

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 896

Washington County Commissioners

Washington, Pennsylvania, January 20, 2011

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana Irey Vaughan. Also being present: Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Scott Fergus, Director of Administration; Linda Belcher, Administrative Assistant; JoAnn Metz, Joy Sprowls and Sue Orrick, Commissioners' Office; Tim Kimmel, Jennifer Johnson, Susan Meighan, Roger Metcalfe, and Irene Faybee, Human Services and Finance; Nancy Weaver, Controller's Office; Chuck Nicholls and Pat Maxon, Human Resources; Dan Briner, Don Cortese, Barry Clark and Matt Cain, Information Technology Office; Harry Wilson and Barry Grimm, Veterans' Affairs; Melanie Finney, Planning Commission; Father Don Chortos, of Immaculate Conception Church; Kathy Costantino, representative of Catholic Schools; a group of veterans from the area; students from John F. Kennedy, St. Patrick's and Madonna Catholic Schools; Joe Zupancic, Laura Popeck, Don Carter, Matt Uram, Frank Byrd and John Adams, interested citizens; Barbara Miller, Observer-Reporter and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:05 a.m.

Father Chortos led the meeting with a prayer.

Mr. Briner led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 895 dated January 6, 2011 as written.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving Minute No. 895 as written.

Roll call vote taken:

Ms. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners read a proclamation declaring January 30 - February 5, 2011, as Catholic Schools Week in Washington County.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, adopting the foregoing proclamation.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Ms. Costantino accepted the proclamation and thanked the board for their continued support and stressed the importance of education in the catholic schools. She noted there is a high standard expected of the students and this is supported by strong moral values.

The Commissioners presented certifications of congratulations to county employees, Dan Briner, Harry Wilson and Linda Cairns recognizing them on their retirements.

Mr. Briner thanked the Board for the certificate and the opportunity to work with the Board and his co-workers.

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Mr. Wilson accepted his certificate and thanked the Board for their support through the years as Veterans' Director. He stated he is looking forward to his retirement to spend time with his family.

Fellow veterans addressed the Board giving accolades to Mr. Wilson for all his hard work and dedication to area veterans. It was noted that he increased benefits to area veterans from \$200,000 per year to over \$2,250,000 last year alone. They wished him the best of everything and told him to enjoy his retirement.

Ms. Cairns thanked the Board for the recognition and stated it has been a pleasure to work for Washington County for many years and noted she will miss all her friends.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Don Carter, of the Farm Bureau, addressed the Board regarding an upcoming food collection event that will take place in the Washington area. He asked for the Board's support and gave details of the event as to where the collection boxes will be placed and how to get involved with the food drive.

Joe Zupancic, a member of the Canon McMillan School Board, made comments to the Board about the reassessment issue and the fact that the state should be giving more to the school districts instead of slashing the amount of taxpayers' money that has come back to the school districts over a number of years. He stated he would like to testify before the House Policy Committee at an upcoming hearing on a reassessment moratorium but noted he would probably not be included. Mr. Zupancic also stated that these funding issues need to be addressed.

Laurie Popeck, from Stream Restoration, Inc., thanked the Board for their support letter to be used to receive grant monies to proceed with the Raccoon Creek Watershed Conservation Plan. Ms. Popeck went on to explain the many projects that are planned and what has been accomplished so far with this project.

John Adams, of Avella, commented on the economy and stated that taxpayers cannot afford more increases in their taxes.

OLD BUSINESS

None

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the plan amendments and revision to the Community Development Block Grant Program which are part of the County's Consolidated Action Plan.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, adopting the foregoing resolution.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant agreement with the Commonwealth of Pennsylvania in the amount of \$34,225.08 for the West Nile virus Program. No County funds are required.

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Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the grant agreement.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the selection of Dominion Voting Systems to provide extensive election services to Washington County originally provided by Premier Election Solutions (Diebold).

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the Dominion Voting Systems for election services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to submit a request for proposals from qualified engineering firms to complete annual inspections of ten flood control dams in the Harmon Creek and Cross Creek Watersheds per DEP regulations.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving authorization to submit requests for proposals as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the contract with Kymberly Secreet to provide animal control services in County Parks at a cost of \$3,600 per year paid in monthly installments of \$300.

****Commissioner Irey Vaughan stated she is waiting for information on the number of calls that are handled at the parks and noted that the contract should include a 30 day out clause.****

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the renewal of the contract with Kymberly Secreet for animal control services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval certification of county funds for the 2011 Farmland Preservation Program in the amount of \$6,553.24. This amount represents the total Clean and Green roll back taxes collected and reserved in a restricted account per Act 156 of 1998.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the certification of county funds for the 2011 Farmland Preservation Program as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the agreement between the Washington Hospital Occupational Medicine Center (WHOMC) and Washington County regarding the WHOMC Department of Transportation (DOT) Drug and Alcohol Testing Consortium. The rates of the contract will increase as follows and will be effective January 1, 2011 through December 31, 2011.

Annual fee to each company	from \$125 to \$150
Fee for urine specimen collection	from \$11.75 to \$20

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the renewal of the agreement with Washington Hospital Occupational Medicine Center as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the Employee Assistance Program (EAP) agreement with the Washington Hospital. The agreement provides EAP services to all full time salaried and bargaining unit employees and eligible family members. As a member of Washington Hospital's Occupational Medicine Center the annual fee will be \$17,995 which is a savings of \$1,246. The agreement will be effective January 1, 2011 through December 31, 2011.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the renewal of the Employee Assistance Program as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2010-2011 provider service agreements with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Paula Nketia, Daisytown, PA
 Scott A. Maga, Sr., Canonsburg, PA
 Mona Lisa Baumgardner, Washington, PA

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing provider agreements for Child Care Information Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustments for Mental Health/Mental Retardation Office for the period of July 1, 2009 through June 30, 2010. No additional county funds are required.

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<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Community Action Southwest	\$ 116,560	\$ 125,533
Greene ARC, Inc.	21,565	22,643
Keystone Community Resources, Inc.	62,503	83,315
Life's Work of Western Pennsylvania, Inc.	54,744	56,953
Washington-Greene ARS, Inc.	20,000	24,121
TOTAL	\$ 275,372	\$ 312,565

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the allocation adjustments as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreements for Children and Youth Services Office for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Bethany Christian Services, Inc. of SE PA	\$ 15,000
Families United Network, Inc.	70,000
	\$85,000

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the allocation adjustment for the Children and Youth Services Office as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an allocation adjustment with Keystone Adolescent Center for the period of July 1, 2010 through June 30, 2011. The contract authorization amount will increase from \$25,000 to \$75,000 and no additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the allocation adjustment with Keystone Adolescent Center as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following provider agreement addendums with Ward Home, Inc. and Outside In School of Experiential Education, Inc. for the Children and Youth Services Office for the period of July 1, 2010 through June 30, 2011. Each addendum includes attachments, finalized rates and an audit clause.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing provider agreement addendums for Children and Youth Services Office.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of Children and Youth Services Office's budget for special expenditures for calendar year 2011 in the amount of \$42,600. These costs have already been included in the annual CYS operational budget and no additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving Children and Youth Services Office budget for special expenditures as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the advertising of requests for proposals for approximately 1,800-2,500 square feet of office space related to the Magisterial District 27-3-6.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the request for proposals as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify a change order for the renovation and addition to the Rehabilitation Department of the Washington County Health Center. The following change order in the amount of \$5,225.00 is with TBI Contracting, Inc. for metal supports for roof screens. This is for the future installation of a privacy screen on the roof. This will increase the amount of the contract, including prior change orders, from \$809,000.00 to \$840,268.00.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, to ratify the foregoing change order.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a renewal agreement with the Pennsylvania District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information and Notification (SAVIN) Program. The program was provided to the Correctional Facility through PCCD (PA Commission on Crime and Delinquency) grant funds for the purposes of victim notification. PCCD will pay 50% of the maintenance and service fees for 2011. Washington County's share for 2011 is approximately \$3,156.57 (\$0.04 x beds x 365 days x 50%). This agreement will be effective January 1, 2011 through December 31, 2011. It is anticipated that this contract will be renewed for 2012 and subsequent years. A new renewal contract will be issued yearly with a change on the maintenance fee page.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the renewal agreement with the Pennsylvania District Attorneys Institute as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of a payment for software maintenance renewals with Informix in the amount of \$15,239.88 to RBA. This is used by Information Technology for Pentamation and RBA software. This agreement is for the period of January 1, 2011 through December 31, 2011.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the payment for software maintenance renewals as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal agreement with Lexis Nexis for legal research for the inmates law library at a cost of \$6,252 for year one through November 30, 2011, \$6,264 for year two through November 30, 2012 and \$7,197 for year three.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the renewal agreement with Lexis Nexis for the inmates law library as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with SynergIT. This agreement will provide continued level 3 (senior engineering) support of the HP blades, servers, and SAN systems located in the 9-1-1 Center. The base cost of the support services for the period of January 1, 2011 through December 31, 2011 is \$75,000. The cost is based on 8.5 hours pre-scheduled services only (3-4 days per month). Services outside this scope of work would require written approval from Washington County and would be billed separately.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreement with SynergIT for services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a renewal agreement with BI, Inc. for the extended warranty and support services for the computer hardware and software to support Electronic Field Monitoring Devices (FMD's). The cost of this service is \$10,725 annually and will be effective November 1, 2010 through October 31, 2011.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the renewal agreement with BI, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval payment to The Washington Hospital, Washington, PA, for outstanding invoices totaling \$6,294.70 for the Coroner's Office. These services were required for laboratory services, processing of tissues and/or slides prepared for autopsy cases.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing payment to The Washington Hospital.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held on January 19, 2011 immediately following the Agenda Meeting as an informational session regarding personnel and real estate.

The annual Sinking Fund Meeting will be held immediately following today's board meeting.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:10 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

January 31, 2011

ATTEST: Mary E Helicke
CHIEF CLERK