

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 683

Washington County Commissioners

Washington, PA, November 15, 2001

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irey and J. Bracken Burns, Sr. Also being present: Cathi Kresh, Administrator/Chief Clerk; Solicitor Richard DiSalle; Linda Belcher, Administrative Assistant; Michelle Miller, Director of Human Resources; Joe Pelzer, Warden; Melanie Finney, Planning Commission; Mike Namie, Deputy Controller; Sheriff Larry Maggi and Todd Hammond, of the Sheriff's Office; Pastor David Zona, United Methodist Church of Bentleyville; George Krcelich, Director of Human Services; George Eckert, member of the Washington County Veterans Council; Nellie Chester and Mary Lou Victor, Washington County Food Bank; Francis Beasley and Stephanie Forbes, Fresh Start; Carla Dunlap, Deborah Thomas and Ami Lini, Connect, Inc; Michelle Robinson Ritter, Sherie Lammers and Amy Ingolt, Washington Women's Shelter; Susan Donnan, Inner Faith Hospitality; Deborah McGowen, Patty Lombardi, Shelby Parisse and Cassie Dunn, American Red Cross; Bob Scott, Washington City Mission; Michael Bonn, interested citizen; Sara Snatchko, PA Focus; Linda Metz, Observer-Reporter; Jim Jefferson and intern, WJPA; Chris Haines, Herald-Standard; and Josh Fosbrink, CU TV.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Pastor Zona led the meeting with a prayer.

Mr. Eckert led the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 682 dated November 1, 2001.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 682 be approved as written.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners read a Proclamation declaring November 11-17, 2001 as "National Hunger and Homeless Awareness Week".

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mr. Krcelich, Director of Human Services, thanked the Commissioners for the Proclamation and commented on the many organizations involved with assisting the homeless and hungry residents of Washington County. Mr. Krcelich thanked Linda Harms, who was not able to attend the meeting because she was at a conference, and recognized the Greater Washington Food Bank, Connect, Inc., Interfaith Hospitality Network, American Red Cross, Washington Women's Shelter, Washington City Mission/Avis Arbor, Group Home, Inc. and Washington Christian Outreach, organizations present at the meeting. Representatives of each group thanked the Commissioners for the Proclamation and made comments regarding their group's involvement in assisting the needy.

(RECESS FOR PHOTOS)

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for Kitchenware and Equipment to the following vendors for the Health Center and Correctional Facility.

Anchor Equipment, New York, NY	Central Poly, Linden, NJ
Curran & Taylor, Inc. Canonsburg, PA	Gordon Food Service, Grand Rapids, MI
Paper Products Company, Inc., Pittsburgh, PA	Sysco, Harmony, PA
U. S. Uniform Sales and Rental, Philadelphia, PA	

This bid will be effective November 1, 2001 through October 31, 2002 for approximately \$64,000 total yearly cost.

Moved by Mrs. Irely, seconded by Mr. Burns, awarding the foregoing bid to above-listed vendors.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Air Fluidized Beds for the Health Center to the following vendors based on the "Daily Rental Rate".

Gaymar Industries, Inc. Orchard Park, NY	KCI USA, San Antonio, TX
Hill Rom Co., Inc., Batesville, IN	

This bid will be effective January 1, 2002 through December 31, 2002 with the option to extend through December 31, 2003. The total yearly cost is approximately \$90,500.00.

Moved by Mrs. Irely, seconded Mr. Burns, awarding the bid for Air Fluidized Beds as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval an Agreement with Linda Frost for court reporting services at the rate of \$150.00 per day or \$75.00 per half day on an as-needed basis. It is to be noted this agreement would add flexibility to the court reporting pool but will not increase the budgeted amount for court reporting services. This agreement will be effective November 15, 2001.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing Agreement with Linda Frost.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval agreements with the Washington County Transportation Authority for the following transportation programs:

Welfare to Work	Medical Assistance
Ways to Work	Pilot Project-Rural Transportation for Persons with Disabilities
Human Services Development Fund	Section 203 Shared Ride

The agreements will be effective December 1, 2001 through June 30, 2002. It is to be noted the amount of the agreements will be the remaining balance of unexpended funds minus all final reimbursements to Inteltran.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the agreements with the Washington County

Transportation Authority for transportation programs as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the advertising of requests for proposals for a consultant to establish county policies and procedures relating to Health Insurance Portability and Accountability Act.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the advertising of requests for proposals as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of a contract with the Western Area Career and Technology Center to serve as a clinical training site for their nursing assistant students. This will be effective for the period of October 15, 2001 through May 21, 2002 and no county dollars are required.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the renewal of a contract with Western Area Career and Technology Center as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Provider Agreements for 2001. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

Just Us Kids, Washington  
James Meeks, Washington  
Christine Benning, Charleroi  
Claudia Delacruz, Canonsburg  
Linda Murr, Washington  
Amy Large, Monessen  
Priscilla Gildon, Washington  
Sandra Bodnar, Muse  
Renee Edmonds, Washington  
Randy Reese, Washington  
Megan Stanley, Washington  
Virginia McDade-Foster, Venetia  
Marsina Matthews, Lawrence  
Miranda Ankrom, Washington

Lola Bowers, Vestaburg  
Dolly Ryan, Washington  
Cheryl Johnson, Washington  
Jeanna Almo, Canonsburg  
Roberta Stone, Daisytown  
Cindy Karr, Washington  
Christine Dolanch, Washington  
Julie Vincenti, McDonald  
Loretta Perkins, Canonsburg  
Cheryl Tyree, Donora  
Diane Perkins, Canonsburg  
Rebecca McGraw, Burgettstown  
Jennifer Lenzi, Washington

Moved by Mr. Burns, seconded by Mr. Bevec, approving the foregoing Child Care Service Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to encumber \$10,000.00 in Liquid Fuels funds for Two Mile #4 in Centerville Borough. The design will be completed in-house and paid 80% State and 20% County Liquid Fuels.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the authorization to encumber Liquid Fuels funds as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a supplemental reimbursement agreement with PaDOT for construction of Mingo #11 in Mingo Creek County Park in Nottingham Township. The total project cost of \$864,095.00 will be paid 80% State and 20% County Liquid Fuels.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the supplemental reimbursement agreement with PaDOT as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a supplemental reimbursement agreement with PaDOT for construction of Buffalo #38, Brownlee in Buffalo Township. The total project cost of \$971,540.00 to be paid 80% State and 20% County Liquid Fuels.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the supplemental reimbursement agreement with PaDOT as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Engineering Agreement with Pellegrini Engineers in the amount of \$235,367.36 for the design of Raccoon #7, Donaldson in Robinson Township. The costs will be paid 80% State and 20% County Liquid Fuels.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Engineering Agreement with Pellegrini Engineers.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Engineering Agreement with Herbert, Rowland and Grubic (HRG) in the amount of \$180,067.10 for the design of Chartiers #61, South Wade Avenue in the City of Washington. The costs will be paid 80% State and 20% County Liquid Fuels.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Engineering Agreement with Herbert, Rowland and Grubic as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an Engineering Contract with Larson Design Group in the amount of \$396,880.21 for the design of Buffalo #23, Sawhill Covered Bridge in Blain township (\$201,585.81) and Wheeling #30, Brownlee Covered Bridge in East Finley Township (\$195,294.40). The costs will be paid 100% State Act 25 funds.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Engineering Contract with Larson Design Group as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the termination of the contract with Mackin Engineers for the design of Pike #11, Daisytown in California Borough.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the termination of the contract with Mackin Engineers as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract extension with Specialized Communications for service to the localizer antennae at the Washington County Airport. The contract terms will not exceed \$600.00 per month on an as-needed basis.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the contract extension with Specialized Communications as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract supplement with Michael Baker Engineers for additional utility and apron design work required to complete the Taxiway B Relocation project at the Washington County Airport. The original contract amount of \$267,827.00 will be increased by \$15,305.96 for a total contract amount of \$283,132.96. The costs will be paid 90% Federal, 5% State and 5% County monies.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing contract supplement with Michael Baker Engineers.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval accepting a grant offer from the Pennsylvania Department of Environmental Protection for 50% (not to exceed \$45,850.00) of the costs incurred by the County to complete the stream bank stabilization project at Ten Mile Creek Park. These funds will be used to match an additional \$45,000.00 Growing Greener Grant previously received from DCNR. It is to be noted the total estimated project cost of \$262,000.00 will be shared with the Army Corps of Engineers, Growing Greener and DEP.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the acceptance of a grant offer from the Pennsylvania Department of Environmental Protection as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with TeleCheck, of Houston, TX for the Clerk of Courts Office. This service will be used to increase the collection of fines and costs in that office. There is a one-time set up fee of \$250.00 and a monthly minimum fee of \$200.00 plus the \$.35 charge per transaction and a fee of 2.75% of the face amount of the check. It is to be noted these charges will be passed on to the client.

Moved by Mr. Burns, seconded by Mrs. Irely, approving the foregoing agreement with TeleCheck for the Clerk of Courts Office.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Service Agreement and Resolution with PaeTec Communications, Inc. for participation in the Washington County Enhanced 911 services and will be effective immediately. It is to be noted this action was rescinded at the last Commissioner's meeting, the issues of liability have been resolved and PaeTec Communications has accepted the County's terms.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Service Agreement and Resolution with PaeTec Communications as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Security Blue for health care for county retirees for the year 2002.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Security Blue as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session was held on October 17, 2001 in Room 704 immediately following the Agenda Meeting to discuss personnel and litigation issues.

All County Offices will be closed on November 22-23, 2001 in observance of the Thanksgiving Day holiday.

Dedication Ceremonies for the Instrument Landing System will take place today at the Washington County Airport at 2:00 p.m.

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BID OPENINGS

Deputy Controller Namie opened and read the following bids.

911 EQUIPMENT AND MAINTENANCE

1. MRA Incorporated  
1480 Washington Road  
Washington, PA 15301

Total amount of bid: based on a per hour rate

Solicitor DiSalle noted this bid was accompanied with a personal check not a certified or bank check.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for Air Fluidized Beds for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

MEAT FOR WASHINGTON COUNTY (No bid bond required)

1. Sysco, Inc.  
8 Kingswood Court  
Washington, PA 15301

Total amount of bid: \$21,423.16

2. Gordon Food Service, Inc.  
P.O. Box 1787  
Grand Rapids, MI 49501

Total amount of bid: \$26,608.91

3. Green Valley Packing  
2992 Green Valley Road  
Claysville, PA 15323

Total amount of bid: \$23,991.58

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

BRIEFS AND UNDERPADS FOR THE HEALTH CENTER (No bid bond required)

1. Xpedx-Harrisburg Division  
211 Houge Avenue  
Camp Hill, PA 17011

Total amount of bid: \$180,242.00

2. Druzak Medical, Inc.  
200 First Street  
Ambridge, PA 15003

Total amount of bid: \$222,208.58

3. The Burrows Company  
791 Commonwealth Drive  
Warrendale, PA 15059

Total amount of bid: per unit costs

4. Medline Industries, Inc.  
One Medline Place  
Munddein, IL 60060

Total amount of bid: \$138,422.65

5. **Minnesota Supply, Inc.**  
8121 10<sup>th</sup> Avenue  
Golden Valley, MN 55427
- Total amount of bid: \$216,352.75
6. **MS Depot, Inc.**  
3775 Airport Boulevard  
Mobile, AL 36608
- Total amount of bid: per unit costs
7. **Paper Products Company, Inc.**  
36 Terminal Way  
Pittsburgh, PA 15219
- Total amount of bid: \$16,337.02

Moved by Mrs. Irely, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

#### LINEN SUPPLIES

1. **Charm-Tex**  
1618 Coney Island Avenue  
Brooklyn, NY 11230
- Total amount of bid: \$30,463.30
2. **Harbor Linen Company**  
P.O. Box 3510  
Cherry Hill, NJ
- Total amount of bid: \$71,914.40
3. **MIP, Inc.**  
P.O. Box 448  
Champlain, NY 12919-0448
- Total amount of bid: \$17,730.00
4. **ATD American Company**  
135 Greenwood Avenue  
Wyncote, PA 19095
- Total amount of bid: \$26,035.00
5. **Starsilk and Woolen**  
7148 Reynolds Street  
Pittsburgh, PA 15208
- Total amount of bid: \$54,297.90
6. **MedSystems International**  
2362 James Drive  
Pittsburgh, PA 15237
- Total amount of bid: \$31,523.90
7. **Standard Textile Co., Inc.**  
One Knollcrest Drive  
Cincinnati, OH 45222
- Total amount of bid: \$84,317.88
8. **The Liberty Textile Company**  
5600 S. Marginal Road  
Cleveland, OH 44103
- Total amount of bid: \$66,718.50

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- 9. **Tabb Textile Company, Inc.**  
**511 Pleasant Drive**  
**Opelika, AL 36801**

**Total amount of bid: \$67,144.50**

Moved by Mr. Burns, seconded by Mrs. Irej, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

At this time, Chairman Bevec wished everyone a Happy Thanksgiving holiday.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_ *November 20<sup>th</sup>*, 2001

ATTEST: *Catherine E. Kresh*  
ADMINISTRATOR/CHIEF CLERK