

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 918

Washington County Commissioners

Washington, Pennsylvania, January 5, 2012

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Scott Fergus, Director of Administration; Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Joy Sprowls and Sue Orrick, Commissioners' Office; Reverend Justin Amsler, McDonald Presbyterian Church; David Mason, American Legion; Melanie Thomas Finney, Planning Commission; Dorothy Hands, Frank Byrd, John Adams, interested citizens; Jim Jefferson, WJPA and Barbara Miller, Observer-Reporter.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Reverend Amsler led the meeting with a prayer.

Mr. Mason led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 916 dated December 15, 2011 as written.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving Minute No. 916 as written.

Roll call vote taken:

Mr. Shober - Abstain; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving Minute No. 917 dated January 3, 2012 as written

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

John Adams, of Avella, addressed the Board regarding the elected officials receiving a 3% pay raise and the elimination of the row officers. Mr. Adams also commented on the reassessment issue and stated taxpayers cannot afford to have a reassessment of the county.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for linen supplies for the Correctional Facility and Health Center to Harbor Linen, Cherry Hill NJ for the "per unit" costs submitted in their bid. This contract will be effective January 6, 2012 through December 31, 2012 at a total yearly cost of approximately \$14,000. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, awarding the bid for linens as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve a contract with Coen Zappi Oil Co, Washington PA for providing and delivering fuel for county facilities (Health Center and Parks). All prices are based on the OPIS daily oil gram price plus the "firm differential price per gallon." The approximate yearly cost is \$27,000. This contract will be effective January 5, 2012

206

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

through February 28, 2013 with the option to extend on a year-to-year basis through February 28, 2015 upon mutual agreement of the County and the bidder. The county reserves the right to cancel this contract with thirty days written notice to the vendor.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the foregoing contract with Coen Zappi Oil Company.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the briefs and underpads to McKesson Medical-Surgical, Golden Valley MN. This contract will be effective January 5, 2012 through December 31, 2012 with the option to extend for one additional year. The total cost of this contract is estimated at approximately \$202,000 annually. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, awarding the bid for the briefs and underpads as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board reject all bids for the Washington County Health Center Activities Department Building Expansion and authorize rebidding.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the rejection of all bids for the expansion project at the Health Center as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the renewal of a professional services contract with Barbie Castrucci for the purpose of providing Occupational Safety and Health services. The rates will increase as follows and will be effective January 1, 2012 through December 31, 2012.

- Rate – from \$25/hour to \$27.50/hour
- Mileage – from \$0.50/mile to \$0.55 1/2 /mile

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the rate increases as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of a professional services contract with The Cameron Wellness Center of Washington Hospital. The purpose of this contract is to provide Employee Wellness services. The rates will increase/decrease as follows and will be effective January 1, 2012 through December 31, 2012.

- Screening rate – increase from \$55/screening to \$70/screening
- Consulting rate – decrease from \$6,000/annually to \$4,400/annually

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the following increases/decreases in the professional services contract as per above.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

services contract as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following 2010-2011 provider service agreements for the Child Care Information Services Department with the list of previously approved providers. The agreements will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Robin Ricciuti, Coal Center, PA
Renee Findling, Washington, PA
Amanda Fisher, Beallsville, PA
Donna Rodriguez, Donora, PA
Tina Trozzo, Roscoe, PA
Mitzi Holp, Vestaburg, PA

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving the provider service agreements as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following purchase of service agreements for Children and Youth Services Office for the period July 1, 2011 through June 30, 2012:

Southwestern Pennsylvania Legal Services to provide legal services to the parents of Children and Youth Services children for a sum not to exceed \$60,000 and to be paid at a rate of \$5,000 per month. No additional county funds are required.

Family Pathways to provide Medically Fragile Foster Care for a sum not to exceed \$12,000. No additional county funds are required.

Holy Family Institute to provide community based placement services for a sum not to exceed \$100,000. No additional county funds are required.

Glade Run Lutheran Services to provide Residential-Institutional based placement services for a sum not to exceed \$130,000. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of service agreements for the Children and Youth Services Office as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with the Department of Community and Economic Development, (DCED), for the Emergency Shelter Grant Program in the amount of \$76,875. This agreement will run from December 1, 2011 through November 30, 2013. No county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an amendment to the current service level agreement with Verizon Business that would allow the County to take advantage of discounted pricing and increase bandwidth. This amendment would upgrade the current DS3 circuit from the current 12 Mb circuit to a 45 Mb circuit for phone/internet

MINUTE BOOK

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use. The cost of the service on the new 45 Mb circuit, after adoption of the amendment to the SLA would be \$5,148 per month after discounts. The three line items that comprise the cost of the circuit are Access, Port and Quality of Service.

The amendment stipulates the following conditions:

The County would be required to meet an Annual Volume Commitment, (AVC) of \$60,000.00 per year. This is an increase from the current AVC of \$15,000 that was stated in the previous agreement;

The termination penalty for early cancellation of the contract for reasons other than cause would increase from 75% to 80% of the unmet AVC.

All other terms and conditions of the current agreement remain in full force.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the amendment to the current service level agreement with Verizon Business as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a CAD System Upgrade from Intergraph at a total amount of \$91,000 funded at 61.405% from the wireless account and the remaining 38.595% from the 9-1-1 wireline account. The purpose of this upgrade is to keep the system up to date with the latest version of CAD enabling them to conform to the current regulations and guidelines of 9-1-1 Call Taking and Dispatching. The entire cost for the CAD replacement was covered through a wireless E-9-1-1 grant awarded from PEMA, (Pennsylvania Emergency Management Agency).

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the CAD System Upgrade as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an increase in petty cash for three counter personnel in the Recorder of Deeds Office. It is requested each drawer be increased from \$30 to \$60 for a total of \$90.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the increase of petty cash as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held immediately following the Agenda Meeting as an information session related to personnel and the reassessment litigation.

County Offices will be closed on January 16, 2012 in observance of Martin Luther King Day.

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

January 13, 2012
ATTEST: Mary E. Helicke
CHIEF CLERK