

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 611

Washington County Commissioners

Washington, PA, February 18, 1999

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners J. Bracken Burns, Sr., and Diana L. Irely. Absent being: Scott H. Fergus. Also being present: Michelle Miller, Chief Clerk; Jim McCune, Solicitor; Jill Devine, Assistant Solicitor; Linda Belcher, Secretary; Marcia Barna, Secretary; Bill McGowen, Director of Administration; Melanie Finney, Planning Commission; Paul Belcastro, Controller; Sheriff Larry Maggi and Chief Deputy Sheriff John Rheel; Francis King, Treasurer; Tim Harrison, Juvenile Probation Director, John Moschetta, Daniel Clements, David Scrip, Juvenile Probation Officers; Bonnie Pattison and Colleen Martos, Highway Safety Department; Vicki Byran and Jean Byers, Math Counts Coordinators; John Marshall, County Y2K Coordinator; E. "Bunny" Waleski and Sandy Mannsman, Washington County History and Landmarks Foundation; Ryan Sexford, Weseley Wong, Zach Dye, Amanda Briggs, Roman Wong, Ryan Stevens, Sandra McCue; Denise Cummins, Denise Briggs, Kathleen Camden, Vicki Sisson, Trey Sisson, Janice Kuhn and Marilyn Stevens, coaches and students participating in the MathCounts competition; Lucinda Vincenti, Christina Malinchak and Lola Smith, Queen of Charity Pageant contestants; Dee Gentile, Becky Bailey and Pete Lorenzo, SEIU members; Erica Fritch, Public Relations student at California University of Pennsylvania; George Eckert, Ray Shook, John Logar, David Antion, and Rose Ann Masters, interested citizens; Jim Jefferson, WJPA; Joe Smydo, Observer-Reporter; Kathy Thomas, Valley Independent; and Tom Krukowski, CUTV.

Chairman Burns called the meeting to order at approximately 10:05 a.m.

Chairman Burns led the meeting in prayer.

Sheriff Maggi said the Pledge of Allegiance.

Chairman Burns entertained a motion to approve Minute No. 610 dated February 4, 1999.

Moved by Mrs. Irely, seconded by Mr. Burns, that Minute No. 610 be approved.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

The Commissioners presented Certificates of Commendation to John Moschetta, III, Daniel Clements and David Scrip, School Based Juvenile Probation Officers, for assisting the City of Washington Police in an investigation.

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The Commissioners adopted a Proclamation declaring February 14-20, 1999 as "Child Passenger Safety Week" in Washington County.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Ms. Pattison of Highway Safety accepted the Proclamation and introduced Gina Sicchitano, who assisted in a Child Seat Safety check in the Bentleyville area, Kim Bunner and daughter, Haley, who held a child seat safety check in her home and Colleen Martos, who recently completed training for checking child seat safety.

The Commissioners presented Certificates to students who won in the MathCounts competition.

Jean Byers, Coordinator, thanked the Commissioners for their continued support and recognized the coaches who helped the students prepare for this competition. Ms. Byers presented the Commissioners with pencils and buttons from the MathCounts competition.

The Commissioners presented Certificates to contestants of the Queen of Charity Pageant.

Don Casson commented on the events that the contestants were involved in for various charities and thanked the Commissioners for their recognition.

The Commissioners presented a plaque to Bunny Waleski and Sandy Mannsman for the John White House located at the Arden Fairgrounds.

Ms. Mannsman commented on the work that was involved in restoring this historic house and invited the public to visit the historic house.

The Commissioners adopted a Proclamation declaring the Washington County Y2K Action Plan.

Moved by Mrs. Irey, seconded by Mr. Burns, adopting the foregoing Proclamation.

Roll call vote:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

John Marshall briefly outlined the County's Y2K plan. He also discussed that four outreach sessions have been scheduled throughout the County to guide local municipalities, authorities, school districts, police, fire and emergency services on the Y2K issue.

PUBLIC COMMENTS

David Antion, a resident of McGuffey School District, discussed the matter of Treasurer's checks still being issued with Joseph A. Ford's signature on them. He questioned at when the Board would be removing Mr. Ford's signature. He pointed out that this is in violation of Pennsylvania Statute 1751, which states that only two County Commissioners shall sign checks.

Chairman Burns stated that Solicitor McCune would discuss his review of this issue.

Mr. McCune noted that it has been determined that the removal of Mr. Ford's name would not be necessary at this time. He advised that the purchase of new checks would occur when the current supply is exhausted.

Mr. Antion noted that the Treasurer's Office is in violation of the County Code and the Commissioners are at risk for a lawsuit. He questioned the Board as to whether or not they have implemented a voucher check system in conformance with the Pennsylvania County Code Section 16 P.S. 1751.

Mr. McCune replied that the County has not implemented a voucher check system at the present time. Mr. McCune informed Mr. Antion that the county are satisfied with the methods that the County currently practices.

Mr. Antion stated that the names on the County checks should be changed to the current Commissioners' name regardless of the cost to the County .

OLD BUSINESS

Solicitor McCune recommended to the Board that the bid for the Roof Replacement Project at the Burgettstown Senior Center be awarded to the L. W. Miller Roofing, Inc. for the amount set forth in their bid.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for the Roof Replacement Project for the Burgettstown Senior Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bid for the Roof Replacement Project at the Washington Senior Center be awarded to L. W. Miller Roofing, Inc. for the amount set forth in their bid.

Moved by Mrs. Irej, seconded by Mr. Burns, awarding the bid for the Roof Replacement Project at the Washington Senior Center as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns- Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bids for the Bailey Bridge Rehabilitation Project be tabled for further review.

Moved by Mrs. Irej, seconded by Mr. Burns, to table the bids for the Bailey Bridge Rehabilitation Project as per above.

Roll call vote:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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CORRESPONDENCE

Chief Clerk announced the following News Releases:

1. Redevelopment Authority contract award to Mornak Excavation for the California Code Enforcement Demolition Project
2. Announcement of the schedule of Y2K Outreach meetings
3. Information on the meetings for the Comprehensive Study for Parks and Recreation in Washington County

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval the authorization of expenditures for the following Network equipment from the State Contract:

Email Server	\$7061.00
Server for the Courthouse	\$7061.00
Domestic Relations Server	\$4119.00
Network Administration Workstation	\$4882.00
Cable Scanner/Tester	\$5870.00

Moved by Mrs. Irej, seconded by Mr. Burns, approving the State Contract purchase for Network equipment as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a new digital cell phone for the Coroner's Office at the cost of \$30 per month. The cost of the phone installation is \$304.

Also, the Sheriff's Department is requesting one additional digital cellular phone for bench warrants. The cost of the phone is \$13 per month plus 36 cents per minute for peak time and 16 cents per minute off peak time.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the cell phones for the Coroner's and Sheriff's Offices as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval for Richard Cibella, Director of Human Resources, to spend up to \$250 for expenses associated with the Southwestern Pennsylvania Area Labor Management Executive Committee.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the expenses associated with the Southwestern Pennsylvania Area Labor Management Executive Committee for Richard Cibella.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the Emergency Engineering and Architectural Services contract with Neilan Engineers. The terms of the contract are on an as needed emergency basis with a 24 hour mandatory response time. The contract amount for a year period is not to exceed \$30,000.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Emergency Services Delivery Contract as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization for the submission of a Grant Application and the adoption of the required resolution for a DCNR Pennsylvania Recreational Trails Program Grant. The Grant will be utilized to rehabilitate the bike path in Mingo Park. The estimated project cost is \$50,000 to \$60,000 with a funding ratio of 80% State and 20% County.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the submission of a Grant Application and adoption of a resolution for a DCNR Pennsylvania Recreational Trails Program Grant as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of the Memorandum of Settlement between the Service Employees International Union, Local 585 and Washington County. This is for a three year agreement, effective January 1, 1999 through December 31, 2001.

Moved by Mrs. Irely, seconded by Mr. Burns, approving the Memorandum of Settlement with SEIU, Local 585 as per above.

Roll call vote taken:

Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the reduction of monthly Select Blue premiums due to changes in hospitalization coverage. It was noted that this was due to the recent ratification of the SEIU Local 585 contract. These rates are effective for salaried personnel, SEIU bargaining unit employees and retirees under 65 years of age. The new rates per month are as follows:

Individual	\$174.95
Parent/Child/Children	\$357.82
Husband and Wife	\$433.41
Family	\$489.10

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Select Blue changes as per above.

Roll call vote:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following changes to the salaried employees benefits:

- Employee contributions to the health plan be deleted effective March 1, 1999
- Employee term life coverage to be increased from \$12,000 to \$20,000, effective March 1, 1999
- Maximum sick days to be accrued increased from 150 to 180 days, effective January 1, 1999
- Increase the amount of unused sick day payoff at time of qualified retirement from \$25/day to \$30/day, effective January 1, 1999

Moved by Mrs. Irej, seconded Mr. Burns, approving the salaried personnel benefit changes as per above.

Roll call vote:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an increase in the amount charged for office space at the Courthouse Square Office Building from \$13.00 to \$13.50 per square foot, effective March 1, 1999 through February 28, 2001.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the increase for office space as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following travel request:

- (O) 1. Judge David Gilmore to attend the 1999 Annual Conference in Pittsburgh, Pa., on February 25-28, 1999.

(R) Required
(O) Optional

Moved by Mrs. Irej, seconded Mr. Burns, approving the foregoing travel request ratification outside of the parameters of the travel policy.

Roll call vote:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Day Care Provider Agreements with the following contractors:

Rachel Miller, Washington
Kimberley Flemming, Meadowlands
Laura Price, Washington
Luanne Wyland, Wahsington

Linda Leazier, Donora
Michelle Rowe, Donora
James Wergin, Donora

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Day Care Provider Agreements as per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement between the Pennsylvania State Police, Administrator of the Commonwealth Law Enforcement Assistance Network (CLEAN) and Washington County. This Agreement would provide a CLEAN machine to Juvenile Probation at no cost to the County.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the Agreement for Juvenile Probation as per above.

Roll call vote:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an increase from \$1.00 to \$5.00 to be credited to inmate costs and fines. The Prison Board approved this request on February 17, 1999.

Moved by Mrs. Irej, seconded by Mr. Burns, approving the increase to be credited to inmate costs for fines s per above.

Roll call vote taken:

Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

OPENING OF BIDS

Controller Belcastro opened and read the following bids:

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NATURAL GAS FOR WASHINGTON COUNTY

1. Columbia Energy
121 Hill Pointe Drive, Suite 100
Canonsburg, PA 15317

Total amount of bid: \$2.793 per DTH at the city gate of Columbia Pennsylvania

A Bid Bond in the amount of \$6,000.00 accompanied the bid.

2. V-P Energy, Inc.
1500 Oxford Drive, Suite 300
Bethel Park, PA 15102

Total amount of bid: \$2.75 per DTH at the city gate of Columbia Pennsylvania

A Cashier's Check in the amount of \$6,000.00 accompanied the bid.

3. Nicole Energy Services, Inc.
52 Pine Creek Road, Suite 202
Wexford, PA 15090

Total amount of bid: \$2.695 per DTH at the city gate of Columbia Pennsylvania

An Official Check in the amount of \$6,000.00 accompanied the bid.

Moved by Mrs. Irey, seconded by Mr. Burns, to table the foregoing bids for review.

Roll call vote taken:

Mrs. Irey - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Chairman Burns declared the meeting adjourned at approximately

10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

February 25, 1999

ATTEST: Michelle R. Miller

CHIEF CLERK