

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 928

Washington County Commissioners
Washington, Pennsylvania, June 7, 2012

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Tom Lemmon of Faith Community Church, American Legion Post 907 representative Harry Thompson, President Judge Debbie O-Dell Seneca, Director of Administration Scott Fergus, Chief Clerk Mary Helicke, Administrative Assistant Joyce Thornburg, Administrative Commissioner Assistants Joy Sprowls and Susan Orrick, Solicitor Lynn DeHaven, Human Resources Director Chuck Nichols, Director of Buildings and Grounds Gary Bertosh, Human Services Director Tim Kimmel, Veterans Affairs Director Barry Grimm, Employee Wellness and Benefits Administrator Pat Maxon, Planning representative Melanie Thomas-Finney, Purchasing Director Randy VanKirk, Finance Director Roger Metcalfe, Finance Department representative Irene Farabee, Observer Reporter Publishing Co. representative Barbara Miller, concerned citizens Carl Maggi, Maya Patch, Frank Byrd and Independence Township resident John Adam.

Chairman Maggi called the meeting to order at approximately 10:05 a.m.

Pastor Lemmon led the meeting with a prayer.

Mr. Thompson led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 927 dated May 17, 2012, as written.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving Minute No. 927 as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Shober read a proclamation declaring June as National Safety Month which Employee Wellness and Benefits Administrator, Pat Maxon, accepted. Ms. Maxon thanked the board for personally taking the initiative to support and encourage the wellness programs.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Concerned citizen Maya Patch of Monongahela thanked the county commissioners for listening and responding to her questions regarding the tear-down of abandoned homes.

Concerned citizen John Adams of Independence Township voiced his objection to taxpayers contributing to the county employee retirement fund. He also commented that he is unhappy about a well pad sitting idle in Avella and gas well trucks are destroying railroad tracks.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for moisture remediation services for the Washington County Health Center to Air Technology, Inc., Bethel Park, who was the lowest most responsive and responsible bidder, meeting requirements, for the total bid amount of \$19,760.00 and will be paid from their operating budget.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the moisture remediation services for the W.C. Health Center to Air Technology, Inc.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

M I N U T E B O O K

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Solicitor DeHaven recommended the Board award the bid for locksmith services to Diebold, Inc., North Canton, Ohio, who was the lowest most responsive and responsible bidder meeting requirements at the hourly rates provided in their bid proposal. This contract will be effective June 1, 2012 through May 31, 2013.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving Diebold, Inc., for locksmith service.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board award the bid for internet services to DQE Communications, Pittsburgh, who was the lowest most responsive and responsible bidder meeting requirements. The total bid amount is \$2,250.00 per month or \$27,000.00 annually and will be paid from their operating budget. The contract is effective July 1, 2012 through June 30, 2015, with the option to extend year to year.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, to approve DQE Communications for internet connectivity services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board authorize the award for replacement of VHF and UHF fixed station equipment for the purpose of upgrading their current microwave radio infrastructure to MRA, Washington, at the cost of \$433,098.00. The cost of this project is to be covered under the bond issue.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, to authorize the award for replacing VHF and UHF equipment to MRA, Washington.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve and ratify EverGreene Architectural Arts change order #7 in the amount of \$27,959.40 for the repair of all plaster and painting in the Washington County Courthouse as removed by the asbestos abatement contractor.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, to ratify EverGreene Architectural Arts change order #7.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board approve and ratify EverGreene Architectural Arts change order #8 in the amount of \$12,951.00 for scaffold rental including erection, dismantle labor and rental of system scaffold for the ceiling repair in the Clerk of Courts and if necessary, \$1,276.00 for each additional 28-day rental

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, to ratify EverGreene Architectural Arts change order #8.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval a memorandum of understanding and agreement with Washington School District for Washington County Leader Program in the amount of \$2,875.00 per month and not to exceed \$34,500.00 year, for the period July 1, 2012 through June 30, 2013.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the memorandum of understanding and agreement with Washington School District for the Washington County Leader Program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Radiation Emergency Response Fund grant agreement and the State Fiscal Year REFR grant authorization for Public Safety in the amount of \$10,329.00 for the period July 1, 2012 through June 30, 2013.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the Radiation Emergency Response Fund grant agreement and the State Fiscal Year REFR grant authorization.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the Hazardous Emergency Preparedness Training Grant for the RY 2012 for the Public Safety Department in the amount of \$4,800.00. The grant will provide training to Washington County Emergency Responders and is a reimbursable program which involves a federal share (80%) and the County providing a (20%) soft match.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the Hazardous Emergency Preparedness Training Grant for RY 2012.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of travel for Debbie Bardella and Onilee Gray to attend OnBase Training in Kissimmee, Florida, September 16, 2012 to September 21, 2012, with an estimated cost of \$2,500.00 per person.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving travel for Debbie Bardella and Onilee Gray.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an easement with Burgettstown Area Community Development Corporation to construct a deck on their train station in Burgettstown onto a portion of Panhandle Trail property. The property affected is not improved trail and would still provide a separation of the trail from the train station at the closest point of approximately seven feet.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving an easement with Burgettstown Area Community Development Corporation.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their approval and to ratification of a contract with Campbell Transportation Company, Inc., for the dry dock inspection and repair of the Fredericktown Ferry at an estimated cost of \$73,000.00 to be paid 50% by Washington County Liquid Fuels and 50% by Fayette County Liquid Fuels. This is the required five-year Coast Guard inspection of the vessel to maintain the operator license.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving and ratifying a contract with Campbell Transportation Company, Inc., for inspection and repair of Fredericktown Ferry.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the Master Plan for Washington County Fair as prepared in cooperation with the Washington County Fair Board.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the Master Plan for Washington County Fair.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, approval ratifying a budget modification for the VOCA Grant with Pennsylvania Commission on Crime and Delinquency. This federal grant has been reduced by \$6,118.00 and the expenses have been reduced by the same amount.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving and ratifying a budget modification for the VOCA Grant with Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a budget modification for Victims of Juvenile Offenders grant with Pennsylvania Commission on Crime and Delinquency. The grant has been extended from July 1, 2012 through December 31, 2012, with a significant reduction in funding. No County funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a budget modification for Victims of Juvenile Offenders grant with Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the 2011-2012 provider service agreements with the following providers:

Corryna Chatman, Washington, PA

Dana Willhoft, Washington, PA

Evelyn Alderman, Burgettstown, PA

Jack Rhoades, Washington, PA

Deborah Burrows, Washington, PA

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Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the 2011-2012 provider service agreements listed above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an addendum to the purchase of service agreement with Glen Mills Schools for the period of July 1, 2011 through June 30, 2012. This addendum will include additional attachments with the program description, finalized rates, Affirmative Action Requirements and an Audit Clause. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving an addendum to the purchase of service agreement with Glen Mills Schools.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval addendum to the purchase of service agreement with Harborcreek Youth Services for the period of July 1, 2011 through June 30, 2012. This addendum will include additional attachments with the program description, finalized rates, Affirmative Action Requirements and an Audit Clause. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving an addendum to the purchase of service agreement with Harborcreek Youth Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Avanco International, Inc., to provide access to the Child Accounting and Profile System (CAPS). This agreement will run from July 1, 2012 through June 30, 2013, for a sum not to exceed \$34,505. No additional county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving a purchase of service agreement with Avanco International, Inc., not to exceed \$34,505.00.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval of a purchase of service agreement with Avanco International, Inc. to provide consulting and ad hoc IT services and support. This agreement will run from July 1, 2012 through June 30, 2013 for a sum not to exceed \$40,000. No additional county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving a purchase of service agreement with Avanco International, Inc., not to exceed \$40,000.00.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the board for their consideration and approval of Children and Youth Services is requesting approval of a purchase of service agreement with Southwestern Pennsylvania Area Agency on Aging, Inc. to provide Adult Day Care services. This agreement will run from July 1, 2012 through June 30, 2013 at a rate of \$44.64 for a full day and \$28.40 for a half day. No county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving a purchase of service agreement with Southwestern Pennsylvania Area Agency on Aging, Inc., at a rate of \$44.64 for a full day and \$28.40 for a half day.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval Behavioral Health and Developmental Services is requesting approval of an allocation adjustment to the purchase of service agreement with AMI, Inc. for the period of July 1, 2011 through June 30, 2012. The contract authorization amount will increase from \$454,642 to \$518,642 and no additional county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with AMI, Inc., increasing the contract from \$454,642.00 to \$518,642.00.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval of Behavioral Health and Developmental Services is requesting approval of an addendum to the purchase of service agreement with Transitional Employment Consultants for the period of July 1, 2011 through June 30, 2012. This addendum will include an additional work statement and an increase in the contract authorization amount from \$172,894 to \$174,718 and no additional county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with Transitional Employment Consultants, increasing the contract from \$172,894.00 to \$174,718.00

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval of Behavioral Health and Developmental Services is requesting approval of a provider agreement with NHS Pennsylvania to provide behavioral support services. This agreement will run from May 30, 2012 to December 31, 2012 for a sum not to exceed \$35,590 and no additional county funds are required.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving a provider agreement with NHS Pennsylvania.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval Behavioral Health and Developmental Services is requesting approval of the following Medicaid waiver contracts to provide approved ITF waiver services for the period July 1, 2012 through June 30, 2013. No county funds are required.

JG Early Intervention Specialist, Inc. Diversified Human Services, Inc. Integrated Care Corporation, Inc.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving Medicaid waiver contracts mentioned above.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval to advertise for bids for the following:

Courthouse step repairs – estimated to be approximately \$35,000, approved by the Capital Committee and oxygen and acetylene, including new purchases of tanks and supplies, rental, refills and repairs for existing inventory – estimated to be over \$10,000.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving to advertise for bids for the following: Courthouse step repairs – estimated to be approximately \$35,000, approved by the Capital Committee and oxygen and acetylene, including new purchases of tanks and supplies, rental, refills and repairs for existing inventory – estimated to be over \$10,000.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval to authorize payment to MRA, Inc., in the amount of \$28,579.84, for services due to an immediate emergency need at a fill-in site to service the East Bethlehem area. The vendor has a contract for 9-1-1 equipment maintenance effective January 1, 2012 through December 31, 2013, and all rates fall under this contract.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving to authorize payment to MRA, Inc., in the amount of \$28,579.84 for emergency need services in the East Bethlehem area.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval of the purchase and integration of Replacement PC's for the 9-1-1 Center. The approximate cost is \$23,185.97. The equipment is being purchased via CDW-G Government, Inc. of Vernon Hills, IL. The expenditure will be funded from the Public Safety operating budget. The products are to be procured via the Costars 3 2012 contract, and therefore do not require bidding.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase and integration of Replacement PC's for the 9-1-1 Center at a cost of approximately \$23,185.97

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval of the purchase of Polycom Video Conferencing equipment for use throughout the County campus. The cost is \$11,637.59. The equipment is being purchased via CDW-G Government, Inc. of Vernon Hills, Illinois. The expenditure has been reviewed and recommended for approval by the Capital Committee. The products are to be procured via the Costars 3 2012 contract, and therefore do not require bidding.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of Polycom Video Conferencing equipment for use throughout the County campus at a cost of \$11,637.59.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the board for their consideration and approval of the purchase of a Smart Phone through Verizon for Julie Pattison, the new Director of Nursing. The cost of the phone is \$199.00, and the monthly fee is \$89.00.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of a Smart Phone for the new Director of Nursing.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval of the ratification of the purchase of an HP Server/Rack/UPS in the amount of \$12,885.00 from CDW-G Government, Inc. This expenditure will be funded from the Correctional Facility operating budget and procured via the PA Costars contract and does not require bidding.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the ratification of the purchaser of an HP Server/Rack/UPS in the amount of \$12,885.00 for the Correctional Facility.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval to adopt a resolution approving the plan amendments and revisions to the Community Development Block Grant Program which are part of the County's Consolidated Action Plan.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, adopting a resolution approving the plan amendments and revisions to the Community Development Block Grant Program.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the board for their consideration and approval to adopt a resolution conveying 1.5 acres of Parcel No. 5 in the California Technology Park Project to Sedona Land Development Company, LLC of Canonsburg and approving the Redevelopment contract for sale of land with said developer.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, adopting a resolution conveying 1.5 acres of Parcel No. 5 in the California Technology Park Project to Sedona Land Development Company, LLC of Canonsburg and approving the Redevelopment contract for sale of land with said developer.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held June 6, immediately following the Agenda Meeting as an information session related to personnel and litigation involving Children and Youth Services and the Election Office.

The Salary Board will meet directly following this meeting.

SOLICITOR

The Solicitor respectfully requests the commissioners hire Robert J. Grimm of the law firm of Swartz Campbell to represent the county and employees of Children and Youth Services in the case styled in the interest of K.B., a minor, at the hourly rate of \$115.00 for partner, \$110.00 for associate and \$75.00 for paralegal.

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There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:40 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

June 20, 2012, 2012

ATTEST: Mary E. Hellock
CHIEF CLERK