

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 938

Washington County Commissioners
Washington, Pennsylvania, November 15, 2012

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Diana Irey Vaughan and Harlan G. Shober, Jr. Also being present: Pastor Michael Lehman of Fairhill Manor Christian Church, Washington, Pa., Rick Sibert of American Legion Post 639, Solicitor J. Lynn DeHaven, Director of Administration Scott Fergus, Chief Clerk Mary Helicke, Administrative Assistant Joyce Thornburg, Administrative Commissioner Assistants Joy Orndoff and Marie Trossman, Human Resources Director Chuck Nicholls, Veterans Affairs Director Barry Grimm, Washington County Correctional Facility Warden Joe Pelzer, Sheriff Sam Romano, Planning Department representative Melanie Thomas-Finney, WJPA representative Tony DePalma, Observer Reporter Publishing Co. representative Barbara Miller, Washington resident Frank Byrd and Independence resident John Adams.

Chairman Maggi called the meeting to order at approximately 10 a.m.

Pastor Michael Lehman led the meeting with a prayer.

Mr. Cecchine led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 936 dated November 1, 2012, and Minute No. 937 dated October 29, 2012, as written.

Moved by Mr. Shober, seconded by Mrs. Irey Vaughan, approving Minutes No. 936 and 937 as written.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None.

(RECESS FOR PHOTOS)

PUBLIC COMMENTS

Independence Township resident John Adams commented on a nuclear plant in Beaver County and a railroad line that runs through Hickory and Avella.

OLD BUSINESS

Solicitor DeHaven recommended the Board award the bid for promotional items to Authentic Promotions, Carmichael, Calif., at the across the board discount of 30% from the vendor's website for (pens, magnets, cups, etc.) and at the across the board discount of 35% from the vendor's website for (clothing items), plus cost of decoration. This contract will be effective January 1, 2013 through December 3, 2013, with the option to extend for four additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the bid award for promotional items to Authentic Promotions, Carmichael, Calif., effective January 1, 2013 through December 3, 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the bid contract for briefs and underpants to McKesson Medical-Surgical, Golden Valley, Minn., effective through December 31, 2013, and estimated cost at approximately \$202,000 annually. The contract extension is under the same terms and conditions as the original contracts.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the extension of the bid contract for briefs and underpants to McKesson medical-Surgical, Golden Valley, Minn., effective through December 31, 2013, and estimated cost at approximately \$202,000 annually.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board extend the current contract for flags and markers for veterans to the following vendors and will be extended through December 31, 2013, at a total yearly cost of approximately \$30,000.

Flagzone, LLC – Gilbertsville, Pa.

Davis Products – Guys Mill, Pa.

Metro Flag Co. – Dover, N.J.

Online Stores, Inc. – New Stanton, Pa.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the extension of the current contract for flags and markers for veterans to the following vendors and will be extended through December 31, 2013, at a total yearly cost of approximately \$30,000.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval agreements of the submission of Southwest Corner Workforce Investment Board Local Plan to the State for review. Approval is also requested of Southwest Corner's PA CareerLink Operator Agreements outlining plans, oversight and goals for the local CareerLink Centers.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the submission of Southwest Corner Workforce Investment Board Local Plan to the State for review and CareerLink Operator Agreements outlining plans, oversight and goals for the local CareerLink Centers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of airport acquisition services agreement with the Redevelopment Authority of Washington County relative to the development and expansion of the Washington County Airport.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the airport acquisition services agreement with the Redevelopment Authority relative to the development and expansion of the airport.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a sales agreement with Bank of America for the purchase of property located at 756 Mounts Road, Washington, Pa., at the purchase price of \$60,000. The acquisition of this property is part of the Airport Master Plan.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of property located at 756 Mounts Road, Washington, PA., being part of the Airport Master Plan.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the appointment of Wendy Bowes to the Canvas Board for the 2012 General Election.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the appointment of Wendy Bowes to the Canvas Board for the 2012 General Election.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following appointments to the Conservation Board: Commissioner Larry Maggi – effective through December 31, 2013 and Richard Mowl effective through December 31, 2016.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the above appointments to the Conservation Board.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the supplement to the engineering contract with SAI Consultant Engineers, Inc. for the design of the Chartiers #63 bridge in Canton Township. The additional amount of \$12,648.55 for additional environmental documentation required by PADOT will bring the total cost for design to \$233,135.78 to be paid 80% state and 20% county liquid fuels.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving supplement to the engineering contract with SAI Consultant Engineers, Inc., for the design of Chartiers #63 bridge that includes additional environmental documentation required by PADOT.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a grant agreement with DCNR in the amount of \$320,857 for the Thompson Hill Boat Launch and Development. The agreement requires a 50% match and expires December 31, 2015.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a grant agreement with DCNR for Thompson Hill Boat Launch and Development.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a budget modification for Victims of Juvenile Offenders grant with the Pennsylvania Commission on Crime and Delinquency. This state grant will be adjusted in several categories. The total will remain at \$20,451. No county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a budget modification for Victims of Juvenile Offenders grant with Pennsylvania Commission on Crime and Delinquency.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a 2012-2013 provider agreement with Amanda Fisher, Beallsville, Pa. The agreement will automatically renew until one party notifies the other party, in writing, of their intent not to renew under the current terms.

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Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a provider agreement with Amanda Fisher, Beallsville, Pa.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of agreements with the previously approved HSDF providers in the amount of \$160,916 to provide homeless assistance services for the period of July 1, 2012 through June 30, 2013. No county funds are required.

Connect, Inc., Emergency Shelter Services	\$80,077
Domestic Violence Services of Southwestern PA	
Bridge Housing for Domestic Violence Victims	15,372
Emergency Shelter Services	13,480
Community Action Southwest, Rental Assistance	45,900
Washington City Mission, Case Management	<u>6,087</u>
TOTAL	<u>\$160,916</u>

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the above listed HSDF approved providers for homeless assistance services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of in the total amount of \$182,603 with the previously approved HSDF providers for the period of July 1, 2012 through June 30, 2013. No county funds are required.

Aging Services	\$33,800
Children & Youth Services	89,503
Behavioral Health and Developmental Services	14,500
Southwestern PA Human Services	4,500
Washington County Transportation Authority	22,200
Catholic Charities	13,600
Greater Washington County Food Bank	<u>4,500</u>
TOTAL	<u>\$182,603</u>

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the above listed HSDF approved providers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the following allocation adjustments for the period of July 1, 2012 through June 30, 2013: Families United Network from \$50,000 to \$155,000 and Outside In School of Experiential Education from \$50,000 to \$ 250,000. No additional county funds additional funds are required.

<u>Provider</u>	<u>From</u>	<u>To</u>
Families United Network	\$50,000	\$155,000
Outside In School of Experiential Education	50,000	250,000

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the allocation adjustments of the above listed HSDF providers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

M I N U T E B O O K

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Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with MHY Family Services to provide residential and day treatment services effective July 1, 2012 through June 30, 2013, in the amount of \$225,000. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving a service agreement with MHY Family Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of a purchase of service agreement with Value Behavioral Health of Pennsylvania, Inc. to provide a fully integrated Information System for non-HealthChoices consumers. The agreement is effective July 1, 2012 through June 30, 2016, at a cost of \$60,000 for the initial implementation and \$40,000 annually thereafter. No additional county funds are required.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the purchase of service agreement with Value Behavioral Health of Pennsylvania, Inc. to provide a fully integrated Information System for non-HealthChoices consumers.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the previously approved monthly premiums for Highmark Blue Cross/Blue Shield effective January 1, 2013 through December 31, 2013, for salaried, elected officials, PDDA, sheriff, jail, probation officers, SEIU, and PSSU, representing an 8% increase of the previous year.

Salaried – Elected Officials – PDDA – Sheriff – Jail

Individual – from \$449.35 to \$485.01

Husband & Wife – from \$1,211.30 to \$1,307.36

Parent & Child(ren) – from \$1,082.95 to \$1,168.75

Family – from \$1,389.57 to \$1,499.88

Probation Officers (AFSCME)

Individual – from \$450.48 to \$486.23

Husband & Wife – from \$1,214.31 to \$1,310.61

Parent & Child(ren) – from \$1,085.65 to \$1,171.66

Family from \$1,393.03 to \$1,503.63

SEIU & PSSU

Individual – from \$464.16 to 501.00

Husband & Wife – from \$1,251.19 to \$1,350.43

Parent & Child(ren) – from \$1,118.59 to \$1,207.24

Family – from \$1,435.39 to \$1,549.37

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the previously approved monthly premiums for Highmark Blue Cross/Blue Shield effective January 1, 2013 through December 31, 2013.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of advertising for a used vacuum street sweeper at an approximate cost of \$20,000, to be covered under capital funds.

Moved by Mrs. Irey Vaughan, seconded by Mr. Shober, approving the advertising for a used vacuum street sweeper for Washington County Airport at an approximate cost of \$20,000, to be covered under capital funds.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irey Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval of the authorization to purchase of air cards for use in Children and Youth Services at a cost of \$42.99/month each through Verizon Wireless, to be used by the new director, the solicitor and three case workers to remotely access CAPS Case Management Database. This purchase will be made from the PA State Contract/COSTARS/GSA and therefore does not require bidding.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving authorization to purchase of air cards for use in Children and Youth Services.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the authorization to purchase of one (1) air card to remotely access numerous county systems and equipment over a secure connection for use by Buildings and Grounds. The cost of this service is \$42.99 per month through Verizon Wireless which will be paid from their operating budget. The Air cards will be free with activation. This purchase will be made from the PA State Contract/COSTARS/GSA and therefore does not require bidding.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving authorization to purchase one (1) air card to remotely access numerous county systems and equipment over a secure connection for use by Buildings and Grounds.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the purchase of a Smart Phone through Verizon for the new Social Services Director at a cost of \$199.00. The monthly cost for service is \$89/month. This purchase will be paid from the department operating fund and PA State Contract/COSTARS/GSA and therefore does not require bidding.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving authorization to purchase of a Smart Phone through Verizon for the new Social Services Director.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the purchase of an 8' high, satin black, industrial grade ornamental aluminum fence at the Courthouse. The cost of the fence with installation is \$6,550.

Moved by Mrs. Irely Vaughan, seconded by Mr. Shober, approving authorization to purchase an 8' high, satin black, industrial grade ornamental aluminum fence at the Courthouse.

Roll call vote taken:

Mr. Shober - Yes; Mrs. Irely Vaughan - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

SOLICITOR

None

ANNOUNCEMENTS

An executive session was held on November 14, 2012, immediately following the Agenda Meeting as an information session regarding the case of Jan Ondra vs. Deborah Bardella.

The Salary Board and quarterly Retirement Board Meetings will directly follow today's Commissioners' Meeting.

County Offices will be closed on Thursday and Friday, November 22 and November 23 in observance of Thanksgiving.

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There being no further business, Chairman Maggi declared the meeting adjourned at approximately 10:33 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

December 4, 2012

ATTEST: Mary E Helicke
CHIEF CLERK