

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 654

Washington County Commissioners

Washington, PA, September 28, 2000

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners John P. Bevec, Diana L. Irey and J. Bracken Burns, Sr. Also being present: Michelle Miller, Chief Clerk; Marlene Luketich, Director of Administration; Solicitor Richard DiSalle; Linda Belcher, Secretary; Lisa Cessna and Melanie Finney, Planning Commission; Larry Maggi, Sheriff; Mike Namie, Deputy Controller; Cathi Kresh, Child Care Information Services; Robert Umstead, Executive Director of the Redevelopment Authority; Jeff Yates, Director of EMS; Nancy Bielawski, Purchasing Department; George Krcelich, Director of Human Services; John Marcischak, Juvenile Probation Office; Pete Lorenzo, SEIU member; Paul Powers, Washington County Men's Prayer Group; Robert Sepesey, Washington County Veterans Council; Henry Levith, Access to Care Task Force; Robert Mt. Joy and Cindy Tadej, Cornerstone Care; Kathy Catalano and Michele Delval, Head Start; Janet Cieply, Mon Valley Hospital; Jennifer Watkins, Miss Pennsylvania USA; Roger Young, Chaplain Washington County Firemen's Association; Sharon Cone, Coordinator of the Foster Grandparent Program; recent graduates of the foster grandparent program; Jerry Seaman and Butch Gorby, interested citizens; Judy Chestnutt, O-R; Jim Jefferson, WJPA; Cathy Thomas, Valley Independent; Janice Crompton, Herald-Standard and Gary Smith, CUTV.

Chairman Bevec called the meeting to order at approximately 10:00 a.m.

Paul Powers led the meeting with a prayer.

Robert Sepesey said the Pledge of Allegiance.

Chairman Bevec entertained a motion to approve Minute No. 653 dated September 14, 2000.

Moved by Mr. Burns, seconded by Mr. Bevec, that Minute No. 653 be approved.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented Certificates of Congratulations to a group of Foster Grandparents who recently completed training for the Foster Grandparent Program.

Sharon Cone, Coordinator of the Foster Grandparent Program, and Cassie Dunn, of the American Red Cross, thanked the Commissioners for all their continued support and presented to the Board with a plaque as a small token of their appreciation.

The Commissioners presented a Proclamation declaring the month of October as "Covering Kids Month" to Henry Levith, Chairman of the Access to Care Task Force, and Robert Mt. Joy, CEO of Cornerstone Care.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mr. Levith thanked the Commissioners and the task force volunteers for their dedicated work in this important issue of health care to all children. The task force volunteers who were present were introduced.

The Commissioners presented a plaque to Jennifer Watkins, reigning Miss Pennsylvania USA, congratulating her on her accomplishments.

Ms. Watkins thanked the Board for the plaque and stated she has enjoyed the opportunity to represent the Keystone State and looks forward to the pageant being held next spring.

The Commissioners presented a Proclamation declaring October 8, 2000, as "Fallen Firefighters Memorial Day" in Washington County.

Moved by Mr. Burns, seconded by Mrs. Irey, adopting the foregoing Proclamation.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Rodger Young, Chaplan of the Washington County Firemen's Association, accepted the Proclamation and introduced past and present members of the Washington Firemen's Association.

Commissioner Burns commented he is proud of the work that the firemen and EMS personnel are called upon to do in emergencies throughout the county.

PUBLIC COMMENTS

John Marcischak, of the Juvenile Probation Office, thanked the Commissioners for their consideration in approving fees for the Juvenile Probation Awards Banquet. Mr. Marcischak stated this banquet will include a speaker addressing violence in schools and seminars for school officials.

SPECIAL ORDER OF BUSINESS (CON'T)

Bob Umstead, Executive Director of the Redevelopment Authority, presented to the Board a Resolution for the approval of a LUP/TAP Application to the Department of Community and Economic Development.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the foregoing Resolution.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Mr. Umstead presented to the Board a Resolution for the Disposition of Parcel No. 17 in Southpointe to Dialysis Clinic, Inc.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Resolution as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

OLD BUSINESS

Solicitor DiSalle recommended the Board award the bid for the Collection Services to Credit Management Company of Pittsburgh, PA.

Moved by Mrs. Irey, seconded by Mr. Burns, to award the bid for Collection Services as per above.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Roll call vote:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Food and Staples for Washington County to the following vendors based on the "per unit" cost.

Gordon Food Service, Inc., Grand Rapids, MI
Paper Products Company, Inc., Pittsburgh, PA
Reinhart Food Service, Greensburg, PA
Sysco Foods, Harmony, PA

Moved by Mrs. Irej, seconded by Mr. Burns, to award the bids as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Solicitor DiSalle recommended the Board award the bid for Joint Municipal Purchasing to IMC Salt of West Elizabeth, PA, and Detroit Salt, of Pittsburgh, PA, for Sodium Chloride for the amounts set forth in their bids.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the Joint Municipal Purchasing bid as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

CORRESPONDENCE

Chief Clerk announced the following Redevelopment Authority contract award press releases:

1. Sale of Parcel No. 17 in Southpointe to Dialysis Clinic, Inc.
2. Contract award to Palombo Landscaping, Inc. for Southpointe Landscaping Improvements Project in Cecil Township
3. Contract award to Pompei and Sons, Inc. of Bentleyville for the Monongahela Manor Parking Lot Project in the City of Monongahela
4. Contract award to El Grande Industries, Inc. for the Burgettstown, Cross Creek and Robinson Street Reconstruction Project
5. Contract award to Green Acres Contracting Company for the Twilight Guiderrail Replacement Project

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval for the Election Office of a \$15,445.02 payment to Election Systems and Software for the upgrade of the Voter Registration conversion from Windows 3.11 to Windows 98.

Moved by Mr. Burns, seconded by Mrs. Irej, authorizing the foregoing payment to Election Systems and Software as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irej - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a request from Information Technology to authorize the purchase of a Cisco Level 3 routing switch from Ameritech at a cost of \$14,949. This is for a network

upgrade to accommodate connections for Domestic Relations, Children and Youth, JNET, MH/MR and the Health Center. A 50% match from JNET will be requested.

Moved by Mr. Burns, seconded by Mrs. Irey, approving the purchase of a Cisco Level 3 routing switch form Ameritech as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization for payment of \$16,222.50 to Informix for new software licenses and a maintenance and support agreement for the FACTS 5 software.

Moved by Mr. Burns, seconded by Mr. Bevec, approving the payment to Informix as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk requested the Board's authorization to advertise for bids for the furnishing and installation of updated telephone systems for the District Justices.

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the bidding for the furnishing and installation of an updated telephone system for District Justices.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a reimbursement agreement with PaDOT for the Daisytown Bridge in California Borough. The total agreement amount of \$175,000 reflects engineering only requiring a later supplement for right-of-entry, utility relocation and construction. Costs will be paid 80% State and 20% County Liquid Fuels.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the reimbursement agreement with PaDOT for the Daisytown Bridge as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and authorization to solicit Requests for Proposals from qualified engineering firms for the completion of the 2001 NBIS Inspection Program.

Moved by Mrs. Irey, seconded by Mr. Burns, authorizing the Planning Commission to solicit Requests for Proposals as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a lease agreement with Dennis Flaus for

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mrs. Irely, seconded by Mr. Burns, approving the lease agreement with Dennis Flaus as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the extension of the contract with the Pennsylvania Trolley Museum for Courthouse tours from January 1, 2001 through December 31, 2001. The contract amount would be \$4,000 for the one year period.

Moved by Mrs. Irely, seconded by Mr. Burns, to hold this item in abeyance until further information is available to the Board.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a Grant Application to the PCCD for a Child Abuse/Investigation Project which would be used to address the needs of children who are victims of abuse. This four year grant would begin January 1, 2001 and require a cash match of 25% the first year, 50% the second year and 75% in years three and four.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing Grant Application to the PCCD for a Child Abuse/Investigation Project.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Mary Lou Borne, an independent contractor to implement the Washington County Self Determination Project. This work is detailed in the CCAP Technical Assistance Grant for fiscal year 2000-01.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the foregoing agreement with Mary Lou Borne.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Adjustment Agreements for FY 99/2000 for the Mental Health/Mental Retardation Office.

<u>PROVIDER</u>	<u>MH</u>	<u>MR</u>	<u>WAIVER</u>	<u>EARLY INTERVENTION</u>
Wash. Communities Mental Health Assoc.	\$99,129 43	\$ 5,844		\$ 4,844
McGuire Memorial Northwestern Human Srv.			\$ 4,660 3,539	
United Cerebral Palsy Altern. Residential Srv.			33,351 55,000	\$55,737
Melmark Homes, Inc. Keffer Software	9,555	5,158		

Lifesteps		10,711	
Crossroads Speech/Hearing			10,809
Futtrel, Inc.		51,998	
Group Home, Inc.	296		
Keystone City		806	

Moved by Mrs. Irey, seconded by Mr. Burns, approving the Provider Agreement Adjustments for MH/MR as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the second set of amendments to Drug and Alcohol Provider contracts. These amendments are necessary due to the formal dissolution of the joinder on November 1, 2000.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the amendments to Drug and Alcohol Provider contracts as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Information Services agreements with the list of submitted providers. These agreements will be automatically renewed until either party to the Agreement notifies the other party in writing of their intent not to renew under the current terms of the provider agreements.

- | | |
|-------------------------------------|-----------------------------|
| Louise Turiczek, Cecil | Deborah Holden, Washington |
| Niki Greely, Washington | Jamie Kerr, Atlasburg |
| Jennifer Southern, Bentleyville | Kurtis Harden, California |
| Lina Rager, Scenery Hill | Connie Thomas, Washington |
| Sharon Konwalski, Washington | Marilyn Zofchak, Canonsburg |
| Harriett Southall, Claysville | Kellie Anderson, Washington |
| Janice Sikora, Washington | Joyce Watson, Washington |
| Kathleen Crockard, Valley Grove, WV | Colleen Huber, Coal Center |

Moved by Mr. Burns, seconded by Mr. Bevec, approving the CCIS Provider Agreements.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a statement of interest from the Washington County Health Center to be sent to CCAP to convert twenty-five licensed, skilled nursing care beds for personal care beds.

Moved by Mrs. Irey, seconded by Mr. Bevec, approving the statement of interest from the Health Center as per above.

Roll call vote taken:

Mr. Burns - Abstain; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval of expenditures in the amount of \$5,945

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Moved by Mrs. Irey, seconded by Mr. Burns, approving the expenditures for the Juvenile Court Awards Banquet as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the transfer from PSI to Tiburon, Inc. for completing work required for the acquisition and installation of the FACTS 5 Web Public Access product in Washington County and pay \$26,318.81 for the completion of the work.

Moved by Mrs. Irey, seconded by Mr. Burns, approving the transfer from PSI to Tiburon, Inc. as per above.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

Chief Clerk recommended the Board appoint Cathi Kresh to the position of Chief Clerk for Washington County, effective September 29, 2000.

Moved by Mr. Bevec, seconded by Mrs. Irey, approving the appointment of Cathi Kresh as per above.

Roll call vote taken:

Mr. Burns - No; Mrs. Irey - Yes; Mr. Bevec - Yes.

Motion carried.

Commissioner Burns stated the County conducted a study a few years ago and assigned point values to job positions based on responsibilities of that position. He pointed out salaries were assigned according to the point values and the Chief Clerk position was assigned a salary of \$32,000 and today the newly appointed Chief Clerk's salary will be \$48,000. Commissioner Burns said he feels Cathi Kresh is clearly qualified and his decision is not based on that fact.

Commissioner Irey stated the points were not accurate for the Chief Clerk position and noted the responsibilities of the Director of Administration and Chief Clerk will be eventually combined and this move will result in savings.

Chairman Bevec also said the responsibilities of Chief Clerk will become more of an Administrator's job once the two positions have been merged.

ANNOUNCEMENTS

Chief Clerk announced County Offices will be closed on October 9, 2000 in observance of the Columbus Day holiday.

BID OPENINGS

Deputy Controller Namie opened and read the following bids:

KITCHEN WARE & EQUIPMENT

1. Gordan Food Service
P.O. Box 1787
Grand Rapids, MI 49501

Total amount of bid: \$17,522.00

A Bid Bond in the amount of 10% accompanied the bid.

2. Calico Industries, Inc.
9045 Junction Drive
Annapolis Junction, MD 20701-2005

Total amount of bid: \$59,303.67

A Certified Check in the amount of 10% accompanied the bid.

3. Reinhart Food Service
RR # 7 Box 162
Greensburg, PA 15601

Total amount of bid: \$10,783.36

A Bid Bond in the amount of 10% accompanied the bid.

4. Sysco Company
8 Kingswood Court
Washington, PA 15301

Total amount of bid: \$58,138.11

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

FLAGS AND MARKERS

1. Atlas Alloys Co., Inc.
P.O. Box 297
Atlasburg, PA 15004

Total amount of bid: \$9,945.00

A Bid Bond in the amount of 10% accompanied the bid.

2. All Flag & Flagpoles
73 Route 111
Smithtown, NY 11787

Total amount of bid: \$5523.70

A Certified Check in the amount of \$552.32 accompanied the bid.

Moved by Mrs. Irely, seconded by Mr. Burns, to table the bids for review.

Roll call vote taken:

Mr. Burns - Yes; Mrs. Irely - Yes; Mr. Bevec - Yes.

Motion carried unanimously.

There being no further business, Chairman Bevec declared the meeting adjourned at 11:45 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

October 5, 2000

ATTEST:

Michelle R Miller
CHIEF CLERK