

Minute No. 695

Washington County Commissioners

Washington, PA, May 2, 2002

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irey and J. Bracken Burns, Sr. Also being present: Catherine Kresh, Administrator/Chief Clerk; Richard DiSalle, Solicitor; Linda Belcher, Administrative Assistant; Joann Metz, Commissioner's Office; Lisa Cessna, Vicki Bryan and Melanie Finney, Planning Commission; Mike Namie, Controller; Sheriff Larry Maggi, John Rheel and Todd Hammond, Sheriff's Office; Michelle Miller, Director of Human Resources; George Krcelich, Human Services; Nancy Bielawski, Purchasing Agent, Mary Lynn Spilak, Debbie DeStefano and Angie Alampi, Aging Services; Robert Umstead, Redevelopment Authority; Alvin Allison, Administrator, Health Center; Reverend Rob Berk, Christian Church of North America; Bill Caldwell, member of the Washington County Veterans Council; Donna Murphy and Tammy Taylor, Drug and Alcohol Commission; a group of senior citizens from Beth Center, Burgettstown, Cross Creek, Washington Area, Washington Senior Action Council, Donora Area and Charleroi Area Senior Centers; Leslie Grenfil, Kathy Costantino, Area Agency on Aging; Ann Dean Hart, Bethlehem Center, Jean Deakin Catholic Charities, Gary Conn, Club Serenity, Kelly Goedel, Connect, Inc., Tim Harnberger, McGuffey School District, Alice Lohr and Dan Petrola, Neighborhood Drug Awareness, Tamera Gaffey, Ringgold School District, Liz Winders, St. Patrick School, Brook Ellis, Try Again Homes, Joan Adley, Washington Hospital Teen Outreach, Barb Mundell and Sandy Sabot, Washington County Women's Network, Peg Foreman, Washington School District and Reverend Josephine Whitley-Fields, Wesley Academy, Inc., Drug and Alcohol Mini Grant recipients; Lew Irwin, Chairman of the Veterans Advisory Council; a group of veterans from various legions and posts in Washington County; Attorney Robert Crothers, Industrial Development Authority; Dino Bruno, SEIU representative; Bill and Betsy West, Bob Irey, John Adams, Fred and Delcinda Fleet, Charlie and Mary Jo Keenan, Harry Sabatasse, interest citizens; Stacy Wolford, Valley Independent; Chris Haines, Herald Standard; Linda Metz, Observer-Reporter; Jim Jefferson, WJPA; Vince Guerreti, Tribune Review; and Gary Smith, Cal U TV.

Chairman Bevec called the meeting to order at approximately 10:05 a.m.

Reverend Berk led the meeting with a prayer.

Mr. Caldwell led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 694 dated April 18, 2002.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 694 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPEICAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring May as "Older Americans Month".

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mary Lynn Spilak, Director of Aging Services, thanked the Commissioners for the Proclamation and introduced Kathy Costantino, Leslie Grenfil, Rita Ritz, and Wilma Toth, members of Southwestern Area Agency on Aging.

Mrs. Toth presented to the Commissioners a small gift as a token of the Agency's appreciation for the continued support in their group's activities.

The Commissioners read a Proclamation declaring the May 2, 2002 as "National Prayer Day".

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Reverend Rob Berk accepted the Proclamation and thanked the Board for taking the lead in supporting House Joint Resolution 81 regarding prayer in schools.

The Commissioners read a Proclamation declaring the week of May 12-18, 2002 as "National Nursing Home Week" in Washington County.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Alvin Allison, Administrator at the Health Center, accepted and thanked the Board for the Proclamation.

The Commissioners read a Proclamation declaring the week of May 12-18, 2002 as "National Police Week".

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the Proclamation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Sheriff Maggi accepted the Proclamation and thanked the Board for recognizing the officers of the law in Washington County.

Donna Murphy and Tammy Taylor, of Drug and Alcohol Commission, requested the Commissioners present this year's Mini Grant Awards to recipients from local schools and agencies who deal with drug and alcohol programs.

The Commissioners presented checks in the amount of \$2,000.00 to the agencies who were selected for the mini grant awards.

(RECESS FOR PHOTOS)

SPECIAL ORDER OF BUSINESS (CONT)

Attorney Robert Crothers, of the Washington County Hospital Authority, presented to the Board for their consideration and approval the following TEFRA Hearing project:

For the Washington County Hospital Authority to issue bonds for the Monongahela Valley Hospital on its behalf in one or more series, in an aggregate principal amount not to exceed \$24,000,000.00 be

designated initially as the "Washington County Hospital Authority, Hospital Revenue bonds, Series 2002 (Monongahela Valley Hospital Project)," or such other designation as both the Authority and the Hospital should subsequently determine the (the "Bonds") to provide funds to finance the costs of a project consisting of: (a) refunding the Washington County Hospital Authority's Hospital Revenue Refunding Bonds, Series 1992 (Monongahela Valley Hospital, Inc. Project), (b) financing certain capital projects contemplated by the Hospital for which funding will be needed, including constructing, acquiring and equipping certain renovations, additions and other capital expenditures relating to the health care facilities of the Hospital devoted to its exempt activities, including the reimbursement of prior capital expenditures and the acquisition of imaging equipment, (c) funding a debt service reserve fund, (d) paying the cost of acquiring bond insurance, if applicable and (e) paying a portion of the costs of issuance of the Bonds (collectively, the "Project").

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mr. Umstead presented to the Board for their consideration and approval a Resolution approving the Fiscal Year 2002 Consolidated Strategy and Action Plan.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

PUBLIC COMMENTS

Lew Irwin, Chairman of the Veterans Advisory Council, addressed the Board relating to some issues dealing with the County's Veterans Affairs Office. Mr. Irwin explained veterans are not able to obtain vital information from the office which is staffed part time since the new director, David Ullom, has been called to active duty following September 11, 2002. Mr. Irwin also stated the Board did not consult the council when hiring took place for the full time position in the Veterans Office. Mr. Irwin presented to the Board a list of five items he would like formal action to be taken regarding the issues the veterans feel have been overlooked.

Chairman Bevec stated he nor the Board were aware of any complaints regarding the Veterans Office until now. He noted the County is trying to hold the position for Mr. Ullom, who is on active duty and no one knows for sure how long he will be away.

Mr. Irwin also requested the Board's support on plans for a federal cemetery in Washington County. He pointed out the plans are to open one in 2007 but the need is there now.

Mr. Krcelich, Director of Human Services, stated his office is handling the veterans' affairs the best they are able to make sure no one leaves without being served. He stated he is willing to work with the veterans and if a full time position is needed, he will more than happy to recommend this to the Board.

Commissioner Burns made a motion to reinstate a temporary full time position in the Veterans Office until the return of Mr. Ullom, effective immediately and including the Veterans Council's input in the hiring of such, seconded by Mrs. Irely.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Moved by Mr. Burns, seconded by Mrs. Irej, authorizing the office to distribute a semiannual newsletter to the County veterans.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Moved by Mr. Burns, seconded by Mrs. Irej, to include the Mid-Mon Valley Shipmates to the Washington County Advisory Council.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Veteran members present in the audience commented on the availability of flags for the veterans' graves, a stipend of \$25.00 to help in costs associated with funerals, memorial plaques for war veterans at local cemeteries and other concerns they had regarding the Veterans Office.

Harry Sabatasse, of Burgettstown, expressed his displeasure of a meeting held in by the Board regarding pay raises for elected officials. He requested the Board rescind the motion taken at that meeting pertaining to pay raises for elected officials in the year 2004. He stated that a salary increase for elected officials would mean a tax increase down the road for the residents of Washington County.

Commissioner Irej noted the taxes in Washington County have not been raised in six years and it is the Board's desire to keep a hold on taxes. She also pointed out the meeting for pay raises for elected officials was advertised in the Observer-Reporter, as required by law and stated the elected officials have not had a raise since 1995.

Dr. A. L. Sorensen, of McMurray, made comments regarding the salary of elected officials and stated he was not here to debate their salaries.

Charlie Keenan, of Blaine Township, again stressed his concerns regarding the land swap deal in the McGuffey School District. Mr. Keenan gave statistics of Blaine Township and noted if the land deal goes through as planned, one third of Blaine Township will be state gamelands, therefore, causing a heavy tax burden to the taxpayers of that area.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for the Courthouse Roof Replacement to L.W. Miller of Washington, PA in the amount of \$196,768.00.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for the Courthouse Roof Replacement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board table the bids for Buffalo Creek #38 Bridge to allow time for further review.

Moved by Mrs. Irely, seconded by Mr. Burns, to table the foregoing bid for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk recommended the Board appoint the following individuals to the Children and Youth Advisory Board for a two year term, effective may 1, 2002 through April 30, 2004:

S. Douglas Kovatch, Executive Director of Community Action Southwest Head Start
Anthony D'Emido, Donora
Richard Mac, McDonald

Moved by Mrs. Irely, seconded by Mr. Burns, appointing the foregoing appointments to the Children and Youth Advisory Board.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a modification to the Fast Track/IP Coordination Grant with the Pennsylvania Commission on Crime and Delinquency for Probation Services. The modification will shorten the grant from thirty-six to thirty-three months with the ending date being June 30, 2004. The current grant period is October 1, 2001 through September 30, 2004. There are no changes in the budgeted amount or the various expenditure categories.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the modification to the Fast Track/IP Coordination Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the contract with IMR, of Harrisburg for the Recorder of Deeds Office. The purpose of the addendum is to allow payment of work completed late in 2001 by IMR and therefore was billed in 2002. The addendum will allow IMR to be paid for the 2001 work in 2002. The maximum amount for work completed in 2002 is \$7,000.00.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing addendum to the contract with IMR for the Recorder of Deeds Office.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Service Agreement with Waste Management of Washington for the pickup and disposal of refuse for the Claysville Senior Citizens Center at the rate of

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\$14.71 per month for thirty-six months, effective immediately.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Service Agreement with Waste Management of Washington as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval ratification to the amendment to the contract with the Commonwealth of Pennsylvania for the Coordination Technical Assistance Grant Agreement for additional monies in the total amount of \$92,140.00 for Human Services. The period of this agreement is July 30, 2001 through December 31, 2002 and no County dollars are required.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing ratification to the amendment to the contract with the Commonwealth of Pennsylvania for the Coordination Technical Assistance Grant Agreement.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for 2002. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Virginia Wallace, Washington
Patricia Glendenning, Washington
Thresa Hilliard, Burgettstown
Monica Pinchock, Bentleyville

Eddie Moss, McDonald
Bridget Dobrovich, Washington
Shelbie Garver, McDonald
Wanda Minnie, Donora

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the Commonwealth of Pennsylvania through the Department of Community and Economic Development to purchase chairs and furnishings for the Burgettstown Area Senior Citizens Center in the amount of \$5,000.00 for the period of July 1, 2001 through June 30, 2003. No County dollars are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with the Commonwealth of Pennsylvania through the Department of Community and Economic Development for the purchase of items for the Burgettstown Area Senior Citizens Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a grant application for the Family Services System Reform Grant (FSSR) in the total amount of \$63,276.00 with a match of \$42,184.00 from Southwestern PA Human Services, Inc. for the period of July 1, 2002 through June 30, 2003. No County dollars are

required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the submission of the grant application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Vehicle User Agreement for the ten passenger 1997 Ford E-250 with the Mon Valley YMCA for the Juvenile Probation After School Program. This agreement will be effective May 2, 2002 for a period of five years or until the vehicle exceeds its useful life. No additional County dollars are involved with this agreement.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Vehicle User Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Air Charter, Inc. for the relocation of the fuel farm. The agreement stipulates that Air Charter will pay for the removal and remediation of existing tanks, Washington County will pay for new construction and Air Charter will lease the new facility from the County under a separate lease.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement with Air Charter, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a new hangar lease with Jonathan Goodish. The monthly rate will be \$180.20 and will be retroactive to April 17, 2002 on a month-to-month basis.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Hangar Lease with Jonathan Goodish.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following reimbursement agreements with PenDOT for various bridge projects:

Raccoon #7, Donaldson – in the amount of \$185,600.00 (80%) for design, Right-of-way and utilities
Wheeling #30, Brownlee – in the amount of \$185,000.00 (100%) for design
Buffalo #23, Noble – in the amount of \$185,000.00 (100%) for design
Cross Creek #20, Brownlee – in the amount of \$176,000.00 (80%) for design

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing reimbursement agreements with Pen DOT for bridge projects.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an agreement with Attorney Joseph Zupancic to serve as a Conflict Attorney in the Public Defender's Office at the annual rate of \$20,000.00. This agreement will be effective May 1, 2002.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreement with Attorney Joseph Zupancic as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on April 17, 2002 immediately following the Agenda Meeting to discuss litigation and personnel issues.

Washington County Retirement Board will meet for its regularly scheduled meeting on May 16, 2002 immediately following the Commissioners' Meeting.

SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refund that has been approved by the Treasurer, Tax Assessment and Solicitor for the Tax Claim Bureau.

Moved by Mr. Burns, seconded by Mrs. Irej, that the Tax Office be authorized to prepare the following tax refund due to either duplication or overpayment of real estate or personal property tax:

1. Catherine E. Allen (2002 County Tax)
582 Deems Park Road
Coal Center, PA 15423
District: West Pike Run Township
Parcel No. 700-003-00-00-0002-02
Total amount: \$9.10
2. Thomas C. & Limpia A. Smith (2002 County Tax)
1420 Reissing Road
McDonald, PA 15057
District: Smith Township
Parcel No. 570-031-00-00-0033-15
Total amount: \$6.43
3. Thomas Paul, Sheryl and T. Norman Stout (200 County Tax)
1105 Burnsville Ridge Road
Claysville, PA 15323
District: Donegal Township
Parcel No. 270-015-00-00-0011-00
Total amount: \$30.66
4. Albert Celento & Shirley A. Fox (2002 County Tax)
121 Santoni Road
Canonsburg, PA 15317
District: Peters Township
Parcel No. 540-011-02-02-0012-00
Total amount: \$4.23
5. Charles Smith (2002 County Tax)
133 Union Street
New Eagle, PA 15067
District: New Eagle Borough
Parcel No. 480-015-00-00-0013-01
Total amount: \$27.87

6. Joseph E. & Donna L. Lapacik (2002 County Tax)
471 Linden Road
Canonsburg, PA 15317
District: North Strabane Township
Parcel No. 520-012-00-00-0027-01
Total amount: \$206.80
7. Slovenian S & L Assn. For (2002 County Tax)
107 Latimer Avenue, PO Box 355
Strabane, PA 15363
District: South Franklin Township
Parcel No. 590-005-07-00-0008-00
Total amount: \$443.18
8. Michael & Violet Yankosky (2002 County Tax)
87 Yankosky Road
Charleroi, PA 15022
District: Fallowfield Township
Parcel No. 320-011-00-00-0003-00
Total amount: \$41.44
9. Mid Mon Valley Ind. Dev. Assoc. Inc. (2001 County Tax)
P.O. Box 491
Donora, PA 15033
District: Fallowfield Township
Parcel No. 320-011-00-00-0013-00
Total amount: \$150.26
10. Mid Mon Valley Ind. Dev. Assoc. Inc. (2001 County Tax)
P.O. Box 491
Donora, PA 15033
District: Fallowfield Township
Parcel No. 320-011-00-00-0015-00
Total amount: \$50.66
11. Judith I. & Charles Johnston Sr. (1997,98,99 and 2000 County Tax)
111 Pittsburgh Road
Bentleyville, PA 15314
District: Bentleyville Borough
Parcel No. 040060-00-02-0021-00
Total amount: \$54.66
12. Transamerica Recovery Department (2000 County Tax)
1201 Elm Street, Suite 400
Dallas, TX 75270
District: Nottingham Township
Parcel No. 530-001-07-00-0013-00
Total amount: \$679.19
13. Ellen Michael & Robert Luce (2002 County Tax)
197 Woodside Drive
Washington, PA 15301
District: South Strabane Township
Parcel No. 600-006-01-01-0012-00
Total amount: \$382.94
14. Todd J. Kotyk Et Al (1999 County Tax)
401 Forrest Avenue
Houston, PA 15342
District: Chartiers Township
Parcel No. 170-010-00-00-0009-00
Total amount: \$13.38
15. Ralph E. & Virginia E. Szydowski (2001 County Tax)
700 Duncan Avenue
Washington, PA 15301
District: Washington 7th Ward
Parcel No. 770-009-00-01-0011-00
Total amount: \$135.98

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16. Lois Lindley (1998 & 2002 County Tax)
755 Sugar Run Road
Eighty Four, PA 15330
District: Nottingham Township
Parcel No. 530-015-00-00-0001-00
Total amount: \$6.56
17. Carol A. Sharp (2002 County Tax)
12 Edgewood Avenue
Washington, PA 15301
District: Canton Township
Parcel No. 120-011-12-01-0006-00
Total amount: \$4.55
18. Myrtle & Raymond McNanus (2002 County Tax)
2528 Martindale Road, P.O. Box 642
Marianna, PA 15345
District: Centerville 4th Ward
Parcel No. 154-007-00-00-0001-03
Total amount: \$10.33
19. Mary L. Bash (2002 County Tax)
211 Clubhouse Drive
Washington, PA 15301
District: Amwell Township
Parcel No. 020-003-00-00-0003-00
Total amount: \$66.37
20. William D. & Evelyn B. Walls (2002 County Tax)
495 Joffre Cherry Valley Raod
Burgettstown, PA 15021
District: Smith Township
Parcel No. 570-026-01-01-0005-00
Total amount: \$6.36
21. Louis A. & Jessica Bell (2002 County Tax)
1221 Valleyview Drive
Lawrence, PA 15055
District: Cecil Township
Parcel No. 140-012-15-00-0013-00
Total amount: \$36.00
22. Frank J. Katich, Jr. Et Ux (2002 County Tax)
P.O. Box 222, 19 Cooper Road
Venetia, PA 15367
District: Nottingham Township
Parcel No. 530-005-01-01-0013-00
Total amount: \$7.72
23. Cheryl S. Johnston & David & Cheryl Piroch (2002 County Tax)
648 Barr Run Road
Marianna, PA 15345
District: West Bethlehem Township
Parcel No. 660-011-00-00-0007-00
Total amount: \$6.12
24. Zofia Kopolovich (2002 County Tax)
113 John Drive
Burgettstown, PA 15021
District: Jefferson Township
Parcel No. 380-004-00-00-0051-00
Total amount: \$16.66
25. John T. & Katherine Subrick (2002 County Tax)
778 Thomas Eighty Four Road
Eighty Four, PA 15330
District: Chartiers Township
Parcel No. 170-016-12-00-0013-00
Total amount: \$21.44

26. Metz Development, Inc. (2002 County Tax)
 P.O. Box 14
 Brownsville, PA 15417
 District: North Strabane Township
 Parcel No. 520-002-06-00-0031-00
 Total amount: \$10.12
27. Metz Development, Inc. (2002 County Tax)
 P.O. Box 14
 Brownsville, PA 15417
 District: North Strabane Township
 Parcel No. 520-002-00-00-0002-00
 Total amount: #335.01
28. James & Evelyn Hunter (2002 County Tax)
 450 Winding Road
 Claysville, PA 15323
 District: Morris Township
 Parcel No. 450-002-00-00-0006-00
 Total amount: \$7.80

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

BID OPENINGS

Controller Namie opened and read the following bids.

OFFICE SUPPLIES (No Bid Bond required)

1. Allied Office Products
 1001 Parkway View Drive
 Pittsburgh, PA 15205
 Total amount of Bid: \$39,344.63
2. Van Dyk Business Systems
 800 Trumbull Drive
 Pittsburgh, PA 15205
 Total amount of bid: \$55,949.13
3. Hickson's Office Supplies
 25 E. Wheeling Street
 Washington, PA 15301
 Total amount of Bid: \$17,008.50
4. The Tapex Company
 325 West Lakes Street
 Elmhurst, IL 60126
 Total amount of Bid: \$2,042.70
5. Bulldog Office Products
 500 Glass Road
 Pittsburgh, PA 15205
 Total amount of bid: \$46,320.78
6. J. D. Hamco
 P.O. Box 306
 Meadowlands, PA 15347
 Total amount of bid: \$291.55
7. Koreotype
 67 Kent Avenue
 Brooklyn, NY 11211
 Total amount of bid: \$888.73

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- 8. Adolph Sufin, Inc.
5770 Baum Boulevard
Pittsburgh, PA 15206

Total amount of bid: \$29,743.20

- 9. Edward M. Miller, V
P.O. Box 668
Export, PA 15632

Total amount of bid: \$27,412.78

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 12:05 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____ *May 9* _____, 2002

ATTEST: *Catherine E. Kresh*
ADMINISTRATOR/CHIEF CLERK