

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 904

Washington County Commissioners

Washington, Pennsylvania, May 19, 2011

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana Irey Vaughan. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; Sue Orrick and Joy Sprowls, Commissioners' Office; Tim Kimmel, Director of Human Services; Melanie Thomas Finney, Planning Commission; George Hutchko, American Legion; Father William Feeney, I.C.Church; Warden Joe Pelzer, Deputy Warden John Temas; Captains Donald Waugh and Edward Strawn, Correctional Officers; Lauren Paxton and Rachel Carlisle and Karen Price, Monart School; Dwight Hunter, Donegal Township; Kerry Fox and Susan Morgan, Redevelopment Authority; Tim Thomassy, McDonald Borough; Laurie Popeck, Frank Bird, Dave Bober, and John Adams, interested citizens; Barbara Miller, Observer-Reporter.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Father Feeney led the meeting with a prayer.

Mr. Hutchko led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 903 dated May 5, 2011 as written.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving Minute No. 903 as written.

Roll call vote taken:

Ms. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners presented certificates of congratulations to Lauren Paxton and Rachel Carlisle, students of Monart School who won the Heinz Ketchup Creativity Contest.

Ms. Price, representing Monart School, explained what the contest was all about and commended the girls for their creativity and congratulated them for a job well-done.

The Board presented certificates of congratulations to Captains Donald Waugh and Edward Strawn, of the Correctional Facility. Captain Waugh was recognized for all his efforts in developing training materials for the facility and Captain Strawn was recognized for receiving the Liberty Bell Award.

Both captains thanked the Board for the certificates.

The Commissioners presented certificate a to Dwight Hunter for a representative of Donegal Township, who recently received the Governor's Award for Local Government Excellence who worked very hard to consolidate West Alexander and Donegal Township.

Mr. Hunter thanked the Board for the certificate and noted the importance of municipalities merging for the benefit of the citizens.

The Commissioners presented a check in the amount of \$130,000 to McDonald Borough as part of the Local Share Account Program to be used for the construction of a parking lot, new sidewalks, storm sewers, landscaping, lighting, signage, benches and trash receptacles for local businesses.

Mr. Tomassy accepted the check and thanked the Board and committee for considering this project to be included in the Local Share Account Funding Program. He went on to explain the project and stated that it will greatly benefit the local

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businesses.

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

Dave Bober, of Canonsburg, addressed the Board about his concerns with the low turnout at the polls during the recent election. He pointed out that it is very important to get folks out to vote. Mr. Bober also reminded everyone to "buy American".

Laurie Popeck, volunteer for the "Keep American Clean", gave the Board an update on the cleanup efforts being made in Washington County and the cigarette receptacle campaign. She presented them with some pocket ash trays that can be distributed and noted the Treasurer's Office will have the ash trays too.

John Adams, of Avella, commented on the drilling of gas wells in the area and the state going broke.

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the Washington County Fairgrounds horse barn to the following vendors based on the "per unit cost" submitted in their bid proposal.

Trinity Contracting (General), West Newton, PA	\$414,159.50
Keegan Electric Company Inc., (Electrical), Bentleyville, PA	\$115,573.00

This bid is being awarded to the lowest most responsive and responsible bidders meeting the specifications.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for the horse barn as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve an extension to the bid for law enforcement uniforms for Public Safety and the Sheriff's Department to Trapuzzano's Uniforms, Washington PA. If approved, this contract extension will be effective August 1, 2011 through July 31, 2012, and is in accordance with the original proposal documents. The total yearly cost is approximately \$40,000.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the extension to the bid for law enforcement uniforms.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval of the Radiation Emergency Response Fund Grant Application and the State Fiscal Year RERF Grant Application covering the period July 1, 2011 through June 30, 2012. The grant amount is \$10,498 and requires no county funds. The money will be used to improve emergency preparedness in case of a nuclear incident at the Beaver Valley Power Plant.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the Radiation Emergency Response Fund Grant Application as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval Act 165 Hazardous Materials Response Fund Grant Application for the period July 1, 2011 through June 30, 2012. The application is a report of hazardous material threats and is necessary for Washington County to be eligible for any potential additional funding if any becomes available.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the Act 165 Grant Application as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Southwestern Pennsylvania Legal Service's grant application in the amount of \$150,000 for low income residents of Washington, Greene, Fayette and Somerset Counties from the Emergency Shelter Grant Program through DCED.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing grant application.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an engineering agreement with SAI Consulting Engineers as prepared by PADOT to conduct construction inspection on the Panhandle Trail project at a cost not to exceed \$69,257.13. Costs will be paid with the TEA and PCTI grants awarded for this project.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the engineering agreement with SAI Consulting Engineers as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an updated code list from the Washington Hospital Occupational Medicine Center to include a code that was omitted from the original list.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the updated code list as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2010-2011 provider service agreements for the Child Care Information Services Department with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Cynthia Jones, Donora, PA  
Janie Doyle, Eighty Four, PA  
Shannin Flowers, Washington, PA

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing provider agreements for Child Care Information Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a purchase of service agreement with Gwen's Girls, Inc. of Allegheny County to provide child welfare services to eligible citizens. This agreement will run from July 1, 2010 through June 30, 2011 for a sum not to exceed \$25,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing service agreement with Gwen's Girls, Inc.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a purchase of service agreement with Southwest Behavioral Care, Inc. of Westmoreland County to provide child welfare services to eligible citizens. This agreement will run from April 1, 2011 through June 30, 2011 for a sum not to exceed \$300.00. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the service agreement with Southwest Behavioral Care, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustment for the Children and Youth Services Office for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Glenn Mills Schools	\$150,000	\$250,000
Keystone Adolescent Center	\$75,000	\$100,000
TOTAL	\$225,000	\$350,000

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the allocation adjustments for Children and Youth Services Office as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification to approve a travel request for David Cincinnati, a Children and Youth Services caseworker, to travel to Arlington, Nebraska for a pre-adoptive placement visit with a dependent child from May 31, 2011 to June 4, 2011. The cost of the trip including travel, lodging and parking will be approximately \$1,720 and the county share will be approximately \$344. Approval for additional trips in the months ahead is also being requested.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing travel request.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the Washington County Mental Health Plan

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for fiscal years 2013-2017. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the Washington County Mental Health Plan as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a provider agreement with InVision Customized Services to provide Supported Employment services. This agreement will run from January 1, 2011 through June 30, 2011 in the amount of \$5,436. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the provider agreement with InVision Customized Services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following allocation adjustment for the Mental Health/Mental Retardation Office for the period July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>AGENCY</u>	<u>FROM</u>	<u>TO</u>
Community Transition Connection, Inc.	\$505,268	\$564,268

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the allocation adjustment as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for the following change orders with reference to the Washington County Health Center Rehabilitation Project:

TBI Contracting – to increase the amount of \$2,553. This change order has been requested by TBI Contracting for a new restroom in the PT Area as well as ceramic tile material. This will increase the amount of their contract, including prior change orders, from \$809,000.00 to \$876,137.00.

TBI Contracting - to increase the amount of \$6,578. This change order has been requested by TBI Contracting for wood cabinet and millwork changes. This will increase the amount of their contract, including prior change orders, from \$809,000.00 to \$882,715.00.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing change orders.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for the maintenance and repair of all county elevators.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote:

Mrs. Irey Vaughan – Yes; Mr. Burns – Yes; Mr. Maggi – Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for storage space. The current spend is at nearly 10,000, with additional requests pending.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a service renewal agreement with Kronos in the amount of \$16,279.62. This is for the maintenance and support of the hardware and software for the Kronos Workforce Timekeeper. This agreement will be effective through June 29, 2012. The total amount will be charged to the IT budget.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the service renewal agreement with Kronos as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a payment of \$41,676.05 to Sungard Public Sector, Inc., Chicago, Ill. This is a renewal agreement for software support and maintenance for the entire Financial System, including the Fund Accounting System. This agreement will be effective June 1, 2011 through May 31, 2012. The total amount will be charged to the Information Technology budget.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the payment to Sungard Public Sector, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to convert the Public Safety Direct TV account from a residential account to a business account. The agreement with Direct TV is to provide the public safety command post with access to weather and news channels. This agreement is at a discounted rate of \$92.99 for month one and \$60.99 per month for months two through thirteen. This contract will continue year to year unless otherwise terminated by either party. The total amount will be charged to the Public Safety budget.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing agreement with Direct TV.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the cancellation of the contract with Eastern Elevator Service and Sales Company effective June 10, 2011.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the cancellation of the contract with Eastern Elevator Service as per above.

Roll call vote taken:

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Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the purchase of one cell phone for the FITS Training Manager through AT&T/Cingular at a discounted rate of \$31.19/month for 450 minutes and free nights and weekends.

Moved by Mr. Burns, seconded by Mrs. Irely Vaughan, approving the state contract purchase for the FITS Program as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a sole source purchase for a panic button upgrade, with added location features from Status Solutions, Charlottesville, VA. The purpose of this upgrade is to provide campus-wide security coverage for the Judges, including indoor areas and outdoor parking lots, parking garage and walking paths. The total estimated cost of this purchase would be \$34,322.00, with 50% paid up front, including credits for thirty-six returned panic buttons. The total amount of this purchase will be charged two thirds Courts Capital and one third to the Information Technology Capital Account.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the foregoing sole source purchase for a panic button upgrade as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the appointment of Andrea Kelvington, David Lamatice and Mark Alterici and the reappointment of Frank Salucci to the Tourism Promotion Board, all effective July 1, 2011 through June 30, 2011.

Moved by Mrs. Irely Vaughan, seconded by Mr. Burns, approving the appointments and reappointment to the Tourism Board as per above.

Roll call vote taken:

Mrs. Irely Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An executive session was held May 18, 2011 immediately following the Agenda Meeting as an information session regarding the reassessment litigation.

The quarterly Retirement Board Meeting will be held immediately following today's board meeting.

County Offices will be closed on Monday, May 30<sup>th</sup> in observance of the Memorial Day holiday.

SOLICITOR - None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:10 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2011

ATTEST:

*Mary E. Belucke*  
CHIEF CLERK