

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 615

Washington County Commissioners

Washington, PA, April 14, 1999

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners J. Bracken Burns, Sr., Diana L. Ireys and Scott H. Fergus. Also being present: Michelle Miller, Chief Clerk; Jim McCune, Solicitor; Linda Belcher, Secretary; Bill McGowen, Director of Administration; Jill Devine, Assistant Solicitor; Liz Sullivan, intern; Marlene Luketich and Melanie Finney, Planning Commission; Mike Namie, Deputy Controller; Chief Deputy Sheriff John Rheel and Deputy Sheriff Todd Hammond; Jeff Yates, Director of Public Safety; George Eckert, Forty & Eight Chef DeGare of Voiture 676 and member of the Washington County Veterans Council; James McGuier, Vietnam Veterans Association; Karen Kessen, Director of Children and Youth; John Abraham, Crime Victims Witness Assistance Program; Duaine Sicchitano, 911 Supervisor; Cathi Kresh and Sandy Sabot, Child Care Information Services; Jim Woods, Bridge Department; Nancy Bielawski, Purchasing Agent; Susan, Michael and Kerry Coyne, Chris and Jodi Winkelvoss, Virginia Vasko, 911 Fifth Birthday Contest winners and parents; Jerry Seaman, interested citizen; and Joe Smydo, Observer-Reporter.

Chairman Burns called the meeting to order at approximately 2:05 p.m.

Melanie Thomas Finney led the meeting with a prayer.

Mr. McGuier said the Pledge of Allegiance.

Chairman Burns entertained a motion to approve Minute No. 614 dated April 1, 1999.

Moved by Mrs. Ireys, seconded by Mr. Fergus, that Minute No. 614 be approved.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireys - Yes; Mr. Burns - Yes.

Motion carried unanimously.

BID OPENING

Solicitor McCune opened and read a bid from Woltz and Wind for a 1999 Ford 550 4x4 Truck.

Moved by Mr. Fergus, seconded by Mrs. Ireys, to table the foregoing bid for further review until the end of the meeting to give the Purchasing Department adequate time to review the bid. It was noted that the bid would be awarded at the end of the meeting.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireys - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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SPECIAL ORDER OF BUSINESS

The Commissioners presented a Proclamation to Karen Kessen declaring April, 1999, as "Child Abuse Prevention Month".

Moved by Mr. Fergus, seconded by Mrs. Irely, adopting the foregoing Proclamation.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Ms. Kessen made comments regarding child abuse.

The Commissioners presented a Proclamation to John Abraham declaring April 25 - May 1, 1999, as "Washington County Victims' Rights Week".

Moved by Mr. Fergus, seconded by Mrs. Irely, adopting the foregoing Proclamation.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Mr. Abraham thanked the Commissioners for their continued support and stated that there will be a Crime Victim Rally on the Courthouse steps on April 29, 1999, at noon.

The Commissioners presented a Proclamation to Cathi Kresh declaring April 18-24, 1999, as "Week of the Young Child".

Moved by Mr. Fergus, seconded by Mrs. Irely, adopting the foregoing Proclamation.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Ms. Kresh made comments regarding the Proclamation and stated that the Child Care Information Services Office will be sponsoring a Child Care Expo at the Washington Crown Center on April 21, 1999.

The Commissioners presented a Proclamation to Bill McGowen declaring April 18-24, 1999, as "National Government Week".

Moved by Mr. Fergus, seconded by Mrs. Irely, adopting the foregoing Proclamation.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

The Commissioners presented certificates to Jodi Winkelvoss and Kerry Coyne congratulating them for their winning entries in the "What 911 Means to our Community".

Jeff Yates, Director of Public Safety, and Duaine Sicchitano, 911 Shift Supervisor, made comments regarding the contest and thanked the Commissioners for recognizing these students.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval authorization to purchase ten additional field monitoring transmitters and equipment for the Juvenile Probation Office from the Electronic Monitoring bid contract. The total cost of this request is \$13,211.

Moved by Mr. Fergus, seconded by Mrs. Ireys, approving the authorization to purchase ten additional field monitoring transmitters and equipment for the Juvenile Probation Office as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireys - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Addendum to the contract with Patricia Garshak, Court Reporter. This Addendum allows the Coroner's Office to use a Court Reporter at the rate of \$75.00 per day to fill in for the Coroner's secretary.

Moved by Mr. Fergus, seconded by Mrs. Ireys, approving the Addendum to the contract with Patricia Garshak per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireys - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval Agreements with Competitive Local Exchange Services (CLEX). These 911 Agreements with CLEX would provide extra trunk lines to the County as the County would provide the CLEX access to the master street address guide. This mutually beneficial agreement would be at no cost to the County.

Moved by Mrs. Ireys, seconded by Mr. Fergus, approving the Agreements with CLEX as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireys - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of an Agreement with the Department of Community and Economic Development to extend the date of the grant to November 30, 1999 for \$250,000. This money would be used in the planning and development of an industrial park.

Moved by Mr. Fergus, seconded by Mrs. Ireys, approving the ratification of the Agreement with the Department of Community and Economic Development as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireys - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an Agreement with the law firm of Bassi, McCune and Vreeland as Solicitor. It was noted that the law firms of Bassi and Associates and McCune and Vreeland merged on April 1, 1999.

Moved by Mrs. Ireby, seconded by Mr. Fergus, approving the law firm of Bassi, McCune and Vreeland as Solicitor.

Roll call vote:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the ratification of a Travel Request for four members of the Community College Task Force to travel to St. Mary's PA, to meet with the Community Education Council in that area.

Moved by Mrs. Ireby, seconded by Mr. Fergus, ratifying the foregoing Travel Request.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the Hazardous Materials Assessment to the State to provide a basic summary of the hazardous materials threat to the county and a statement showing the number of facilities, chemicals and fees collected. This document does not generate additional funding but may make the County eligible for potential funding.

Moved by Mrs. Ireby, seconded by Mr. Fergus, approving the submission of the Hazardous Materials Assessment to the State as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the submission of the Hazardous Materials Response Fund Grant (Act 165) in the amount of \$46,283.91 to PEMA. This Grant requires no matching funds and would be used to fund the Emergency Planning Officer's salary, purchase equipment, trucks and other necessary supplies to effectively operate the department. The Grant period is July 1, 1999 to June 30, 2000.

Moved by Mr. Fergus, seconded by Mrs. Ireby, approving the submission of the Hazardous Materials Response Fund Grant as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the submission of a Grant to the U. S. Department of Housing and Urban Development to address the multiple needs of homeless persons. This Grant will seek to receive funding for the following projects:

- Transitional Housing
- Permanent Supportive Housing
- Transitional Housing for Young Adult Mental Health Consumers
- Vocational Rehabilitation for Homeless Mentally Ill and/or Substance Abuse Consumers
- Resource Center/Warehouse for Homeless Households moving into Supportive or permanent Housing

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the 1999 HUD Supporting Housing Program Grant as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement between Washington County and Greene County for the provision of transportation services. Greene County is permitting Washington County's transportation carrier to enter their county for the purpose of picking up Greene County residents and transporting them to Washington Hospital's Geriatric Outpatient Partial Care Program as needed on a month-to-month basis. There is no monetary consideration in this agreement.

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Agreement between Washington and Greene Counties for the provision of transportation services as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with PaDOT under the Shared-Ride Transportation Program for the period of July 1, 1999 to June 30, 2000 in the amount of \$963,188 which represents 75% of the total grant. Approval is also requested for a Resolution for Execution of Grant Agreements.

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Shared-Ride Transportation Program Agreement as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval by resolution an Agreement with Intelitran to act as the broker manager for the Shared-Ride Transportation Program.

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Moved by Mr. Fergus, seconded by Mrs. Irej, approving the Intelitran Agreement as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement between Washington County, Greene County and Wodjak and Associates, contingent upon the Solicitor's review, MH/MR Administrator's recommendation and approval and endorsement of the Greene County Board of Commissioners. The purpose of this Agreement would be to provide the development of Greene County Behavioral Health Services Plan that would be administered via the bi-county joinder. Also, this plan would review and recommend service provisions to meet the needs of the Greene County citizens.

Moved by Mr. Fergus, seconded by Mrs. Irej, approving the Behavioral Health Agreement as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following contracts with Try Again Homes for the Children and Youth Services Office:

- Washington High School Counseling Services - Contract extension through June 30, 1999 and increase the contract maximum to \$58,000.
- Intensive Counseling Services - decrease contract maximum from \$135,000 to \$110,000

Moved by Mr. Fergus, seconded by Mrs. Irej, approving the Try Again Homes Agreements for Children and Youth Services as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the 1999-2000 Department of Public Welfare Child Care Grant in the amount of \$4,537,687. The administration of this grant will be carried out by Child Care Information Services of Washington County.

Moved by Mr. Fergus, seconded by Mrs. Irej, approving the 1999-2000 Child Care Grant as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Day Care Provider Agreements.

Karen Celaschi, Waynesburg
Tammy Levers, Washington

Minnie Loughman, Vestaburg
Carole Kawatsky, Washington

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Moved by Mr. Fergus, seconded by Mrs. Irely, approving the foregoing Day Care Provider Agreements.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

Chief Clerk made the following announcements:

1. A Blood Drive has been scheduled for April 21, 1999, in the Public Meeting Room of Courthouse Square from the hours of 9:00 a.m. to 2:45 p.m.
2. The Washington County Department of Parks and Recreation in conjunction with the Pennsylvania Boat and Fish Commisison will sponsor a Personal Water Craft equivalency exam course on April 28, 1999. Interested residents of Washington County should call the Parks and Recreation Department at 228-6867 to register.

SOLICITOR

Solicitor McCune recommended to the Board that the bid for the 911 Equipment be awarded to Stanley Communications, Inc. based on the time and materials rates submitted in their bid proposal.

Moved by Mr. Fergus, seconded by Mrs. Irely, awarding the bid for 911 Equipment as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bid for Office Supplies be awarded to the following vendors:

Adolph Sufirin, Inc., Pittsburgh	B.T. Office Products, Inc., Sewickley
Mt. Lebanon Office Equipment, Inc., Pittsburgh	Scott Electric, Greenburg

Moved by Mr. Fergus, seconded by Mrs. Irely, awarding the bid for Office Supplies as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Solicitor McCune recommended to the Board that the bid for a 1999 Dump Truck be awarded to Woltz and Wind Ford of Heidelberg, Pa., for the amount set forth in their bid.

Moved by Mr. Fergus, seconded by Mrs. Irely, awarding the bid for the 1999 Dump Truck as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

OPENING OF BIDS

Deputy Controller Namie opened and read the following bids:

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RAISED ROOF VAN

1. Rohrer Bus Sales
P.O. Box 100, 1515 State Road
Duncannon, PA 17020-0100

Total amount of bid: \$35,081.00

A Bid Bond in the amount of 10% accompanied the bid.

2. Wolfington Body Company, Inc.
Route 100, P.O. Box 218
Exton, PA 19341

Total amount of bid: \$35,047.00

A Bid Bond in the amount of 10% accompanied the bid.

3. R. D. Ward, Inc.
8736 Highway 87 North
Milton, FL 32570

Total amount of bid: \$33,961.00

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Fergus, seconded by Mrs. Irej, to table the bids for review.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

SMALL TRANSIT BUS

1. M. A. Brightbill Body Works, Inc.
2701 E. Cumberland Street
Lebanon, PA 17042

Total amount of bid: \$39,903.00

A Bid Bond in the amount of 10% accompanied the bid.

2. Leibensperger Transportation Sales, Inc.
3096 Route 100
Macungie, PA 18062

Total amount of bid: \$40,248.00

A Bid Bond in the amount of 10% accompanied the bid.

3. Blue Bird of Pittsburgh
1380 Pittsburgh Road
Valencia, PA 16066

Total amount of bid: \$43,617.00

A Bid Bond in the amount of 10% accompanied the bid.

4. Metrotrans Corporation
777 Greenbelt Parkway
Griffin, GA 30223

Total amount of bid: \$45,997.00

A Bid Bond in the amount of 10% accompanied the bid.

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Moved by Mr. Fergus, seconded by Mrs. Ireby, to table the foregoing bids for review.

Roll call vote:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Chairman Burns declared the meeting adjourned at approximately 2:50 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

April 21, 1999

ATTEST: Michelle R Miller

CHIEF CLERK