

# M I N U T E   B O O K

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 923

Washington County Commissioners

Washington, Pennsylvania, March 15, 2012

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Scott Fergus, Director of Administration; Lynn DeHaven, Solicitor; Linda Belcher Administrative Assistant; Joy Sprowls and Sue Orrick, Commissioners' Office; District Attorney Gene Vittone; Tom Jess and Becky Ross, Court Administrator's Office; Chuck Nicholls, Human Resources Director; Pastor Larry Deemer, Upper Ten Mile Presbyterian Church, Walt Stelma, American Legion; Melanie Finney, Planning Commission; Dorothy Hands, Frank Byrd, and John Adams, interested citizens; Jim Jefferson, WJPA and Barbara Miller, Observer-Reporter.

Chairman Maggi called the meeting to order at approximately 10:05 a.m.

Pastor Deemer led the meeting with a prayer.

Mr. Stelma led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 922 dated March 1, 2012, as written.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving Minute No. 922 as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

The Commissioners presented a certificate recognizing the Ramps of Hope organization for assisting veterans and handicapped persons with obtaining ramps.

Ms. Ealy accepted and thanked the Board for the certificate and commented on the organization's efforts in helping those in need to obtain ramps for their everyday lives.

The Commissioners presented a plaque of recognition and congratulations to Cecil Township for being name the "Best" community in Pennsylvania to raise a family and ranked eighth in the nation by the Bloomberg Report.

Tom Casciola and Don Gennuso of Cecil Township, accepted the plaque and thanked the Board for the recognition on behalf of the township residents.

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

John Adams, of Avella, addressed the Board regarding the Clean and Green Act and his concerns with the drilling in Washington County.

Linda Belcher thanked the Board for the opportunity and honor to work in the Commissioners office for over 30 years. Ms. Belcher commented that she is looking forward to her new job in Judge Emery's office.

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for the provision of barber/beautician services for the Washington County Health Center to Janice Stickle of Washington for the "per unit" costs submitted in her proposal. The contract will be effective August 1, 2012 through July 31, 2015 with the option to renew on a year to year basis at an average yearly amount of \$30,000.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, awarding the bid for the barber/beautician services for the

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Health Center as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for two 2012 Ford Explorer SUV's (marked), including the police package, safety features, and extended warranty for the Sheriff's Office to Day Ford, Inc., Monroeville, PA in the amount of \$32,196.00 plus \$1,995.00 (warranty) per vehicle. The total amount of the bid will be \$68,382.00.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, awarding the bid for the vehicles for the Sheriff's Office as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for rehabilitation services at the Health Center to Advantage Care Rehabilitation, Inc., Pittsburgh PA for the "per unit" costs submitted in their proposal. This contract is for the purpose of providing rehabilitation services at the center. This contract will be effective April 1, 2012 through March 31, 2013 with the option to renew for four additional one year periods at an average yearly amount of \$1.3M.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, awarding the bid for rehabilitation services for the Health Center as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for welding services to Maccabee Industrial, Inc., Belle Vernon at the hourly rates provided in their bid proposal. All work is done "as needed" on a time and material basis. This contract will be effective March 15, 2012 through March 31, 2013 with the option to renew for two additional one year periods. It is to be noted while there is a lower bidder; the Planning Office has multiple examples detailing why the current bid holder, Job Fab is not a responsible bidder.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, awarding the bid for welding services as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for the relocation of the existing 7 Unit, T Hangar at the Washington County Airport for Bid Alternate 1 plus Add Alternate 1 in the amount of \$959,379 to Maccabee Industrial Inc., Belle Vernon. This award is based on final approval and funding by Bureau of Aviation.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, awarding the bid for the relocation of the 7 Unit T Hangar as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve and authorize an extension to the contracts listed below. All contract extensions are under the same terms and conditions as the original contract.

Approve the renewal of the maintenance contract with the Presidio Corporation to be effective April 1, 2012 through March 31, 2013. The Presidio contract encompasses all of the support for the countywide Cisco network infrastructure, with a not to exceed amount of \$10,000. The total cost of this maintenance will be paid from the IT Operating Budget.

Extend the current agreement with RMC Sanitation, Inc., Burgettstown, PA for the purpose of providing portable restroom facilities for the Parks and Recreation Department. The rates are as follows:

Regular Unit - \$85 per unit per month  
 Handicap Unit - \$105 per unit per month  
 Vault Pumping (per gallon) - .12 cents per gallon

All units are provided on an "as needed" basis. This contract will be effective April 21, 2012 through April 20th, 2013. The total yearly cost is approximately \$6,600.00.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing extensions as listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### NEW BUSINESS

Administrative assistant, Joy Sprowls, presented to the Board for their consideration and approval costs in the amount of \$2,150 associated with the Peer Jury Annual Recognition Luncheon being held on May 11, 2012 at Washington Park.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing costs for the Peer Jury Annual Recognition Luncheon.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval a contract with McCormick Taylor to complete a Bridge Inventory and Prioritization Plan of seventy-nine county-owned bridges at a cost not to exceed \$75,909.48 paid through the liquid fuels fund.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the contract with McCormick Taylor as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of a right of way agreement and payment to Allegheny Power in the amount of 1,640.04 to install a dusk to dawn light in Cross Creek County Park.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving the right of way agreement and payment to Allegheny Power as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Administrative assistant Sprowls presented to the Board for their consideration and approval of the following unitization agreements with Range Resources for gas wells in Cross Creek Park:

Cross Creek Park Unit #17 -#19, #45 - #47 with a total unit acreage of 766.5979 of which Cross Creek Park holds 536.5695 acres;

Krajacic Unit #3H-#8H with a total unit acreage of 845.8205 of which Cross Creek Park holds 229.3276;

Cross Creek County Park Unit #48H - #53H with a total unit acreage of 931.4223 of which Cross Creek Park holds 412.8524.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving the foregoing unitization agreements with Range Resources.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of the changes to the contract with Michael Facchiano Contracting for the Panhandle Trail for a total of an additional \$6,552.84 to their contract. All work orders have been submitted to and accepted by PADOT for funding approval.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the changes to the contract with Michael Facchiano Contracting as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of the County's Property and Casualty insurance renewal for 2012 at the following premiums:

	<u>2011</u>	<u>2012</u>	<u>%Increase</u>
Commercial Package	342,943	328,844	-4.11%
Health Center Liability	127,260	124,211	-2.40%
Umbrella coverage	39,850	28,962	-27.32%

The recommended renewal program includes the following:

Cincinnati Insurance	Property and Excess Liability
Great American Insurance	General Liability
National Fire Insurance	Law Enforcement and Auto

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the County's insurance renewals as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval 2010-2011 provider service agreement for the Child Care Information Services Department with the list of previously approved provider. The agreement will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

Charissa Jaquay, Charleroi, PA  
Carrie Vanderlee, Washington, PA

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the provider service agreements as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

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Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval a provider agreement with the Greater Washington County Food Bank for the receipt and distribution of food under The Emergency Food Assistance Program (TEFAP) for the period of January 1, 2012 through September 30, 2012 for an estimated sum of \$37,000. No county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the provider agreement with the Greater Washington County Food Bank as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of the following allocation adjustments for the period of July 1, 2011 through June 30, 2012. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Catholic Charities	\$15,000.00	\$14,460.00
SW PA Human Services	5,000.00	4,730.00
United Way	9,500.00	8,987.00
Greater Washington County Food Bank	5,000.00	4,730.00
Aging Services of Washington County	37,723.00	35,862.00
Children and Youth Services	103,000.00	95,791.00
MH/MR Program	<u>16,250.00</u>	<u>15,373.00</u>
TOTAL	213,673.00	202,133.00

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing allocation adjustments.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of the following purchase of service agreements for Children and Youth Services Office with providers for the period of July 1, 2011 through June 30, 2012. No additional county funds are required.

Three Rivers Adoption Council - to provide adoption and foster family placement services – Not to exceed \$25,000  
Family Services of Northwestern Pennsylvania - to provide foster family placement services – Not to exceed \$10,000

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing purchase of service agreements for Children and Youth Services Office.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval a travel request for Jennifer McClure, adoption caseworker, to travel to Chicago, Illinois to assess the appropriateness of a pre-adoptive foster home for a child on May 1-2, 2012. Approval is also being requested for one additional trip before the adoption is finalized. The approximate cost of this trip, which includes travel, meals and lodging, will be approximately \$625 and the county portion of this cost will be approximately \$120.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the travel request for Jennifer McClure as per above.

Roll call vote taken:

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Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of a provider agreement with The Early Learning Institute to provide early intervention services for Mental Health/Mental Retardation Office. This agreement will run from July 1, 2011 through June 30, 2012 for a sum not to exceed \$15,000. No additional county funds are required.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving the provider agreement with The Early Learning Institute as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of the following allocation adjustments for the Mental Health/Mental Retardation Office for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Allegheny Health Choices, Inc.	\$100,000	\$137,642
Community Residential Services, Inc.	498,346	505,826
Crossroads Speech and Hearing, Inc.	39,000	49,000
J.G. Early Intervention Specialists	24,000	29,000
Pathways of Southwestern PA, Inc.	560,781	650,781
Southwest Behavioral Care, Inc.	1,896,707	1,935,207
Try Again Homes, Inc.	<u>57,311</u>	<u>67,311</u>
TOTAL	3,176,145	3,374,767

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing allocation adjustments for Mental Health/Mental Retardation Office.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval authorization to advertise for the provision and installation of fencing to enhance security at the Correctional Facility. The approximate cost is estimated at \$50,000-\$75,000. The cost of this purchase will be paid from Capital Expenditure Account.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving authorization to advertise for fencing as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval authorization to advertise for shower flooring at the Correctional Facility for approximately 18-20 shower areas. The approximate cost is estimated at \$35,000 and it is the desire to complete the work over a three year period. The total cost of this purchase will be paid from Capital Expenditure Account.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving authorization to advertise for shower flooring as per

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Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving the provider agreement with The Early Learning Institute as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval of the following allocation adjustments for the Mental Health/Mental Retardation Office for the period of July 1, 2010 through June 30, 2011. No additional county funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Allegheny Health Choices, Inc.	\$100,000	\$137,642
Community Residential Services, Inc.	498,346	505,826
Crossroads Speech and Hearing, Inc.	39,000	49,000
J.G. Early Intervention Specialists	24,000	29,000
Pathways of Southwestern PA, Inc.	560,781	650,781
Southwest Behavioral Care, Inc.	1,896,707	1,935,207
Try Again Homes, Inc.	<u>57,311</u>	<u>67,311</u>
TOTAL	3,176,145	3,374,767

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing allocation adjustments for Mental Health/Mental Retardation Office.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval authorization to advertise for the provision and installation of fencing to enhance security at the Correctional Facility. The approximate cost is estimated at \$50,000-\$75,000. The cost of this purchase will be paid from Capital Expenditure Account.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving authorization to advertise for fencing as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval authorization to advertise for shower flooring at the Correctional Facility for approximately 18-20 shower areas. The approximate cost is estimated at \$35,000 and it is the desire to complete the work over a three year period. The total cost of this purchase will be paid from Capital Expenditure Account.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving authorization to advertise for shower flooring as per

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above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval to authorize the payment of the license renewal for the Washington County Recorder of Deeds LANDEX System. This renewal is for 26 licenses at a total cost of \$17,880 to IMR Limited, Harrisburg, PA, for the period of March 1, 2012 through February 28, 2013. This cost will be paid from the Recorder of Deeds operating budget.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving authorization for the payment of the license renewal with IMR Limited for the Recorder of Deeds as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval an addendum to the agreement with Apple Mobile Medical, Ellwood City. Apple Mobile Medical provides "On-Site" mobile occupational health services for the Haz-Mat team members. This addendum will increase the cost for the physical by \$15 or \$240/person for approximately twenty individuals. All other terms and conditions of the current agreement remain in full force.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the addendum to the agreement with Apple Mobile Medical for health services for the Haz-Mat team members as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval authorize a five year HP SAN lease for two primary County SAN Storage Devices effective through February 28, 2017. The approximate yearly cost is \$76,340.00.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing five year HP SAN lease.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval an agreement with Patricia L. Gould for the purpose of operating a snack shop for residents and staff. The contractor agrees to pay the auxiliary \$1,100 per month for utilizing the snack shop space. The contract will be effective through February 28, 2013 with the option to renew year to year for four additional one year periods.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the agreement with Patricia L. Gould for a snack shop at the Washington County Health Center as per above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Administrative assistant Sprowls presented to the Board for their consideration and approval to adopt a resolution approving the plan amendments to the Community Development Block Grant Program which are part of the County's Consolidated Action Plan.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, adopting the foregoing resolution.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Administrative assistant Sprowls presented to the Board for their consideration and approval the renewal of the Wells Fargo Client Service agreement. The agreement provides for Wells Fargo to continue to be the Broker of Record for medical/prescriptions dental, vision, life/AD&D and long term disability. The fee will remain the same as 2011 and will be effective from January 1, 2012 through December 31, 2015.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the foregoing renewal of the Wells Fargo Client Service agreement.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An executive session was held on March 14, 2012 immediately following the Agenda Meeting as an information session related to personnel and potential litigation regarding the Correctional Facility.

County Offices will be closed on April 6, 2012 in observance of Good Friday.

#### SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

March 26, \_\_\_\_\_, 2012

ATTEST: Mary E Helicks  
CHIEF CLERK