

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 679

Washington County Commissioners

Washington, PA, September 20, 2001

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irely and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Administrator/Chief Clerk; Solicitor Richard DiSalle; Linda Belcher, Administrative Assistant; Melanie Finney, Planning Commission; Mike Namie, Deputy Controller; Dave Talpas, Correctional Facility; Sheriff Larry Maggi and Captain Todd Hammond, Sheriff's Office; Warden Joe Pelzer and Vicki Biagini, Correctional Facility; George Krcelich, Director of Human Services, Jeff Felton, Director of Children and Youth Services; Sheila Burcin, Cooperative Extension; Mark Mascara, Washington County Industrial Development Authority; Jerry Cozewith, Cassie Dunn, Michael Minegrone, George Ferguson and Sharon Cone, American Red Cross; recent graduates of the Foster Grandparent Program; Susan Priest, Citizen's Library; Jerry Seaman and Chuck Walker, interested citizens; Judy Chestnutt, Observer-Reporter; Sara Snatchko, PA Focus; Jim Jefferson, WJPA; Vince Guerrieri, Tribune Review; and Josh Fosbrinil, CU TV.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Mr. Talpas led the meeting with the Fireman's Prayer.

Commissioner Burns led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 678 dated September 6, 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, that Minute No. 678 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation the month of September as "Take Charge of Your Life".

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

The Commissioners read a Resolution addressing the American tragedy of September 11, 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, adopting the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Commissioner Irely stated she was recently out of the country when the American tragedy occurred and wanted to thank everyone for their prayers for her safe return.

The Commissioners presented a plaque to Sheila Burcin, an employee of the Cooperative Extension Office for the past thirty one and one half years, recognizing her services to the agricultural community of Washington County. Ms. Burcin thanked the Board for the plaque and noted she plans on being involved with

Co-op Extension in the education of young children in classrooms.

The Commissioners presented Certificates of Congratulations to recent Foster Grandparent graduates.

Jerry Cozewith, Michael Minegrone, George Ferguson and Sharon Cone of the American Red Cross thanked the Board for their continued support in this worthwhile program.

At this time, the Board of Commissioners presented to the members of the American Red Cross a check in the amount of \$20,000.00 for the Foster Grandparent Program in conjunction with Children and Youth Services.

Commissioners Irey and Burns commented on the recent attack on the United States and expressed the importance of family values and the country pulling together in this time of crisis.

Chairman Bevec stated this past week the Public Safety Department and local fire departments have been conducting "Washington County supports New York's Bravest" boot drive in municipalities and to this date have collected \$60,000.00 for the New York Relief Fund.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Susan Priest, of Citizens Library, gave the quarterly report of the Washington County Library System. Ms. Priest noted they were successful in obtaining a federal grant to automate the libraries throughout the county.

SPECIAL ORDER OF BUSINESS (CON'T)

Attorney Mark Mascara presented to the Board for their consideration and approval the following TEFRA

Projects:

NAME: UNITED WASHINGTON ASSOCIATES, L.P.

SCOPE OF PROJECT: Financing will be used to finance the costs of development of and use of a baseball stadium and soccer complex for use by the California University of Pennsylvania and the payment of a portion of the costs of issuing the notes. The baseball stadium will be at or near Interstate 70 and West Chestnut Street in Washington, PA and the soccer complex will be located in Roadman Park on Route 88 in California, PA.

AMOUNT OF PROJECT: \$1,300,000.00

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing TEFRA project.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NAME: INDUSTRIAL GASKET AND SHIM COMPANY, INC.

SCOPE OF PROJECT: Currently IGS has approximately 59,000 square feet of manufacturing space and 101 employees and creating 25 new employees. The goal of IGS management is to increase the annual sales level of \$10-\$11 million to \$18-\$20 million in the next five years. To reach this goal an increase in manufacturing space is necessary. New machinery must be purchased and existing operations need to expand to accommodate computer and bar coding stations to make them more efficient.

AMOUNT OF PROJECT: Not to exceed \$2,000,000.00

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing TEFRA Project.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mr. Umstead of the Redevelopment Authority presented to the Board for their consideration and approval a Resolution for the disposition of parcel No. 27 at Southpointe to Hershey Leasing Company. Mr. Bourke stated this is

the last parcel of ground at Southpointe.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for the Kitchen Floor at the Health Center to Seman Flooring of Washington, PA in the amount of \$66,862.00.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for the Kitchen Floor as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Produce to Albano's Produce of Washington, PA in the amount of \$1.00 per unit above the daily Pittsburgh Wholesale Fruit and Vegetable Report.

Moved by Mrs. Irej, seconded by Mr. Burns, to award the bid for Produce as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board table the bid for Food and Staples to allow time for further review.

Moved by Mrs. Irej, seconded Mr. Burns, to table the foregoing bid.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval an agreement with the Greater Washington County Food Bank for administrating and distribution of the TEFAP Program for the period of October 1, 2001 through September 30, 2002. It is to be noted the funding amount will be announced at a later date upon approval from the Federal government.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreement with the Greater Washington County Food Bank as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for 2001. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Donna Lynch, Langeloth
Union Church Child Care, McKees Rocks
Smart Kids, Washington

Donna Fluharty, Bulger
Eleanor Larue, McKeesport
Nicole Roberts, Fredericktown

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following interim provider agreements for Child Care Information Services. These agreements are for a period of sixty days until child care clearances can be obtained.

Cheryl Tryee, Donora
Rebecca McGraw, Burgettstown

Diane Perkins, Canonsburg

Moved by Mrs. Irely, seconded by Mr. Burns, approving the interim provider agreements for Child Care Information Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Oce to provide maintenance to the mapping equipment in the Tax Assessment Office. This Agreement will be effective upon approval for a three year period at the cost of \$599.00 per year for 12,000 linear feet usage and six cents per linear foot over the annual allowance. This cost is included in the Tax Revenue budget.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing agreement with Oce.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Purchase of Service Agreements for Children and Youth Services for fiscal year July 1, 2001 through June 30, 2002 with the following providers.

<u>PROVIDER</u>	<u>AMOUNT</u>
Gateway	\$75,000
Comm.Alternatives/Foster Care	75,000
Try Again Homes/After School Program	155,720
Pyramid/JPO Placement Services	70,000
CARE Center/Sex Offender	30,000
CARE Center/Counseling Services	120,000
American Read Cross/Foster Grandparent	20,000

Moved by Mr. Burns, seconded by Mrs. Irely, approving the Purchase of Service Agreements for Children and Youth Services as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Supplemental Engineering Agreement with Monaloh Basin Engineers in the amount of \$9,049.41 for additional work associated with the relocation of a sanitary sewer line in conjunction with the replacement of Chartiers #59, West Maiden Street in the City of Washington. This supplement increases the contract amount to \$177,944.31 to be paid 80% State and 20% county liquid fuels

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Moved by Mr. Burns, seconded by Mrs. Irej, approving the foregoing Supplemental Engineering Agreement with Monaloh Basin Engineers.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the U. S. Department of Agriculture for the Charitable Institution Program for the Health Center. This agreement provides surplus commodities such as cheese, butter, etc. The agreement will be effective October 1, 2001 through September 30, 2006 and there is no cost to the county.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreement with the U. S. Department of Agriculture as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Trinity Hospice for hospice services at the Health Center. This agreement will be effective September 1, 2001 through August 30, 2002 and automatically renewed on a year to year basis. It is to be noted there is no cost to the county.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreement with Trinity Hospice as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of an accounts payable software package from Computata Financial Systems for the Health Center in the amount of \$9,500.00. This software package will assist with tracking accounts payable on an accrual basis. It is to be noted this cost is included in the Health Center budget.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the purchase of an accounts payable software package from Computata Financial Systems as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held on September 19, 2001 in Room 704 immediately following the Agenda Meeting to discuss personnel and litigation issues.

SOLICITOR

Solicitor DiSalle presented to the Board for their consideration and approval a Tax Appeal Settlement for property located in Peters Township and known as McDowell Partnership/Kmart Corporation. This Tax Appeal Settlement reflects a change in the assessed value of the property. It is to be noted Peters Township and Peters Township School District have formally approved the settlement. The County Tax Assessor and Solicitor for the Tax Claim Bureau also recommended this approval.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Tax Appeal Settlement.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval a Tax Appeal Settlement for property located in the City of Washington and known as Coca-Cola Enterprise. This Tax Appeal Settlement reflects a change in the assessed value of the property. It is to be noted the City of Washington and Washington School District have formally approved the settlement. The County Tax Assessor and Solicitor for the Tax Claim Bureau recommended this approval.

Moved by Mrs. Irej, seconded by Mr. Burns, approve the foregoing Tax Appeal Settlement.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle presented to the Board for their consideration and approval the following tax refunds that have been approved by the Treasurer, Tax Assessor and Solicitor for the Tax Claim Bureau.

Moved by Mrs. Irej, seconded by Mr. Burns, that the Tax Assessment Office be authorized to prepare the following Tax Refunds due to either duplication or overpayment of real estate or personal property tax:

1. Gregory A. Shore (2001 County Tax)
11 Birch Street
Avella, PA 15312
District: Jefferson Township
Parcel No. 380-016-01-02-0010-00
Total amount: \$38.77
2. David L. Hull (2001 County Tax)
1081 Jefferson Avenue
Washington, PA 15301
District: Canonsburg 3rd Ward
Parcel No. 110-040-00-03-0024-00
Total amount: \$118.37
3. Country Wide for Megan Robertson (2001 County Tax)
450 American Street
Simi Valley, CA 93065
District: Canonsburg 3rd Ward
Parcel No. 110-017-00-01-0001-00
Total amount: \$8.17
4. Eleanor Morris (2001 County Tax)
P.O. Box 114
Taylorstown, PA 15365
District: Blaine Township
Parcel No. 050-005-01-02-0009-00
Total amount: \$9.28
5. Transamerican Recovery Department (1999 and 2000 County Tax)
1201 Elm Street Suite 400
Dallas, TX 75270
District: Washington 2nd Ward
Parcel No. 720-007-00-01-0009-00
Total amount: \$231.86
6. John Lindley (2001 County Tax)
76 Heritage Trail
Prosperity, PA 15329
District: Morris Township
Parcel No. 450-008-09-99-0001-02
Total amount: \$71.10

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- 7. Enzo R. Tristani (2001 County Tax)
P.O. Box 125
86 Beech Street
Muse, PA 15350
District: Cecil Township
Parcel No. 140-009-02-08-0001-00
Total amount: \$9.28

- 8. David J. Lesa K. Franz (2000 and 2001 County Tax)
490 Pie Ridge Road
Prosperity, PA 15329
District: Morris Township
Parcel No. 450-004-00-00-0010-06
Total amount: \$11.98

- 9. John R. Verelst (2000 County Tax)
283 Atlas Cherry Valley Road
Burgettstown, PA 15021
District: Smith, West Finley and Hanover Townships
Parcel No: 340-015-00-00-0003-00, 570-025-00-00-0001-00, 570-025-00-00-0003-03,
570-025-00-00-0003-02, 680-008-00-00-0009-00
Total amount: \$91.43

- 10. Transamerica for James & Donna S. McLaughlin (2001 County Tax)
6053 S. Fashion Square #200
Murray, UT 84107
District: North Strabane Township
Parcel No. 520-011-05-00-0024-00
Total amount: \$35.44

- 11. John M. & Cynthia J. Durkacz (2001 County Tax)
199 Rosewood Drive
Monongahela, PA 15063
District: Carroll Township
Parcel No. 130-006-10-03-0027-00
Total amount: \$201.55

- 12. Timothy & Audrey Fitzgerald (2001 County Tax)
108 Yorktown Road
Canonsburg, PA 15317
District: Peters Township
Parcel No. 540-006-02-00-0037-00
Total amount: \$11.29

- 13. Corning Consumer Products, Co. (2000 and 2001 County Tax)
One Pyrex Place, Box 1555
Elmira, NY 14902
District: Charleroi Borough
Parcel No. 160-004-00-00-0002-03
Total amount: \$6,361.49

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

BID OPENINGS

Deputy Controller Namie opened and read the following bids.

DAMS REHABILITATION- REBID

- 1. Allen Marine Services, Inc.
3566 South Benzing Road
Orchard Park, NY 14127

Total amount of bid: \$81,100.00

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to table the bid for the Dams Rehabilitation Project.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

JOINT MUNICIPAL PURCHASING PROGRAM – WINTER SUPPLIES (No Bid Bond required)

1. Morton Salt
123 N. Wacker Drive
Chicago, IL 60606-1743
2. Judson Wiley & Sons, Inc.
404 South Main Street
Washington, PA 15301
3. Guttman Oil Company
200 Speers Street
Belle Vernon, PA 15021
4. International Salt Co., LLC
P.O. Box 540
Clarks Summit, PA 18411
5. Cargill Incorporated
24950 Country Club Boulevard
North Olmsted, OH 44070
6. Better Materials Corporation
2200 Springfield Pike
Connellsville, PA 15425
7. Oil Service
2899 Grand Avenue
Pittsburgh, PA 15225
8. Weavertown Environmental Group
201 South Johnson Road
Houston, PA 15342
9. Zappi Oil Company
44 Bridge Street
Washington, PA 15301

Moved by Mr. Burns, seconded by Mrs. Irely, to table the foregoing bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____ September 25 _____, 2001

ATTEST: Catherine E. Keesh
ADMINISTRATOR/CHIEF CLERK