

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 909

Washington County Commissioners

Washington, Pennsylvania, September 1, 2011

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana Irey Vaughan. Also being present: Scott Fergus, Director of Administration; Mary Helicke, Chief Clerk; Mary Lynn Drewitz, Linda Belcher, Administrative Assistant; JoAnn Metz and Joy Sprowls, Commissioners' Office; Melanie Thomas Finney, Planning Commission; Tim Kimmel, Director of Human Services; Cindy Zubchevich, Health Center; Barry Grimm, Director of Veterans' Affairs; Chuck Ringling, American Legion; State Representative Brandon Neuman; Barb Dearolph, Representative Pete Daley's Office; Debbie Bachinski, Senator Tim Solobay's Office; Don Cortese, Director of Information Technology; Reverend Joyce Moten and Pastor Loretta L. Davis; Kerry Fox, Redevelopment Authority; Ed Bryner, Ed Golanka and Frank Frascatore, members of the Authority of Charleroi; Harry Sabatasse, Frank Bird, Carl Maggi, Bill Northrop, interested citizens; and Barbara Miller, Observer-Reporter.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Pastor Gibson led the meeting with a prayer.

Mr. Ringling led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 908 dated August 11, 2011 as written.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving Minute No. 908 as written.

Roll call vote taken:

Ms. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

The Commissioners presented a certificate of congratulations to Don Cortese for earning the Certified Government Chief Information Officer designation.

Mr. Cortese thanked the Board for the certificate and commented that it is an honor to have been able to achieve this designation.

The Commissioners presented certificates of recognition to Reverend Joyce Moten and Pastor Loretta L. Davis for their many years of dedication and spiritual leadership to the patients at the Washington County Health Center and their families.

Cindy Zubchevich, Activities Director at the Health Center, commented on the wonderful service that was provided by Reverend Moten and Pastor Davis. She pointed out that they have been very instrumental in the spiritual direction for patients, their families and employees. She wished them well on their retirement and encouraged them to visit often.

The Commissioners presented a check in the amount of \$200,000 to the Authority of the Borough of Charleroi for the Cokeburg Water System Improvements Project as part of the Local Share Account Program.

Mr. Bryner thanked the Board and the Local Share Committee for selecting their project and stated this work could not have been completed without these monies. He noted that this will service many residents in the Cokeburg area and will be very much appreciated.

(RECESS FOR PHOTOS)

#### PUBLIC COMMENTS

Harry Sabatasse, of Burgettstown, addressed the Board regarding the issue of tax reform. He stated that it is time to

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eliminate property taxes in Pennsylvania. He mentioned the STOP campaign headed by Bob Logue that was discussed many years ago and stated he was present on behalf of Mr. Logue to start this campaign again to remove property taxes.

John Adams, of Avella, pointed out that he is in favor of eliminating property taxes and agreed with Mr. Sabatasse on this issue.

## OLD BUSINESS

Solicitor Drewitz recommended the Board award the bid for the Mingo Park Bike Path to East Coast Paving and Sealcoating, Inc., New Castle, PA this being the lowest most responsive and responsible bidder meeting requirements. The total bid amount is \$545,620.18 and will be paid out of the oil and gas lease funds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for the Mingo Park Bike Path as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor Drewitz recommended the Board award the bid for the Class AA Cement Concrete for the Washington County Bridge Department to Judson Wiley, Washington, PA. All items are awarded at the "per unit" cost. The total bid amount is estimated at \$20,000, and will be paid out of the oil and gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, awarding the bid for the cement concrete for the Bridge Department as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor Drewitz recommended the Board approve an extension to the bid contract for the liquid and whole bean coffee with J.D. Marra Hotel and Restaurant Service of Washington for the period of October 1, 2011 through September 30, 2012. The total yearly cost is approximately \$20,000.

## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval reappointments of the following individuals to the Southwestern Corner Workforce Investment Board:

Linda Andrews	Bob Bazant
Sue Conrady	Thomas Graney
Mark Hrutkay	Dr. Joseph Iannetti
William Sember	John Swiatek

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing reappointments.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the costs associated with CountySuite:Elections for election software, maintenance and support for a new interface at a cost of \$5,895.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the costs associated with CountySuite as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the Hazardous Material Emergency Response Preparedness Assessment for 2010.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the ratification of the Hazardous Material Emergency Response Preparedness Assessment as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify the Emergency Management Performance Grant Program agreement for fiscal year 2011. This is a reimbursable program involving a 50/50 Federal/County share for salaries and benefits of approved staff positions within the Emergency Management Agency.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the ratification of the Emergency Management Performance Grant Program agreement as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a fee agreement with the law firm of Robert Pierce & Associates, P.C. to represent the County's interests in an action or actions to recover unpaid recording fees against various mortgage banking industry entities.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the fee agreement with Robert Pierce & Associates, P.C. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a contract with Keith Emerick to serve as the County's conflict attorney effective August 25, 2011 replacing Erin Dickerson at the rate of \$2,083.33 per month not to exceed \$25,000 per year.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing contract with Keith Emerick.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to bid for rehabilitation of the portion of Oak Leaf Road in Hopewell Township that enters Cross Creek County Park. Work will be paid through the Dirt and Gravel Road Program administered by the Conservation District (\$64,000) and County match (in-kind and cash totaling \$20,000).

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving authorization to advertise for bids as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement between SPC and the Washington County for planning assistance under the 2011-12 Unified Planning Work Program. The total amount of pass-through planning funds for 2011-12 is \$17,784 which requires a county in-kind match of \$4,446.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreement between the County and SPC for planning assistance as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of revised consultant selection procedures for bridge projects as per guidance provided by PADOT in Publication 93 dated February 2011 to conform with these new requirements.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the revised consultant selection procedures for bridge projects.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual Juvenile Court Judges' Commission Grant-in-Aid application and financial statement. This grant-in-aid is used to offset salaries and other operating expenses of the Juvenile Probation Department.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the annual Juvenile Court Judges' Commission Grant-in-Aid application and financial statement.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a personal services contract with Mary Volkar to provide consulting services for the Victims of Crime Act (VOCA) Program. The term of the contract is from July 1, 2011 through June 30, 2013 with the total cost not to exceed the budgeted amount of \$9,000. This is part of a federal grant through the Pennsylvania Commission on Crime and Delinquency.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing personal services contract with Mary Volkar.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of provider service agreements for the Child Care Information Services Department with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

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Henry Cohen, Washington, PA  
 Antonina Hull, Washington, PA  
 Norma Price, Denbo, PA  
 Mark Parkinson, Prosperity, PA  
 Betty Gordon, Washington, PA  
 Kasey Bunnell, Washington, PA  
 Gina Stasiowski's Family Day Care, Canonsburg, PA

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing provider agreements for Child Care Information Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an allocation adjustment with Washington City Mission for the period of July 1, 2011 through June 30, 2012. The contract authorization amount will decrease from \$12,274 to \$7,440 and no county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing allocation adjustment with Washington City Mission.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of addendums to the purchase of service agreements with the following providers for the period of July 1, 2010 through June 30, 2011. The addendums include attachments with program description, finalized rates, Affirmative Action requirements and an audit clause. The contract authorization amounts will remain unchanged and no additional county funds are required.

Family Care Children and Youth    Southwest Behavioral Care, Inc.    Glen Mills Schools

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing addendums to the purchase of service agreements as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an allocation adjustment with Vision Quest National, LTD. for the period of July 1, 2010 through June 30, 2011. The contract authorization amount will increase from \$150,000 to \$190,000 and no additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the allocation adjustment with Vision Quest National LTD as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Lutheran Service Society to provide foster care services for a Children and Youth Services child. This agreement will run from July 1, 2010 through June 30, 2011 for a sum not to exceed \$1,000. No additional county funds are required.

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Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with Lutheran Service Society as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Frank C. Kocevar, Esq. to provide legal service/counsel to children involved with the CYS agency effective through June 30, 2012. All terms and conditions in the 2010-2011 agreement will remain unchanged.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement with Frank C. Kocevar as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the current lease agreement with the Borough of Bentleyville for the Bentleyville Senior Citizens Center. This addendum would increase the monthly rent from \$300 plus \$175 for utilities to \$400 plus \$175 for utilities effective January 1, 2012. All other terms and conditions of the current lease agreement would remain in full force and effect.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the addendum to the current lease agreement with Bentleyville Borough as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the lease agreement with Gross Industrial Construction Co, Inc. of Washington. In addition to the high speed internet access (T1) @\$50.00, Gross Industrial has agreed to provide a dedicated high speed internet access line (Static IP Service) to Magisterial District 27-3-10 (E.Ward) at the cost of \$79.90 per month for a total monthly charge of \$129.90. The internet service is for the purpose of the video arraignments.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing addendum to the lease agreement with Gross Industrial Construction Co., Inc.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase of service for a blackberry from Cingular for Jay English, the Adoption/Permanency Director in Children and Youth Services. The total cost is \$67/month which includes unlimited data and 450 anytime voice minutes.

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Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the state contract purchase for the Children and Youth Services Office as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase of an upgrade to Public Safety Department's 9-1-1 Voice Recorder for the purpose of upgrading outdated technology. The total cost will be 42,011.00 and the purchase of VM Ware to replace sixteen end of life p-class blade servers with virtual desktop for the Public Safety Department. The total cost will be 71,855.88. Both purchases will be paid 61.4% from the wireless account and 38.6% from the wireline PEMA (fully funded) account.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the state contract purchases for the Public Safety Department as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a state contract purchase and installation of replacement gas burners in both Bryan and hot water boilers at the Washington County Courthouse. The burners currently meeting the heating demands (for over forty years of service) have been found to be in poor condition and in need of replacement. This purchase is being made from Combustion Service & Equipment Co. of Pittsburgh with an approximate total cost of \$60,000.00, pending verification of CoStars contract pricing and discount. This purchase will be funded from the American Recovery and Reinvestment Act 2009 funds, which were appropriated to the Department of Energy (DOE) under the Energy Efficiency and Conservation Block Grant (EECBG

Moved by Mr. Burns, seconded Mrs. Irey Vaughan, approving the foregoing state contract purchase and installation of gas burners for the Courthouse.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution authorizing the conveyance of Parcel No. 1B in the Crile Industrial Park in South Strabane Township to the Washington County Industrial Development Corporation for \$1.00.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, adopting the foregoing resolution.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An executive session was held August 31, 2011 immediately following the Agenda Meeting as an information session regarding personnel.

The monthly meeting of the Salary Board will be held immediately following today's meeting.

County Offices will be closed on September 5, 2011 in observance of the Labor Day holiday.

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SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:06 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_ September 12 \_\_\_\_\_, 2011

ATTEST: Mary E Helicke  
CHIEF CLERK