

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 897

Washington County Commissioners

Washington, Pennsylvania, February 3, 2011

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana Irey Vaughan. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; JoAnn Metz and Joy Sprowls, Commissioners' Office; Tim Kimmel, Director of Human Services; Chuck Nicholls, Director of Human Resources; Barry Grimm, Veterans' Affairs; Jason Theakston, Planning Commission; Tom Jess, Probation Services; Jeff Kotula, Washington County Chamber of Commerce; Pastor Fred Helmick, Wolfdale Bible Church; Charles Ringling, American Legion Post 613; John Mera, Washington Hospital; staff members from the Washington City Mission; Tony Mauro and Wendy Mackall, California University; Mary Corrao, EADS; Linda Stetner, Jay Dutton, Frank Byrd, Joe Zupancic, Laurie Popeck and John Adams, interested citizens; Barbara Miller, Observer-Reporter and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Helmick led the meeting with a prayer.

Mr. Ringling led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 896 dated January 6, 2011 as written.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving Minute No. 896 as written.

Roll call vote taken:

Ms. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

The Commissioners read a proclamation to celebrate February 7, 2011, as Washington City Mission's 70<sup>th</sup> Anniversary.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, adopting the foregoing proclamation.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Mr. Gartland and Ms. Fierro accepted the proclamation and thanked the board for their support in celebrating this milestone occasion. Mr. Gartland commented on the importance and commitment of the mission to address the real needs of the community to help those who are struggling.

The Commissioners presented a certification of recognition to Taylor Robinson for his dedicated efforts in organizing a book drive collecting thousands of books to benefit Children's Hospital as part of his Eagle Scout project.

Taylor thanked the Board for the certificate and gave a brief explanation of how he conducted the book drive.

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(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Ken Kulak, of Monongahela Council, thanked the Board and the committee for their support and consideration for the Local Share Account Program monies for the Aquatorium project in Monongahela.

Joe Zupancic, a member of the Canon McMillan School Board, again expressed his concerns with regards to the state's contributions to fund schools in Pennsylvania. He also noted that Canonsburg Middle School recently received the national "Schools to Watch" designation, given for academic excellence.

John Adams, of Avella, commented on the elected officials receiving a 3% raise. He stated there are many ways to quit wasting taxpayer's money.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the complete removal and replacement of traffic signal fixtures and mounting hardware with new LED traffic lights for participating municipalities located within Washington County to Republic Intelligent Transportation Services, Inc., Billerica, MA in the amount of \$311,900.00. The bid award will be funded from the American Recovery and Reinvestment Act 2009 funds, which were appropriated to the Department of Energy (DOE) under the Energy Efficiency and Conservation Block Grant (EECBG). The various townships are responsible for a portion of the cost (\$110.00) per signal head fixture, as well as operating and maintaining the equipment.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the foregoing bid.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for resident furniture at the Washington County Health Center to the Continental Office Environments, Homestead, PA in the amount of \$14,654.88. The bid award will be funded from the Washington County Health Center Rehabilitation Grant.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for resident furniture as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the election supplies to the following vendors based on the "per unit" cost:

Rifkin Co., Wilkes-Barre PA  
Cane Print Solutions & Graphics, Atlasburg, PA  
William Penn Printing, Pittsburgh PA

This bid will be effective through December 31, 2011 at a total yearly cost of approximately \$35,000.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for the election supplies as per above.

Roll call vote taken:

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Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the projects as recommended by the Local Share Committee for referral to the Washington County Redevelopment Authority for the purpose of submitting Single Applications to the Department of community and Economic Development for funding grants in accordance with the Pennsylvania Race Horse Development and Gaming Act. The applications will include reasonable administrative costs charged by the Redevelopment Authority.

Total Recommended LSA Funding 2011	\$7,000,000
Total Leveraged Funding	\$32,333,475

<b>COMMUNITY IMPROVEMENTS</b>	<b>Total Recommended LSA Funding</b>	<b>\$1,220,000</b>
	<b>Total Leveraged Funding</b>	<b>\$5,359,000</b>

McDonald Historic Downtown Buildings Façade Improvement Project

McDonald Borough

Total Project: \$45,000	Recommended Funding:	\$20,000
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City of Monongahela Aquatorium Restoration and Expansion Project

City of Monongahela

Total Project: \$372,000	Recommended Funding:	\$250,000
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Canonsburg Lake Aquatic Ecosystem Restoration

Chartiers Creek Watershed Association

Total Project: \$6,100,000	Recommended Funding:	\$400,000
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Mingo Park Pedestrian Bike Path

Washington County Planning Commission

Total Project: \$530,000	Recommended Funding:	\$150,000
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Washington Park Improvement Project

City of Washington

Total Project: \$996,760	Recommended Funding:	\$400,000
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<b>ECONOMIC DEVELOPMENT</b>	<b>Total Recommended LSA Funding</b>	<b>\$1,300,000</b>
	<b>Total Leveraged Funding</b>	<b>\$6,041,315</b>

Southpointe II Access Road

Washington County Authority

Total Project: \$1,640,000	Recommended Funding:	\$700,000
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Washington County 2011 Marketing Initiative

Washington County Chamber of Commerce

Total Project: \$397,000	Recommended Funding:	\$100,000
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Airport Hangar Relocation & Northside Construction Project

County of Washington

Total Project: \$4,004,315	Recommended Funding:	\$500,000
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## **JOB TRAINING**

<b>Total Recommended LSA Funding</b>	<b>\$615,000</b>
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<b>Total Leveraged Funding</b>	<b>\$384,000</b>
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Education Manufacturing Complex

Western Area Career & Technology Center

Total Project: \$750,000	Recommended Funding:	\$250,000
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Low Level Literacy/Workforce Development

Washington County Literacy Council

Total Project: \$133,000	Recommended Funding:	\$25,000
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Work Certified Academy

Washington Greene County Job Training Agency

Total Project: \$699,875	Recommended Funding:	\$340,000
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Chief Clerk presented to the Board for their consideration and approval a travel request for Debra Rutan to attend the 2011 Onbase Training and Technology Conference being held in Las Vegas, Nevada on September 11-16, 2011. The total costs are estimated to be \$1,179 and an additional \$1,650 for the registration fee that will be paid through the Records Improvement Fund.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the travel request for Debra Rutan as per above.

Roll call vote taken:

Mrs. Irey-Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Bryan J. Held (two year term) Harry Wilson (one year term) and Larry Bresselsmith, Jr. (one year term) to the Washington County Veterans Advisory Council.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing appointment.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a resolution for a grant by the Washington County Hospital Authority to Monongahela Valley Hospital for its operating and recovery room enhancement project in the amount of \$75,000, contingent upon the Hospital obtaining the remaining needed funding for a total of \$4,000,000.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, adopting the resolution as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a professional services supplement to the engineering contract with L.R. Kimball for the airport perimeter fencing projects in the amount of \$21,300.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the professional services supplement as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the agreement with the Pennsylvania Trolley Museum to conduct tours at the Washington County Courthouse from January 1, 2011 to December 31, 2011 at a total cost of \$4,000.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the agreement with the Pennsylvania

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Trolley Museum as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of agreements with the various fire departments servicing county facilities to conduct safety inspections in 2011 and 2012 at an annual cost of \$1,000 as follows:

Mount Pleasant Township Fire Company  
 Finleyville Fire Company  
 East Bethlehem Fire Company  
 West Middletown Fire Company  
 Avella Fire Company  
 Valley Inn Fire Company

Payment is rendered upon receipt of the inspection report and recommendations.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the renewal of the fire agreements as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a supplement to the reimbursement agreement with PADOT for the Chartiers #40, Paxton Bridge in Chartiers Township. This agreement increases the total reimbursement amount from \$2,240,000 to \$2,375,000 to be paid 100% Act 26 funds.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving a supplement to the reimbursement agreement with PADOT as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with DerivActiv, LLC to perform services required by Government Account Standard Board Statement 53. DerivActiv will provide testing and calculations needed for the annual county financial report in regard to the swaption contract the county entered into in May 2005. It is to be noted this is a one-time engagement for services with a fee of \$1,000.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving authorization to submit requests for proposals as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current Non-Workers Compensation Services agreement which provides physical examinations including pre-placement physicals. The rates of the contract will increase as follows and will be effective January 1, 2011 through

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December 31, 2011. The most common charges incurred for this contract are as follows:

Pre-placement physical examinations increased from \$60.00 to \$68.50  
PPD skin testing for TB increased from 11.35 to \$15.00

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the renewal of the Non-Workers Compensation Services agreement as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current Drug and Alcohol Testing agreement with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for all County employees in job categories subject to PADOT regulations. The following increases are due to federal guidelines to test for three additional drugs. The contract will be effective January 1, 2011 through December 31, 2011.

Non-DOT and DOT collection rates will increase from \$11.75 to \$20.00  
Urine drug screening rates will increase from \$30.00 to \$31.50

Also, approval of a new contract for drug and alcohol testing services for after hour services. The rates of the contract are as follows and will be effective January 1, 2011 through December 31, 2011.

MRO increased from \$9 to \$12  
UDS collection increased from \$15 to \$20

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the renewal of the drug and alcohol testing contracts as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2010-2011 provider service agreements with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Rose Marie Kelley, Houston, PA  
Lynda Bradley, Waynesburg, PA  
Virginia Wallace, Washington, PA  
Quentin Vaden, Washington, PA

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing provider agreements for Child Care Information Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a provider agreement with Pyramid Healthcare, Inc. for the period of July 1, 2010 through June 30, 2011 in the amount of \$100,000. No additional county funds are required.

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Moved by Mr. Burns, seconded by Mrs. Ireya Vaughan, approving the provider agreement with Pyramid Healthcare, Inc. as per above.

Roll call vote taken:

Mrs. Ireya Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an allocation adjustment with Alternative Living Solutions for Children and Youth Services Office for the period of July 1, 2010 through June 30, 2011. The contract authorization amount will increase from \$50,000 to \$150,000 and no additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Ireya Vaughan, approving the allocation adjustment with Alternative Living Solutions as per above.

Roll call vote taken:

Mrs. Ireya Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a provider agreement addendum with Adelphoi Village for Children and Youth Services Office for the period of July 1, 2010 through June 30, 2011. This addendum will include the per diem rate of \$329.35, but the contract authorization amount will remain unchanged at \$1,100,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Ireya Vaughan, approving the provider agreement addendum with Adelphoi Village as per above.

Roll call vote taken:

Mrs. Ireya Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a travel request for ten staff members from Children and Youth Services Office to attend the annual Family Group Decision Making International Conference in Henderson, Nevada from June 8- 11, 2011. The cost of the trip including travel, lodging and meals will be approximately \$10,840 and the county share will be approximately \$2,168.

Moved by Mr. Burns, seconded by Mrs. Ireya Vaughan, approving the travel request as per above.

Roll call vote taken:

Mrs. Ireya Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to increase the private pay per diem room rate from \$245 to \$250 per day at the Washington County Health Center effective March 1, 2011. No county funds are required.

Moved by Mrs. Ireya Vaughan, seconded by Mr. Burns, approving the foregoing rate increase at the Health Center.

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Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to advertise for bids for one Ford Explorer and one Ford Crown Victoria for the Sheriff's Office.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for requests for proposals for office space for the Children and Youth Services Office for approximately 2,000-2,500 square feet of office space related to the Adoption and Foster Care Offices.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the authorization to advertise for requests for proposals for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval extension to the contract with Abbott Laboratories Inc., Columbus OH through March 31, 2012 under the same terms and conditions as the current agreement.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing extension.

Roll call vote taken:

Mrs. Irey-Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an extension to the current Cost per Copy Program with Ikon Office Solutions, Pittsburgh, PA through January 31, 2012 under the same terms and conditions as our current agreement.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing extension to the Cost per Copy Program.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the lease agreement with The Washington Hospital for the provision of required laboratory services, processing of tissues and/or slides prepared for autopsy cases for the Coroner's Office. The cost of this service is based upon a fee

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schedule per test. The effective date of this addendum will be February 2, 2011 through December 31, 2013.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the addendum to the lease agreement with The Washington Hospital as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase from the Pennsylvania State Contract for Symantec Software and Supporting Integration Services for converting the existing HP Technology to Symantec Technology which will give a standardized back-up platform across the County and the Public Safety Environment.

Symantec Software from Carahsoft Technology Corp, Reston, VA. The total cost of this purchase is \$25,060.76 and will be paid at 58.58% from the wireless account and the balance from the 9-1-1 budget.

Symantec Software Integrator Services from Versatile Systems Inc., Mechanicsburg, PA. The total cost of this service is \$14,976.00 and will be paid 58.58% from the wireless account and the balance from the 9-1-1 budget.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing state contracts purchases.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment of software maintenance from Environmental Systems Research Institute (esri), Redlands, CA in the amount of \$34,409.65. This maintenance is for the software to maintain and update geographical features in the 9-1-1 dispatch system. This agreement will bring all Public Safety software maintenance concurrent through April 30, 2012.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing state contract purchase.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to purchase a Polaris Ranger Quad from Best Line Powersports, Centre Hall, PA in the amount of \$11,776.24. The side-by-side will allow for two employees to work safely on trails from the quad. Costs will be paid out of the insurance payment for the lost quad as well as gas well proceeds.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the purchase of a Polaris Ranger Quad for the Parks Department.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval to adopt a resolution approving the plan amendments to the Local Share Account Program.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, adopting the foregoing resolution.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

### ANNOUNCEMENTS

An executive session was held on February 2, 2011 immediately following the Agenda Meeting as an informational session regarding personnel and possible litigation.

The monthly Salary Board Meeting was held immediately following the today's Board Meeting.

### SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 11, 2011

ATTEST: Mary E Heliske  
CHIEF CLERK