

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 661

Washington County Commissioners

Washington, PA, January 11, 2001

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec and J. Bracken Burns, Sr. Absent being: Commissioner Diana L. Irey, who was out of town. Also being present: Cathi Kresh, Chief Clerk; Marlene Luketich, Director of Administration; Solicitor Richard DiSalle; Linda Belcher, Secretary; Melanie Finney, Planning Commission; Sheriff Larry Maggi and Captain Todd Hammond; Deputy Controller Mike Namie; George Krcelich and Linda Harms, Human Services; Nancy Bielawski and Toni Katchmark, Purchasing Department; Cynthia Haines, Sherri Campbell and Lynn Daniels, US Department of Housing and Urban Development; Cassie Dunn and Debbie McGowan, American Red Cross; Mary Jo Patrick Hatfield, Group Home, Inc.; Michelle Robinson-Bitter, Women's Shelter; Jerry Seaman and John Adams, interested citizens; Judy Chestnut, O-R; Jim Jefferson, WJPA; Chris Haines, Post Gazette, Karen Peters, Valley Independent and Gary Smith, CUTV.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Reverend Volpe led the meeting with a prayer.

Mr. Maggi said the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 660 dated December 21, 2000.

Moved by Mr. Burns, seconded by Mr. Bevec, that Minute No. 660 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Deputy Controller Namie opened and read the following bids:

FOUR ADA VANS

1. Myers Equipment Corporation  
8860 Akron Canfield Road  
Canfield, OH 44406

Total amount of bid: per item price

A Bid Bond in the amount of 10% accompanied the bid.

2. Blue Bird Bus Sales of Pittsburgh, Inc.  
1380 Pittsburgh Road  
Valencia, PA 16059

Total amount of bid: per item price

A Bid Bond in the amount of 10% accompanied the bid.

3. M. A. Brightbill Body Works, Inc.  
2701 E. Cumberland Street  
Lebanon, PA 17042

Total amount of bid: \$163,937.00

A Bid Bond in the amount of 10% accompanied the bid.  
Solicitor DiSalle noted the bond was not signed by the bidder.

4. Ilderton Conversion Company  
701 S. Main Street  
High Point, NC 27261

Total amount of bid: \$144,100.00

A Bid Bond in the amount of 10% accompanied the bid.

It was noted that after the appropriate department has had an opportunity to review the bids, the bid would be awarded before conclusion of the meeting.

The Commissioners recognized Connect, Inc., SWPA American Red Cross and Group Home, Inc. the 2001 Supportive Housing Program Grant Award recipients.

Cynthia Haines and Lynn Daniels, US Department of Housing and Urban Development representatives, saluted Washington County Human Services and thanked the Board of Commissioners for their continued support and recognition to agencies that address the problems of the less fortunate.

(RECESS FOR PHOTOS)

OLD BUSINESS

Solicitor DiSalle recommended the Board extend the bid for Gasoline with Guttman Oil Co. through February 28, 2002 for pump price gas and diesel and to Zappi Oil Co. for delivered gas and kerosene.

Moved by Mr. Burns, seconded by Mr. Bevec, to extend the Gasoline bid as per above.

Roll call vote:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the extension of the lease with Andrew G. Uram Family Partnership for the purpose of providing office space for District Justice Spence. The extension is for an additional five-year term through December 31, 2005. The lease addendum requires a 3% annual increase. The monthly rental would be \$2,902.10 and be effective February 1, 2001.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the extension of the lease with Andrew G. Uram Family Partnership for District Justice Spence as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the software licensing agreement with Election Systems and Software, Inc. for the Ballot Data Manager and Ballot Type Setting System. The software license fee is for a period of ten months at the cost of \$4,370.00 and would be effective January 1, 2001 through October 31, 2001.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the renewal of the software licensing agreement with Election Systems and Software, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the renewal of the software licensing agreement with RBA for the following items:

|                                |            |
|--------------------------------|------------|
| Tax Collection and Tax Billing | \$2,700.00 |
| Tax Assessment                 | \$5,400.00 |
| Tax Claim Bureau               | \$7,965.00 |
| Occupation Tax                 | \$ 720.00  |

This renewal would be effective January 1, 2001 through December 31, 2001.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing renewal with RBA.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Supplemental Reimbursement Agreement with PADOT for Mingo Creek Bridge #11 in Mingo Creek Park. The total agreement amount of \$436,000.00 will be paid 80% State and 20% County Liquid Fuels.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the Supplemental Reimbursement Agreement with PADOT as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the Planning Commission to approve a Supplemental Reimbursement Agreement with PADOT for Buffalo Creek Bridge #38 in Buffalo Township. The total agreement amount of \$441,040.00 will be paid 80% State and 20% County Liquid Fuels.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the Supplemental Reimbursement Agreement with PADOT as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Supplemental Reimbursement Agreement with PADOT for Pike Run Bridge #18 in West Pike Run Township. The total agreement amount of \$363,000.00 will be paid 80% State and 20% County Liquid Fuels.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the Supplemental Reimbursement Agreement with PADOT as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to cosponsor the 2001 Summer Concert Series in part with Tri-County Federation of Musicians. The series of concerts are conducted throughout the County each summer. The concerts are funded in part by the County and by a grant from the Musical Performing Trust. The County allocation is \$2,436.00 and has been included in the 2001 budget for the Parks Department.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the 2001 Summer Concert Series as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Liquidation Agreements with the Pennsylvania Department of Environmental Protection in a continued attempt to access monies in the site-specific post-closure accounts for Arden and South Hills landfills. This agreement has been reviewed by the Solicitor's Office.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the Landfill Trust Account Liquidation Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a grant application to the Department of Environmental Protection for the 2001 West Niles Encephalitis Inventory Program. It has been requested by DEP to continue cooperation of Washington County in the program to collect and monitor mosquito activity within the County. The grant amount is \$23,762.70.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the grant application with the Department of Environmental Protection as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for backyard compost bins per Section 902 Recycling Development and Implementation Grant to the County in the amount of \$34,200.00 for the Planning Commission. The bins will be bid for a one-day spring truckload sale at a reduced cost to residents.

Moved by Mr. Burns, seconded by Mr. Bevec, authorizing the bids for backyard compost bins as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for the Joint Municipal Purchasing Program for summer supplies through the Planning Commission.

Moved by Mr. Burns, seconded by Mr. Bevec, authorizing the bids for the Joint Municipal Purchasing Program as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Project Modification for the Crime

Victim/Witness Assistance Program. It was noted this modification reflects a 5% increase totaling \$3,194.00 in the grant for the current year.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Project Modification for the Crime Victim/Witness Assistance Program.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a two-month extension to the Juvenile Accountability Incentive Block Grant. This modification would include a transfer of \$8,200.00 from the equipment category into wages and benefits.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the extension to the Juvenile Accountability Incentive Block Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board the reappointment of Joyce Morich to the Washington County Drug and Alcohol Commission Advisory Board. This would be for a three year term, effective January 1, 2001 through December 31, 2003.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing reappointment to the Washington County Drug and Alcohol Advisory Board.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Intelitran for the Pilot Project-Rural Transportation for Persons with Disabilities in the amount of \$741,575.24 for the period of January 1, 2001 through June 30, 2002.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Agreement with Intelitran.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Greater Washington County Food Bank to manage the Temporary Emergency Food Assistance Program in the amount of \$15,622.27 for the period of October 1, 2000 through September 30, 2001.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the Agreement with the Greater Washington Food Bank as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for fiscal 2000-2001. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Kid's Kingdom - Trinity East, Washington  
Kid's Kingdom - Trinity South, Washington

Kid's Kingdom - Trinity North, Washington

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an amendment to the current contract between the County and Value Behavioral Health of Pennsylvania. The amendment would change the time period from 180 days to 90 days by which a provider of behavioral health services is permitted to submit a claim to Value Behavioral Health for authorized services.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the amendment to the current contract between the County and Value Behavioral Health of Pennsylvania as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from the Courts for seven judges to attend the 2001 Mid-Annual Conference of State Trial Judges to be held February 22-25, 2001 at the Westin William Penn Hotel in Pittsburgh. The cost is \$115.00 per judge for a total of \$805.00.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the life insurance, accidental death and dismemberment insurance rates for the year 2001 with Fortis.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the ratification of life insurance, accidental death and dismemberment insurance as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the contract with the Deputy Sheriff's Association relating to a proposal to establish a test procedure for promotions for the Deputy Sheriff II and Deputy Sheriff III positions. It was noted the contract period for this contract is January 1, 2001 through December 31, 2001.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Addendum to the contract with the Deputy Sheriff's Association.

Roll call vote taken:

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the extension to the agreement to participate in the Washington Hospital Occupational Medicine Center consortium for substance abuse, breath and alcohol testing for the year 2001. The costs of the tests used in this consortium vary according to sample type. This agreement is necessary for compliance with the Federal Highway Administration regulations for drug and alcohol testing. This testing would include employees in the Bridge Department, Parks and Recreation, Airport and the Health Center.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the Washington Hospital Agreement as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

### SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval the following Tax Refund which has been approved by the Treasurer, Tax Assessor and Assistant Solicitor.

Moved by Mrs. Ireys, seconded by Mr. Burns, that the Tax Assessment Office be authorized to prepare the following Tax Refunds due to either duplication or overpayment of real estate or personal property tax:

1. John G. & Amy S. Watkins (1999 & 2000 County Tax)  
13 Carol Avenue  
Monongahela, PA 15063  
District: Fallowfield Township  
Parcel No. 320-007-01-01-0010-00  
Total amount: \$636.55

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

### ANNOUNCEMENTS

Chief Clerk announced County Offices will be closed on Monday, January 15, 2001 in observance of Martin Luther King day.

Chief Clerk recommended the following board appointments occur on January 25, 2001:

#### Washington County Authority Board

Appointment Fred Steiner  
Eff. January 25, 2001 thru December 31, 2005

Alan Veliky  
Eff. January 25, 2001 thru December 31, 2005

#### Washington County Farm Land Preservation Board

Appointment Lou Brova  
Eff. January 25, 2001 thru December 25, 2003

#### Washington County Transportation Advisory Board

Appointment Connie Ferris - Community Action Southwest  
Eff. January 25, 2001 - no defined expiration date

Chief Clerk announced the annual Washington County Sinking Fund Meeting will be held on January 25, 2001 following the Board of Commissioner's Meeting in the Public Meeting Room.

Also, Chief Clerk announced the Washington County Housing Authority will be participating in the Fourteenth Annual Scholarship Program to benefit high school students and adults who reside in low-income housing or redevelopment area who wish to continue their education.

It was noted Commissioner Bevec will be suspending his satellite office visits from December 26, 2000 through January 31, 2001. A new schedule will be forthcoming for February, 2001.

SOLICITOR (CON'T)

Solicitor DiSalle recommended the Board award the bid for Four (4) ADA Vans to Ilderton Conversion Company of High Point, North Carolina for the amount set forth in their bid, subject to Ms. Bielawski, Purchasing Agent, that all specifications have been met.

Moved by Mr. Burns, seconded by Mr. Bevec, to award the bid for four ADA Vans as per above.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

BID OPENINGS

Deputy Controller Namie opened and read the following bids:

ELECTION SUPPLIES

1. Cane Business Forms  
P.O. Box 310  
Atlasburg, PA 15004

Total amount of bid: \$2,451.90

An Official Check in the amount of \$245.19 accompanied the bid.

2. William Penn Printing  
939 West North Avenue  
Pittsburgh, PA 15233

Total amount of bid: \$48,562.20

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Burns, seconded by Mr. Bevec, to table the foregoing bid for review.

Roll call vote taken:

Mr. Burns - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

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*January 18*, 2001

ATTEST: *Catherine E. Kresh*  
CHIEF CLERK