

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 917

Washington County Commissioners

Washington, PA, January 3, 2012

Larry Maggi, Diana Irey Vaughan, and Haran G. Shober, Jr. elected County Commissioners of Washington County, Commonwealth of Pennsylvania at the Municipal Election held on Tuesday, November 8, 2011 met in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, in compliance with the provisions of the County Code, Article V, Sections 502-503-504, for the purpose of organizing the Board of County Commissioners in order that each Commissioner could assume the responsibilities of their respective office; their required bonds having been approved and filed with the Recorder of Deeds and the oaths of office of said County Commissioners subscribed to before the Court of Common Pleas at 10:00 a.m. on January 3, 2012 and filed with the Prothonotary as required by the Act of Assembly.

Also being present: Scott Fergus, Director of Administration; Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; President Judge Debbie O'Dell Seneca; Sue Orrick, Joyce Thornburg, Marie Trossman and Joy Sprowls, Commissioners' Office; Sheriff Sam Romano; Mike Namie, Controller, Chuck Nicholls, Janice Urban and Carrie Taylor, Human Resources; Roger Metcalfe, Finance Director; Tim Warco, Coroner; Francis King, Treasurer; Eugene Vittone, District Attorney; Barb Gibbs, Clerk of Courts; Mary Jo Poknis, Register of Wills; Debbie Bardella, Recorder of Deeds; Richard Zimmerman, Jury Commissioner; Tom Jess, Chris Weller and Tim McCullough, Court Administration; Tim Kimmel, Human Services; Judy Yater, representing the Prothonotary's Office; Reverend Tom Hamilton, Canonsburg United Presbyterian Church; Joe Zupancic, Carl Maggi, Steve Fisher, Frank Byrd, John Adams, Bobby Vaughan, interested citizens; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Commissioner Maggi called the meeting to order at approximately 2:00 p.m.

Reverend Hamilton led the meeting with a prayer.

Lieutenant Colonel Vaughan led the Pledge of Allegiance.

Commissioner Maggi welcomed everyone in the audience and wished them a Happy New Year.

PUBLIC COMMENTS

John Adams of Avella addressed the Board regarding a 3% raise for elected officials.

Commissioner Maggi congratulated Commissioner Shober and welcomed him to the Board.

Commissioner Shober thanked the Board and stated he is honored to have been elected as a Commissioner and is looking forward to being a team member.

ELECTION OF OFFICERS

Meeting called to order by Commissioner Maggi who declared nominations open for the position of Chairman of the Board of Commissioners and Vice-Chairman.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, that Commissioner Maggi be nominated to serve as Chairman of the Board.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, that Commissioner Irey Vaughan be nominated to serve

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Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## APPOINTMENT OF CHIEF CLERK

Moved by Mrs. Irey Vaughn, seconded by Mr. Shober, to appoint Mary Helicke as Chief Clerk.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## APPOINTMENT OF DIRECTOR OF ADMINISTRATION

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, to appoint Scott Fergus as the Director of Administration.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## APPOINTMENT OF SOLICITOR

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, to appoint J. Lynn DeHaven and the law firm of Goldfarb, Posner, Beck, DeHaven and Drewitz to serve as Solicitor for Washington County.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## APPOINTMENT OF TAX APPEAL BOARD

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, to appoint John Rheel, William West and Sonny Spossey to the Washington County Tax Appeal Board.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## MEETING DATES AND TIMES

Noted the regular meetings of the Board of Commissioners be held the first and third Thursday of each month; holidays excepted, at 10:00 a.m. in the Public Meeting Rooms 103-104 of the Courthouse Square Office Building except for the months of July and August. Those meetings are scheduled for July 19<sup>th</sup> and August 16<sup>th</sup>, respectfully. The Agenda Meetings be held on the Wednesday preceding each Board Meeting at 10:00 a.m. in the Seventh Floor Conference Room of the Courthouse Square Office Building.

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 2:15 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

January 4, 2012

ATTEST: Mary E Helicke  
CHIEF CLERK