

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 664

Washington County Commissioners

Washington, PA, February 22, 2001

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec; Diana L. Ireby and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Chief Clerk/Administrator; Solicitor Richard DiSalle; Linda Belcher, Secretary; Melanie Finney, Planning Commission; Captain Todd Hammond; Deputy Controller Mike Namie; Pastor John Williamson, Cross Creek Community Church; Bob Sepesy, member of the Washington County Veterans Council and Mon Valley Leathernecks; Jean Byers, MATHCOUNTS Coordinator; Danny Cox, Anthony Jones, Kenny Huang, Carrie Gessner, Marieliese Fraioti, Jeremy Yingling, participants of the MATHCOUNTS competition; Liz Bladel, Coach for MATHCOUNTS competition; Sharon Cone, Foster Grandparent Coordinator; Jennie Heckle, Bob Johnson, Edwina Towler, George Ann Chiapetta, Sandy Rae Rush, Margaret Cox, Betty Hughes, Florence Sifert and Clestine Harris, recent Foster Grandparents graduates; Cindy Linville, Redevelopment Authority; Edward Hutter, county employee; Clay Hamilton and Bonnie Palfrey, Maintenance Department; John Adams, interested citizen; Judy Chestnut, O-R; Jim Jefferson, WJPA; Karen Peters, Valley Independent and Gary Smith, CUTV.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Pastor Williamson led the meeting with a prayer.

Mr. Sepesy said the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 663 dated February 8, 2001.

Moved by Mr. Burns, seconded by Mr. Bevec, that Minute No. 663 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation endorsing Plan H which involves the Mon Valley/Fayette Expressway and Southern Beltway Alliance.

Moved by Mrs. Ireby, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

The Commissioners read a Proclamation recognizing Paul O'Neill for his dedication and leadership in providing the new "Front Door" to the Regional Enterprise Tower.

Moved by Mr. Burns, seconded by Mrs. Ireby, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

The Commissioners presented Certificates of Commendation to students who participated in the MATHCOUNTS competition.

Jean Byers thanked the Commissioners for their support and recognition to the students who participated in the competition and won in their respective categories.

The Commissioners presented to Edward Hutter a Certificate of Recognition for his dedicated services as an employee with the county and wished him well on his retirement.

Ed Hutter thanked the Commissioners for the certificate.

(RECESS FOR PHOTOS)

#### OLD BUSINESS

Solicitor DiSalle recommended the Board table the bids for Telecommunication Services for further review.

Moved by Mr. Burns, seconded by Mrs. Irey, to table the foregoing bid for further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board table the bids for Food Products for further review.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the bid for Food Products as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board table the bids for Lumber for further review.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the bids for Lumber as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval an addendum to the existing Lease Agreement with Washington School District. This agreement provides space for the LEADER Program at the school. The district is requesting an increase from \$750.00 to \$800.00 per month. This lease is month to month, effective March 1, 2001.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the addendum to the Lease Agreement with Washington School District as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Washington Trust Building to provide office space for Probation Services. The request is to include an increase in rent from \$350.00 to \$367.00 per month, effective March 1, 2001 and an extension of the agreement, effective March 1, 2001 through May 31, 2001.

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Moved by Mrs. Irely, seconded by Mr. Burns, approving the Agreement with the Washington Trust Building as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a modification to the combined Business/Operational Plan for the Southwest Corner Workforce Investment Area for the Job Training Agency, Inc. It was noted the plan was previously approved by the Southwest Workforce Investment Board on January 30, 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the submission of a modification to the combined Business/Operational Plan for the Southwest Corner Workforce Investment Area as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for the purchase of a reconditioned police vehicle for the Sheriff's Office.

Moved by Mr. Burns, seconded by Mrs. Irely, authorizing the Purchasing Department to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for the purchase of a laundry folder for the Health Center.

Moved by Mr. Burns, seconded by Mrs. Irely, authorizing the purchase of a laundry folder for the Health Center.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a two year extension to the existing contract with Tarbuck Security Agency, Inc. of Washington, PA for the purpose of providing security to the Health Center. The cost is \$54,512.64 per year, effective March 15, 2001 through March 14, 2003.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing two year extension to the contract with Tarbuck Security Agency, Inc.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase two 2001 Ford Crown Victoria Police vehicles. One is for the Sheriff's Office and one for the District Attorney's Office. This purchase would be made from Warnock Ford, East Hanover, NJ at a cost of \$21,417.00 each. It is to be noted this purchase is made from state contract and therefore, does not need to be bid.

Moved by Mr. Burns, seconded by Mrs. Irej, authorizing the purchase of two 2001 Ford Crown Victoria Police vehicles as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase of a Time and Attendance Software and Hardware system from CTR Systems of Warrendale, PA. The costs are as follows:

Public Safety - \$13,765.00 - 100 employees - 5 user system

Health Center - \$47,629.00 - 500 employees - 5 user system

Pricing for both systems include all software, hardware, training configuration, installation and first year maintenance. It is to be noted this purchase is made from state contract and therefore, does not need to be bid.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the purchase of a Time and Attendance Software and Hardware system as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to purchase computers and accessories in the amount of \$15,757.00 for the following Drug and Alcohol Service Providers: Neighborhood Drug Awareness, Catholic Charities, Washington SCA and Care Center. All funds for this purchase come from the state Bureau of Drug and Alcohol programs and the monies must be encumbered by March 1, 2001. No county monies are involved.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the purchase of computers and accessories for the Drug and Alcohol Service Providers as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Service Agreement with Trinity Hospice Care of Pittsburgh for the purpose of providing hospice care services to residents of the Health Center who qualify for and choose to enter this hospice program. No funding is required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Service Agreement with Trinity Hospice Care of Pittsburgh as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for fiscal 2000-2001. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

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Maria Larkin, Donora  
 Mary Ann Hull, Donora  
 Francis Populo, McDonald  
 Margaret Singleton, Belle Vernon

Helen Pelzer, Charleroi  
 Melinda Jo Haddix, Washington  
 Charles Pelzer, Charleroi

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Zurich Specialties for the purpose of providing Public Officials Liability Insurance at an annual rate of \$61,198.00, effective February 19, 2001 through February 18, 202.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Agreement with Zurich Specialties as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Boyle Consulting Services for the purpose of providing professional services relating to the design and implementation of Seagate Crystal Reports for the FACTS 5 System for the Courts and row offices. The contract is for services at the cost of \$125.00 per hour on site and \$100.00 per hour off site. Total services not to exceed \$15,000.00

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement with Boyle Consulting Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Termination Agreement with Primedia Products, Inc. for the Purchasing Department. Primedia Products was the awarded vendor for the recycled toner cartridges. This would be effective immediately upon final delivery of all products. It is to be noted the Purchasing Department will advertise for bids again.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Termination Agreement with Primedia Products, Inc.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the 2001-2002 Family Service System Reform (FSSR) Grant to the Pennsylvania Department of Public Welfare/Office of Children, Youth and Families in the amount of \$80,350.00. This program supports families and children in their home communities to ultimately prevent out-of-home placements. All funds are provided through the Pennsylvania Department of Public Welfare/Office of Children, Youth and Families and no county match is required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the submission of the 2001-2002 Family Service System Reform (FSSR) Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Lease Agreement with Millcraft Center Limited Partnership for the purpose of providing twenty-one parking spaces. This is a month to month lease at the cost of \$25.00 per parking space at a total of \$525.00 per month.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Addendum to the Lease Agreement with Millcraft Center Partnership as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Widmer Engineering in the amount of \$136,880.02 for completion of the federally required NBIS inspections. The costs to be paid 80% PADOT, 20% County Liquid Fuels. A portion of the state reimbursement will include federal funds received for this project.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the contract with Widmer Engineering as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Emergency Engineering and Architectural Service Contract with EADS Group. The terms of the contract are on an as-needed emergency basis with a 24-hour mandatory response time. The contract amount will not exceed \$30,000.00 and would be effective January 1, 2001 through December 31, 2001.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Emergency Engineering and Architectural Service Contract with EADS Group as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

Chief Clerk suggested the following Board appointment occur at the March 8, 2001 Board of Commissioner's Meeting:

Washington County Housing Authority

Tony Menendez - four year term  
effective March 8, 2001 through March 7, 2005

An Executive Session was held February 21, 2001 in Room 704 at approximately 10:30 a.m. to discuss personnel issues.

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SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds that have been approved by the Treasurer, Tax Assessor and the Assistant Solicitor.

Moved by Mrs. Irej, seconded by Mr. Burns, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax:

1. Union Electric Steel Corp. (1999-2000 County Tax)  
Box 465  
Carnegie, PA 15106  
District: Smith Township  
Parcel No. 570-015-00-00-0002-00  
Total amount: \$6,560.19
2. Union Electric Steel Corp. (1999-2000 County Tax)  
Box 465  
Carnegie, PA 15106  
District: Smith Township  
Parcel No. 570-015-00-00-0003-00  
Total amount: \$42.88
3. Chase Manhattan for (2000 County Tax)  
Thomas Welsh  
3415 Vision Drive  
Columbus, OH 43219  
District: Donegal Township  
Parcel No. 230-021-00-00-0007-04  
Total amount: \$8.92
4. James R. Hott (1996 thru 2001 County Tax)  
52 W. Katherine Avenue  
Washington, PA 15301  
District: Blaine Township  
Parcel No. 050-004-00-00-0020-00  
Total amount: \$84.06
5. Joseph & Patricia Ford (2000 County Tax)  
332 Oak Ridge Drive  
Venetia, PA 15367  
District: Peters Township  
Parcel No. 540-011-02-01-0023-00  
Total amount: \$412.97
6. Russell & Janet Keener (2000 County Tax)  
308 Main Road  
West Alexander, PA 15367  
District: Donegal Township  
Parcel No. 230-015-00-00-0005-00  
Total amount: \$49.37
7. Kenneth J. & Marjorie A. Tilger (2000 County Tax)  
111 Crumer Road  
McDonald, PA 15057  
District: Cecil Township  
Parcel No. 140-006-00-00-0074-03  
Total amount: \$219.61
8. Robert Johns (1996, 1997 and 2000)  
712 Conrad Avenue  
North Charleroi, PA 15022  
District: North Charleroi Borough  
Parcel No. 500-008-00-01-0010-00  
Total amount: \$168.12
9. Mark Palmer (1999 County Tax)  
1106 Lincoln Avenue  
Charleroi, PA 15022  
District: Charleroi Borough  
Parcel No. 160-003-00-00-0024-00  
Total amount: \$10.00

10. David Wood and Betty J. Owen (2000 County Tax)  
390 Vista Valley Road  
Washington, PA 15301  
District: South Franklin Township  
Parcel No. 590-004-00-00-0003-02  
Total amount: \$4.12
11. Derek J. & Tracy L. Desmond (2000 County Tax)  
508 Winding Road  
Claysville, PA 15323  
District: Morris Township  
Parcel No. 450-002-00-00-0007-03  
Total amount: \$10.78
12. James H. & Mary H. Waterhouse (2000 County Tax)  
395 McGuffey Road  
West Alexander, PA 15376  
District: West Finley Township  
Parcel No. 680-005-00-00-0008-00  
Total amount: \$69.02

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

#### BID OPENINGS

Deputy Controller Namie opened and read the following bids:

#### MAINTENANCE FOR HVAC EQUIPMENT

1. McKamish Chesapeake, Inc.  
50 55<sup>th</sup> Street  
Pittsburgh, PA 15201  
  
Total amount of bid: \$24,096.00  
  
A Bid Bond in the amount of 10% accompanied the bid.
2. Pittsburgh Trane  
400 business Center Drive  
Pittsburgh, PA 15205  
  
Total amount of bid: \$9,140.00  
  
A Bid Bond in the amount of 10% accompanied the bid.
3. Quality Mechanical Service  
1300 Hulton Road  
Verona, PA 15147  
  
Total amount of bid: \$12,010.00  
  
A Bid Bond in the amount of 10% accompanied the bid.
4. Invensys Building Systems  
151 Hillpointe Drive  
Canonsburg, PA 15317  
  
Total amount of bid: \$9,530.00  
  
A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Deputy Controller Namie stated the following bids under new state law, effective February 20, 2001, would not require the bid bond or certified check to accompany the bid.

MEAT FOR WASHINGTON COUNTY

1. Reinhart Food Service  
RR#7, Box 162  
Greensburg, PA 15601  
Total amount of bid: \$22,656.58
2. Gordon Food Service, Inc.  
P.O. Box 1787  
Grand Rapids, MI 49501  
  
Total amount of bid: \$23,574.09
3. Sysco Food Service, Inc.  
8 Kingswood Court  
Washington, PA 15301  
  
Total amount of bid: \$8,003.05

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

MEDICAL SUPPLIES

1. Moore Medical Corporation  
389 John Downe Drive  
New Britain, CT 06050  
  
Total amount of bid: \$172,326.72
2. C.R. Bard, Inc.  
111 Spring Street  
Murray Hill, NJ 07974  
  
Total amount of bid: \$106,579.20
3. Ameriderm Laboratories LTD  
13 Kentucky Avenue  
Paterson, NJ 07503  
  
Total amount of bid: \$16,178.17
4. Gaymar Industries, Inc.  
10 Centre Drive  
Orchard Park, NY 14127  
  
Total amount of bid: \$1,750.00
5. Paper Products Company, Inc.  
36 Terminal Way  
Pittsburgh, PA 15219  
  
Total amount of bid: \$10,844.00

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Commissioner Burns noted the elimination of the bid bond requirement was the result of action initiated by the Washington County Board of Commissioners a couple of years ago.

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There being no further business, Chairman Bevec declared the meeting adjourned at 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 28, 2001

ATTEST: Catherine E. Kresh  
CHIEF CLERK