzak Medical, Inc., Ambridge, PA	Dumex Medical, Toronto, Ontario
Handy Care, Gardena CA	Just What the Doctor Ordered, Butler, PA
McKesson Medical, Golden Valley, MN	Medcare Equipment Co., Greensburg, PA
Medi-Man Rehab. Products, Mississauga Ontario	Medline Industries, Finleyville, PA
Mercy Surgical, Canonsburg, PA	Moore Medical, Britain CT
Paper Products, Pittsburgh, PA	Sunrise Medical, Stevens Point, WI
Tactiltics, Boulder, CO	TriState Hospital Supply Corp, Jeannette, PA

The effective date of this bid is April 4, 2002 through March 31, 2003 and the total yearly cost is approximately \$330,000.00.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for medical supplies as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board table the bids for the Gloves and Duplicating Paper to allow time for further review.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for Gloves and Duplicating Paper for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Hazardous Emergency Preparedness training grant in the amount of \$5,845.00 for calendar year 2002. The grant money will provide financial assistance to the County to conduct hazardous materials training. This amount represents a federal share of 80% and requires 20% soft match from the County. No County dollars are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Hazardous Emergency Preparedness Training Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a grant application and enter into an agreement with the Department of Housing and Urban Development for the Homeless Services Programs.

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It is to be noted the specific time period will be announced at a later date to commence in 2003 through 2006. No County dollars are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the grant application and agreement with the Department of Housing and Urban Development for the Homeless Services Programs as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a travel request for two employees of Children and Youth Services to attend a training session on advanced investigative interviewing in Huntsville, Alabama on May 6-10, 2002. The total cost of \$2,232.00 is funded through State, Federal and budgeted County money and includes airfare, lodging and meals.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing travel request to employees of Children and Youth Services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a grant and enter into an agreement with the Commonwealth of Pennsylvania Department of Public Welfare, Office of Children, Youth and Families to provide Child Care Services. This agreement will be for the period of July 1, 2002 through June 30, 2003 in the amount of \$5,288,323.00 and no County dollars are required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the submission of a grant and agreement with the Commonwealth of Pennsylvania Department of Public Welfare, Office of Children, Youth and Families as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the amendments to the following Purchase of Service Agreements for fiscal year 2001-2002 for Children and Youth Services

Adelphoi Village - Add per diem of \$241.24 for Secure Female Placement Program. No change in original authorization amount.

Community Alternatives - Increase Residential Treatment Facility per diem to \$147.46. No change in original authorization amount.

National Mentor Healthcare - Add per diem of \$42.25 for placement. No change in original authorization amount.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Purchase of Service Agreements for Children and Youth Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for 2002. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Jamie's Family Daycare, Coraopolis
Marsina Mathews, Canonsburg
Michelle Jacobs, Washington

Cynthia Brooks, Eighty Four
Sande Lillard, Burgettstown

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Diversified Human Services, Inc. (formerly Southwest Behavioral Care, Inc.) for fiscal year 2001-2002. The contract amount is \$45,352.00, the balance of the original contract with Diversified Human Services, Inc.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the agreement with Diversified Human Services, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of the following members of the Children and Youth Advisory Board for a two year term effective April 4, 2002 through April 3, 2004.

Sherri Adams
John Artuso
Susan Foster Blank, Esq.
Susan Broman
Florence Petrosky

Gary Hamilton
Alice Lohri
Charles Mancinelli
Dennis Mendicino
David Gehron

Isabell Segedi
William Woytovich
Roger Young
Barry Crumine
John Sawa

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing reappointments.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a lease agreement with the Redevelopment Authority for office space in Courthouse Square Office Building. The lease is effective March 1, 2002 through February 28, 2003 at the rate of \$13.50 per square foot plus 19 parking spaces at \$22.00 per month. The total monthly rent is \$5,016.00.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the lease agreement with the Redevelopment Authority as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Pinnacle Computing, of Washington for providing professional services as follows:

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Database Programming.....\$45/hour
 Application Programming..... \$45/hour
 Static Web Page Design..... \$30/page
 Enhanced Web Page Design..... \$75/page
 Web Site Development.....\$45/hour

It is to be noted all services would be on an "as needed" basis and will be charged to the requesting department. This agreement will be effective April 15, 2002 and shall continue until either party gives a thirty day notice of cancellation.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Pinnacle Computing, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution authorizing the sale of a used convection oven at the Correctional Facility. This sale would be advertised on the bulletin boards as required by law and sale of the item will be made to the highest and best bid.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Resolution for the sale of a used convection oven as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the Juvenile Accountability Incentive Block Grant (JAIBG) with the Pennsylvania Department on Crime and Delinquency (PCCD). This federal grant is for the period of July 1, 2002 through June 30, 2003 and includes a ten percent County match. The total project cost of \$51,475.00 consists mainly of the salary and benefits of one probation officer.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing JAIBG for Juvenile Probation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the land lease agreement with Paul Songer Vacair, Inc. to increase commercial fees from 39cents to 45 cents per square foot and to increase rental fees from 30 cents to 35 cents per square foot at the Washington County Airport. The net annual commercial fee will be \$2,250.00 and the net annual land lease fee will be \$10,976.00. This land lease addendum will be effective August 5, 2002.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the addendum to the land lease agreement with Paul Songer Vacair, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval ~~an addendum to the land lease agreement~~

with David and Kathy Friend to increase the size of the land from 27,332.5 square feet to 43,132.5 square feet at a cost of 36 cents per square foot at the Washington County Airport. The commercial fee for the operation of Cheyenne Air will increase from 42 cents to 45 cents per square foot, effective November, 2002. The net annual commercial fee will be \$5,400.00 and the net annual land lease fee will be \$15,527.70. This land lease addendum will be effective July 14, 2002.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing addendum to the land lease agreement with David and Kathy Friend.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Change Order with Cast & Baker Corporation in the amount of \$119,600.00 for surveying, drainage and erosion control for the additional hangar space, excavation from the northside borrow area and installation of a cantilever electronic gate and fencing at the Washington County Airport. These additional items allow for one additional hangar and ramp to be developed and security system installation within the allocated grant amounts. Original contract cost of \$1,596,114.00 will be changed to \$1,733,076.57 as a result of change order no. 1 and this change order. The costs will be paid 90% federal, 5% state and 5% county aviation block grant dollars.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Change Order with Cast & Baker Corporation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Change Order with Cast & Baker Corporation in the amount of \$15,950.00 for a cantilever electronic gate system to provide for security measures within the allocated grant amount. The original contract total of \$480,253.05 will be changed to \$472,935.39 as a result of change order no. 1 and this change order. The costs will be paid 90% federal, 5% state and 5% county aviation block grant dollars.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Change Order with Cast & Baker Corporation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the solicitation of bids for the construction of a water line through Mingo Creek County Park. The costs for the construction will be paid through a DCNR grant in the amount of \$160,000.00 which requires a 50% match in County funds.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the solicitation of bids for the construction of a water line as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Deed of Easement with Joyce Wyatt and William G. Bradford in the amount of \$9,935.00 for a permanent easement and right-of-way to construct and maintain Buffalo #38, Brownlee Bridge in Buffalo Township and a temporary easement and right-of-way to remove the existing bridge structure and completion of the new bridge. The costs will be paid 80% state and 20% County Liquid Fuels.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Deed of Easement with Joyce Wyatt and William G. Bradford as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of ten new computers for Children and Youth Services at a cost of \$1,311.00 each. The total cost of this purchase is \$13,110.00 and will be paid \$5,637.00 Federal, \$5,978.00 State and \$1,495.00 County dollars.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the purchase of ten new computers for Children and Youth Services.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with South Franklin Township Fire Company for inspections at the Washington County Airport at an annual fee of \$1,000.00 and will be effective January 1, 2002 through December 31, 2002.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with South Franklin Township Fire Company as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to terminate the South Hills Landfill Trust Agreement per the Environmental Stewardship Act of 1999. The agreement requires the approval of Washington County, Mellon Bank and the Pennsylvania Department of Environmental Protection.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the termination of the South Hills Landfill Trust Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the County's Life Insurance Policy with MetLife for a three year period commencing on April 1, 2002.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the ratification of the County's Life Insurance Policy with MetLife as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on April 3, 2002 immediately following the Agenda Meeting to discuss litigation, real estate and personnel issues.

The Salary Board will hold quarterly meetings on the following dates immediately following the Commissioners' Meeting.

April 18, 2002	July 18, 2002
October 17, 2002	December 19, 2002

BID OPENINGS

Controller Namie opened and read the following bids.

DAM REHABILITATION #483 (Bid Bond required)

1. Allen Marine Services, Inc.
3576 S. Benzing Road
Orchard Park, NY 14127

Total amount of bid: \$55,750.00
A Bid Bond in the amount of \$7,000.00 accompanied the bid.

2. Basic Service, Inc.
440 Lindsay Road
Zelienople, PA 16063

Total amount of bid: \$84,114.00
A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

JOINT MUNICIPAL PURCHASING – SUMMER SUPPLIES (No Bid Bond required)

1. Chemung Supply Company
Box 527
Elmira, NY 14902
2. Guttman Oil Company
200 Speers Street
Belle Vernon, PA 15012
3. The Lane Construction Corporation
1 Rutgers Road, Second Floor
Pittsburgh, PA 15205
4. Marsh Asphalt, Inc.
P.O. Box 1125
Uniontown, PA 15401
5. Better Materials Corp.
2200 Springfield Pike
Connellsville, PA 15425

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- 6. Zappi Oil
44 Bridge Street
Washington, PA 15301
- 7. Rocal, Inc.
P.O. Box 640
Frankfort, OH 45628
- 8. Del-Sir Supply, Inc.
600 W. Pike Street
Meadow Lands, PA 15345
- 9. Walsh Equipment, Inc.
796 Unionville Road
Prospect, PA 16052

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

April 9, 2002

ATTEST: *Catherine E. Kresh*
ADMINISTRATOR/CHIEF CLERK