

Minute No. 666

Washington County Commissioners

Washington, PA, March 22, 2001

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec; Diana L. Irely and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Chief Clerk/Administrator; Solicitor Richard DiSalle; Linda Belcher, Secretary; Melanie Finney, Planning Commission; Captain Todd Hammond; Deputy Controller Mike Namie; George Krcelich, Director of Human Services; Leslie Vassilaro, Sandy Sabot, Mary Helicke, Toni Sabo, and Kelly Hanna, Child Care Information Services; Mr. G. Richard Zimmerman, First United Methodist Church; George Hutchko, member of the Washington County Veterans Council; Colleen Dille and Edria Haymos, Family Y Child Care Center; Mike Bonn, Constable; Judy Chestnut, O-R; Karen Peters, Valley Independent and Gary Smith, CU TV.

Chairman Bevec called the meeting to order at approximately 10:05 a.m.

Mr. Zimmerman led the meeting with a prayer.

Mr. Hutchko said the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 665 dated March 8, 2001.

Moved by Mr. Burns, seconded by Mr. Bevec, that Minute No. 665 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring April 1-7, 2001 as "Week of the Young Child" in Washington County.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Leslie Vassilaro, Director of Child Care Information Services, thanked the Board for the Proclamation and introduced a group of children from the Smart Kids and Family YWCA Day Care Center.

The group thanked the Commissioners for the Proclamation and their continued support and involvement in the Day Care centers for children in Washington County.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Mike Bonn, Constable in Dunlevy Borough, presented to the Board correspondence he received from Larry Spahr, Director of the Elections Office, regarding a court order from President Judge Gladden directing constables not to wear firearms while performing their duties at the county polls. Mr. Bonn expressed his concerns relative to the court

order. He pointed out law changes within the last five years requires constables to be certified and undergo training to carry firearms.

Chairman Bevec stated the county solicitor would look into this matter. He stated it might not be possible for the Board to make a decision that would override a court order from a judge.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Meat for Washington County to the following vendors for the amounts set forth in their bids:

Gordon Food Service, Grand Rapids, MI

Green Valley Packing, Claysville, PA

Reinhart Food Service, Inc., Greensburg, PA

Sysco Foods, Harmony, PA

Moved by Mr. Burns, seconded by Mrs. Irej, to award the bid for Meat as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for HVAC Maintenance to the following vendors:

Quality Mechanical, Verona, PA - for the Health Center, Courthouse Square/Annex and Public Safety towers

Invensys Building Systems, Canonsburg, PA – for the Correctional Facility

Moved by Mrs. Irej, seconded by Mr. Burns, to award the bid HVAC Maintenance as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Medical Supplies to the following vendors:

American Laboratories, Paterson, NJ

Belco Drug Corp., N. Amityville, NY

Burrows Co., Wheeling, IL

C.R. Bard, Inc., Murray Hill, NJ

Coloplast Corp., Marietta, GA

Druzak Medical, Ambridge, PA

Medcare Equipment Co., Greensburg, PA

Mercy Surgical Dressing, Canonsburg, PA

Moore Medical, New Britain, CT

Paper Products Company, Inc., Pittsburgh, PA

Red Line Medical Supply, Golden Valley, MN

Standard Textile, Cincinnati, OH

Tri-State Hospital Supply Corp., Jeannette, PA

Moved by Mrs. Irej, seconded by Mr. Burns, to award the bid for Medical Supplies as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Carpet to DeGol Carpet of Duncansville, PA for the amount set forth in their bid.

Moved by Mr. Burns, seconded by Mrs. Irej, to award the bid for carpet as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Compost Bins to Norseman Plastics, Ltd. of Rexdale, Ontario.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mr. Burns, seconded by Mrs. Irej, to award the foregoing bid for Compost Bins to Norseman Plastics, Ltd.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Travel Request for Colleen Lantz of the Highway Safety Department to attend the International Child Passenger Safety Technical Conference to be held in Indianapolis, Indiana on June 2nd through June 6, 2001. The total cost of \$1,210.00 will be reimbursed through the Comprehensive Highway Safety Grant.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the travel request for Colleen Lantz of Highway Safety as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization for the purchase of a 4x4 F-250 truck for the Health Center. This purchase will be in the amount of \$21,288.00 and is being made from the state contract, therefore, it does not require bidding.

Moved by Mrs. Irej, seconded by Mr. Burns, authorizing the purchase of a 4x4 F-250 truck for the Health Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of software for the scanning of county records. The cost of the software in the amount of approximately \$30,200.00 and the annual software support cost of \$5,436.00 will be paid by fees collected by the Recorder of Deeds Office in accordance with Act 8 of 1998 and a portion will be paid from a grant received by Court Automation. No county dollars are involved.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the purchase of software for the scanning of county records as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the purchase of hardware for the scanning of county records. The cost of the purchase will be paid by fees collected by the Recorder of Deeds in accordance with Act 8 of 1998 and a portion will be paid from a grant received by Court Automation. No county dollars are involved. The hardware purchase will consist of:

Server – cost approximately \$30,777.00 – from Compaq

Three scanners – cost approximately \$3,000.00 each – these will be placed in Record Storage, Register of Wills and Clerk of Courts. The vendor has not been chosen.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the purchase of hardware for the scanning of county records as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for Proposals for Professional Services for the purpose of providing services that would include training and integration of the hardware and software purchased for the scanning of county records. The cost of approximately \$15,000.00 for this purchase will be paid by fees collected by the Recorder of Deeds in accordance with Act 8 of 1998 and a portion will be paid from a grant received for Court Automation. No county dollars are involved.

Moved by Mr. Burns, seconded by Mrs. Irely, authorizing to advertise for Proposals for Professional Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Credit Bureau, Inc. of Carnegie, PA for the Domestic Relations Office. The contract will provide the location of delinquent defendants both to establish and enforce support orders. The cost of the service is \$20.00 per month for the software and \$2.35 for each report. The total yearly cost should not exceed \$3,060.00.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing contract with Credit Bureau, Inc.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the 2001 Continuation TANF Block Grant for Juvenile Probation in the amount of \$21,860.00. This would be effective for the period of July 1, 2000 through June 30, 2001. It is to be noted this grant does not require a County match.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the 2001 Continuation TANF Block Grant for Juvenile Probation as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the 2001 TOP Grant for Public Safety. This grant will be used to establish an integrated data network to link mobile laptop computers in emergency vehicles. The proposed project start date would be October 1, 2001 through September 1, 2004. The total

estimated funding is \$565,601.00; \$206,415.00 from Federal funds and the remaining \$305,186.00 being a County soft-match meaning no actual County monies would be involved in the project.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the submission of the 2001 TOP Grant for Public Safety as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requests authorization to advertise for bids for two 7-passenger vans for the Transportation Program. These vans would be used for the Section 16 Transportation Program. The federal share of monies is in the amount of \$65,280.00 and a request for a one time match from the county in the amount of \$16,200.00.

Moved by Mrs. Irej, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the Regional Welfare to Work Grant Application for the Transportation Program for Washington, Greene and Westmoreland Counties in the amount of \$400,000.00 beginning July 1, 2001 through June 30, 2002. No county match is required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the submission of the Regional Welfare to Work Grant application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the Section 203 Grant application for the Transportation Program in the amount of \$1.2 million for the period of July 1, 2001 through June 30, 2002. No county match is required.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the submission of the Section 203 Grant application as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval termination of the Nurse Contract with Mary Jane Maggi due to the cancellation of the In-Home Program. The effective date of this termination is April 30, 2001.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the termination of the Nurse Contract with Mary Jane Maggi as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the continuation of the Juvenile Accountability Incentive Block Grant (JAIBG). This federal grant is for one year beginning July 1, 2001 and is in the amount of \$43,079.00. It is to be noted this includes one probation officer and requires a county match of 10%.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the continuation of the Juvenile Accountability Incentive Block Grant as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of a grant application for the Supportive Housing Program to the U. S. Department of Housing and Urban Development for the year 2002 funding period. It is to be noted this would be a three year grant and no county match is required. The grant award would range from \$1.5 million to \$2.5 million.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing submission of a grant application for the Supportive Housing Program.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval expenses related to the rental of a meeting room with refreshments for the Annual Providers Meeting for Child Care Information Services. The meeting will be held at the Ramada Inn on April 3, 2001. The cost for the meeting is \$605.20 and is included in CCIS budget. No county dollars are required.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the expenses related to the CCIS Annual Providers Meeting as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for fiscal 2000-2001. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Deanna Saut, Claysville
 Laura Klaus, Bentleyville
 Lisa Cannon, Washington
 Constance Barnes, Washington

Lois Rock, Stockdale
 Dayna Wozolek, Washington
 Loretta Cunningham, Monessen

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Lease Agreement with Canonsburg Borough for the purpose of providing office space for District Justice Mark. This lease would be effective July 1, 2001

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Lease Agreement with Canonsburg Borough.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with GeoSpatial Innovations, Inc. to prepare technical specifications to remove four utility poles and replace with underground service. The time and materials rate of \$50.00 per hour at an estimated 40-60 hours is set at a "not to exceed" amount of \$3,000.00. Costs will be reimbursed 90% federal, 5% state and 5% County from an aviation block grant received this year.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with GeoSpatial Innovations, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Right of Way Agreement with West Penn Power Company to set two new poles for service to new hangars constructed as part of the relocation effort to complete Taxiway B at the Washington County Airport. The cost of \$2,902.86 will be reimbursed 90% federal, 5% state and 5% County from the discretionary grant received for land acquisition.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Right of Way Agreement with West Penn Power Company.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requests authorization to advertise for bids or purchase from state contract a one ton dump truck at an estimated cost of \$30,000.00 to \$35,000.00 for Parks and Recreation. It is to be noted all efforts will be made to purchase from the state contract prior to soliciting bids. Funding to be paid by County capital expenditures account.

Moved by Mrs. Irely, seconded by Mr. Burns, authorizing the Chief Clerk to advertise for purchase from state contract a one ton dump truck as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk announced the following board appointments are suggested to occur at the April 5, 2001 Board of Commissioner's meeting:

Joseph Bongiorno of Fallowfield Township to the Washington County Farmland Preservation Board for a three year term, effective April 5, 2001 through April 4, 2004.

Lee Robinson from the Washington County Fair Board to the Tourism Promotion Agency for three year term, effective April 5, 2001 through April 4, 2004.

An Executive Session was held March 21, 2001 in Room 704 at approximately 10:30 a.m. to discuss personnel issues.

SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval an Easement Resolution with the Canonsburg-Houston Joint Authority. The Resolution conveys a parcel of property located in Canonsburg Borough owned by Washington County to Canonsburg Borough for the purpose of constructing a sanitary sewer system involving said parcel.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

BID OPENINGS

Deputy Controller Namie opened and read the following bids:

LAUNDRY FOLDER

1. Suburban Textile Equipment Company
4489 Ohio River Boulevard
Pittsburgh, PA 15202

Total amount of bid: \$32,940.00

2. USA Clean - Carman
56 Sexton Road
McKees Rocks, PA 15136

Total amount of bid: \$38,150.00

3. PAC Industries, Inc.
3743 Overbrook Road
Gibsonia, PA 15044

Total amount of bid: \$42,121.00

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

REPAIR/REPLACEMENT OF REINFORCED GLASS & FRAMES OF DOME OF COURTHOUSE

Deputy Controller noted no bids were received.

GLOVES

1. Grainger Industrial Supply
120 Beta Drive
Pittsburgh, PA 15238

Total amount of bid: \$30,912.75

2. Bay Medical Co.
1103 Grandview Drive
South San Francisco, CA 94080

Total amount of bid: \$17,788.62

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

3. Interboro Packaging Corporation
114 Bracken Road
Montgomery, NY 12549

Total amount of bid: \$16,706.00
4. National Environmental, Inc.
P.O. Box 71582
Marietta, GA 30007

Total amount of bid: \$23,654.38
5. American Health & Safety
6250 Nesbitt Road
Madison, WI 53719

Total amount of bid: \$28,858.73
6. W G Airs, Inc.
20 Park Street
Winchester, MA 01890

Total amount of bid: \$19,512.95
7. Redline Medical Supply, Inc.
8121 10th Avenue
Golden Valley, MN 55427

Total amount of bid: \$21,106.05
8. Har-Kel, Inc.
106 Commerce Boulevard
Lawrence, PA 15055

Total amount of bid: \$14,356.75
9. Allegheny Fabricating & Supplies, Inc.
208 Woodland Road
Blawnox, PA 15238

Total amount of bid: \$19,697.80
10. Kane's Atlantic LLC
4133 Amos Avenue
Baltimore, MD 21215

Total amount of bid: \$16,074.80
11. Druzak Medical, Inc.
200 First Street
Ambridge, PA 15003

Total amount of bid: \$14,510.10
12. Rasayan
103 Glenbrook Drive
Pittsburgh, PA 15215

Total amount of bid: \$17,000.00
13. Moore Medical Corporation
389 Downey Drive
New Britain, CT 06050

Total amount of bid: \$17,834.25
14. Paper Products Company, Inc.
36 Terminal Way
Pittsburgh, PA 15219

Total amount of bid: \$18,850.00

15. Medicare Equipment Company
443 West Pittsburgh Street
Greensburg, PA 15601

Total amount of bid: \$29,245.38

Moved by Mrs. Irej, seconded by Mr. Burns, to table the foregoing bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 28, 2001

ATTEST: Catherine E. Kresh
CHIEF CLERK