

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 916

Washington County Commissioners

Washington, Pennsylvania, December 15, 2011

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana Irey Vaughan. Also being present: Mary Helicke, Chief Clerk; Lynn DeHaven, Solicitor; Linda Belcher, Administrative Assistant; JoAnn Metz, Joy Sprowls, Joyce Thornburg and Sue Orrick, Commissioners' Office; Harlan Shober, Commissioner-elect; Father William Feeney, I.C. Church; President Judge Debbie O'Dell Seneca; Chris Weller, Court Administrator; Steve Toprani, District Attorney; Roger Metcalfe, Finance Director; Mike Namie, Controller; Debbie Bardella, Recorder of Deeds; Phyllis Ranko Matheny; Barry Grimm, Veterans Director; Kate Burns, Colleen, Jackson, Trey and Bracken Natili; Chuck Nicholls, Director of Human Resources; Jim Wood, Bridge Department; Lisa Cessna, Holly Dames and Melanie Finney, Planning Commission; Pat Maxon, Human Resources; Dan Reitz, Washington County Economic Development; Carl Maggi, American Legion; Tim Kimmel, Director of Human Services; Melanie Thomas Finney, Planning Commission; Bob Burgan, Bill Lang, Steve Moskel, Frank Byrd, John Adams, interested citizens; Jim Jefferson and Bob Gregg, WJPA and Barbara Miller, Observer-Reporter.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Father Feeney led the meeting with a prayer.

Mr. Maggi led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 915 dated December 1, 2011 as written.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving Minute No. 915 as written.

Roll call vote taken:

Ms. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented a plaque of recognition to Jim Wood, Bridge Superintendent, commending him for his many years working the Bridge Department for Washington and wished him well on his upcoming retirement.

Commissioner Irey Vaughan also acknowledged her secretary, JoAnn Metz, for all her dedication, hard work and loyalty for the last sixteen years. She stated she will certainly miss her and wished her a great retirement.

Dan Reitz, of the Washington County Economic Development Council, gave a brief presentation regarding the sale of Lot #11 in the Starpointe Industrial Park.

At this time, Commissioners Maggi and Irey Vaughan presented to Commissioner Burns a plaque recognizing him for his many years as a public servant to the residents of Washington County and wishing the very best to him and his family on his retirement.

COMMENTS:

Commissioner Maggi stated it has been a pleasure and an honor to work with Commissioner Burns. He commented that Commissioner Burns has a strong work ethic and is an honest man and he will miss working with him.

Commissioner Irey Vaughan noted that through the years they have had their differences, but on the whole it was the team work and dedication that got things accomplished for the best for the county taxpayers. She pointed out it has been wonderful to work with Bracken and thanked him for all his years of service to Washington County and wished him a very happy retirement.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Solicitor DeHaven also commented Commissioner Burns' willingness to give him his insights on county government and valued his opinion. He stated he will miss seeing Commissioner Burns and wished him the best.

Commissioner Burns thanked everyone for the well wishes and introduced his family. He gave a brief history of all his accomplishments and his service to the various boards of which he was a member. He noted that it has been an honor and pleasure to serve Washington County residents and looks forward to retirement.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

President Judge Debbie O'Dell Seneca thanked Commissioner Burns for all his support to the Courts over the years and noted she has known him since she was a young lawyer and appreciates his professionalism and friendship. She stated she will miss him very much and extended well wishes on his retirement.

John Adams, of Avella, addressed the Board regarding the national debt and the state of the economy.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the requests for proposals for the engineering, installation, servicing, repair, maintenance and removal of 9-1-1 countywide communication equipment to the following vendors based on their submitted "per hourly" wages. This is a time and material contract effective January 1, 2012 through December 31, 2013 with the option to extend for two additional years.

Lauttamus Communications Inc. Pittsburgh PA
MRA Inc, Washington PA
Staley Communications, Wheeling WV.

The current yearly cost is approximately \$175,000. All rates increase for years three and four. It has been determined to be in the best interest of Washington County to award to multiple vendors based on their expertise with the various types of equipment. This bid is being awarded to the lowest most responsive and responsible bidder's meeting the specifications.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the proposal for engineering, installation, servicing repair, maintenance and removal of 911 communication equipment as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for tree clearing and grubbing to Newman's Landscaping and Tree Service, Washington PA based on per hourly rates as submitted in their bid submission. Service will be utilized on an "as Needed" basis.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for clearing and grubbing to Newman's Landscaping as per above. The contract will be effective December 15, 2011 through December 31, 2012 with the option to extend for two additional one year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously

Solicitor DeHaven recommended the Board approve an extension to the contract for the provision, installation and repair of radio equipment and other equipment for law enforcement vehicles through February 28, 2013. This is a "time and material" contract with Staley Communication, Inc., Wheeling WV, and all work is performed on an "as needed" basis. This extension is in accordance with the original bid and has been agreed to by all parties. The total yearly cost is approximately

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

\$12,000.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the extension to the contract as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve a thirty day extension of the bid award for briefs and underpads for the Washington County Health Center to the following vendors, as additional time is needed to evaluate the bid responses.

Amerisochi Inc, Mentor OH
 Gulf South Medical Supply Inc, Jacksonville FL
 McKesson medical – Surgical, Golden Valley MN
 Midsouth Distribution, Tekarkana TX
 Prime Source Services LLC, Monsey NY
 Professional Medical Inc, New Lenox IL
 Medline Industries Holdings LP, Sugarland TX

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the extension of the bid for briefs and underpads as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve a thirty day extension of the bid award for the linen supplies for the Washington County Health Center and Correctional Facility to the following vendors, as additional time is needed to evaluate the bid responses.

Tabb Textile Co., Inc., Opelieka AR
 Standard Textile Co., Cincinnati OH
 ICS Jail Supplies Inc, Waco TX
 Harbor Linen LLC, Cherry Hill NJ
 Bob Barker Company Inc, Fuguay Varina NC
 Medline Industries Holdings LP, Sugarland TX
 Acme Supply Co. LTD, Glen Cove NY

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the extension for the linen supplies as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve ratification of a change order with EverGreen Architectural Arts in the amount of \$104,300.00 plus any necessary additional scaffolding costs at \$7,082 per month. This change order has been requested by EverGreene Architectural Arts for additional dome repair and redecoration. This will increase the amount of their contract from \$299,900.00 to \$405,523.00, including prior change orders.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the ratification of the change order with EverGreen Architectural Arts as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the annual submission of the 2012 emergency Management Performance Grant for fiscal year 2012. This is a reimbursable program involving a 50/50 federal/county share and benefits of approved staff positions within the Emergency Management Agency budget.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the annual submission of the 2012 Emergency Management Performance Grant as per above

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the sale of Lot #11 consisting of 3.1 acres in Starpointe Industrial Park to Mathena of Oklahoma for the purpose of the construction of a regional maintenance and service facility.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the sale of Lot #11 as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the reappointment of Christopher Wheat to the Washington County Planning Commission for a four year term effective January 1, 2012 through December 31, 2015 and Stephen Toprani to the Washington County Redevelopment Authority to replace Ann Dugan, effective through July 30, 2015.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the foregoing reappointment and appointment.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a grant for Southwestern Pennsylvania Legal Services (SPLAS) from the Department of Housing and Urban Development's Housing Counseling Program in the amount of \$45,000 to enable the program to continue its existing Housing Counseling Initiative Southwest for low-income renters and homeowners in Washington, Greene, Fayette and Somerset Counties.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving foregoing grant for Southwestern Legal Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a medical service agreement between the Washington Physician Hospital Organization and the Washington County Correctional Facility to provide routine and specialized outpatient and inpatient health care for the inmates of the Correctional Facility.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the medical service agreement as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval a memorandum of understanding for Act 22 Services between the Prison Inmate Medical Cost Containment Program and Washington County which allows county inmates to qualify for medical assistance coverage for hospitalizations and caps medical provider rates at Medicaid rates for inmates not qualified and provides Medicare for outpatients services provided to inmates.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the memorandum of understanding for Act 122 Services.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a payment to PIMCC (Prison Inmate Medical Care Containment) in the amount of \$17,091.67 as an escrow for Act 22 services.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing payment.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the County's Property and Casualty insurance renewal for 2012 at the following premiums:

	<u>2011</u>	<u>2012</u>	<u>Increase</u>
Commercial Package	342,943	433,509	26.41%
Health Center	21,806	22,436	2.89%
County Airport	4,772	9,086	90.40%
Employee Dishonesty*		5,933	
Umbrella coverage	39,850	45,183	13.38%
Public Officials	50,265	50,265	0.00%

*Coverage changed to comply with Act 106

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the County's Property and Casualty Insurance renewal as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to renew an agreement with Safety National for the County's workers' compensation program. This is a large deductible plan with a premium of \$238,072 for the period January 1, 2012 through December 31, 2012.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the renewal to the agreement with Safety National as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the annual supplemental appropriation.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the annual supplemental appropriation.

Roll call vote taken:

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the adoption of a fund balance policy.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, adopting the foregoing policy.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the following rates effective

January 1, 2012 through December 31, 2012:

Life Insurance (Sun Life)

Basic Term Life – to remain the same as 2011 at a rate of \$0.115/\$1,000 of benefit

Accidental Death & Dismemberment – to remain the same as 2011 at a rate of \$0.02/\$1,000 of benefit

Long Term Disability – to remain the same as 2011 at a rate of \$0.22/\$1,000 of covered payroll

Op-Out – to remain the same as 2011 at a monthly rate of \$170

Colonial Supplemental Insurance – to remain the same as 2011 (no fee)

Flexible Spending Account (TASC) – to increase from 2011 (\$3,265.38) to not exceed \$4,100

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing rates.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following increased monthly premium rates

for United Concordia effective January 1, 2012 through December 31, 2012:

Individual – from \$16.27 to \$16.51

Individual plus one – from \$30.74 to \$31.20

Family - \$47.62 to \$48.33

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the rate increases as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following decreased monthly premium rates

for Highmark Blue Cross Blue Shield effective January 1, 2012 through December 31, 2012:

Salaried – Elected Officials – PDDA – Sheriff – Jail

Individual – from \$453.85 to \$449.35

Husband & Wife – from \$1,223.43 to \$1,211.30

Parent & Child(ren) – from \$1,093.78 to \$1,082.95

Family – from \$1,406.49 to \$1,389.57

Probation Officers – (AFSCME)

Individual – from \$454.99 to \$450.48

Husband & Wife – from \$1,226.47 to \$1,214.31

Parent & Child(ren) – from \$1,096.51 to \$1,085.65

Family from \$1,406.09 to \$1,393.03

SEIU & PSSU

Individual – from \$468.81 to \$464.16

Husband & Wife – from \$1,263.72 to \$1,251.19

Parent & Child(ren) – from \$1,129.78 to \$1,118.59

Family – from \$1,449.77 to \$1,435.39

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the following decreases in the insurance rates as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following increased monthly premium rate for Highmark Freedom Blue PPO effective January 1, 2012 through December 31, 2012:

Over 65 Retirees – Highmark Freedom Blue from \$272 to \$280

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the increased monthly premium rates for Highmark Freedom Blue PPO as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Seat Belt policy to ensure maximum operator and passenger safety when conducting county business.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, adopting the foregoing policy.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2010-2011 provider service agreements for the Child Care Information Services Department with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Ms. Jennifer's Preschool, West Alexander, PA
Chasity Boea, Washington, PA

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the provider service agreements as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement addendum with Mars Home for Youth for Children and Youth Services Office for the period of July 1, 2010 through June 30, 2011. This addendum will include additional attachments with the program description, finalized rates, affirmative action requirements and an audit clause. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreement addendum with Mars Home for Youth as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreements with the

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

following providers for the period July 1, 2011 through June 30, 2012:

Youth Services Agency of Pennsylvania - to provide placement services. This agreement will be effective July 1, 2011 through June 30, 2012 for a sum not to exceed \$50,000. No additional county funds are required.

Quest National - to provide placement services. This agreement will run from July 1, 2011 through June 30, 2012 for a sum not to exceed \$150,000. No additional county funds are required.

Summit School, Inc. - to provide placement services. This agreement will be effective July 1, 2011 through June 30, 2012 for a sum not to exceed \$250,000. No additional county funds are required.

Achievement Specialists, Inc. - to provide outpatient psychological services. This agreement will be effective July 1, 2011 through June 30, 2012 for a sum not to exceed \$15,000. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the purchase of service agreements for Children and Youth Services as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with RDP Consulting, Inc. to continue the Transportation Assessment Project and the Human Services Inventory for the Integrated Children's Services Plan. This agreement will run from July 1, 2011 through June 30, 2012 for a sum not to exceed \$11,312.50. No additional county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreement with RDP Consulting, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with the U.S. Department of Housing and Urban Development, (HUD), for the Supportive Housing Program in the amount of \$70,875 for a period of three years. No county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the agreement with the Department of Housing and Urban Development as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to ratify an assignment of services agreement with Alpha Diagnostics, LLC who has merged with Alpha Diagnostics, LLC. The terms of the original agreement remain unchanged.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the ratification of the assignment of services agreement as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Chief Clerk presented to the Board for their consideration and approval for the additional of the Association for Recreation for Special Populations (ARSP) added to the membership vendor list. The Activities Department is requesting to become a dues paying member of ARSP at a cost of \$25. No county funds are required.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing association as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for the purchase of ten electric beds, five standard and five bariatric for the Health Center. The beds will replace those currently being rented by the Health Center and will allow them to discontinue the rental costs. The beds will be purchased via the bid contract with McKesson Medical, therefore, does not require bidding. The total cost is \$17,545.80 and will be funded from Health Center Capital.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, awarding the bid for beds at the health center as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an addendum to the existing professional services agreement with PSI Engineering, to include all county facilities on an as needed basis, for the purpose of providing a quality control testing, including Abatement Projects. All other terms and conditions of the current agreement remain in full force.

Moved by Mrs. Irey Vaughan, seconded by Mr. Burns, approving the addendum to the professional services agreement with PSI Engineering as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following payments for software maintenance renewals with RBA Professional Data Systems in the amount of \$53,453.98. Information Technology uses this software for Informix and RBA software. This agreement is for the period of January 1, 2012 through December 31, 2012.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing payments for software maintenance renewals with RBA Professional Data Systems.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the maintenance renewal with Cerner Corporation for the Care Tracker software in the amount of \$4,579.53 for the first year and an approximate increase of 6% in the second and third year. The agreement is effective December 15, 2011 through December 31, 2014.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the maintenance renewal with Cerner Corporation as per above.

Roll call vote taken:

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following purchase from the PA State Contract/COSTARS. All items are being purchased from the PA State Contract/COSTARS and therefore do not require bidding.

Electronic Monitoring for the Adult Probation to lease monitoring equipment for offenders from BI Incorporated, Boulder, CO. This equipment would be leased at the following rates:

- \$1.51 /day for the Homeguard 200 bracelets
- \$3.83 /day for the Homeguard 205 bracelets
- \$6.80 /day for (1) ET on demand unit

This purchase is in accordance with the pricing on the PA State Contract. This contract will be effective January 1, 2012 through December 31, 2012.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the state contract purchase for the Adult Probation Office as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to authorize the purchase of a FTR Reporter and Audio /Video hardware/software for improved efficiency and productivity of proceedings of trials and hearings. The total cost will be \$60,188.07 funded by the Courts Operating Budget. This purchase is being made from SBM Electronics, Inc. on the PA COSTARS 3 hardware & PA COSTARS 6 software contract's and therefore does not require bidding.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing purchase from SBM Electronics, Inc. as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Cisco Smartnet Maintenance renewal from ePlus Technology, Inc., Herndon, VA, in the estimated amount of \$40,000.00 for the purpose of protecting the key operating components. This will be paid for from the 2012 Information Technology Operating Budget. This purchase will be made from ePlus Technology on the PA COSTARS 3&6 contracts and therefore does not require bidding.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the Cisco Smartnet Maintenance Renewal as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the upgrade of the current High Tech button for the Print Payment Control System at the Courthouse to allow for the addition of more departments. The total cost is \$10,063 and is funded through Record Improvement Funds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the upgrade for the print payment control system as

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual supplemental appropriation.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, approving the foregoing annual supplemental appropriation.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a tax levy and appropriate resolution fixing the tax rate for the year 2012 at 22.85 mills for general purposes and 2.05 for debt purposes and appropriate specific sums estimated to be required for specific purposes of county government for 2012.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, adopting the 2012 County budget as per above.

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

County Offices will be closed on December 26, 2011 in observance of Christmas and January 2, 2012 in observance of New Year's Day.

The Board of Commissioner's and Salary Board Reorganization Meetings will be held on January 3, 2012 at 2 p.m.

SOLICITOR

Solicitor DeHaven presented to the Board for their consideration and approval the following tax refunds.

Moved by Mr. Burns, seconded by Mrs. Irey Vaughan, that the Tax Assessment Office be authorized to prepare the following tax refunds due to either duplication or overpayment of real estate or personal property tax.

JUNGQUIST GORDON E &
DIANNE M
3012 LAURA LN
LAWRENCE, PA 15055
2011 County Tax
District: CECIL
Parcel: 140-012-19-00-0001-19B
Amount: \$11.32

FULTON ROBERT J JR &
SANDRA S
3008 LAURA LN
LAWRENCE, PA 15055
2011 County Tax
District: CECIL
Parcel: 140-012-19-00-0001-20B
Amount: \$12.22

VINCENTI DONALD J &
SHIRLEY M
8600 NOBLESTOWN RD
MCDONALD, PA 15057
2007 County Tax
District: ROBINSON
Parcel: 550-021-00-00-0022-00
Amount: \$9.29

VINCENTI DONALD J &
SHIRLEY M
8600 NOBLESTOWN RD
MCDONALD, PA 15057
2008 County Tax
District: ROBINSON
Parcel: 550-021-00-00-0022-00
Amount: \$9.29

VINCENTI DONALD J &
SHIRLEY M
8600 NOBLESTOWN RD
MCDONALD, PA 15057
2009 County Tax
District: ROBINSON
Parcel: 550-021-00-00-0022-00
Amount: \$9.11

VINCENTI DONALD J &
SHIRLEY M
8600 NOBLESTOWN RD
MCDONALD, PA 15057
2010 County Tax
District: ROBINSON
Parcel: 550-021-00-00-0022-00
Amount: \$10.81

VINCENTI DONALD J &
SHIRLEY M
8600 NOBLESTOWN RD
MCDONALD, PA 15057
2006 County Tax
District: ROBINSON
Parcel: 550-021-00-00-0022-00
Amount: \$9.28

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Roll call vote taken:

Mrs. Irey Vaughan - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately

11:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 29, 2011

ATTEST: Mary E DeLuca
CHIEF CLERK