

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 637

Washington County Commissioners

Washington, PA, February 3, 2000

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irey and J. Bracken Burns, Sr. Also being present: Chief Clerk Michelle Miller; Jim McCune, Solicitor; Joe Zupancic, Assistant Solicitor; Marlene Luketich, Director of Administration; Linda Belcher, Secretary; Lisa Cessna, Mark Thomas and Melanie Finney, Planning Commission; Debbie Kraf, Commissioner's Office; Sheriff Larry Maggi and Captain Todd Hammond; Deputy Controller Mike Namie; Roger Metcalfe, Budget Director; Jeff Yates, Public Safety Director; Clay Hamilton and Bonnie Palfrey, Buildings and Grounds; George Krcelich, Human Services; Timothy Baughman, PEMA; George Pattison, member of the Washington County Veterans Council; Valerie Shrader, Mike Maslanik, Bob Robertson, Jerry Seaman, Butch Gorby, Harry Sabatasse, interested citizens; Joe Smydo, Observer-Reporter; Chris Haines, Herald Standard; Jim Jefferson and Brandi Susick, WJPA; Janice Crompton, and Kathy Thomas, Valley Independent, Gary Thomas, Cal TV.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Debbie Kraf led the meeting with a prayer.

George Pattison said the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 636 dated January 20, 2000.

Moved by Mrs. Irey, seconded by Mr. Burns, that Minute No. 636 be approved.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Commissioner Burns introduced Valerie Shrader and Mike Maslanik as his guests. He said the students are from Canon McMillan School District and are participating in the Ground Hog Shadow program.

SPECIAL ORDER OF BUSINESS

Tim Baughman from PEMA presented a plaque to Jeff Yates, Director of Public Safety for earning Advance Certification as an Emergency Manager. He was commended for his involvement in the extensive training process to obtain this certification.

Mr. Yates thanked his staff and the Board of Commissioners for their continued support.

PUBLIC COMMENTS

Harry Sabatasse of Burgettstown congratulated the Board for their recent involvement in a hair shaving fundraiser for the Boyd family.

Mr. Sabatasse discussed the hiring procedures in the county. He noted that a registered nurse was hired without advertising the position. Mr. Sabatasse discussed that Commissioner Burns did not have a problem with

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this procedure but was unhappy with some promotions being made within the county. Mr. Sabatasse stated that promoting from within is a good practice.

Mr. Sabatasse said that elected officials should represent the people regardless of party affiliation.

OLD BUSINESS

Solicitor McCune recommended the Board award the bid for Law Enforcement Uniforms for the Sheriff's Department to Petrocelli Uniforms Division of M & M Uniforms of Bridgeville, PA and Trapazzano's of Washington, PA for the amounts set forth in their bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to award the bid as per above.

Roll call vote:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor McCune recommended the Board table the bid for Airmasks for the Public Safety Department for further review.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the bid for Airmasks as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk announced a press release related to the Washington County Housing Authority Scholarship notice to benefit high school students and adults who reside in low-income housing or a redevelopment area who wish to continue their education.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a Purchase from the State Contract Purchase for the Planning Commission for a Savin 306 digital color for the amount set forth in their proposal.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the foregoing State Contract for the Planning Commission.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a purchase from the State Contract for the Clerk of Courts for a Kardex Lektriever from the Penn Record Systems, Inc. at a cost of \$20,711.70.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the purchase from the State Contract for the Clerk of Courts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a lease with Gross Industrial Company, Inc. for Magisterial District 27-3-10. This lease would provide office space for the period of March 1, 2000 to February 28, 2006 at the following monthly costs:

\$900 for the period of March 1, 2000 thru February 28, 2001

\$925 for the period of March 1, 2001 thru February 28, 2003

\$950 for the period of March 1, 2003 thru February 28, 2004

\$975 for the period of March 1, 2004 thru February 28, 2006

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the lease with Gross Industrial Company, Inc. as per above.

Roll call vote:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Lease Agreement with the Washington School District for space to be utilized by an after school program for juvenile offenders at a yearly cost of \$9,000.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the Lease Agreement with the Washington School District as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the Public Officials Liability Insurance with National Union Insurance Company at the annual premium rate of \$39,882. This insurance coverage includes limit of liability, policy deductible and employment related claim deductible. It was noted the renewal has been recommended by Campbell Insurance Associates.

Moved by Mrs. Ireby, seconded by Mr. Burns, approving the renewal of the Public Officials Liability Insurance with National Union Insurance Company as per above.

Roll call vote:

Mr. Burns - Yes; Mrs. Ireby - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the Public-Private Cooperative Agreement for Economic Development in the amount of \$70,000 for the Washington County Chamber of Commerce. The effective date of the agreement is January 1, 2000 to December 31, 2000.

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Moved by Mr. Burns, seconded by Mrs. Irej, approving the Public-Private Cooperative Agreement with the Washington County Chamber of Commerce as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with GAI Consultants for engineering services on the Day Covered Bridge in Morris Township and Jackson Mills Covered Bridge in Hanover Township in the amount of \$463,946.47. Payment will be 100% State Act 126 dollars.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement with GAI Consultants as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with SAI Consulting Engineers, Inc. for engineering services on Mingo #11 in Mingo Park, Nottingham Township in the amount of \$283,077.35. Payment will be 80% State and 20% County Liquid Fuels monies.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement with SAI Consulting Engineers, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Widmer Engineering, Inc. for engineering services on Walker Bridge in West Pike Run Township in the amount of \$189,410.96. Payment will be 80% State and 20% County Liquid Fuels monies.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the foregoing Agreement with Widmer Engineering, Inc. for the Walker Bridge.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the Emergency Engineering and Architectural Service Contract with EADS Group (Neilan Engineers). Terms of the contract are on an as needed emergency basis with a 24-hour mandatory response time. The contract sets specific fees that will be charged for engineering services in the event of an emergency. The contract amount shall not exceed \$30,000 during the set period of one year.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Emergency Engineering and Architectural Service Contract with EADS Group as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Hangar Lease with Fred Cario in the amount of \$180.20 per month for the purpose of aircraft storage at the Washington County Airport. The terms of the lease are on a month-to-month basis.

Moved by Mr. Burns, seconded by Mrs. Irej, approving the Hangar Lease with Fred Cario as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to submit a grant request to the Pennsylvania Department of Environmental Protection in the amount of \$55,000 for streambank stabilization in Ten Mile Park under the Growing Greener Watershed Protection Program for the Parks Department. No County match is required beyond the \$25,000 previously committed under the DCED Grant for this period.

Moved by Mr. Burns, seconded by Mrs. Irej, approving authorization to submit a grant request to the Pennsylvania Department of Environmental Protection as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board for their consideration and approval ratification of a travel request for the State Trial Judges Annual Conference for the Courts.

Moved by Mrs. Irej, seconded by Mr. Burns, ratifying the foregoing travel request.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a change to the signatory authority on Civil Service documents for the Public Safety Department to the Chairman of the Board of Commissioners.

Moved by Mrs. Irej, seconded by Mr. Burns, approving a change to the signatory authority on Civil Service documents as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval a request from the Coroner's Office to increase the mileage reimbursement rate paid to Pathologists from 21.5 cents per mile to 32.5 cents. It is also suggested that a policy be adopted to automatically increase/decrease the mileage in accordance with the IRS rate.

Moved by Mrs. Irej, seconded by Mr. Burns, adopting the mileage reimbursement rate paid to Pathologists as per above and to table a policy to automatically increase/decrease the mileage in accordance with the IRS rate until further review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request to rescind the policy on travel by privately owned aircraft which was approved by majority on August 19, 1999 per Minute No. 624.

Moved by Mrs. Irej, seconded by Mr. Bevec, to rescind the policy on travel by privately owned aircraft as per above.

Commissioner Burns stated this policy saved the taxpayers approximately \$4,000.

Commissioner Irej stated there is no need for this policy at this time and it did not save taxpayers money.

Roll call vote taken:

Mr. Burns - No; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried.

Chief Clerk recommended to the Board the appointment of Lisa Cessna as the County representative to replace the vacated position of Bill McGowen on the North Franklin Township Authority.

Moved by Mrs. Irej, seconded by Mr. Bevec, appointing Lisa Cessna as per above.

Roll call vote taken:

Mr. Burns - No; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried.

Chief Clerk recommended to the Board the appointment of Olive Krimm to the Housing Authority to fill the term of Yvonne Voytek who recently moved.

Moved by Mrs. Irej, seconded by Mr. Bevec, appointing Olive Krimm to the Housing Authority as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk recommended to the Board the appointment of Camille Ferraro from the Donora Library to serve on the Library Board and that the Library Board appointment from the Burgettstown Library be tabled until the next public meeting.

Moved by Mrs. Irely, seconded by Mr. Bevec, appointing Camille Ferraro from the Donora Library to the Library Board and tabling the appointment from the Burgettstown Library.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an increase in the fee paid for the preparation of autopsy reports for the Coroner's Office from \$50.00 to \$60.00.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the increase for the fee paid for preparation of autopsy reports as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an increase in the diener/autopsy technician fee for the Coroner's Office from \$125 to \$150.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing increase in the diener/autopsy technician fee.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Child Care Information Services Agreements for fiscal year 199/2000 with the following providers:

Melody Reed, Washington
Linda Nadik, Clinton
Harry Shark, Charleroi
Deborah Fuller, Washington

Terri Engel, Washington
Terry Spencer, Library
Patricia Crothers, Washington

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Child Care Information Services Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization for Human Services to advertise for a Department of Community and Economic Development project to rehabilitate and repair property owned by Community Action Southwest.

Moved by Mrs. Irely, seconded by Mr. Burns, authorizing Human Services to advertise as per above.

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Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Keffer Software Products for Behavioral Health for the purpose of providing software and support to meet Office of Mental Health and Substance Abuse Services requirements. The maximum amount to be paid pursuant to this agreement shall not exceed \$25,000 for the period of January 1, 2000 through June 30, 2000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the agreement with Keffer Software Products as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Washington/Greene Behavioral Health Services, Drug & Alcohol Single County Authority. The funding for this agreement is comprised of 100% State drug and alcohol services grant monies representing no county match.

Moved by Mrs. Irely, seconded Mr. Burns, approving the foregoing Agreement with Washington/Greene Behavioral Health Services, Drug and Alcohol Single County Authority.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk announced that a Silent Auction and Bake sale and Soup and Sandwich sale will be held on Friday, February 18, 2000 in the public meeting room. All employees and the public are invited to attend. All proceeds will benefit the Boyd children.

SOLICITOR

Solicitor McCune noted a Bond Pool Resolution and related documents would be held until the next public meeting due to the fact the legal advertised appeared on the wrong date. Therefore, no action could be taken at this time.

BID OPENINGS

Deputy Controller Namie opened and read the following bids.

VARIED TYPES OF LUMBER

1. West Elizabeth Lumber Company
1 Chicago Avenue
Elizabeth, PA 15037

Total amount of bid: per unit prices

A Bid Bond in the amount of \$3,000.00 accompanied the bid.

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2. Donora Lumber Company
300 Meldon Avenue
Donora, PA 15033

Total amount of bid: per unit prices

A Cashier's Check in the amount of \$3,000.00 accompanied the bid.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the foregoing bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

GASOLINE

1. Guttman Oil Company
200 Speers Street
Belle Vernon, PA 15012

Total amount of bid: \$112,280.50

A Bid Bond in the amount of 10% accompanied the bid.

2. Zappi Oil & Gas Company, Inc.
44 Bridge Street
Washington, PA 15301

Total amount of bid: \$25,200.30

A Bid Bond in the amount of 10% accompanied the bid.

DISPOSABLE LIDS FOR BOWLS AND MUGS

1. Aladdin Tem-Rite LLC
P.O. Box 100888
Nashville, TN 37224

Total amount of bid: \$12,825.00

A Bid Bond in the amount of 10% accompanied the bid.

2. Paper Products Company, Inc.
36 Terminal Way
Pittsburgh, PA 15219

Total amount of bid: \$13,115.25

A Bid Bond in the amount of 10% accompanied the bid.

FOUR RAISED ROOF HANDICAP VANS - HUMAN SERVICES

1. Rohrer Bus Sales
P.O. Box 100
Duncannon, PA 17020

Cost per unit: \$35,415.00 x 5 = \$141,660.00

A Bid Bond in the amount of 10% accompanied the bid.

2. Wolfington Body Company, Inc.
P.O. Box 218
Exton, PA 19341

Cost per unit: \$35,156.00 x 5 = \$140,624.00

A Bid Bond in the amount of 10% accompanied the bid.

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- 3. M.A. Brightbill Body Works, Inc.
2701 East Cumberland Street
Lebanon, PA 17042

Cost per unit: $\$37,390.00 \times 5 = \$149,560.00$

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to table the foregoing bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at approximately 10:35 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

January 9, 2000

ATTEST: Michelle R Miller

CHIEF CLERK