

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 706

Washington County Commissioners

Washington, PA, November 7, 2002

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec; Diana L. Irey and J. Bracken Burns, Sr. Also being present: Catherine Kresh, Administrator/Chief Clerk; Richard DiSalle, Solicitor; Linda Belcher, Administrative Assistant; Melanie Finney, Planning Commission; Sheriff Larry Maggi and Todd Hammond, Sheriff's Office; George Krcelich, Director of Human Services; Robert Umstead, Executive Director of the Redevelopment Authority; Pastor Gary Gibson, North Buffalo Presbyterian Church; Carl Maggi, member of the Washington County Veteran's Council; Nancy Bielawski, Director of Purchasing; Bob Patterson and Lou Falbo, Washington County Industrial Development Authority; Lew Irwin, Veteran's Advisory Council; Katy Schultz, Hospice Care/Washington Hospital; Harry Sabatasse, Betsy West, Richard Warco and John Artuso, interested citizens; Sara Snatchko, Weirton Times; Linda Metz, Observer-Reporter; Jim Jefferson, WJPA; Chris Haines, Herald Standard; Stacey Wolford, Valley Independent and Josh Frisbrink, CUTV.

Chairman Bevec called the meeting to order at approximately 10:00a.m.

Pastor Gibson led with a prayer.

Mr. Maggi led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 705 dated October 17, 2002.

Moved by Mr. Burns, seconded by Mrs. Irey, that Minute No. 705 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPEICAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring November as National Hospice Month.

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Katy Schultz from Washington Hospital/Donnell House accepted the Proclamation and stated it is a great pleasure to have the support of the Commissioners.

The Commissioners made comments relating to the recent opening of the Donnell House located in Washington and the importance of hospice care for families who are in a situation to care for their loved ones in their final days.

The Commissioners read a Proclamation declaring November 19, 2002 as "National Philanthropy Day".

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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The Commissioners read a Proclamation declaring the month of November as the beginning of the Presents for Patients campaign.

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

(RECESS FOR PHOTOS)

SPECIAL ORDER OF BUSINESS (CONT)

Mr. Robert Umstead of the Redevelopment Authority presented to the Board for their consideration and approval a Resolution approving the revisions to Washington County's consolidated Action Plan.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

PUBLIC COMMENTS

Bob Patterson, Chairman of the Washington County Industrial Development Authority, requested the Board's consideration allowing William Stein to finish his term on the Washington County Industrial Development Authority even though he was being appointed to the Washington County Redevelopment Authority Board.

Mr. Patterson stated Mr. Stein has been invaluable to the Washington County Industrial Development Authority.

Harry Sabatasse, a resident of Burgettstown, thanked the Board for their adoption of a Resolution supporting tax reform in Pennsylvania.

Mr. Sabatasse also stated his thoughts on the purchase of the Western Center property by the county.

Mr. Sabatasse questioned the Board as to why the Western Center property was not purchased by a private developer versus saving taxpayers money for the purchase.

Commissioner Irey stated the land could not be sold to a private developer because the state would not permit such action.

OLD BUSINESS

Solicitor DiSalle recommended the Board reject all bids received for the resident furniture. After review of the bid specifications it has been determined that some changes need to be made to insure the quality of furniture that the County wants to purchase.

Moved by Mr. Burns, seconded by Mrs. Irey, rejecting all bids for resident furniture as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board extend the bid for Briefs and Underpads through December 31, 2003 to the following vendors:

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**Medline Industries, Inc. Mundelein, IL
Druzak Medical, Ambridge, PA**

This is in accordance with the original bid specifications and has been agreed to by all parties. The approximate yearly total cost for this bid is \$53,000.00.

Moved by Mrs. Irej, seconded by Mr. Burns, to extend the bid for briefs and underpads as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board authorize the bidding of the modernization and upgrade of the elevators in the courthouse and courthouse square. The current estimated cost for the work involved is \$174,000.00.

Moved by Mr. Burns, seconded by Mrs. Irej, authorizing the bidding of the modernization and upgrade of the elevators as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the annual Grant in Aid Application for Juvenile Probation for the period of July 1, 2002 through June 30, 2003 in the amount of approximately \$292,680.00.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the annual Grant in Aid Application for Juvenile Probation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Carole Beck for the purpose of providing secretarial services relating to the Airport Study Committee. The terms of the agreement will be \$75.00 per meeting up to two hours, \$25.00 for additional hours. Also, \$20.00 per hour for other clerical duties and \$2.00 per page for transcription. It is to be noted this agreement will terminate when the committee study is completed.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreement with Carole Beck for secretarial services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with D. Nelson Gantz to trim 25 trees and remove 4 dead trees from his property in a continuing effort to remove obstructions penetrating the ILS approach surface at the Washington County Airport. The cost to pay the contractor completing the work will be paid 50% capital grant and 50% county.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing agreement with D. Nelson Gantz.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following fee structure and permit changes for Washington County Parks for 2003:

Full price "in-season" rates will be charged from Memorial Day through Labor Day for shelter rentals with no exceptions.

A \$5.00 fee will still apply to scout groups during the week and during the off season on weekends.

A 50% discount to encourage use of the shelters during the weekday will be offered. The discount does not apply to beer permits.

Metal detecting will be permitted at Cross Creek Park with the exception of all areas within 10 feet of the lake shoreline and the entire breast works of the dam. An annual \$5.00 metal detecting permit is required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the 2003 rate changes for Washington County Parks as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Sewickley Valley YMCA, Sewickley
Shannon Denitti, West Newton
Patricia Pryor, Marianna
Theresa Conklin, Washington
Melinda Jo Haddix, Washington
Felecia Eddy, Dunlevy
Peter Gribschaw, Clairton
Ethel Rush, Washington
Barbara Edwards, Charleroi

Grace Ellis, Washington
Marcy Young, Southview
Margaret Patterson, Cecil
Virginia Williams, Washington
Marie Wheeler, Canonsburg
Ray Rlbro, Jr., West Brownsville
Freddie Eugene Kimbrew, Jr., Washington
Lena Oravec, Charleroi
Ulonda McClellan, Clairton

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following fees at the Washington County Airport effective January 1, 2003:

\$50.00 per year vendor fee for individuals performing contracted aircraft maintenance work on the field.

\$1.00 per car vendor fee for cars rented on the field.

\$35.00 per month per plane off-base user fee to be assessed to "through the fence" operators utilizing the airport.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing fees at the Washington County Airport.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal agreement with Apple Mobile Medical for the purpose of providing "on-site" mobile occupational health services, such as Department of Transportation certified physicals for their commercial drivers license to the Haz-Mat Team members. The cost for the physical is \$209.00 per person and currently there are 27-35 individuals having the exam. This agreement will be effective December 1, 2002 through November 30, 2004.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the renewal agreement with Apple Mobile Medical as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the annual hardware maintenance, license and software support for the Ballot Tabulation and Voter Registration system to Election Systems & Software, Inc. of Omaha, NE. The total cost is \$23,737.00 and will be effective November 1, 2002 through October 31, 2003.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing renewal of the annual hardware and software upgrade.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the current contract with Linda Mesko for the provision of medical records consultation services to the Washington County Health Center. The purpose of the addendum is to extend the agreement to August 31, 2004 at the hourly rate of \$45/hour not to exceed \$3,000.00 per year.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the addendum to the current contract with Linda Mesko as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a Gasoline Purchasing Policy that will provide guidelines for the purchase of gasoline for county vehicles or equipment. It will require all employees who have a gasoline card to sign the policy and agree to the terms and conditions.

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Gasoline Purchasing Policy.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval state contract purchase of 590 Norton Antivirus licenses for workstations. This will be a two year license at a cost of \$31.80 each and one Media Kit for Information Technology at a cost of \$19.00 for a total purchase cost of \$18,781.00. This purchase will be from Governmental Electronics of Maryland.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the state contract purchase for Information Technology as per above.

Roll call vote taken:

Mr. Burns – Yes; Mrs. Irey – Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal agreement with BI, Inc. for the extended warranty and support services for the electronic field monitoring devices for Probation Services. The cost of this service is \$7,480.00 annually for 67 transmitters and three drive by units. This will be effective November 1, 2002 through October 31, 2003.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the renewal agreement with BI, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase of 16 workstations at the cost of \$822.00 each for a total of \$14,112.00 from Gateway. These are replacement units for the Administrative Wing of the Health Center and are needed to operate the latest version of CompuData.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the state contract purchase from Gateway as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase for a Kubota Agricultural tractor with trailer for Flood Control for the purpose of mowing along emergency spillways. The total cost of the tractor is approximately \$14,000.00 and an additional purchase of approximately \$2,000.00 for a trailer, which is not on state contract. It is to be noted 50% of the costs are reimbursed through DEP grant money and the remaining will be charged to the Flood Control budget.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the state contract purchase of a Kubota Agricultural tractor with trailer for Flood Control as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the 2003 Security Blue renewal rate at the cost of \$132.98 per person/per month.

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Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing 2003 Security Blue renewal rate.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Connect, Inc. for the operation of the Family Center for the period July 1, 2002 through June 30, 2003 in the amount of \$63,276.00. No County dollars are required.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Connect, Inc. for the operation of the Family Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Try Again Homes, Inc. for transitional housing for disabled young adults that are homeless for the period September 1, 2002 through July 31, 2004 in the amount of \$305,723.26. No County dollars are required.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the agreement with Try Again Homes, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the agreement with Connect, Inc. for the Safe Haven II- Communal Transitional Housing for homeless disabled services for the period November 7, 2002 through September 30, 2005. This addendum will decrease the maximum agreement total from \$280,955.00 to 208,196.00. No County dollars are required.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the addendum to the agreement with Connect, Inc. for the Safe Haven I - Communal Transitional Housing as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the contract with Cornell Abraxas for Children and Youth Services for fiscal year July 1, 2001 through June 30, 2002 increasing the amount from \$750,000.00 to \$785,000.00.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the addendum to the contract with Cornell Abraxas for Children and Youth Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a contract with Northwestern Youth Services for Children and Youth Services for fiscal year July 1, 2002 through June 30, 2003 in the maximum amount of \$50,000.00 for Juvenile Probation Services.

Commissioner Burns questioned the Harrisburg location of this provider. Mr. Krcelich, Director of Human Services pointed out this provider is used in "last resort/special needs" situations.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the contract with Northwestern Youth Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual grant submission for Independent Living for Children and Youth Services for the period October 1, 2002 through June 30, 2003 in the amount of \$175,000.00. No County dollars are required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the annual grant submission for Independent Living as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current contract and amendment to comply with HIPPA regulations with the Washington Hospital School of Nursing to serve as a clinical site for their nursing students at the Washington County Health Center for the period of January 1, 2003 through December 31, 2003. There is no cost for this renewal, therefore, no County dollars are required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing renewal of the current contract with the Washington Hospital School of Nursing.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the contract with Community Alternatives, Inc. for homemaker services for Children and Youth Services at a rate not to exceed \$65.00 per unit for a total contract amount not to exceed \$108,000.00 for the period of July 1, 2002 through June 30, 2003.

Commissioner Burns requested an explanation from Mr. Krcelich regarding what services are received for \$65.00 per hour.

Mr. Krcelich stated he would have to check into this matter.

Moved by Mr. Burns, seconded by Mrs. Irej, to table the foregoing addendum to the contract with Community Alternatives, Inc. for homemaker services for Children and Youth Services.

Commissioner Irej noted she would withdraw her initial motion to approve the contract as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk recommended the Board appoint John Artuso to the Washington County Industrial Development Authority, replacing Jerry Seaman who has resigned. The term will be effective November 1, 2002 through December 31, 2007.

Moved by Mrs. Irej, seconded by Mr. Burns, appointing John Artuso to the Washington County Industrial Development Authority as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk recommended the Board appoint William Stein to the Washington County Redevelopment Authority Board to fill the vacancy of Joseph Frye. The term will be effective January 1, 2003 through July 30, 2003.

Moved by Mrs. Irej, seconded by Mr. Burns, appointing William Stein as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irej, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Consol Penn Coal Co. et al (2002 County Tax)
1800 Washington Road
Pittsburgh, PA 15241
District: West Finley Township
Parcel No. 680-001-00-00-0023-03
Total Amount: \$125.11
2. Consol Penn Coal Co. et al (2002 County Tax)
1800 Washington Road
Pittsburgh, PA 15241
District: West Finley Township
Parcel No. 680-001-00-00-0023-02
Total Amount: \$139.69
3. Consol Penn Coal Co. et al (2002 County Tax)
1800 Washington Road
Pittsburgh, PA 15241
District: West Finley Township
Parcel No. 680-001-00-00-0023-00
Total Amount: \$111.29
4. C. Assembly of God Church, Inc. (2000 County Tax)
155 McGovern Road
Houston, PA 15342
District: Chartiers Township
Parcel No. 170-016-00-00-0037-00
Total Amount: \$424.68

5. David P. & Serena A. Stanek (2002 County Tax)
 1008 Fawn Valley Drive
 Canonsburg, PA 15317
 District: Cecil Township
 Parcel No. 140-015-04-00-0013-00
 Total Amount: \$94.03

6. Richard Burkland (1996-1998 County Tax)
 P.O. Box 73
 Lemon Furance, PA 15456
 Parcel No. 34 parcels
 Total amount: \$3,959.77

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval the ratification of the Labor Stabilization Agreement between Washington County and the Pittsburgh Regional Building and Construction Trades Council. It is to be noted this agreement is related to the Washington County Jail Annex Project located at 29 West Cherry Way.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the ratification of the Labor Stabilization Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - No; Mr. Bevec - Yes.

Motion carried.

Solicitor DiSalle presented to the Board for their consideration and approval the Cooperation and Services Agreement between Washington County and the Washington County Authority relating to the renovation of the Washington County Jail located at 29 West Cherry Way.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Cooperation and Services Agreement.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval the adoption of the State Election Office Guidelines. These guidelines will determine what constitutes a vote on Punch Card Ballots during vote recount procedures.

Moved by Mr. Burns, seconded by Mrs. Irely, adopting the State Elections Office Guidelines as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on November 6, 2002 immediately following the Agenda Meeting to discuss personnel issues.

County Offices will be closed Monday, November 11, 2002 in observance of the Veterans' Day holiday.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:55 a.m.

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THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

November 14, 2002

ATTEST: Catherine E. Kresh
ADMINISTRATOR/CHIEF CLERK