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# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

Minute No. 621

Washington County Commissioners

Washington, PA, July 8, 1999

The Washington County Board of Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners J. Bracken Burns, Sr., Diana L. Ireby and Scott H. Fergus. Also being present: Michelle Miller, Chief Clerk; Tom Vreeland, Solicitor; Jill Devine, Assistant Solicitor; Linda Belcher, Secretary; Marlene Luketich and Melanie Thomas, Planning Commission; Paul Belcastro, Controller; Deputy Sheriff Todd Hammond; Ken Krupa, Manager of Washington County Airport; Representative Leo J. Trich; Harry Sabatase, interested citizen; Kathy Thomas, Valley Independent; Mike Taylor, Weirton Dailey Times; Jim Jefferson, WJPA; and Tom Krukosky, CUTV.

Chairman Burns called the meeting to order at approximately 10:10 a.m.

Reverend Duane Thompson led the meeting with a prayer.

Sally Stephenson said the Pledge of Allegiance.

Chairman Burns entertained a motion to approve Minute No. 620 dated June 24, 1999.

Moved by Mrs. Ireby, seconded by Mr. Fergus, that Minute No. 620 be approved.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

The Commissioners presented a plaque to Representative Leo Trich who has been instrumental in obtaining funds for the Washington County Airport.

Mr. Trich thanked the Commissioners for the plaque and noted that he will continue to seek funding for the airport.

## OLD BUSINESS

Solicitor Vreeland recommended to the Board that the bid for Meat for Washington County be awarded to the following vendors:

Green Valley Packing, Claysville  
Sysco Food Service, Inc., Harmony, PA  
Gordon Food Service, Grand Rapids, MI

Moved by Mr. Fergus, seconded by Mrs. Ireby, to table the foregoing bid.

Roll call vote:

Mr. Fergus - Yes; Mrs. Ireby - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval an Addendum to the Lease Agreement with the American Legion of McDonald, PA. This Addendum increases rent from \$175 to \$225 per month effective July 1, 1999. The Southwestern Pennsylvania Area Agency on Aging, Inc. has approved this increase.

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the foregoing Addendum to the Lease Agreement with the American Legion of McDonald, PA.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the payment for the software license and support for the Pentamation Fund Accounting System at the annual cost of \$14,994.32.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the payment for the Pentamation Fund Accounting System as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Keefe Commissary Network for the purpose of supplying food and other related items to the inmate commissary. This three year agreement with two one year renewal options will be no cost to the County.

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Agreement with Keefe Commissary Network as per above.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Memorandum of Understanding and Agreement with the Pennsylvania National Guard State Armory Board, effective July 1, 1999 for an indefinite period. Under this Agreement the Guard will provide space for the Juvenile Probation Office to operate a Community Intensive Supervision Program. The cost of the lease space will be \$1.00 per year.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the Memorandum of Understanding and Agreement with the Pennsylvania National Guard State Armory Board for Juvenile Probation as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval Modification of the Grant for the Mon Valley After School Program. This modification would require a transfer of \$19,306 from various line items to the purchase of a van for use by the program. This is based on approval of a Memorandum of Understanding between Juvenile Probation and the Mon Valley YMCA confirming driver, maintenance and gas paid by the YMCA.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the Modification of the Grant for the Mon Valley After School Program.

Roll call vote taken:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of Neilan Engineers salary rate adjustments for construction inspection services for the Lyle, Letherman and Wright Covered Bridge Rehabilitation Projects. Approval of this supplement will not increase the original agreement for inspection services. PADot has reviewed and approved the supplement which is funded 100% by Act 26.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the Neilan Engineers salary rate adjustments for the foregoing Covered Bridge Rehabilitation Projects.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to file and execute documents for the application of capital budget funding for the Washington County Airport.

Moved by Mr. Fergus, seconded by Mrs. Irely, giving authorization to file and execute documents as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the foregoing travel request:

1. Judges Emery, O'Dell Seneca, Pozonsky, Bell and Terputac to attend the 1999 Annual Conference of State Trial Judges on July 22-24, at the Hotel Hershey, Hershey, PA

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the foregoing travel request and authorizing the payment of all expenses thereto.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval an Agreement between Washington County, Job Training for Beaver County, Inc. and the Washington Greene County Job Training Agency, Inc. be signed. This is for the purpose of receiving and expending Workforce Investment funds for the period of July 1, 1999 to December 31, 1999.

Moved by Mr. Fergus, seconded by Mrs. Irej, approving the Agreement between Washington County, Job Training for Beaver County, Inc. and the Washington Greene County Job Training Agency, Inc. as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Resolution related to the Keystone Historic Preservation Grant, which was due June 30, 1999 be ratified. This Resolution stated the County would apply for a grant to restore and refurbish the interior lighting of the courthouse. This \$25,000 grant requires \$25,000 in matching funds from the County.

Moved by Mr. Fergus, seconded by Mr. Burns, approving the Resolution related to the Keystone Historic Preservation Grant as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - No; Mr. Burns - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval Change Orders with Crump, Inc. for the Alzheimer's wing as follows:

Labor and material to demolish an existing wood porch and build a new porch structure (\$8,000)

Lock replacement (\$573.20)

Moved by Mr. Fergus, seconded by Mrs. Irej, approving the Change Orders with Crump, Inc. as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk requested authorization to advertise for bids for cubicle curtains for the new Alzheimer's wing.

Moved by Mr. Fergus, seconded by Mrs. Irej, authorizing the Chief Clerk to advertise for bids as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval the submission of the Human Services Development Fund Pre-Expenditure Plan for FY 99/2000 to the Pennsylvania Department of Public Welfare in the amount not to exceed \$594,224.

Moved by Mr. Fergus, seconded by Mr. Burns, approving the Human Services Development Fund Pre-Expenditure Plan as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - No; Mr. Burns - Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval by Resolution to enter into agreements for Human Services Development Fund FY 99/2000 with the following agencies for the provision of services.

<u>PROVIDER</u>	<u>CONTRACT AMT.</u>
Wash. Co. Aging Services	\$ 75,000
Wash./Greene Behavioral Health	90,000
Wash. Co. Health Center	25,000
Wash. Co. CYS	175,000
Southwestern PA Humans Services	25,000
C.A.R.E.	10,000
Interlitran	25,000
Futtrel, Inc.	12,500
United Way Volunteer Recruit. Prog.	40,000

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Agreements for Human Services Development Fund for FY 99/2000 as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with the Pennsylvania Department of Transportation for the Regional Welfare to Work Transportation Program in the amount of \$375,000 for the period of July 1, 1999 to June 30, 2000. It was noted this program will be managed by Intelitran.

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Agreement with the Pennsylvania Department of Transportation as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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Chief Clerk presented to the Board for their consideration and approval Placement Contracts for FY 99/2000 for the Children & Youth Department with the following providers:

<u>PROVIDER</u>	<u>CONTRACT AMT.</u>	<u>PROVIDER</u>	<u>CONTRACT AMT.</u>
Abraxas	\$ 360,000	Adelphoi	\$2,715,000
Agape	575,000	Allencrest	156,500
Auberle	290,000	Bethesda	72,000
Bradley Center	120,000	Cambria Co. Det.	46,000
CATY	150,000	Circle C	65,000
Comm. Alternatives	60,000	Diversified HS	32,000
Emergency Youth Shelter	95,000	Family Care	820,000
Florence Crittenton	35,000	Gannondale	21,500
George Junior	427,000	Glen Mills	120,000
Gregory House	22,000	Harborcreek	330,000
Holy Family	458,000	Infant & Youth (Fam.Unit)	320,000
Lutheran	175,000	Mars Home	200,000
Mel Blount	60,000	Mentor	75,000
Northern Tier	35,000	Pressley Ridge	50,000
Professional Family	875,000	SCYC	27,000
Summit	123,000	Westmoreland Deten.	115,000
Three Rivers Youth	27,000	Try Again Homes	330,000
Wesley Institute	44,000	Whales Tale Group Home	23,500
Shelter	600,000		

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Placement Contracts as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following Child Care Information Services Agreements for fiscal year 1999/2000.

Houston Day Care & Learning Center, Canonsburg  
Pigtails and Inkwells, Strabane

Pat McFaddin's Daycare, N. Charleroi

Neighbor/Relative

Tammy McDonald, Muse  
Sylvia Jean Celaschi, Avella  
Richard Pierce, Avella  
Eleanor Pant, Langeloth  
Eugene Sparks, Canonsburg  
Mildred Powell, McDonald  
Adina Snyder, Beallsville  
Lenora McEllvy, Washington  
Janet McKinney, Monessen  
Kathryn Newsom, Donora  
Virginia Wallace, Washington

Gary Turner, Washington  
Donna Tyree, Donora  
Tonia Worth, Lawrence  
Cindy Place, Roscoe  
Betty McDaid, Washington  
Edward Rodebaugh, Charleroi  
Earl Cole, Charleroi  
Pamela Opfar, Washington  
Juanita Jones, Marianna  
Anita Walden, Washington  
Maria Garcia, Houston

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Child Care Information Services Agreements as per above.

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Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an Agreement with Crossroads Speech and Hearing for FY 98/99 in the amount of \$25,000.

Moved by Mrs. Irely, seconded by Mr. Fergus, approving the Agreement with Crossroads Speech and Hearing as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following FY 99/2000 Agreements for Behavioral Health:

Robert C. Brady, Washington County MH Review Officer	\$9,000
Gregory C. Hook, Greene County MH Review Officer	\$100/hearing \$170/SCI Greene
Dr. Oscar Urrea	\$8,575/month
Wash. Co. Emergency Management	\$2,500/month
Greene County 911	\$3,000

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the foregoing FY 99/2000 Agreements for Behavioral Health.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a Contract with Houston & Milinovich for the MH/MR audit for three years at the following rates:

FY 99	\$10,842
FY 2000	\$11,095
FY 2001	\$11,295

Moved by Mr. Fergus, seconded by Mrs. Irely, approving the Contract with Houston and Milinovich as per above.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irely - Yes; Mr. Burns - Yes.

Motion carried unanimously.

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## ANNOUNCEMENTS

Chief Clerk noted the Agenda Meeting scheduled for Wednesday, August 4, 1999 has been rescheduled to 10:00 a.m. on Thursday, August 5, 1999. The Board of Commissioners meeting will be held at 2:00 p.m. on Thursday, August 5, 1999 instead of 10:00 a.m. The Retirement Board Meeting will begin after the Agenda meeting on August 5, 1999.

## OPENING OF BIDS

Deputy Controller Namie opened and read the following bids:

### LAW ENFORCEMENT UNIFORMS

1. North Eastern Uniforms & Equipment, Inc.  
3050 Smallman Street  
Pittsburgh, PA 15201

Total amount of bid: \$143,338.70

A Bid Bond in the amount of 10% accompanied the bid.

2. Trapuzzano's Uniforms  
27 West Chestnut Street  
Washington, PA 15301

Total amount of bid: \$159,114.50

A Bid Bond in the amount of 10% accompanied the bid.

3. Petrocelli Uniform & Tailoring  
427 Railroad Street  
Bridgeville, PA 15017

Total amount of bid: \$146,334.80

A Bid Bond in the amount of 10% accompanied the bid.

Moved by Mr. Fergus, seconded by Mrs. Irej, to table the foregoing bids for review.

Roll call vote:

Mr. Fergus - Yes; Mrs. Irej - Yes; Mr. Burns - Yes.

Motion carried unanimously.

There being no further business, Chairman Burns declared the meeting adjourned at approximately 10:50 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

July 16, 1999  
ATTEST: Michelle R Miller

CHIEF CLERK